



Merrimac Select Board

Select Board Meeting

04/22/24

I. IN THE EVENT THAT THE BOARD CANNOT MEET IN PERSON, THEY WILL MEET REMOTELY, PURSUANT TO AN ACT EXTENDING CERTAIN COVID-19 MEASURES ADOPTED DURING THE STATE OF EMERGENCY INCLUDING AN EXTENSION, UNTIL MARCH 21, 2025, OF THE REMOTE MEETING PROVISIONS OF HIS MARCH 12, 2020, EXECUTIVE ORDER SUSPENDING CERTAIN PROVISIONS OF THE OPEN MEETING LAW.

II. CALL TO ORDER

PRESENT: Beaulieu, Manni, Gorzynski

ABSENT:

III. APPROVE AGENDA

1. Motion to approve

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ben Beaulieu, Selectman
SECONDER:	Irina Gorzynski, Member
AYES:	Beaulieu, Manni, Gorzynski

IV. MINUTES APPROVAL

1. Merrimac Select Board - Select Board Meeting - Apr 8, 2024 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ben Beaulieu, Selectman
SECONDER:	Irina Gorzynski, Member
AYES:	Beaulieu, Manni, Gorzynski

V. APPROVAL OF PAYROLL AND VENDOR WARRANT OF APRIL 15, 2024

1. Motion to approve

VI. APPOINTMENT

1. 7:00 PM Greg Ezell - Our Neighbors' Table

Program director Greg Ezell of our neighbors table; Brienne Walsh present as well. 13% population in Merrimac food insecure. He is representing the seacoast food provider network. Merrimac has an integrated market has access to Amesbury. They will open a distribution center in Salisbury this year. Active network of 600 volunteers-29 from Merrimac. Asking community for support; raise awareness on the issues for food insecure individuals. Food drive on May 11th. Manni thanks him for coming. A little surprised by the statistics. The board will continue to advocate for cause. People interested in volunteering can go to ourneighborstable.org Brienne Walsh says they run Peggy's Pantry. They are looking to scale up. Snap gap is high at 60%. Food drives are helpful. Confidential applications.

VII. CORRESPONDENCE

1. Homeowner Report of Trees Down

The location of this meeting is wheelchair accessible and reasonable accommodations will be provided to persons with disabilities requiring assistance. If you need a reasonable accommodation, please contact the Town of Merrimac's ADA Coordinator, Robert Sinibaldi, at least two business days in advance of the meeting: commissioner@townofmerrimac.com or 978-346-0525.

Bob Sinibaldi says they are aware of the situation. They are waiting for the architect at Jakobek Way. They only want to take the ones in the area of concern. He says we're acquiring pieces of land that end up costing us money. He would be interested to see if the abutters are interested in purchasing. Katharine Gabriel Heusser 82 Highland Rd. She has had other trees come down. She says the trees are causing a threat. She distributes pictures and another abutter distributes plot plan. She is asking for the town to step up. Sinibaldi says they can make a plan of attack. Heusser offers access from her property. Sinibaldi says the town shouldn't make the mistake of taking trees down before the survey. Manni says there needs a plan. Jeff Mcleod is an abutter. The board says they will contact the abutters. Sinibaldi this is something that he wants to do in a week. He's getting Northpoint to verify the pins to move forward.

2. 55Th Annual IIMC Professional Municipal Clerks Week
3. Quarterly Report to Select Board - Fire - April 2024
4. New Merrimac Public Library Director - Aila Colburn

Congratulations to Aila Colburn

5. Mass Art Education Association Award-Jen Leonard-Solis
6. MassDOT's Grant Central for All Grant Programs
7. Regional Transportation ___ADVOCACY ALERT ___

Right now House Ways and Means Committee has the state budget. An amendment that would have a positive effect is regional transportation for Pentucket as we had a reduction in funds last year. The board encourages residents to reach out to our representative.

8. Motion to file

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chris Manni, Chairman
SECONDER:	Ben Beaulieu, Selectman
AYES:	Beaulieu, Manni, Gorzynski

VIII. OLD BUSINESS

IX. AGENDA ITEMS

1. Town Administrator's Report

Warrant is posted; copies are on website and will be at town meeting. Everyone is okay with the motions. Coastal Metals- additional testing. The stages are covered by the Brownfield's grant. Testing continues every year.

7. Motion for the board to sign the dpw contract barring any changes from legal counsel

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ben Beaulieu, Selectman
SECONDER:	Irina Gorzynski, Member
AYES:	Beaulieu, Manni, Gorzynski

9. Motion to sign the highway superintendent contract barring any changes from legal counsel

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ben Beaulieu, Selectman
SECONDER:	Irina Gorzynski, Member
AYES:	Beaulieu, Manni, Gorzynski

2. Well Pump VFD Replacement Contract

Motion made by Manni and seconded by Beaulieu to approve Vote 3-0
Grant monies received from Green Communities Grant

RESULT: **APPROVED**

3. ZBA Appointment of Ronald Read as Associate Member

Well qualified. Motion to appoint Ronald Reade as associate member on the ZBA

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Ben Beaulieu, Selectman
SECONDER: Irina Gorzynski, Member
AYES: Beaulieu, Manni, Gorzynski

4. Performance Evaluation --Request to Schedule- Jen Penney

Ben Beaulieu will do the review

5. Recognition of Service on Board of Assessors- Edward Davis

Motion for board to sign recognition

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Chris Manni, Chairman
SECONDER: Ben Beaulieu, Selectman
AYES: Beaulieu, Manni, Gorzynski

6. Anniversary - 5 Years - Karen Guilmette

Motion for the board to sign

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Chris Manni, Chairman
SECONDER: Ben Beaulieu, Selectman
AYES: Beaulieu, Manni, Gorzynski

7. Letter from 22-24 School St. Realty Trust - 28 School St. Building

Old Senior Center annex; part of housing bundle package, but until we can deliver Coastal Metals site, they won't move forward. Sinibaldi says they are cleaning it up. Manni says unless something dramatically changes, we are just holding it together. We appreciate the letter and are aware of the status.

8. Conditional Offer to Phil Gray

Larry Fisher says he's just keeping the board in the loop. Gray is in the process of finishing up the requirements. Manni thanks Fisher for keeping the lines of communication open

9. Cyber Security Policy Development and Training

Motion for the chair to sign

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Chris Manni, Chairman
SECONDER: Ben Beaulieu, Selectman
AYES: Beaulieu, Manni, Gorzynski

10. Bellemore Proposal - Nicol Farm Culvert

Sinibaldi says jetting the culvert was a failure; this company does a lot of culvert work-has agreed to attempt to clear it. Sinibaldi says we don't have to go to conservation because we are not removing it. The proposal is a daily rate. Manni asks how long it will take. Sinibaldi says if longer than a day, he will pull the plug on it. Motion for the chair to sign proposal

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chris Manni, Chairman
SECONDER:	Ben Beaulieu, Selectman
AYES:	Beaulieu, Manni, Gorzynski

11. Daniel Tomasz Conditional Offer Letter -WWTP

Sinibaldi says he has an impressive resume, and he would be a good fit. Motion for the board to sign the conditional offer for Daniel Tomasz.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ben Beaulieu, Selectman
SECONDER:	Irina Gorzynski, Member
AYES:	Beaulieu, Manni, Gorzynski

X. EXECUTIVE SESSION

2. To Conduct Strategy Sessions in Preparation for Negotiations with Non-Union Personnel or to Conduct Collective Bargaining Sessions or Contract Negotiations with Non-Union Personnel.

Motion to go into executive session at 7:46pm and will only come out to adjourn. Roll call vote Manni yes; Beaulieu yes; Gorzynski yes ; Motion passes

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chris Manni, Chairman
SECONDER:	Ben Beaulieu, Selectman
AYES:	Beaulieu, Manni, Gorzynski

3. Motion to come out of executive session at 8 PM

Roll call vote Manni yes; Beaulieu yes; Gorzynski yes; Motion passes

RESULT:	APPROVED [UNANIMOUS]
AYES:	Beaulieu, Manni, Gorzynski

XI. ADJOURN

- Motion to adjourn at 8:02 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ben Beaulieu, Selectman
SECONDER:	Irina Gorzynski, Member
AYES:	Beaulieu, Manni, Gorzynski



Agenda Item
Merrimac Select Board
04/22/24

7:00 PM Greg Ezell - Our Neighbors' Table

Subject:

Attachments:

Our Neighbors' Table_Redacted

Merrimac Mass. The state of food security (2)

From: [William Courtney](#)
To: [Jennifer Penney - SELECT BOARD \(X3080\)](#)
Subject: Our Neighbors' Table
Date: Tuesday, April 9, 2024 12:21:22 PM

Hello Jennifer,

I am seeking a spot on the agenda of an upcoming meeting for a member of our leadership team to make a short presentation on the state of food security in Merrimac. The goal is to generate education and awareness of the issue in your town as we scale up our regional food security efforts thanks to the added capacity and distribution we will gain from the Seacoast Regional Food Hub. A vital part of food security is community support, and the first step toward engaging communities is to make them aware of the need in their town. The need has grown by about 30% year over year, and I think residents might be surprised to find out just how many of their neighbors rely on ONT and the Merrimac COA for help.

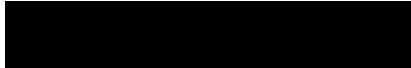
We only need 10 minutes, and we are happy to answer questions. We look forward to the opportunity to share more at the earliest opportunity.

Thank you,

Will Courtney

Director of Communications

Our Neighbors' Table



Attachment: Our Neighbors' Table_Redacted (7:00 PM Greg Ezell - Our Neighbors' Table)

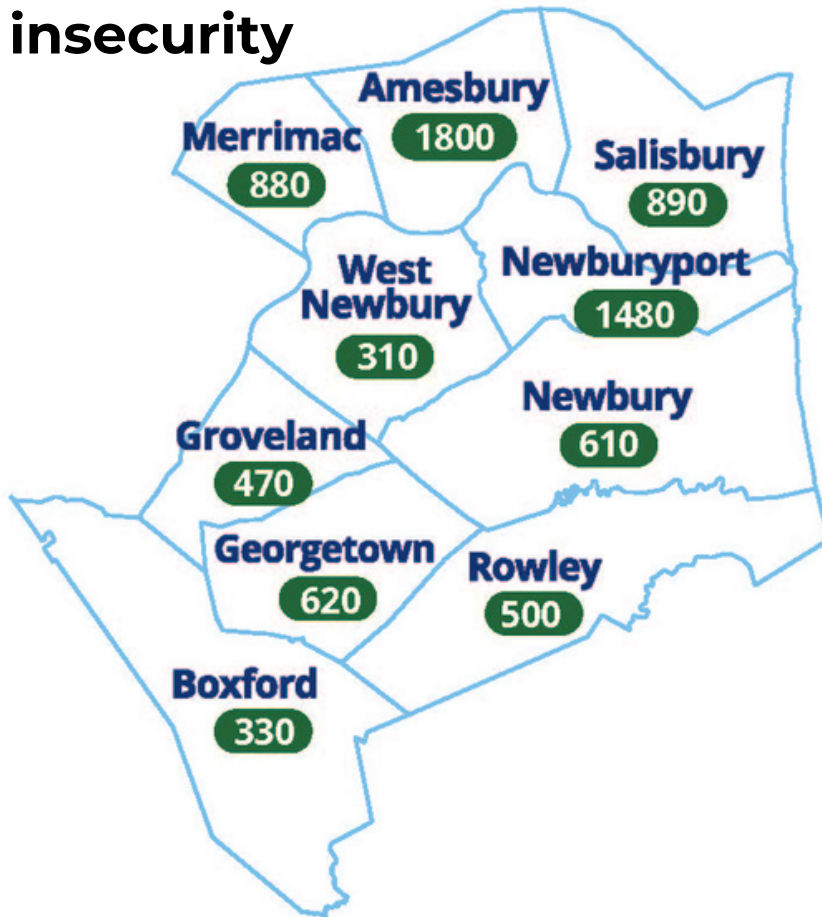


Merrimac, Mass.

The state of food security



Regional food insecurity



Merrimac Food Resources

Merrimac COA
(ONT integrated market)
Meals and Food Pantry
Call (978) 346-9549

Our Neighbors' Table
Community Meal
Wednesdays, 4-6
Takeout starts at 3

Our Neighbors' Table
Amesbury
Market Hours:
Thursday, 10-6:30
Friday, 9-3
Saturday, 9-1

Regional support from the Seacoast Food Provider Network
<https://www.ourneighborstable.org/partners>

Dashboard

Population:
6,724

Food insecure:
880 (13%)

Using ONT
Services 2023:
415

SNAP Gap*:
60% (539 people)

Poverty rate:
8.6%

Low Income
Students
Sweetsir Elem.
21.6%
Donaghue Elem.
18.8%
Pentucket MS
16.9%
Pentucket HS
17.7%

Poverty Rate
8.6%

*SNAP Gap refers to individuals
on Mass Health not receiving SNAP
benefits (2021)



Merrimac Select Board

2 School Street
Merrimac, MA 01860

Meeting: 04/22/24 07:00 PM

Department: Merrimac Select Board

Category: Information

Prepared By: Jennifer Penney

Initiator: Jennifer Penney

Sponsors:

SCHEDULED

CORRESPONDENCE (ID # 8622)

DOC ID: 8622

Homeowner Report of Trees Down

Forwarded to DPW

COMMENTS - Current Meeting:

Bob Sinibaldi says they are aware of the situation. They are waiting for the architect at Jakobek Way. They only want to take the ones in the area of concern. He says we're acquiring pieces of land that end up costing us money. He would be interested to see if the abutters are interested in purchasing. Katharine Gabriel Heusser 82 Highland Rd. She has had other trees come down. She says the trees are causing a threat. She distributes pictures and another abutter distributes plot plan. She is asking for the town to step up. Sinibaldi says they can make a plan of attack. Heusser offers access from her property. Sinibaldi says the town shouldn't make the mistake of taking trees down before the survey. Manni says there needs a plan. Jeff Mcleod is an abutter. The board says they will contact the abutters. Sinibaldi this is something that he wants to do in a week. He's getting Northpoint to verify the pins to move forward.

April 10th, 2024

RECEIVED
BOARD OF SELECTMEN

APR 11 2024

TOWN OF MERRIMAC

Good afternoon,

Merrimac Board of Selectman,

I am writing this letter to notify the town of dangerous trees abutting my property.

The town owns a 50 wide piece of property between 82 and 84 Highland Road.

Between our houses there are 2 big trees that have blown over and are hung up on abutting trees.

There is also a dead tree that is in striking distance of my 500-gallon propane tank.

There is a dying tree that is within 50 feet of the same tank.

At the front of the property, there are 2 trees that blew over during the storm of April 3-5th, 2024.

These are hung up on other trees. They will take my powerlines down when they fall. They will also damage trees on my property as well as block access to my property.

In the December storm a town owned tree came down, taking with it the powerlines on my property and blocking my access to my house. This broke the electric pole across the street. The tree is still sitting across my property and on top of the end of culvert.

Another tree blew over across Highland Road at same time.

There are two dead trees on the street that are a hazard.

When the power company came out, Northern Tree came out and removed one tree that was across the road. The representative told me they could only remove tree from over the road.

I have been instructed by my Homeowners insurance company to put the town notice of the hazardous situation regarding the trees owned by the town.

Regards,

Jeffrey S. MacLeod

84 Highland Road

978 807 0493

Attachment: Homeowner Report of Trees Down (Homeowner Report of Trees Down)

**Merrimac Select Board**

2 School Street

Merrimac, MA 01860

Meeting: 04/22/24 07:00 PM

Department: Merrimac Select Board

Category: Event

Prepared By: Jennifer Penney

Initiator: Jennifer Penney

Sponsors:

SCHEDULED~~CORRESPONDENCE (ID # 8621)~~~~DOC ID: 8621~~**55Th Annual IIMC Professional Municipal Clerks Week**

**Merrimac Select Board**

2 School Street

Merrimac, MA 01860

Meeting: 04/22/24 07:00 PM

Department: Merrimac Select Board

Category: Report

Prepared By: Jennifer Penney

Initiator: Jennifer Penney

Sponsors:

SCHEDULED~~CORRESPONDENCE (ID # 8620)~~~~DOC ID: 8620~~**Quarterly Report to Select Board - Fire - April 2024**



Merrimac Fire Department

16 East Main Street
Merrimac, MA 01860-2019
Office - 978-346-8211
Fax – 978-346-9227
Email – lfisher@merrimacfire.org

Larry S. Fisher
Fire Chief/EMD

April 5, 2024

Select Board
4 School Street
Merrimac, MA 01860

RE: Quarterly update

Dear Select Board members,

I am pleased to submit the quarterly update per your request, from department heads. The following bullet points are a quick summary of the goals, challenges, and accomplishments of the fire department.

- The ladder truck has been received from Greenwood Emergency Vehicles. As part of that process, members took part in initial training to learn the operations, components and exercise the truck. We continue with this process and have just received the portable radios, so we can put the truck into service. We are still awaiting several items, but they don't impede us from using the truck.
- As I have been reporting for quite some time now, we lack the staff to run as needed. Asst. Chief Habgood and I along with a handful of staff make up the primary response unit. Our members are tired, as are Asst. Chief Habgood and I.
- I have once again submitted a SAFER grant for 4 full-time FF's. This grant will cover the labor costs for these employees for 3 full years. The Town would own the full cost after that time.
- I submitted a regional radio grant with the Towns of Georgetown and Amesbury. This will be my last attempt at this grant as I have also requested the money needed to fulfill the purchasing of the primary balance of our portables.

- I was approached by the Building Commissioner regarding egress from upstairs in the station. He asked for an additional doorway because he felt we are not compliant. We created the doorway as requested even though we haven't changed the use of the space or building in my time as a FF. The only change is that we purchased two beds instead of using cots.
- I have reached out to the roofing company that is under contract and was given an update on the proposed start date.
- I am in the process of closing out grants for radios and portable lighting for trucks.
- We continue to attempt to find ways to engage our members and assist them in meeting their requirements connected with the certifications. We have a couple of members that are on the verge of losing their EMT licenses due to not meeting these requirements or not filing in a timely manner.
- I have attended the Massachusetts Fire Chiefs Professional Development Conference where I took part in several different presentations regarding retention, leadership and bridging the gap between generations of firefighters.
- I have met with another rooftop heating contractor with no success. I continue to seek guidance and direction from engineers and contractors to find a way to get this problem solved.
- I am presently looking for a supply source to attain parts for our cascade system. It's 20+ years old our service contractor retired because of the manufacturer not supporting these dated units that he services for many locations.
- I have been looking for a replacement vehicle with no positive results yet. The manufacturers have a very limited number of vehicles that are being released and the vendors will not reserve a vehicle without a commitment letter. Once they receive the letter it could be up to a year until we receive the vehicle.
- I have continued to meet with area Chiefs to identify opportunities where we can share resources and assist each other, thus bringing some relief to our staff and the communities. This is a painfully slow process however I believe I am making progress.
- We just participated in the Seabrook drill, and I am proud to report that the evaluators had nothing but praise for our people and operation. To quote the representatives, "you have your act together, your town should be very pleased". I am extremely pleased with my people, their effort, and our results.

There is always more to report, but these items are some of the more impactful topics and or challenges.

Respectfully submitted,

Larry S. Fisher
Fire Chief/EMD

**Merrimac Select Board**

2 School Street

Merrimac, MA 01860

Meeting: 04/22/24 07:00 PM

Department: Merrimac Select Board

Category: Information

Prepared By: Jennifer Penney

Initiator: Jennifer Penney

Sponsors:

SCHEDULED~~CORRESPONDENCE (ID # 8626)~~~~DOC ID: 8626~~**New Merrimac Public Library Director - Aila Colburn****COMMENTS - Current Meeting:**

Congratulations to Aila Colburn

From: [Carol McLeod - Finance \(X3040\)](#)
To: [Richard Coburn](#); [Anne Jim - Accounting \(X3005\)](#); [Jennifer Penney - SELECT BOARD \(X3080\)](#); ["Aila Colburn"](#)
Cc: [Patricia Adams](#); [Jen Brown](#); [Yvonne Cosgrove](#); [Rob Michaud](#); [Maripaul McGinn](#)
Subject: RE: New MPL director
Date: Thursday, April 11, 2024 12:49:43 PM

Congratulations - wishing Aila the best in her new role!!

Carol A. McLeod, CMMT
 Finance Director, Treasurer, Town Administrator
 Town of Merrimac
 4 School St.
 Merrimac, MA 01860
 (978) 346-0524

Office Hours:

Monday 8 AM – 7 PM
 Tuesday – Thursday 8 AM – 4 PM

-----Original Message-----

From: Richard Coburn <rlsmcoburn@comcast.net>
 Sent: Thursday, April 11, 2024 12:48 PM
 To: Carol McLeod - Finance (X3040) <cmcleod@townofmerrimac.com>; Anne Jim - Accounting (X3005) <ajim@townofmerrimac.com>
 Cc: Patricia Adams <pat.m.adams@gmail.com>; Jen Brown <jpbrown70@gmail.com>; Yvonne Cosgrove <ybdcosgrove@yahoo.com>; Rob Michaud <rmichaud24@gmail.com>; Maripaul McGinn <maripaulmcginn@gmail.com>
 Subject: New MPL director

Last night the Trustees voted unanimously to appoint Aila Colburn as the new director of the MBL.
 Best,
 Susan

Attachment: New MPL director- Aila Colburn (New Merrimac Public Library Director - Aila Colburn)



Merrimac Select Board

2 School Street
Merrimac, MA 01860

SCHEDULED

Meeting: 04/22/24 07:00 PM

Department: Merrimac Select Board

Category: Information

Prepared By: Jennifer Penney

Initiator: Jennifer Penney

Sponsors:

CORRESPONDENCE (ID # 8625)

DOC ID: 8625

Mass Art Education Association Award-Jen Leonard-Solis

FOR IMMEDIATE RELEASE

SUBJECT: MAEA Awards local recipient

CONTACT: Marcia Nadeau nadeau@prsd.org

WEST NEWBURY– The Massachusetts Art Education Association (MAEA) announced that West Newbury’s Jennifer Leonard-Solis is one of eleven recipients across the state to be honored at its annual awards ceremony this month. A freelance writer and journalist for the past 25 years, Leonard-Solis is the only non-educator selected. She’s receiving the “Distinguished Service Outside the Profession” award.

The award ceremony takes place at the Gallery at Villageworks in West Acton on the evening of April 11.

Other MAEA recognitions and honorees for this award cycle include

MAEA Lifetime Achievement Award - Kristi Oliver, Davis Publications, Worcester

Art Educator of the Year - Celia Knight, Gates Elementary, Acton-Boxborough Regional School District, Acton

Elementary Art Educator of the Year - Jordan Ricciardi, Sanborn Elementary, Andover Public Schools, Andover

Middle-Level Art Educator of the Year - Justin Williams, Mendon/Upton Regional School District, Mendon

Higher Education Art Educator of the Year - Alicia Gray, Montserrat College of Art, Beverly

Community Art Educator of the Year - Jennessa Burks, Jennessa Art, Worcester

Special Needs Art Educator of the Year - Lydia Gruner, Devereux School, Rutland

Exceptional New Art Educator of the Year - Ashley Driscoll, McCarthy-Towne Elementary, Acton-Boxborough Regional School District, Acton

Rising Star Secondary Award - Anaya Pinney, Brockton High School, Brockton

Distinguished Service Within the Profession - Stephanie Graham, Mount Everett Regional School, Sheffield

A MAEA spokesperson states, “The Recipients exemplify highly qualified individuals active in art education today. Leonard-Solis, 62, is recognized for her commitment to the arts as a founding member and co-chairperson of the nonprofit Pentucket Arts Foundation (www.pentucketarts.org) established in 2003. Led by an all-volunteer Board of Directors, the Foundation is on a mission to make the tri-town Pentucket Region more vibrant and creative. Also on the Board are founding member and Co-Chair Sue Stasiuk, Josef Allen, Martha Law, Julie Malchow, Elaine Meuse, Melissa Montello, Kathy Parker, Anna Saraceno, and Pentucket High School student representatives AnnaRose Bischoff and Xander Tufts. Together, they strive to infuse the communities of Groveland, Merrimac, and West Newbury with shared arts experiences, community arts projects, mini-grants for educators, student scholarships, support for local artists and artisans, and advocacy on the value of the Arts and Creative Placemaking to the community.

Leonard-Solis has received various arts-related recognitions, including the Massachusetts Alliance for Arts Education 2004 Champion of the Arts Outstanding Parent Advocate Award and the Massachusetts Music Educators 2014 Advocacy Award. She was named West Newbury’s Citizen of the Year in 2015 and was selected as one of Essex County Community Foundation’s 12 inaugural Changemakers for the Arts in Merrimack Valley in 2021. She has lived in West Newbury for 38 years with her husband and four children, all involved in the fine and performing arts program during their years attending school within Pentucket Regional District.

An affiliate of the National Arts Education Association since 1975, the MAEA is on a mission to advance high-quality visual arts education throughout the state by empowering art educators to excel in the practice, instruction, promotion, and celebration of visual art. Learn more at massarted.com

**Merrimac Select Board**

2 School Street

Merrimac, MA 01860

Meeting: 04/22/24 07:00 PM

Department: Merrimac Select Board

Category: Information

Prepared By: Jennifer Penney

Initiator: Jennifer Penney

Sponsors:

SCHEDULED**~~CORRESPONDENCE (ID # 8623)~~****~~DOC ID: 8623~~****MassDOT's Grant Central for All Grant Programs**

Forwarded to Dept Heads

From: [MassDOTGrantCentral](#)
Subject: Launching Soon: MassDOT's Grant Central for All Grant Programs
Date: Friday, April 5, 2024 12:11:43 PM

Dear Municipal Partners,

We are excited to share an update about **MassDOT Highway Division's new grant portal, Grant Central**. In this update we will share the timeline for launching Grant Central, highlight upcoming training material that has been prepared for you, and request your feedback through a survey. Please read this email in its entirety, as it directly applies to you.

What is Grant Central?

Grant Central is a new online tool provided by MassDOT's Highway Division for municipalities in the Commonwealth to use for grant management activities. This includes applying for program funding and submitting expense reimbursements.

Funding programs that will now use Grant Central include:

- Chapter 90
- Complete Streets
- Local Bottleneck Reduction
- Municipal Pavement
- Municipal Small Bridge
- Shared Streets and Spaces

Timeline for Launch:

Starting Monday, May 2, all Chapter 90 Project Requests will be submitted using Grant Central. During this initial period, Grant Central will only be used for Chapter 90 Project Requests. MaPIT, the current platform used to submit Chapter 90 requests, will no longer accept submissions after the Grant Central launch. **Grant Central will be available to apply for other grant programs beginning in mid-May, as regularly scheduled grant rounds open.** We will continue to communicate about application deadlines for other programs as details become available.

Action Requested: Register for Training on Grant Central:

MassDOT is committed to ensuring the transition to Grant Central is as simple as possible. The MassDOT Grants Team will be facilitating live learning sessions for all municipal Grant Central users virtually via Zoom. During each training session, we will share an overview of how to navigate Grant Central, how to submit a grant application, and how to submit an expense reimbursement. In addition to live virtual training, user reference guides will be available with the Grant Central launch.

Please click on a training date below to register for a Zoom training session. Multiple options are available to accommodate your schedule. You may register for as many as you would like but content presented will be the same across options. Additional training opportunities will be available later in the year as well.

Webinar Date	Public Registration Link
Tuesday,	https://us02web.zoom.us/webinar/register/WN_YVowgjHhQyKVeUbP4jnmOA

April 23 at 3pm	
Thursday, April 25 at 9am	https://us02web.zoom.us/webinar/register/WN_IyEKscijTvmmbjBtXGDskg
Monday, April 29 at 3pm	https://us02web.zoom.us/webinar/register/WN_GwGkX2cUSMOgWjUe9JgTnA
Thursday, May 2 at 3pm	https://us02web.zoom.us/webinar/register/WN_-HLHDtz8T1kAmPVNOT7Tw
Tuesday, May 7 at 9am	https://us02web.zoom.us/webinar/register/WN_tfYHDI9eQxOuFE699E5G7g
Thursday, May 9 at 3pm	https://us02web.zoom.us/webinar/register/WN_HXmxwIGvRh2h8P8rr80U5w

We Want Your Feedback:

Please complete the following **Grant Central Readiness Survey** by clicking on the link:

<https://forms.office.com/g/TzZADV1Nbb>

The insights from this survey will help us better communicate with you and tailor the training to your needs.

What's Next?

We will be sharing more information about Grant Central in the coming months via emails and meetings. If you have any questions about Grant Central, please contact the MassDOT Grants Team at MassDOTGrantCentral@dot.state.ma.us. We look forward to sharing all of the new and exciting features that Grant Central has to offer to our municipal partners!

Thanks,
Kristen

Kristen Pennucci

Community Grants Administrator
Massachusetts Department of Transportation (MassDOT)
Highway Division
10 Park Plaza, Suite 7410



Merrimac Select Board

2 School Street

Merrimac, MA 01860

Meeting: 04/22/24 07:00 PM

Department: Merrimac Select Board

Category: Information

Prepared By: Jennifer Penney

Initiator: Jennifer Penney

Sponsors:

SCHEDULED

CORRESPONDENCE (ID # 8633)

DOC ID: 8633

Regional Transportation ____ADVOCACY ALERT ____

COMMENTS - Current Meeting:

Right now House Ways and Means Committee has the state budget. An amendment that would have a positive effect is regional transportation for Pentucket as we had a reduction in funds last year. The board encourages residents to reach out to our representative.

From: Carol McLeod - Finance (X3040)
To: Jennifer Penney - SELECT BOARD (X3080); Alyssa Sexton - ISD (X3060); David Luoma; Marcia Zosack - Finance Committee; Lindy Davis; Marcia Zosack; Mike Bevilacqua; Mike Marden (michael.marden@collins.com); Rob Gustison; Robert Bender [REDACTED]; Tom Ackerman
Subject: FW: *** ADVOCACY ALERT ***
Date: Tuesday, April 16, 2024 9:13:02 AM

From: Bartholomew, Justin <jbartholomew@prsd.org>

Sent: Saturday, April 13, 2024 1:54 PM

To:

Subject: Fwd: *** ADVOCACY ALERT ***

Good Afternoon Carol, Rebecca, and Angus,

I have highlighted in yellow below a significant amendment that would greatly impact the PRSD budget. I will reach out to Representatives Ramos (Groveland/ West Newbury) and Shand (Merrimac), but thought that the more they heard from regional districts Boards of Selectmen/ FinComs the better.

If it were funded at 100% for bus stops that qualified (which had been one of the promises/ incentives for regionalization), that would mean at least around +\$300K to the PRSD. Currently, we are looking at a decrease from last year of \$294,000 as the % of funding for regional transportation has dropped. Below are the current proposals and history.

Regional Transportation (7035-0006)

Claim projection: \$117,756,809

HWM: \$99,456,813 (84%)

Governor: \$99,456,813 (84%)

FY24: \$97,077,605 (87%)

Attachment: Regional Transportation ___ ADVOCACY ALERT ___ (Regional Transportation ___ ADVOCACY ALERT ___)

FY23: \$82,178,615
 FY22: \$82,178,615
 FY21: \$82,178,615

~ Justin

----- Forwarded message -----

From:

Date: Fri, Apr 12, 2024 at 7:07 PM

Subject: *** ADVOCACY ALERT ***

Hi everyone,

We have some important amendments we need you to reach out to your legislators to request they co-sponsor prior to the budget debate which begins on April 24th. It is also strongly recommended that you ask your member towns to do the same, as strength in numbers is critically important to get these amendments adopted. Feel free to share this email.

Amendment 1052 **Rural School Aid** (Representatives Blais, Ferguson, LaNatra)

This amendment will increase the rural aid line item to \$15 million.

Amendment 1053 **Rural School Aid Formula** (Representatives Blais)

This amendment will change the per capita income from annual to 3 year average; implement a hold harmless status for one year for those districts who no longer qualify due to student density or per capita income; and allows districts to establish a rural aid fund which they can carry forward funds in for one year.

Amendment 390 **Regional School Transportation** (Representative Scarsdale)

This amendment will increase the regional transportation line item to 100%.

Amendment 1237 **Foundation Inflation Index** (Representative Ferguson)

This amendment changes the foundation budget inflation factor to a three year average.

Amendment 772 **Non-Resident Pupil Transportation** (Representative Ferguson)

This amendment will fund this line item at \$1.5 million. This line item was not funded in the HWM budget.

Let me know if you have any questions.

- Julie Kelley

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Agenda Item

Finance

04/22/24

Town Administrator's Report

Subject:

Attachments:

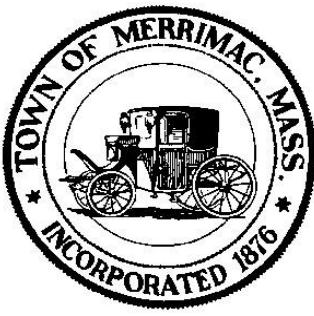
4-17-2024 Town Administrator's report

ATM Motions

Finance Committee Handout

FY2025 Capital Planning Report

Coastal Concrete Proposal Number One 041224



MEMO

DATE: 4/17/2024

TO: Select Board

FROM: Carol McLeod

RE: Bi-Weekly Update

-
1. **ATM** – Attached is the Fin Com Report, Capital Planning Report and Motions for ATM. The Warrant, Fin Com Report and Capital Planning Report will be posted on the Town Website and I will have printed copies at the meeting. The motions will be printed for the parties that they are required for.
 1. **Coastal Metal Update** – Attached is a proposal from TRC for additional testing needed based on previous testing as well as a proposal for the preparation and support for the Bid Package for the concrete removal at the site. These stages of the project are covered by the current Brownfields Grant the Town has. We will prepare a new Brownfields Grant proposal for the estimated cost of the concrete removal, which is estimated to cost another \$600K.
 2. **Executive Session** – Employment Contracts for DPW Director and Highway Superintendent

TOWN OF MERRIMAC

ANNUAL TOWN MEETING, April 29, 2024

Motions

Chris Manni – Read motions for Articles 1 - 7

Marcia Zosack – Read Motion for Article 11

Ben Beaulieu – Read motions for Articles 8 - 15

Irina Gorzynski – Read motions for Articles 17-23

Article 1: To see if the Town will vote to appropriate from Free Cash for **FY2024**, a sum of money in the amount of **\$ 630,422** for the following specific purposes outlined below;

a. Former Coastal Metals Site Testing	\$ 60,000
b. Employee Retirement Funding	\$ 21,000
c. Lake Attitash Invasive Weeds	\$ 5,000
d. Reserve Fund Funding	\$ 40,000
e. Bi-Annual OPEB Actuarial Study	\$ 6,800
f. Bi-Law Review and Update	\$ 8,855
g. Address label Printer and Laptop for Elections	\$ 14,350
h. Tablets for the New Members of the Select Board	\$ 1,500
i. Special Revenue Account of Opioid Funds	\$ 4,437
j. Police Command Vehicle	\$ 60,000
k. Fire Command Vehicle	\$ 90,000
l. Feasibility Study for a New Highway Garage	\$ 50,000
m. Highway Departmental Share of a Roadway Compressor	\$ 10,000
n. Repairs to the Parks and Rec Garage	\$ 20,000
o. Repairs to the COA Building	\$ 20,000
p. HVAC Repairs at the Library	\$ 138,500
q. ADA Compliance for the Town Sidewalks and Public Meetings	\$ 45,000
r. Asbestos Tile Repairs at the Donaghue School	\$ 35,000

or take any other action relative hereto.

MOTION: I move that the Town appropriate from Free Cash for **FY2024**, a sum of money in the amount of **\$630,442** for the purposes and in the amounts stated in the warrant.

Attachment: ATM Motions (Town Administrator's Report)

DATE_____

Signed_____

VOTE_____

Article 2: To see if the Town will vote to appropriate from Water Retained Earnings for **FY2024** a sum of money in the amount of **\$ 65,000** for the following specific capital purposes outlined below;

- | | |
|---|-----------|
| a. Water Meter Replacement | \$ 30,000 |
| b. Water Infrastructure | \$ 25,000 |
| c. Water Departmental Share of a Roadway Compressor | \$ 10,000 |

or take any other action relative hereto.

Motion: I move that the Town appropriate from Water Retained Earnings for **FY2024** a sum of money in the amount of **\$ 65,000** for the following specific capital purposes outlined below;

- | | |
|---|-----------|
| a. Water Meter Replacement | \$ 30,000 |
| b. Water Infrastructure | \$ 25,000 |
| c. Water Departmental Share of a Roadway Compressor | \$ 10,000 |

Attachment: ATM Motions (Town Administrator's Report)

DATE_____

Signed_____

VOTE_____

Article 3: To see if the Town will vote to appropriate from the Wastewater Retained Earnings for **FY2024** a sum of money in the amount of **\$ 192,000** for the following specific capital purposes outlined below;

- | | |
|--|-----------|
| a. Wastewater Plant Engineering and Improvements | \$177,000 |
| b. Water Meter Replacement | \$ 10,000 |
| c. Wastewater Departmental Share of a Roadway Compressor | \$ 5,000 |

or take any other action relative hereto.

Motion: I move that the Town appropriate from the Wastewater Retained Earnings for **FY2024** a sum of money in the amount of **\$ 192,000** for the following specific capital purposes outlined below;

- | | |
|--|-----------|
| a. Wastewater Plant Engineering and Improvements | \$177,000 |
| b. Water Meter Replacement | \$ 10,000 |
| c. Wastewater Departmental Share of a Roadway Compressor | \$ 5,000 |

Attachment: ATM Motions (Town Administrator's Report)

DATE _____

Signed

VOTE

Article 4: To see if the Town will vote to appropriate from Water Retained Earnings for **FY2024** a sum of money in the amount of **\$ 27,000** for the following specific purposes outlined below;

- a. **Water Department Building and Road Repairs** **\$ 15,000**
- b. **Water Pump Replacements** **\$ 12,000**

or take any other action relative hereto.

Motion: I move that the Town appropriate from Water Retained Earnings for **FY2024** a sum of money in the amount of **\$ 27,000** for the following specific purposes outlined below;

- a. **Water Pump Replacements** **\$ 12,000**
- d. **Water Departmental Share of a Roadway Compressor** **\$ 10,000**

Attachment: ATM Motions (Town Administrator's Report)

DATE _____ Signed _____

VOTE _____

Motion: I move that the Town appropriate from Wastewater Retained Earnings for FY2024 a sum of money in the amount of **\$125,000** for I & I repairs throughout town.

Attachment: ATM Motions (Town Administrator's Report)

Signed_____

VOTE

Article 6: To see if the Town will vote to transfer **\$100,000** from the Inspectional Services Revolving Account to the Town General Fund for **FY2024**; or take any other action hereto.

Motion: I move that the Town vote to transfer **\$100,000** from the Inspectional Services Revolving Account to the Town General Fund for **FY2024**.

Attachment: ATM Motions (Town Administrator's Report)

DATE_____

Signed_____

VOTE_____

Article 7: To see if the Town will vote to transfer the balance of **\$14,603.51** from Article 3.o, Highway Loader John Deere, of the April 24th, 2023 Annual Town Meeting to the Highway Roadway Maintenance Account for the use of general roadway maintenance for **FY2024**; or take any other action hereto.

Motion: I move that the Town vote to transfer the balance of **\$14,603.51** from Article 3.o, Highway Loader John Deere, of the April 24th, 2023 Annual Town Meeting to the Highway Roadway Maintenance Account for the use of general roadway maintenance for **FY2024**.

Attachment: ATM Motions (Town Administrator's Report)

DATE _____

Signed _____

VOTE _____

Article 8: To see if the Town will vote to transfer the balance of **\$3,653.40** from Article 1.a, Highway Bear Hill Culvert Non-Federal Match, of the April 26th, 2021 Annual Town Meeting to the Highway Culvert Repairs for the use of general culvert maintenance for **FY2024**; or take any other action hereto.

Motion: I move that the Town vote to transfer the balance of **\$3,653.40** from Article 1.a, Highway Bear Hill Culvert Non-Federal Match, of the April 26th, 2021 Annual Town Meeting to the Highway Culvert Repairs for the use of general culvert maintenance for **FY2024**.

Attachment: ATM Motions (Town Administrator's Report)

DATE _____

Signed _____

VOTE _____

Article 9: To see if the Town will vote to transfer the balance of **\$10,810.74** from Conservation Assessment line item to the Conservation Agent & Admin Wages line item for **FY2024**; or take any other action hereto.

Motion: I move that the Town vote to transfer the balance of **\$10,810.74** from Conservation Assessment line item to the Conservation Agent & Admin Wages line item for **FY2024**.

Attachment: ATM Motions (Town Administrator's Report)

DATE _____

Signed_____

VOTE

Article 10: To see if the Town will vote pursuant to the provisions of M.G.L. c. 44, Section 53E½, as most recently amended, to establish **Fiscal Year 2025** limitations on expenditures from the revolving funds established by the General Bylaw entitled, "Departmental Revolving Funds", with such limitations to remain applicable from fiscal year to fiscal year until such time as they are later amended as follows:

Revolving Fund	Fiscal Year Spending Limit
Firearms	\$12,000
Zoning Board of Appeal	\$9,000
Town Nurse	\$10,000
Zoning and Building Code Compliance	\$15,000
Board of Health Projects	\$4,500
Rental Inspections	\$4,000
Inspectional Services	\$100,000
PRSD Grounds	\$50,000
Tax Title	\$10,000
Fire Watch	\$5,000

or take any other action relative hereto.

Motion: I move that the Town establish **FY2025** limitations on expenditures from the revolving funds established by the General Bylaw entitled, "Departmental Revolving Funds", with such limitations to remain applicable from fiscal year to fiscal year until such time as they are later amended as identified above in accordance with the provisions of M.G.L. c. 44, Section 53E½, as most recently amended.

DATE _____

Signed _____

VOTE _____

Article 11: To see if the Town will vote to fix the salary and compensation of all elected officers of the Town as provided by G.L. c. 41, § 108 as amended: Town Clerk, three Assessors, three Commissioners of Municipal Light, and to raise, appropriate or transfer sums of money therefore and to determine sums of money raised to be transferred to defray the necessary and usual charges and expenses of the Town for the Fiscal Year commencing July 1, 2024 and make appropriations for the same, said sums of money so raised, appropriated or transferred to be expended for specific purposes to be voted; or take any other action relative hereto.

Motion: I move that the Town fix the salary and compensation of all elected officers of the Town as provided by G.L. c. 41, § 108 as amended: Town Clerk, three Assessors, three Commissioners of Municipal Light, and to raise, appropriate or transfer sums of money therefore and to determine sums of money raised to be transferred to defray the necessary and usual charges and expenses of the Town for the Fiscal Year commencing July 1, 2024 as follows:

\$21,983,388 be raised as follows:

Raise and Appropriate		\$21,813,678	
Transfer from Cable TV Receipts Reserved		\$ 169,710	
General Government	Lines 1 - 36	\$	1,519,575
Public Safety	Lines 37 - 50	\$	2,869,810
Education	Lines 51 - 53	\$	13,297,142
Highway	Lines 54 - 56	\$	689,777
Cemetery	Lines 58 - 59	\$	72,513
Health & Sanitation	Lines 57, 60 - 63	\$	149,862
Public Assistance	Lines 64 - 66	\$	430,139
Library	Lines 67 - 68	\$	370,147
Parks & Rec	Line 69	\$	11,520
Town Gardens	Line 70	\$	600
Debt Service	Lines 71 - 72	\$	789,818
<u>Gen Govt Unclassified</u>	<u>Lines 73 - 74</u>	<u>\$</u>	<u>1,782,485</u>
Total Omnibus		\$	21,983,388

DATE _____

Signed _____

VOTE _____

Article 12: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to operate the Wastewater Department Enterprise for FY2025;

Salaries:	\$ 669,054
Expenses:	\$ 580,740
<u>Debt Service:</u>	<u>\$ 67,229</u>
Total	\$1,317,023

And that **\$ 1,317,023** be raised as follows:

Departmental Receipts:	\$ 1,297,023
Wastewater Betterment Fund:	\$ 20,000

or take any other action relative hereto.

Motion: I move that the Town raise and appropriate, or transfer from available funds, a sum of money to operate the Wastewater Department Enterprise for FY2025 as follows;

Salaries:	\$ 669,054
Expenses:	\$ 580,740
<u>Debt Service:</u>	<u>\$ 67,229</u>
Total	\$1,317,023

And that **\$ 1,317,023** be raised as follows:

Departmental Receipts:	\$ 1,297,023
Wastewater Betterment Fund:	\$ 20,000

Attachment: ATM Motions (Town Administrator's Report)

DATE_____

Signed_____

VOTE_____

Article 13: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to operate the Water Department Enterprise for FY2025;

Salaries:	\$ 552,161
Expenses:	\$ 543,250
<u>Debt Service:</u>	<u>\$ 145,259</u>
Total	\$1,240,670

And that **\$1,240,670** be raised as follows:

Departmental Receipts: **\$ 1,240,670**

or take any other action relative hereto.

Motion: I move that the Town raise and appropriate, or transfer from available funds, a sum of money to operate the Water Department Enterprise for FY2025 as follows;

Salaries:	\$ 552,161
Expenses:	\$ 543,250
<u>Debt Service:</u>	<u>\$ 145,259</u>
Total	\$1,240,670

And that **\$1,240,670** be raised as follows:

Departmental Receipts: **\$ 1,240,670**

Attachment: ATM Motions (Town Administrator's Report)

DATE_____

Signed_____

VOTE_____

Article 14: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money from the Electric Light Operating Balance said money to be used by the Assessors to reduce the Tax Rate for Fiscal Year 2025; or take any other action relative hereto.

Motion: I move that the Town transfer from available funds, a sum in the amount of **\$38,000** from the Electric Light Operating Balance, said money to be used by the Assessors to reduce the Tax Rate for Fiscal Year 2025.

Attachment: ATM Motions (Town Administrator's Report)

DATE_____Signed_____

VOTE_____

Article 15: To see if the Town will vote to appropriate or otherwise provide **\$ 8,200** or other sum of money from available funds known as “Sale of Cemetery Lots”, such sum or part thereof, to be expended under the direction of the Cemetery Trustees for the care, improvement, and embellishment of said cemeteries, in accordance with G.L. c. 114, §§ 15 and 25; or take any other action relative hereto.

Motion: I move that the Town appropriate **\$8,200** from available funds known as “Sale of Cemetery Lots”, such sum or part thereof, to be expended under the direction of the Cemetery Trustees for the care, improvement, and embellishment of said cemeteries, in accordance with G.L. c. 114, §§ 15 and 25.

Attachment: ATM Motions (Town Administrator's Report)

DATE _____

Signed _____

VOTE _____

Article 16: To see if the Town will vote to raise and appropriate or otherwise provide **\$185,000** or other sum of money to be used to make necessary repairs to Town roadways; or take any other action relative hereto.

Motion: I move that the Town raise and appropriate **\$185,000** to be used to make necessary repairs to Town roadways.

Attachment: ATM Motions (Town Administrator's Report)

DATE _____ Signed _____

VOTE _____

Article 17: To see if the Town will vote to accept the State Grant of Chapter 90 Highway Funds and authorize the Select Board to expend said funds for Highway purposes in accordance with the terms of said grants; or take any other action relative hereto.

Motion: I move that the Town accept the State Grant of Chapter 90 Highway Funds and authorize the Select Board to expend said funds for Highway purposes in accordance with the terms of said grants.

Attachment: ATM Motions (Town Administrator's Report)

DATE_____

Signed_____

VOTE_____

Article 18: To see if the Town will vote to raise and appropriate or otherwise provide **\$330,000**, or other sum of money for Solid Waste Collection and Disposal, Recycling Collection; or take any other action relative hereto.

Motion: I move that the Town raise and appropriate **\$330,000** for Solid Waste Collection and Disposal, Recycling Collection.

Attachment: ATM Motions (Town Administrator's Report)

DATE _____

Signed _____

VOTE _____

Article 19: To see if the Town will vote to rescind Article 28, Opioid Stabilization, of the April 24, 2023 Annual Town Meeting and transfer the balance of **\$770.13** to a special revenue account for Opioid Settlement Funds and dedicate future Opioid Funds to the special revenue account for Opioid Settlement Funds; or take any other action relative thereto.

Motion: I move that the Town vote to rescind Article 28, Opioid Stabilization, of the April 24, 2023 Annual Town Meeting and transfer the balance of **\$770.13** to a special revenue account for Opioid Settlement Funds and dedicate future Opioid Funds to the special revenue account for Opioid Settlement Funds.

Attachment: ATM Motions (Town Administrator's Report)

DATE _____

Signed _____

VOTE _____

Article 20: To see if the Town will vote to amend Article III, Section 1 of the Town of Merrimac General By-law as follows:

Which currently read:

3.1 The Moderator shall, in accordance with G.L. Chapter 39, Section 16, at the Annual Town Meeting appoint a Finance Committee annually, to consist of not more than nine (9) citizens of the Town. A majority of members appointed shall constitute a quorum.

To read instead:

3.1 Finance Committee. The Moderator shall, in accordance with G.L. Chapter 39, Section 16, the Town shall establish a Finance Committee. The Town Moderator shall appoint a Finance Committee to consist of not more than nine (9) members, each a registered voter of the Town. A majority of the members appointed shall constitute a quorum. The Finance Committee shall be appointed annually to terms that begin and end with the town’s fiscal year, July 1 through June 30. The Moderator may appoint members during the fiscal year to fill any vacancies that reduce the number of members to fewer than nine (9) members.

or take any other action relative thereto.

Motion: I move that the Town vote to amend Article III, Section 1 of the Town of Merrimac General By-law as printed in the warrant.

Attachment: ATM Motions (Town Administrator's Report)

DATE_____

Signed_____

VOTE_____

Article 21: To see if the Town will vote to adopt G.L. c.32 Section 4 (2)(b) Call Fire, Police credible service local option; or take any other action relative thereto.

Motion: I move that the Town vote to adopt G.L. c.32 Section 4 (2)(b) Call Fire, Police credible service local option.

Attachment: ATM Motions (Town Administrator's Report)

DATE_____

Signed_____

VOTE_____

Article 22: To see if the Town will vote to amend the Town of Merrimac General Bylaws by adding a new Article XI as follows:

Article XI.

11.1.1 Multi Member Body Meetings Prohibited: No multiple-member body of the Town shall conduct a meeting during the election hours of a municipal or state election that is occurring within the Town. For the purpose of this section, election hours of a municipal or state election shall include only the hours in which live voting is taking place on election day and shall not count early voting prior to election day.

or take any other action relative thereto.

Motion: I vote that the Town vote to amend the Town of Merrimac General Bylaws by adding a new Article XI as printed in the warrant.

Attachment: ATM Motions (Town Administrator's Report)

DATE _____

Signed _____

VOTE

Motion: I vote that the Town vote to increase the current Veteran's Tax Abatement amounts adopted by the Town of Merrimac, by 50%.

Attachment: ATM Motions (Town Administrator's Report)

Signed_____

VOTE

Report of the
FINANCE COMMITTEE
of the Town of
MERRIMAC, MASSACHUSETTS

A Summary of the recommendations
To be presented at the
Annual Town Meeting
To be held on:

Monday April 29, 2024
7:30 P.M.
At the Sweetsir School Cafeteria
102 Church St.
Merrimac, MA 01860

Town of Merrimac
Finance Committee Report FY2025

To the voters and taxpayers of Merrimac, Massachusetts:

The Finance Committee presents the Fiscal Year (FY)2025 budget for your review and approval. The total operating budget is \$21.9 million. The Finance Committee has spent the last four months reviewing the Town's finances and operating budget requests. The committee reviewed anticipated aid from the Commonwealth and local receipts. Seven public hearings were held while meeting with department heads and town committees. We are presenting a budget that meets the town's needs and priorities. We especially want to acknowledge the cooperation of the Department Heads, Select Board, Public Education Superintendents and all who participated in our hearings providing insight into the issues before the town.

The Town of Merrimac's primary source of revenue is Residential Property Taxes (77 percent). Property tax collections for FY25 are projected at \$16.9 million compared to \$16.0 for FY 24. The increase is due to Proposition 2 ½ increases, new growth and higher property valuations. At the same time the tax rate has dropped from \$14.77 per thousand to \$13.50 per thousand.

The largest expense in the budget is for public education representing 61 percent of the total Merrimac budget. The three Fiscal Year 2025 education assessments are Pentucket Regional School System \$12.4 million, Whittier Vocational Technical High School \$706 thousand and Essex Agricultural and Technical High School \$206 thousand for a total of \$13.3 million.

There are minimal staffing changes planned for the coming year. Included in the budget are:

- (1) A 3 percent Cost of Living (COLA) adjustment for staff and an additional \$3.00 per hour increase for the 4 full time firefighters on staff.
- (2) One additional police officer is budgeted. This position will reduce the related costs for on call officers.
- (3) In addition, as required for the Town, the budget includes a full time Principal Assessor position. Previously the position was filled by one of the elected Assessors.

Free Cash available for FY2025 was certified by the Division of Local Services in the amount of \$630,442. Free cash is remaining unrestricted funds from the previous fiscal year. Free Cash may be used for unanticipated one-time expenses, opportunities for long-term cost savings, public safety or health needs, planned capital improvements and increasing reserve funds. The Finance Committee reviewed the Capital Planning Committee's recommendations for capital expenditures which included \$60 thousand for a Police Patrol Vehicle and \$90 thousand for a Fire Command Vehicle. The Finance Committee is recommending additional requests from the Highway department, Americans with Disabilities Act (ADA) compliance, landfill, Library and Counsel on Aging.

The Town's bond rating remains at AA+. This favorable rating reflects the conservative and responsible fiscal management of the town's finances with adequate stabilization funds. Stabilization funds are 6.1 percent of the FY2025 operating budget. The Town has been consistently building stabilization funds which are recommended to be between 5-15 percent of the operating budget.

Respectfully submitted by the Town of Merrimac Finance Committee.

Marcia Zosack, Chair
Thomas Ackerman, Vice-chair
Robert L. Gustison II, Member
Kenneth Tingle, Member
Robert Bender, Member
Michael Marden, Member
David Luoma, Member
Michael Bevilaqua, Member
Lindy Davis, Member

Town of Merrimac
April 29, 2024 - Annual Town Meeting
Articles for Consideration

9.1.c

Town Vote	Art. #	Recommendations			Description
		Selectmen	Finance Committee	Capital Planning	
	1	-	-	-	To appropriate \$630,442 from Free Cash for FY2024 for the following specific purposes:
		Yes 3 - 0	Yes 8 - 0	N/A	a \$ 60,000 To appropriate funds for testing required at the former Coastal Metals site.
		Yes 3 - 0	Yes 8 - 0	N/A	b \$ 21,000 To appropriate funds for the retirement costs of employees.
		Yes 3 - 0	Yes 8 - 0	N/A	c \$ 5,000 To appropriate funds to help address the ongoing invasive weed issues at Lake Attitash.
		Yes 3 - 0	Yes 8 - 0	N/A	d \$ 40,000 To appropriate funds for the Reserve Fund Account.
		Yes 3 - 0	Yes 8 - 0	N/A	e \$ 6,800 To appropriate funds for the Bi-Annual OPEB Study.
		Yes 3 - 0	Yes 7 - 1	N/A	f \$ 8,855 To appropriate funds for a By-Law Review and Update.
		Yes 3 - 0	Yes 8 - 0	N/A	g \$ 14,350 To appropriate funds for an address label printer for elections.
		Yes 3 - 0	Yes 8 - 0	N/A	h \$ 1,500 To appropriate funds for the Select Board Tablets.
		Yes 3 - 0	Yes 8 - 0	N/A	i \$ 4,437 To appropriate funds to a special revenue account for Opioid Settlement Funds.
		Yes 3 - 0	Yes 8 - 0	Yes 5 - 0	j \$ 60,000 To appropriate funds for a new Police Patrol Vehicle.
		Yes 3 - 0	Yes 8 - 0	Yes 5 - 0	k \$ 90,000 To appropriate funds for a new Fire Command Vehicle
		Yes 3 - 0	Yes 8 - 0	Yes 5 - 0	l \$ 50,000 To appropriate funds for a feasibility study for a new Highway Garage.
		Yes 3 - 0	Yes 8 - 0	Yes 5 - 0	m \$ 10,000 To appropriate funds for the Highway Department's share of a roadway compressor.
		Yes 2 - 1	Yes 8 - 0	Yes 5 - 0	n \$ 20,000 To appropriate funds for the repairs to the Parks and Rec garage.
		Yes 3 - 0	Yes 8 - 0	Yes 5 - 0	o \$ 20,000 To appropriate funds for outside building, windows and façade repairs at the COA.
		Yes 3 - 0	Yes 8 - 0	Yes 5 - 0	p \$ 138,500 To appropriate funds for HVAC repairs at the Library.
		Yes 3 - 0	Yes 8 - 0	Yes 5 - 0	q \$ 45,000 To appropriate funds for ADA Compliance for the Town sidewalks and other ADA requests for Town Meetings.
		Yes 3 - 0	Yes 8 - 0	Yes 5 - 0	r \$ 35,000 To appropriate funds for asbestos tile removal and repairs at the Donaghue School.
	2	-	-	-	To appropriate \$ 65,000 from Water Retained Earnings for FY2024 for the following specific Capital purposes:
		Yes 3 - 0	Yes 8 - 0	Yes 5 - 0	a \$ 30,000 To appropriate funds to purchase new water meters throughout town.
		Yes 3 - 0	Yes 8 - 0	Yes 5 - 0	b \$ 25,000 To appropriate funds for Water Infrastructure Improvements,
		Yes 3 - 0	Yes 8 - 0	Yes 5 - 0	c \$ 10,000 To appropriate funds for the Water Department's share of a roadway compressor.
	3	-	-	-	To appropriate \$ 192,000 from the Wastewater Retained Earnings for FY2024 for the following specific Capital purposes:
		Yes 3 - 0	Yes 8 - 0	Yes 5 - 0	a. \$ 177,000 To appropriate funds for Sewer Plant Engineering.
		Yes 3 - 0	Yes 8 - 0	Yes 5 - 0	b. \$ 10,000 To appropriate funds to purchase new water meters throughout town.
		Yes 3 - 0	Yes 8 - 0	Yes 5 - 0	c \$ 5,000 To appropriate funds for the Wastewater Department's share of a roadway compressor.

Attachment: Finance Committee Handout (Town Administrator's Report)

Town of Merrimac
April 29, 2024 - Annual Town Meeting
Articles for Consideration

9.1.c

Town Vote	Art. #	Recommendations			Description
		Selectmen	Finance Committee	Capital Planning	
	4	-	-	-	To appropriate \$ 27,000 from Water Retained Earnings for FY2024 for the following specific purposes:
		Yes 3 - 0	Yes 8 - 0	N/A	a \$ 15,000 To appropriate funds for Building and Road maintenance for the Water Department.
		Yes 3 - 0	Yes 8 - 0	N/A	b \$ 12,000 To appropriate funds for Water Pump Replacements.
	5	Yes 3 - 0	Yes 8 - 0	N/A	To appropriate \$ 125,000.00 from Wastewater Retained Earnings for FY2024 for I&I repairs throughout town.
	6	Yes 3 - 0	Yes 8 - 0	N/A	To transfer \$100,000 from the Inspectional Services Revolving Account to the Town General Fund for FY2024.
	7	Yes 3 - 0	Yes 8 - 0	N/A	To transfer the balance of \$14,603.51 from Article A.3.o, Highway Loader John Deere of the April 24th, 2023 Annual Town Meeting to the Highway Roadway Maintenance account for the use of general roadway maintenance for FY2024.
	8	Yes 3 - 0	Yes 8 - 0	N/A	To transfer the balance of \$3,653.40 from Article A.1.a, Highway Bear Hill Culvert Non-Federal Match of the April 26th, 2021 Annual Town Meeting to the Highway Culvert Repairs for the use of general culvert maintenance for FY2024.
	9	Yes 3 - 0	Yes 8 - 0	N/A	To transfer \$10,810.74 from Conservation Assessment to Conservation Agent & Admin Wages for FY2024.
	10	Yes 3 - 0	Yes 8 - 0	N/A	To amend and authorize, pursuant to MGL Chapter 44, Section 53 E 1/2, the Town's Revolving Funds for FY2025.
	11	Yes 3 - 0	Yes 8 - 0	N/A	To accept the Town's FY2025 Omnibus Budget, per the attached breakdown.
	12	Yes 3 - 0	Yes 8 - 0	N/A	To accept the Wastewater Department's FY2025 Operating Budget.
	13	Yes 3 - 0	Yes 8 - 0	N/A	To accept the Water Department's FY2025 Operating Budget.
	14	Yes 3 - 0	Yes 8 - 0	N/A	To accept a sum of money from the Electric Light Department to be used by the Assessors to reduce the Tax Levy for FY2025.
	15	Yes 3 - 0	Yes 8 - 0	N/A	To appropriate \$ 8,200 from "Sale of Cemetery Lots" for the "care, improvement and embellishment" of said cemeteries.
	16	Yes 3 - 0	Yes 8 - 0	N/A	To raise and appropriate \$185,000 to be used to make necessary repairs to Town roadways.
	17	Yes 3 - 0	Yes 8 - 0	N/A	To accept the State Grant of Chapter 90 Highway Funds.
	18	Yes 3 - 0	Yes 8 - 0	N/A	To raise & appropriate \$330,000 for Solid Waste, Recycling and Disposal.
	19	Yes 3 - 0	Yes 8 - 0	N/A	To rescind Article 28, Opioid Stabilization, of the April 24, 2023 Annual Town Meeting and transfer the balance of \$770.13 to a special revenue account for Opioid Settlement Funds and dedicate future Opioid Funds to the special revenue account for Opioid Settlement Funds. 2/3 Vote Required
	20	Yes 3 - 0	Yes 8 - 0	N/A	To amend Section 1 Article III of the Merrimac General By-Laws, Finance Committee and Capital Planning Committee.
	21	Yes 3 - 0	N/A	N/A	To adopt MGL C32 Section 4 (2)(b) Call Fire, Police credible service local option.
	22	Yes 3 - 0	N/A	N/A	To vote to prohibit meetings during the election hours of a municipal or state election that is occurring in Town.
	23	Yes 3 - 0	*	N/A	To vote to double the current Veteran Tax Abatement amounts adopted by the Town of Merrimac.

* Finance Committee did not make a recommendation at this time.

TOWN OF MERRIMAC BUDGET SUMMARY

REVENUE ESTIMATES

	Departmental		Requested ATM Budget	FY2025
	Adopted	Requested Budget		
	FY2024	FY2025	FY2025	
PROPERTY TAXES				
Tax Base	\$ 14,950,957	\$ 16,340,808	\$ 16,340,808	
2 1/2 % Increase	\$ 373,774	\$ 408,520	\$ 408,520	
Est New Growth	\$ 156,077	\$ 125,000	\$ 150,000	
General Override	\$ 860,000	- \$	- \$	
Unused Levy Capacity	\$ (265,335)	- \$	- \$	
PROPERTY TAXES	\$ 16,075,473	\$ 16,874,329	\$ 16,899,329	
STATE PROVIDED FUNDS				
Cherry Sheet/State Aid	\$ 1,164,467	\$ 1,195,873	\$ 1,195,873	
MSBA	\$ -	- \$	- \$	
SUBTOTAL: STATE FUNDS	\$ 1,164,467	\$ 1,195,873	\$ 1,195,873	
DEBT EXCLUSIONS				
New Library Construction	\$ 106,575	- \$	- \$	
Police Station	\$ 361,028	\$ 357,153	\$ 357,153	
PRSD Middle/High School	\$ 1,576,867	\$ 1,576,867	\$ 1,576,867	
SUBTOTAL	\$ 2,044,470	\$ 1,934,020	\$ 1,934,020	

EXPENDITURE ESTIMATES

	Departmental		Requested ATM Budget	FY2025
	Adopted	Requested Budget		
	FY2024	FY2025	FY2025	% of Budget
ARTICLE 1 OMNIBUS				
General Government	\$ 1,322,545	\$ 1,539,508	\$ 1,519,575	14.90%
Public Safety	\$ 2,721,650	\$ 3,076,014	\$ 2,869,810	5.44%
Education	\$ 11,988,839	\$ 13,297,142	\$ 13,297,142	10.91%
Highway	\$ 677,512	\$ 689,777	\$ 689,777	1.81%
Cemetery	\$ 70,207	\$ 76,513	\$ 72,513	3.28%
Health & Sanitation	\$ 146,292	\$ 150,862	\$ 149,862	2.44%
Public Assistance	\$ 429,183	\$ 454,491	\$ 430,139	0.22%
Library	\$ 354,691	\$ 370,147	\$ 370,147	4.36%
Parks & Rec	\$ 11,520	\$ 11,520	\$ 11,520	0.00%
Town Gardens	\$ 600	\$ 600	\$ 600	0.00%
Long Term Principal	\$ 609,802	\$ 492,899	\$ 492,899	-19.17%
Long Term Interest	\$ 313,319	\$ 296,919	\$ 296,919	-5.23%
Gen Govt Unclassified	\$ 1,558,060	\$ 1,763,485	\$ 1,782,485	14.40%
SUBTOTAL	\$ 20,204,220	\$ 22,219,877	\$ 21,983,388	8.81%

CHARGES/ABATEMENTS/OTHER AMOUNTS TO BE RAISED

State & County	\$ 117,469	\$ 120,022	\$ 120,022
Tax Abatements	\$ 70,979	\$ 87,500	\$ 87,500
Library Offset	\$ 16,529	\$ 16,649	\$ 16,649
Overlay Deficit	- \$	- \$	- \$
Snow & Ice Deficit	- \$	- \$	- \$
Other Deficits	- \$	- \$	- \$
SUBTOTAL	\$ 204,977	\$ 224,171	\$ 224,171

CURRENT YEAR SPECIAL ARTICLES

Special Articles	\$ 5,180,008	\$ 3,205,893	\$ 3,205,893
Transfer Articles	\$ 10,000	- \$	- \$
SUBTOTAL	\$ 5,190,008	\$ 3,205,893	\$ 3,205,893

BONDED ARTICLES

Prior Year Bond Issues Bond Authorization			
SUBTOTAL	\$ -	- \$	- \$
TOTAL EXPENSE	\$ 25,599,205	\$ 25,649,941	\$ 25,413,452
SURPLUS/(DEFICIT)	\$ 0	\$ (473,828)	\$ (115,439)

PROJECTED LOCAL RECEIPTS

Motor Vehicle Excise	\$ 1,066,000	\$ 1,066,000	\$ 1,100,000
Penalties & Interest	\$ 44,700	\$ 44,700	\$ 32,000
Other Excise (Marijuana)	- \$	- \$	\$ 32,000
In Lieu of Tax	\$ 1,289	\$ 1,289	\$ 1,289
Trash	\$ 143,000	\$ 143,000	\$ 150,000
Ambulance	\$ 464,000	\$ 464,000	\$ 435,000
Fees	\$ 46,000	\$ 46,000	\$ 47,000
Rentals	\$ 145,500	\$ 145,500	\$ 140,000
Cemetery	\$ 16,000	\$ 16,000	\$ 20,000
Licenses & Permits	\$ 67,800	\$ 67,800	\$ 80,000
Fines & Forfeitures	\$ 25,700	\$ 25,700	\$ 25,700
Investment Income	\$ 164,800	\$ 164,800	\$ 200,000
Misc Non Recurring	\$ 48,000	\$ 48,000	\$ 48,000
Misc Recurring	\$ 41,300	\$ 41,300	\$ 60,000
SUBTOTAL	\$ 2,274,089	\$ 2,274,089	\$ 2,370,989

OTHER REVENUE

Free Cash Approp	\$ 848,750	- \$	- \$
Water Retained Earnings	\$ 150,000	- \$	- \$
Other Revenue	\$ 185,098	\$ 177,110	\$ 177,110
Wastewater Retained Earnings	\$ 85,000	- \$	- \$
Wastewater I & I	\$ 55,000	\$ 125,000	\$ 125,000
Bonded Capital	- \$	- \$	- \$
Water Enterprise	\$ 1,280,869	\$ 1,240,670	\$ 1,240,670
Wastewater Enterprise	\$ 1,397,989	\$ 1,317,023	\$ 1,317,023
Revenue to Reduce Tax Rate	\$ 38,000	\$ 38,000	\$ 38,000
SUBTOTAL	\$ 4,040,706	\$ 2,897,803	\$ 2,897,803

TOTAL REVENUE	\$ 25,599,205	\$ 25,176,113	\$ 25,298,013
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FY2025 Omnibus Budget Revised

Line #	Account	Dept.	FY2023		FY2024		FY2025				Notes
			Budget	Expended	Budget	Expended thru 11/30/2023	Requested Budget	Fin Com Changes	ATM Approved Budget 4/24/2023	\$ Change	
	General Government										
	Misc Expenses	114	\$ 180	\$ -	\$ 215	\$ (87)	\$ 235		\$ 235	\$ 20	9.30%
1	Total Moderator Expense	114	\$ 180	\$ -	\$ 215	\$ (87)	\$ 235	\$ -	\$ 235	\$ 20	9.30%
											Email and Annual dues
	Executive Asst Wages	122	\$ 61,096	\$ (61,096)	\$ 67,000	\$ (27,298)	\$ 69,623		\$ 69,623	\$ 2,623	3.91%
	Longevity	122	\$ 500	\$ (500)	\$ 500	\$ -	\$ 500		\$ 500	\$ -	0.00%
	Stipends	122	\$ 3,500	\$ (3,500)	\$ 3,500	\$ -	\$ 5,500		\$ 5,500	\$ 2,000	57.14%
2	Total Selectmen Salaries and Wages	122	\$ 65,096	\$ (65,096)	\$ 71,000	\$ (27,298)	\$ 75,623	\$ -	\$ 75,623	\$ 4,623	6.51%
	Town Audit Annual	122	\$ 16,800	\$ (16,800)	\$ 17,200	\$ -	\$ 19,200		\$ 19,200	\$ 2,000	11.63%
	Advertising & Legal Notices	122	\$ 100	\$ (75)	\$ 100	\$ -	\$ 100		\$ 100	\$ -	0.00%
	IT Expense	122	\$ 200	\$ -	\$ 200	\$ -	\$ 200		\$ 200	\$ -	0.00%
	Professional Development	122	\$ 413	\$ -	\$ 413	\$ -	\$ 413		\$ 413	\$ -	0.00%
	Postage & Mailing	122	\$ 150	\$ (74)	\$ 150	\$ (71)	\$ 150		\$ 150	\$ -	0.00%
	SW Licensing / SAAS	122	\$ 5,500	\$ (5,200)	\$ 5,500	\$ (1,733)	\$ 5,500		\$ 5,500	\$ -	0.00%
	Office Supplies	122	\$ 450	\$ (926)	\$ 450	\$ (197)	\$ 750		\$ 750	\$ 300	66.67%
	Miscellaneous Expense	122	\$ -	\$ -	\$ -	\$ (38)	\$ -		\$ -	\$ -	0.00%
	Business Travel	122	\$ 200	\$ -	\$ 200	\$ -	\$ 200		\$ 200	\$ -	0.00%
	Dues/Memberships/Licensing	122	\$ 880	\$ (871)	\$ 880	\$ (888)	\$ 950		\$ 900	\$ 20	2.27%
3	Total Selectmen Expense	122	\$ 24,693	\$ (23,946)	\$ 25,093	\$ (2,927)	\$ 27,463	\$ -	\$ 27,463	\$ 2,370	9.44%
	Admin Wages	130	\$ 400	\$ (300)	\$ 400	\$ -	\$ 400		\$ 400	\$ -	0.00%
4	Total Capital Planning Salaries and Wages	130	\$ 400	\$ (300)	\$ 400	\$ -	\$ 400	\$ -	\$ 400	\$ -	0.00%
	Miscellaneous Expense	130	\$ 165	\$ (265)	\$ 165	\$ (87)	\$ 3,415		\$ 3,415	\$ 3,250	1969.70%
5	Total Capital Planning Expense	130	\$ 165	\$ (265)	\$ 165	\$ (87)	\$ 3,415	\$ -	\$ 3,415	\$ 3,250	1969.70%
	Admin Wages	131	\$ 1,000	\$ (900)	\$ 1,000	\$ -	\$ 1,000		\$ 1,000	\$ -	0.00%
6	Total Fin. Com. Salaries and Wages	131	\$ 1,000	\$ (900)	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	0.00%
	Miscellaneous Expenses	131	\$ 1,530	\$ (1,527)	\$ 720	\$ (277)	\$ 720		\$ 720	\$ -	0.00%
7	Total Fin. Com. Expense	131	\$ 1,530	\$ (1,527)	\$ 720	\$ (277)	\$ 720	\$ -	\$ 720	\$ -	0.00%
	Reserve Fund	132	\$ 40,000	\$ (34,865)	\$ -		\$ 40,000		\$ 40,000	\$ 40,000	100.00%
8	Total Reserve Fund	132	\$ 40,000	\$ (34,865)	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	100.00%
											Free Cash - 1 Year
	Accountant Salary	135	\$ 94,988	\$ (94,988)	\$ 103,000	\$ (41,975)	\$ 107,056		\$ 107,056	\$ 4,056	3.94%
	Accountant Assistant Wages	135	\$ 12,724	\$ (800)	\$ 26,618	\$ (8,321)	\$ 27,521		\$ 27,521	\$ 903	3.39%
	Longevity & Stipend	135	\$ 1,600	\$ (1,600)	\$ 1,600	\$ (1,089)	\$ 1,600		\$ 1,600	\$ -	0.00%
	Total Accountant Salaries and Wages	135	\$ 109,312	\$ (97,388)	\$ 131,218	\$ (51,385)	\$ 136,177	\$ -	\$ 136,177	\$ 4,959	3.78%
	Repair & Maintenance	135	\$ 200	\$ -	\$ 200	\$ (38)	\$ 300		\$ 300	\$ 100	50.00%
	Professional Development	135	\$ 450	\$ -	\$ 1,300	\$ -	\$ 1,300		\$ 1,300	\$ -	0.00%

FY2025 Omnibus Budget Revised

Line #	Account	Dept.	FY2023		FY2024		FY2025				Notes	
			Budget	Expended	Budget	Expended thru 11/30/2023	Requested Budget	Fin Com Changes	ATM Approved Budget 4/24/2023	\$ Change		% Change
	Postage & Mailing	135	\$ 50	\$ (37)	\$ 50	\$ (1)	\$ 50		\$ 50	\$ -	0.00%	
	SW Licensing / SAAS	135	\$ 16,602	\$ (16,602)	\$ 18,400	\$ (17,459)	\$ 18,400		\$ 18,400	\$ -	0.00%	2nd Year of 3 Year Contract
	Office Supplies	135	\$ 620	\$ (575)	\$ 835	\$ (428)	\$ 835		\$ 835	\$ -	0.00%	
	Miscellaneous Expense	135	\$ 515	\$ (2,595)	\$ 100	\$ (86)	\$ 100		\$ 100	\$ -	0.00%	
	Business Travel	135	\$ 550	\$ -	\$ 1,200	\$ -	\$ 1,300		\$ 1,300	\$ 100	8.33%	
	Dues/Memberships/Licensing	135	\$ 137	\$ (85)	\$ 100	\$ (175)	\$ 175		\$ 175	\$ 75	75.00%	
	Total Accountant Expense	135	\$ 19,124	\$ (19,894)	\$ 22,185	\$ (18,186)	\$ 22,460	\$ -	\$ 22,460	\$ 275	1.24%	
	Assessor Salary	141	\$ 4,500	\$ (6,488)	\$ 4,500	\$ (538)	\$ 90,000		\$ 90,000	\$ 85,500	1900.00%	FT Assessor
	Assistant Assessor Wages	141	\$ 50,242	\$ (50,240)	\$ 52,686	\$ (21,351)	\$ 61,755	\$ (3,369)	\$ 58,386	\$ 5,700	10.82%	3% COLA and 1/2 of Compensation Review
	Longevity	141	\$ 300	\$ (300)	\$ 300	\$ (300)	\$ 300		\$ 300	\$ -	0.00%	
	Total Assessors Salaries and Wages	141	\$ 55,042	\$ (57,027)	\$ 57,486	\$ (22,189)	\$ 152,055	\$ (3,369)	\$ 148,686	\$ 91,200	158.65%	3% COLA and FT Assessor
	Professional Development	141	\$ 195	\$ -	\$ 195	\$ -	\$ 195		\$ 195	\$ -	0.00%	
	Postage & Mailing	141	\$ 700	\$ (281)	\$ 700	\$ (75)	\$ 700		\$ 700	\$ -	0.00%	
	Patriots/SAAS	141	\$ 26,250	\$ (22,700)	\$ 26,250	\$ (20,338)	\$ 32,942		\$ 32,942	\$ 6,692	25.49%	Software price Increase
	MIMAP/Reval	141	\$ 8,000	\$ (4,276)	\$ 8,000	\$ (2,000)	\$ 8,500		\$ 8,500	\$ 500	6.25%	MIMAP Increase
	Office Supplies	141	\$ 1,000	\$ (970)	\$ 1,000	\$ (565)	\$ 1,000		\$ 1,000	\$ -	0.00%	
	Miscellaneous Expense	141	\$ 615	\$ -	\$ 615	\$ (36)	\$ 615		\$ 615	\$ -	0.00%	
	Business Travel	141	\$ 300	\$ -	\$ 300	\$ -	\$ 300		\$ 300	\$ -	0.00%	
	Dues/Memberships/Licensing	141	\$ 300	\$ 250	\$ 300	\$ (175)	\$ 300		\$ 300	\$ -	0.00%	
	Total Assessors Expense	141	\$ 37,360	\$ (27,977)	\$ 37,360	\$ (23,189)	\$ 44,552	\$ -	\$ 44,552	\$ 7,192	19.25%	
	Finance Dir/Treasurer Salary	145	\$ 130,940	\$ (130,925)	\$ 140,000	\$ (57,023)	\$ 145,642		\$ 145,642	\$ 5,642	4.03%	3% COLA
	Asst Treasurer/Collector Wages	145	\$ 44,241	\$ (44,063)	\$ 53,271	\$ (21,867)	\$ 63,594		\$ 63,594	\$ 10,323	19.38%	3% COLA and Addtl 5 hours
	Town Hall Office Coverage	145	\$ 3,551	\$ (1,852)	\$ -		\$ -		\$ -	\$ -	0.00%	Reallocated to Asst. Treas.
	Longevity & Stipends	145	\$ 1,600	\$ (1,600)	\$ 1,900	\$ (600)	\$ 2,000		\$ 2,000	\$ 100	5.26%	25 Year Increase
	Total Finance Director Salaries and Wages	145	\$ 180,332	\$ (178,440)	\$ 195,171	\$ (79,490)	\$ 211,236	\$ -	\$ 211,236	\$ 16,065	8.23%	3% COLA
	Professional Development	145	\$ 1,000	\$ (686)	\$ 950	\$ (200)	\$ 950		\$ 950	\$ -	0.00%	
	Payroll Expense	145	\$ 8,000	\$ (8,695)	\$ 8,000	\$ (2,472)	\$ 8,250		\$ 8,250	\$ 250	3.13%	Estimated 3% Increase
	Postage	145	\$ 2,700	\$ (1,383)	\$ 2,700	\$ (147)	\$ 2,700		\$ 2,700	\$ -	0.00%	
	Office Supplies	145	\$ 900	\$ (405)	\$ 900	\$ (146)	\$ 900		\$ 900	\$ -	0.00%	
	Miscellaneous Expense	145	\$ 100	\$ (920)	\$ 100	\$ -	\$ 100		\$ 100	\$ -	0.00%	
	Business Travel	145	\$ 451	\$ (565)	\$ 500	\$ (1,215)	\$ 700		\$ 700	\$ 200	40.00%	Annual School - 2 people
	Dues/Memberships/Licensing	145	\$ 700	\$ (428)	\$ 700	\$ (395)	\$ 700		\$ 700	\$ -	0.00%	
	Bond Issue & Admin Costs	145	\$ 2,600	\$ (2,000)	\$ 2,600	\$ -	\$ 2,600		\$ 2,600	\$ -	0.00%	
	Total Finance Director Expense	145	\$ 16,451	\$ (15,082)	\$ 16,450	\$ (4,575)	\$ 16,900	\$ -	\$ 16,900	\$ 450	2.74%	
	Salary	146	\$ 76,188	\$ (76,188)	\$ 79,894	\$ (32,584)	\$ 83,104		\$ 83,104	\$ 3,210	4.02%	3% COLA
	Longevity & Stipends	146	\$ 1,600	\$ (500)	\$ 1,600	\$ -	\$ 1,700		\$ 1,700	\$ 100	6.25%	25 Year Increase

FY2025 Omnibus Budget Revised

Line #	Account	Dept.	FY2023		FY2024		FY2025				Notes	
			Budget	Expended	Budget	Expended thru 11/30/2023	Requested Budget	Fin Com Changes	ATM Approved Budget 4/24/2023	\$ Change		% Change
	Total Tax Collector Salaries and Wages	146	\$ 77,788	\$ (76,688)	\$ 81,494	\$ 81,494	\$ 84,804	\$ -	\$ 84,804	\$ 3,310	4.06%	
	Billing/Collection/Printing	146	\$ 13,438	\$ (14,205)	\$ 14,650	\$ (4,769)	\$ 15,010		\$ 15,010	\$ 360	2.46%	Increase in postage from Contractor
	Professional Development	146	\$ 250	\$ -	\$ 250	\$ (95)	\$ 250		\$ 250	\$ -	0.00%	
	Postage	146	\$ 370	\$ (244)	\$ 370	\$ (94)	\$ 370		\$ 370	\$ -	0.00%	
	Office Supplies	146	\$ 1,400	\$ (652)	\$ 1,540	\$ (144)	\$ 1,400		\$ 1,400	\$ (140)	-9.09%	Reallocatd to Annual School
	Business Travel	146	\$ 350	\$ -	\$ 350	\$ (140)	\$ 490		\$ 490	\$ 140	40.00%	Reallocatd from Office Supplies
	Dues/Memberships/Licensing	146	\$ 50	\$ (50)	\$ 50	\$ (50)	\$ 50		\$ 50	\$ -	0.00%	
	Total Tax Collector Expense	146	\$ 15,858	\$ (15,151)	\$ 17,210	\$ 17,210	\$ 17,570	\$ -	\$ 17,570	\$ 360	2.09%	
9	Total Finance Dept. Salaries and Wages		\$ 422,474	\$ (409,544)	\$ 465,369	\$ (71,570)	\$ 584,272	\$ (3,369)	\$ 580,903	\$ 115,534	24.83%	3% COLA and New Assessor Position
10	Total Finance Dept. Expense		\$ 88,793	\$ (78,103)	\$ 93,205	\$ (28,741)	\$ 101,482	\$ -	\$ 101,482	\$ 8,277	8.88%	
	Bonding Town Officers	149	\$ 1,100	\$ (1,030)	\$ 1,100	\$ (1,072)	\$ 1,250		\$ 1,250	\$ 150	13.64%	
11	Total Bonding Officers	149	\$ 1,100	\$ (1,030)	\$ 1,100	\$ (1,072)	\$ 1,250	\$ -	\$ 1,250	\$ 150	13.64%	Mandated Increase in Bonding FY2024
	Consulting Grant Writer/Town Planner	151	\$ 10,000	\$ (4,500)	\$ 25,000	\$ (7,840)	\$ 25,000		\$ 25,000	\$ -	0.00%	
	Legal/Consulting Expenditure	151	\$ 55,000	\$ (51,076)	\$ 40,000	\$ 31,968	\$ 50,000		\$ 50,000	\$ 10,000	25.00%	Extraordinary Usage in FY2024
12	Total Town Counsel/Legal	151	\$ 65,000	\$ (55,576)	\$ 65,000	\$ 24,128	\$ 75,000	\$ -	\$ 75,000	\$ 10,000	15.38%	Extraordinary Usage in FY2024
	Town Hall IT Coordinator	155	\$ 1,502	\$ (1,505)	\$ 1,577	\$ (355)	\$ 1,657		\$ 1,657	\$ 80	5.07%	3% COLA
	Town Hall IT Webmaster	155	\$ 6,957	\$ (6,945)	\$ 7,634	\$ (3,112)	\$ 7,968		\$ 7,968	\$ 334	4.38%	3% COLA
13	Total Town Hall IT Salaries and Wages	155	\$ 8,459	\$ (8,450)	\$ 9,211	\$ (3,467)	\$ 9,625	\$ -	\$ 9,625	\$ 414	4.49%	3% COLA
	Town Hall IT Expense	155	\$ 15,700	\$ (16,394)	\$ 1,700	\$ (502)	\$ 2,615		\$ 2,615	\$ 915	53.82%	Projected increase from \$95 to \$110/Hr
	Town Hall IT Telecommunications	155	\$ 1,464	\$ (2,634)	\$ 1,658	\$ (745)	\$ 2,316		\$ 2,316	\$ 658	39.69%	Projected \$5 Month Increase
	Town Hall IT Software Lic/SAAS	155	\$ 4,547	\$ (10,796)	\$ 4,547	\$ -	\$ 6,000		\$ 6,000	\$ 1,453	31.96%	Contractual - New Provider includes PR
	Town Hall IT Subscriptions	155	\$ 2,652	\$ (629)	\$ 2,652	\$ (2,119)	\$ 5,878		\$ 5,878	\$ 3,226	121.64%	\$2,800 AV & EDR\$306 ALTARO \$306 \$39 HOSTING \$2,208 EMAILS
	Town Hall IT (New Computers HW & SW)	155	\$ 3,194	\$ (2,166)	\$ 3,000	\$ -	\$ 3,000		\$ 3,000	\$ -	0.00%	
14	Total Town Hall IT Expense	155	\$ 27,557	\$ (32,619)	\$ 13,557	\$ (3,366)	\$ 19,809	\$ -	\$ 19,809	\$ 6,252	46.12%	Antiviris and EDR
	Census Printing/Stuffing	160	\$ 3,000	\$ (3,000)	\$ -	\$ -	\$ -		\$ -	\$ -	0.00%	Combined with mailing
	Census Postage & Mailing	160	\$ 100	\$ (14)	\$ 3,500	\$ -	\$ 3,500		\$ 3,500	\$ -	0.00%	
	Census Office Supplies	160	\$ 14	\$ -	\$ 14	\$ -	\$ 14		\$ 14	\$ -	0.00%	
15	Total Census Expense	160	\$ 3,114	\$ (3,014)	\$ 3,514	\$ -	\$ 3,514	\$ -	\$ 3,514	\$ -	0.00%	
	Town Clerk Salaries	161	\$ 69,020	\$ (69,020)	\$ 78,007	\$ (31,777)	\$ 86,726		\$ 86,726	\$ 8,719	11.18%	Salary comp 2nd year of 2
	Town Clerk Assistant	161	\$ 18,330	\$ (18,199)	\$ 17,707	\$ (4,377)	\$ 24,657	\$ (6,164)	\$ 18,493	\$ 786	4.44%	3% COLA
	Longevity & Stipend	161	\$ 1,300	\$ (1,300)	\$ 1,300	\$ (1,000)	\$ 1,300		\$ 1,300	\$ -	0.00%	
16	Total Town Clerk Salaries and Wages	161	\$ 88,650	\$ (88,519)	\$ 97,014	\$ (37,154)	\$ 112,683	\$ (6,164)	\$ 106,519	\$ 9,505	9.80%	Salary comp 2nd year of 2 , 3% COLA

FY2025 Omnibus Budget Revised

Line #	Account	Dept.	FY2023		FY2024		FY2025				Notes
			Budget	Expended	Budget	Expended thru 11/30/2023	Requested Budget	Fin Com Changes	ATM Approved Budget 4/24/2023	\$ Change	
	IT Expense	161	\$ 1,962	\$ (1,961)	\$ 1,962	\$ -	\$ 1,962		\$ 1,962	\$ -	0.00%
	Professional Development	161	\$ 750	\$ (750)	\$ 1,500	\$ (770)	\$ 1,500		\$ 1,500	\$ -	0.00%
	Postage & Mailing	161	\$ 500	\$ (322)	\$ 700	\$ (3)	\$ 700		\$ 700	\$ -	0.00%
	Office Supplies	161	\$ 1,500	\$ (1,840)	\$ 1,500	\$ (396)	\$ 1,500		\$ 1,500	\$ -	0.00%
	Dog Tags	161	\$ 250	\$ (250)	\$ 250	\$ -	\$ 250		\$ 250	\$ -	0.00%
	Business Travel	161	\$ 700	\$ (678)	\$ 700	\$ -	\$ 700		\$ 700	\$ -	0.00%
	Dues/Memberships/Licensing	161	\$ 650	\$ (400)	\$ 650	\$ (140)	\$ 650		\$ 650	\$ -	0.00%
17	Total Town Clerk Expense	161	\$ 6,312	\$ (6,201)	\$ 7,262	\$ (1,309)	\$ 7,262	\$ -	\$ 7,262	\$ -	0.00%
	Salaries	162	\$ 4,481	\$ (4,481)	\$ 3,000	\$ (25)	\$ 3,000		\$ 3,000	\$ -	0.00%
18	Total Elections Salaries and Wages	162	\$ 4,481	\$ (4,481)	\$ 3,000	\$ (25)	\$ 3,000	\$ -	\$ 3,000	\$ -	0.00%
	Police Details	162	\$ 3,000	\$ (2,205)	\$ 3,000	\$ -	\$ 4,800		\$ 4,800	\$ 1,800	60.00%
	Coding & Printing	162	\$ 6,000	\$ (6,434)	\$ 4,000	\$ (1,500)	\$ 5,000		\$ 5,000	\$ 1,000	25.00%
	Postage & Mailing	162	\$ 2,000	\$ (2,000)	\$ 3,000	\$ -	\$ 3,000		\$ 3,000	\$ -	0.00%
	Office Supplies	162	\$ 250	\$ (223)	\$ 250	\$ -	\$ 250		\$ 250	\$ -	0.00%
19	Total Election Expense	162	\$ 11,250	\$ (10,862)	\$ 10,250	\$ (1,500)	\$ 13,050	\$ -	\$ 13,050	\$ 2,800	27.32%
	Salary	163	\$ 300	\$ (300)	\$ 300	\$ (300)	\$ 300		\$ 300	\$ -	0.00%
20	Total Registrar Salaries and Wages	163	\$ 300	\$ (300)	\$ 300	\$ (300)	\$ 300	\$ -	\$ 300	\$ -	0.00%
	Registrar Postage	163	\$ 700	\$ (830)	\$ 1,000	\$ (16)	\$ 1,000		\$ 1,000	\$ -	0.00%
	Registrar SW Licensing / SAAS	163	\$ 400	\$ (400)	\$ 400	\$ -	\$ 400		\$ 400	\$ -	0.00%
	Registrar Office Supplies	163	\$ 740	\$ (610)	\$ 740	\$ -	\$ 740		\$ 740	\$ -	0.00%
21	Total Registrar Expense	163	\$ 1,840	\$ (1,840)	\$ 2,140	\$ (16)	\$ 2,140	\$ -	\$ 2,140	\$ -	0.00%
	Salary	164	\$ 150	\$ (150)	\$ 150	\$ (150)	\$ 150		\$ 150	\$ -	0.00%
22	Total Vitals Salaries and Wages	164	\$ 150	\$ (150)	\$ 150	\$ -	\$ 150	\$ -	\$ 150	\$ -	0.00%
	SW Licensing / SAAS	164	\$ 395	\$ (395)	\$ 395		\$ 395		\$ 395	\$ -	0.00%
23	Total Vitals Expense	164	\$ 395	\$ (395)	\$ 395	\$ -	\$ 395	\$ -	\$ 395	\$ -	0.00%
	Salaries	171	\$ -	\$ -			\$ 32,590		\$ 32,590	\$ 32,590	Moved from Expenses - now employee
24	Total Conservation Salaries and wages	171	\$ -	\$ -			\$ 32,590		\$ 32,590	\$ 32,590	0.00%
	Postage & Mailing	171	\$ 150	\$ (245)	\$ 200	\$ -	\$ 200		\$ 200	\$ -	0.00%
	Miscellaneous Expense	171	\$ 1,300	\$ (1,205)	\$ 3,380	\$ (253)	\$ 3,380		\$ 3,380	\$ -	0.00%
	Assessment Newbury	171	\$ 22,000	\$ (22,000)	\$ 32,644	\$ (21,833)	\$ -		\$ -	\$ (32,644)	Moved to Salary - PT Employee
	Dues/Memberships/Licensing	171	\$ 443	\$ (443)	\$ 552	\$ (512)	\$ 552		\$ 552	\$ -	0.00%
25	Total Conservation Expense	171	\$ 23,893	\$ (23,893)	\$ 36,776	\$ (22,598)	\$ 4,132	\$ -	\$ 4,132	\$ (32,644)	-88.76%
	Miscellaneous Expense	172	\$ 630	\$ (484)	\$ 630	\$ (262)	\$ 630		\$ 630	\$ -	0.00%
26	Total Open Space Expense	172	\$ 630	\$ (484)	\$ 630	\$ (262)	\$ 630	\$ -	\$ 630	\$ -	0.00%

FY2025 Omnibus Budget Revised

Line #	Account	Dept.	FY2023		FY2024		FY2025					Notes
			Budget	Expended	Budget	Expended thru 11/30/2023	Requested Budget	Fin Com Changes	ATM Approved Budget 4/24/2023	\$ Change	% Change	
	Admin Wages	175	\$ 2,349	\$ (1,452)	\$ 7,222	\$ (2,286)	\$ 7,346		\$ 7,346	\$ 124	1.72%	3% COLA
27	Total Planning Board Salaries and Wages	175	\$ 2,349	\$ (1,452)	\$ 7,222	\$ (2,286)	\$ 7,346	\$ -	\$ 7,346	\$ 124	1.72%	3% COLA
	Zoning Consult/MVPC	175	\$ 1,300	\$ -	\$ 1,300	\$ (931)	\$ 1,300		\$ 1,300	\$ -	0.00%	
	Advertising & Legal Notices	175	\$ 300	\$ (405)	\$ 300	\$ -	\$ 300		\$ 300	\$ -	0.00%	
	IT Expense	175	\$ 100	\$ (146)	\$ 100	\$ -	\$ 100		\$ 100	\$ -	0.00%	
	Postage & Mailing	175	\$ 50	\$ -	\$ 50	\$ (309)	\$ 50		\$ 50	\$ -	0.00%	
	Office Supplies	175	\$ 100	\$ (100)	\$ 100	\$ -	\$ 100		\$ 100	\$ -	0.00%	
	Miscellaneous Expense	175	\$ 85	\$ -	\$ 85	\$ -	\$ 85		\$ 85	\$ -	0.00%	
28	Total Planning Board Expense	175	\$ 1,935	\$ (651)	\$ 1,935	\$ (1,240)	\$ 1,935	\$ -	\$ 1,935	\$ -	0.00%	
	Admin Salary	176	\$ 5,628	\$ (5,060)	\$ 5,796	\$ (2,270)	\$ 5,970		\$ 5,970	\$ 174	3.00%	3% COLA
29	Total Appeals Board Salaries and Wages	176	\$ 5,628	\$ (5,060)	\$ 5,796	\$ (2,270)	\$ 5,970	\$ -	\$ 5,970	\$ 174	3.00%	3% COLA
	Miscellaneous Expense	176	\$ 382	\$ (60)	\$ 382	\$ (175)	\$ 382		\$ 382	\$ -	0.00%	
30	Total Appeals Board Expense	176	\$ 382	\$ (60)	\$ 382	\$ (175)	\$ 382	\$ -	\$ 382	\$ -	0.00%	
	Miscellaneous Expense	177	\$ 2,615	\$ (2,615)	\$ 2,565	\$ (2,565)	\$ 2,629		\$ 2,629	\$ 64	2.50%	Actual Invoice
31	Total MVPC Expense	177	\$ 2,615	\$ (2,615)	\$ 2,565	\$ (2,565)	\$ 2,629	\$ -	\$ 2,629	\$ 64	2.50%	Actual Invoice
	Miscellaneous Expense	185	\$ 100	\$ -	\$ 100	\$ -	\$ 100		\$ 100	\$ -	0.00%	
32	Total Rent Control Expense	185	\$ 100	\$ -	\$ 100	\$ -	\$ 100	\$ -	\$ 100	\$ -	0.00%	
	Electricity	192	\$ 90,000	\$ (80,895)	\$ 93,500	\$ (33,735)	\$ 90,000		\$ 90,000	\$ (3,500)	-3.74%	Reduced based on actuals for FY2023
	Heating	192	\$ 43,000	\$ (46,973)	\$ 38,000	\$ (1,863)	\$ 38,000	\$ (10,000)	\$ 28,000	\$ (10,000)	-26.32%	Reduced based on FY2024 Actuals to date
	Water/Sewer	192	\$ 6,300	\$ (6,758)	\$ 7,200	\$ (3,743)	\$ 7,700		\$ 7,700	\$ 500	6.94%	Increased based on actuals for FY2023
	Town Hall Bldg Maint	192	\$ 14,944	\$ (15,722)	\$ 16,344	\$ (10,464)	\$ 18,344		\$ 18,344	\$ 2,000	12.24%	Added Yearly Air Testing
	Town Hall Bldg Systems	192	\$ 8,103	\$ (3,041)	\$ 8,000	\$ (262)	\$ 8,110		\$ 8,110	\$ 110	1.38%	Contract Increase
	Maint Other - Pre-Appr Reqd	192	\$ 16,905	\$ (16,905)	\$ 25,950	\$ (2,516)	\$ 25,950		\$ 25,950	\$ -	0.00%	
	Town Hall Copier Lease & Usage	192	\$ 2,250	\$ (1,709)	\$ 2,250	\$ (549)	\$ 2,250	\$ (400)	\$ 1,850	\$ (400)	-17.78%	New Contract
	Town Hall Postage Mach Lease	192	\$ 1,642	\$ (1,781)	\$ 1,642	\$ (562)	\$ 1,642		\$ 1,642	\$ -	0.00%	
	Telephone	192	\$ 23,625	\$ (24,251)	\$ 23,625	\$ (9,517)	\$ 23,625		\$ 23,625	\$ -	0.00%	
	Town Hall Janitorial Services	192	\$ 6,862	\$ (9,163)	\$ 7,000	\$ (2,750)	\$ 9,000		\$ 9,000	\$ 2,000	28.57%	Added Annual Deep Cleaning
	Town Hall Building/Equipment Repair	192	\$ 4,050	\$ (8,630)	\$ 4,050	\$ (796)	\$ 4,050		\$ 4,050	\$ -	0.00%	
	Town Hall Janitorial Supplies	192	\$ 990	\$ (1,069)	\$ 1,000	\$ (234)	\$ 1,000		\$ 1,000	\$ -	0.00%	
	Town Hall Miscellaneous	192	\$ 270	\$ (1,175)	\$ 270	\$ (714)	\$ 1,000		\$ 1,000	\$ 730	270.37%	Add Flag/Supply Maintenance
33	Total Town Buildings Expense	192	\$ 218,941	\$ (218,072)	\$ 228,831	\$ (67,705)	\$ 230,671	\$ (10,400)	\$ 220,271	\$ (8,560)	-3.74%	
	Printing Town Reports	195	\$ 550	\$ (550)	\$ 550	\$ -	\$ 625	\$ -	\$ 625	\$ 75	13.64%	
34	Total Town Report Expense	195	\$ 550	\$ (550)	\$ 550	\$ -	\$ 625	\$ -	\$ 625	\$ 75	13.64%	

FY2025 Omnibus Budget Revised

Line #	Account	Dept.	FY2023		FY2024		FY2025					Notes
			Budget	Expended	Budget	Expended thru 11/30/2023	Requested Budget	Fin Com Changes	ATM Approved Budget 4/24/2023	\$ Change	% Change	
	Director's Salary	199	\$ 29,754	\$ (29,790)	\$ 31,122	\$ (12,569)	\$ 32,179		\$ 32,179	\$ 1,057	3.40%	3% COLA
	PEG Access Wages	199	\$ 26,842	\$ (26,872)	\$ 28,076	\$ (11,339)	\$ 29,031		\$ 29,031	\$ 955	3.40%	3% COLA
	PEG Access Coverage	199	\$ 6,000	\$ (424)	\$ 11,000	\$ (159)	\$ 11,000		\$ 11,000	\$ -	0.00%	
35	Total Cable Access Salaries and Wages	199	\$ 62,596	\$ (57,086)	\$ 70,198	\$ (24,067)	\$ 72,210	\$ -	\$ 72,210	\$ 2,012	2.87%	3% COLA
	Office Rent	199			\$ -		\$ 12,000		\$ 12,000	\$ 12,000	100.00%	Reallocated
	Professional/Technical	199	\$ 15,000	\$ (43,258)	\$ 15,000	\$ (6,195)	\$ 15,000		\$ 15,000	\$ -	0.00%	
	IT Expense	199	\$ 35,000	\$ (6,610)	\$ 35,000	\$ (1,139)	\$ 35,000		\$ 35,000	\$ -	0.00%	
	Office Supplies	199	\$ 500	\$ (736)	\$ 500	\$ (167)	\$ 500		\$ 500	\$ -	0.00%	
	Miscellaneous	199	\$ 5,000	\$ -	\$ 17,000	\$ (12,088)	\$ 5,000		\$ 5,000	\$ (12,000)	-70.59%	Reallocated
	Cameras/Audio/Lighting	199	\$ 30,000	\$ (4,338)	\$ 30,000	\$ (500)	\$ 30,000		\$ 30,000	\$ -	0.00%	
36	Total Cable Access Expense	199	\$ 85,500	\$ (54,942)	\$ 97,500	\$ (20,089)	\$ 97,500	\$ -	\$ 97,500	\$ -	0.00%	
1-36	Total General Government		\$ 1,268,058	\$ (1,192,848)	\$ 1,322,545	\$ (298,326)	\$ 1,539,508	\$ (19,933)	\$ 1,519,575	\$ 197,030	15.54%	
	Public Safety											
	Police Salaries	210	\$ 921,812	\$ (882,804)	\$ 983,973	\$ (351,959)	\$ 1,198,395	\$ (85,804)	\$ 1,112,591	\$ 128,618	13.07%	3% COLA and steps and 1 FT Patrolmen
	Dispatchers Wages	210	\$ 256,015	\$ (227,453)	\$ 265,531	\$ (97,004)	\$ 282,277		\$ 282,277	\$ 16,746	6.31%	3% COLA and steps
	Police Admin Assistant Wages	210	\$ 28,466	\$ (29,218)	\$ 29,772	\$ (11,572)	\$ 30,789		\$ 30,789	\$ 1,017	3.42%	3% COLA
	Wages Reserves	210	\$ 71,484	\$ (57,045)	\$ 75,058	\$ (10,761)	\$ 20,000		\$ 20,000	\$ (55,058)	-73.35%	3% COLA - Reduced to hire FT Patrolmen
	Overtime	210	\$ 53,189	\$ (67,509)	\$ 55,848	\$ (25,984)	\$ 65,250		\$ 65,250	\$ 9,402	16.83%	3% COLA and increase to reflect actual
	Longevity	210	\$ 3,300	\$ (2,400)	\$ 2,400	\$ (1,100)	\$ 2,700		\$ 2,700	\$ 300	12.50%	Increased based on years service
37	Total Police Salaries and Wages	210	\$ 1,334,266	\$ (1,266,429)	\$ 1,412,582	\$ (498,380)	\$ 1,599,411	\$ (85,804)	\$ 1,513,607	\$ 101,025	7.15%	3% COLA and steps and 1 Patrolman
	Building Maintenance	210	\$ 1,500	\$ (1,830)	\$ 1,500	\$ (215)	\$ 1,500		\$ 1,500	\$ -	0.00%	
	Building Systems	210	\$ 20,000	\$ (16,063)	\$ 20,000	\$ (7,361)	\$ 20,000		\$ 20,000	\$ -	0.00%	
	Vehicle Maintenance & Supplies	210	\$ 8,600	\$ (11,469)	\$ 10,000	\$ (6,241)	\$ 10,000		\$ 10,000	\$ -	0.00%	
	Equipment Repairs	210	\$ 5,000	\$ (6,353)	\$ 5,000	\$ (1,370)	\$ 5,000		\$ 5,000	\$ -	0.00%	
	Copier Lease & Usage	210	\$ 3,500	\$ (1,698)	\$ 3,500	\$ (848)	\$ 3,500	\$ (1,500)	\$ 2,000	\$ (1,500)	-42.86%	New Contract
	Legal & Consult Svcs	210	\$ 3,000	\$ (2,500)	\$ 3,000	\$ -	\$ 3,000		\$ 3,000	\$ -	0.00%	
	Advertising & Legal Notices	210	\$ 2,500	\$ (2,550)	\$ 3,200	\$ -	\$ 3,200		\$ 3,200	\$ -	0.00%	
	IT Expense	210	\$ 5,000	\$ (3,064)	\$ 5,000	\$ (561)	\$ 5,000		\$ 5,000	\$ -	0.00%	
	Professional Development	210	\$ 10,000	\$ (6,473)	\$ 10,000	\$ (4,155)	\$ 10,000		\$ 10,000	\$ -	0.00%	
	Medical	210	\$ 2,500	\$ (3,541)	\$ 2,500	\$ (1,578)	\$ 2,500		\$ 2,500	\$ -	0.00%	
	Telecommunications	210	\$ 5,616	\$ (4,882)	\$ 5,616	\$ (1,849)	\$ 5,616		\$ 5,616	\$ -	0.00%	
	Postage	210	\$ 300	\$ (267)	\$ 300	\$ (14)	\$ 300		\$ 300	\$ -	0.00%	
	SW Licensing / SAAS	210	\$ 20,000	\$ (20,949)	\$ 20,500	\$ (17,508)	\$ 22,000		\$ 22,000	\$ 1,500	7.32%	Software Maintenance Increase
	Office Supplies	210	\$ 3,000	\$ (3,336)	\$ 3,000	\$ (1,943)	\$ 3,000		\$ 3,000	\$ -	0.00%	
	Custodial & Housekeeping Supplies	210	\$ 1,000	\$ (1,150)	\$ 1,000	\$ (128)	\$ 1,000		\$ 1,000	\$ -	0.00%	
	Vehicle Fuel	210	\$ 18,000	\$ (22,690)	\$ 25,000	\$ (7,176)	\$ 25,000	\$ (5,000)	\$ 20,000	\$ (5,000)	-20.00%	Fuel Prices Stabilized

FY2025 Omnibus Budget Revised

Line #	Account	Dept.	FY2023		FY2024		FY2025				Notes
			Budget	Expended	Budget	Expended thru 11/30/2023	Fin Com Changes	ATM Approved Budget 4/24/2023	\$ Change	% Change	
	Educational Supplies	210	\$ 1,000	\$ (685)	\$ 1,000	\$ (765)		\$ 1,000	\$ -	0.00%	
	Uniforms	210	\$ 16,000	\$ (13,825)	\$ 16,000	\$ (7,483)	\$ (1,500)	\$ 17,500	\$ 1,500	9.38%	1 new FT Patrolmen
	Other Gov Assmt	210	\$ 7,400	\$ (7,400)	\$ 7,400	\$ (7,400)		\$ 7,750	\$ 350	4.73%	BAPERN Membership Increase
	Business Travel	210	\$ 5,000	\$ (3,282)	\$ 5,000	\$ (2,905)		\$ 5,000	\$ -	0.00%	
	Dues/Memberships/Licensing	210	\$ 3,500	\$ (3,599)	\$ 3,500	\$ (1,050)		\$ 3,700	\$ 200	5.71%	Membership Dues Increase
38	Total Police Expense	210	\$ 142,416	\$ (137,606)	\$ 152,016	\$ (70,550)	\$ (8,000)	\$ 149,066	\$ (2,950)	-1.94%	
	Fire Chief Salary	220	\$ 89,800	\$ (100,303)	\$ 104,706	\$ (42,708)		\$ 109,992	\$ 5,286	5.05%	4% COLA - Contractual
	Admin Asst Wages	220	\$ 32,257	\$ (20,051)	\$ 22,898	\$ (8,681)		\$ 23,680	\$ 782	3.42%	3% COLA
	Deputies & Supervisors	220	\$ 5,731	\$ -	\$ -			\$ -	\$ -	0.00%	
	Asst Chief Salary	220	\$ 78,553	\$ (78,253)	\$ 82,165	\$ (33,180)		\$ 84,952	\$ 2,787	3.39%	3% COLA
	Other Regular Salary	220	\$ 216,520	\$ (181,156)	\$ 226,436	\$ (80,117)		\$ 224,688	\$ (1,748)	-0.77%	3% COLA
	Overtime	220	\$ 27,500	\$ (42,015)	\$ 28,875	\$ (28,627)		\$ 63,275	\$ 34,400	119.13%	3% COLA and Reallocation
	On Call	220	\$ 90,000	\$ (56,156)	\$ 100,518	\$ (7,259)		\$ 70,000	\$ (30,518)	-30.36%	3% COLA and Reallocation
	Longevity	220	\$ 300	\$ (300)	\$ 300	\$ -		\$ 600	\$ 300	100.00%	Increased based on years service
	Total Fire Salaries and Wages	220	\$ 540,661	\$ (478,234)	\$ 565,898	\$ (200,572)	\$ -	\$ 577,187	\$ 11,289	1.99%	3% COLA and newer Employees (Less pay)
	Building Maintenance	220	\$ 15,000	\$ (10,725)	\$ 15,000	\$ (5,142)		\$ 15,000	\$ -	0.00%	
	Vehicle Maintenance & Supplies	220	\$ 21,000	\$ (25,275)	\$ 23,000	\$ (2,643)		\$ 23,000	\$ -	0.00%	
	Municipal Fire Alarms	220	\$ 7,650	\$ (1,942)	\$ 7,650	\$ -	\$ (2,000)	\$ 5,650	\$ (2,000)	-26.14%	Based on previous years
	Equipment & Repairs	220	\$ 29,000	\$ (54,857)	\$ 31,000	\$ (64)		\$ 31,000	\$ -	0.00%	
	Copier Lease & Usage	220	\$ 2,300	\$ (2,456)	\$ 2,300	\$ (716)	\$ (400)	\$ 1,900	\$ (400)	-17.39%	New Contract
	IT Expense	220	\$ 21,000	\$ (16,028)	\$ 23,000	\$ (18,515)		\$ 25,000	\$ 2,000	8.70%	Increased Contract
	Professional Development	220	\$ 6,000	\$ (1,500)	\$ 6,000	\$ (280)		\$ 6,000	\$ -	0.00%	
	Medical	220	\$ 10,000	\$ (5,198)	\$ 10,000	\$ -		\$ 10,000	\$ -	0.00%	
	Telecommunications	220	\$ 6,937	\$ (5,061)	\$ 7,900	\$ (1,845)		\$ 7,900	\$ -	0.00%	
	Office Supplies	220	\$ 5,000	\$ (5,071)	\$ 5,000	\$ (1,177)		\$ 5,000	\$ -	0.00%	
	Vehicle Fuel	220	\$ 6,500	\$ (8,929)	\$ 8,500	\$ (2,435)	\$ (2,000)	\$ 6,500	\$ (2,000)	-23.53%	Fuel Prices Stabilized
	Clothing & Gear	220	\$ 10,700	\$ (4,456)	\$ 10,700	\$ (1,013)		\$ 10,700	\$ -	0.00%	
	Dues/Memberships/Licensing	220	\$ 5,500	\$ (4,737)	\$ 5,500	\$ (4,407)		\$ 5,500	\$ -	0.00%	
	Total Fire Expense	220	\$ 146,587	\$ (146,235)	\$ 155,550	\$ (38,237)	\$ (4,400)	\$ 153,150	\$ (2,400)	-1.54%	
	EMT Wages	231	\$ 169,429	\$ (155,926)	\$ 212,023	\$ (67,206)	\$ (106,000)	\$ 244,400	\$ 32,377	15.27%	3% COLA and Comp Study Incease
	Total Ambulance EMT Wages	231	\$ 169,429	\$ (155,926)	\$ 212,023	\$ (67,206)	\$ (106,000)	\$ 244,400	\$ 32,377	15.27%	3% COLA and Comp Study Incease
	Vehicle Maintenance & Supplies	231	\$ 6,000	\$ (6,164)	\$ 7,500	\$ (2,142)		\$ 7,500	\$ -	0.00%	
	Equipment & Repairs	231	\$ 6,600	\$ (6,704)	\$ 7,500	\$ (2,455)		\$ 10,500	\$ 3,000	40.00%	Increased Service Contract
	Billing & Collections	231	\$ 17,381	\$ (21,269)	\$ 18,400	\$ (7,462)		\$ 18,800	\$ 400	2.17%	Increase based upon additional billing
	Professional Development	231	\$ 4,000	\$ (453)	\$ 4,000	\$ -		\$ 4,000	\$ -	0.00%	
	Telecommunications	231	\$ 850	\$ -	\$ 850	\$ -		\$ -	\$ (850)	-100.00%	Reallocated
	Vehicle Fuel	231	\$ 3,500	\$ (6,579)	\$ 7,000	\$ (2,979)		\$ 8,000	\$ 1,000	14.29%	Increase based upon FY2024 Actuals

FY2025 Omnibus Budget Revised

Line #	Account	Dept.	FY2023		FY2024		FY2025				Notes
			Budget	Expended	Budget	Expended thru 11/30/2023	Fin Com Changes	ATM Approved Budget 4/24/2023	\$ Change	% Change	
	Medical Supplies	231	\$ 13,250	\$ (11,145)	\$ 15,000	\$ (6,694)		\$ 17,000	\$ 2,000	13.33%	Increase based upon FY2024 Actuals
	ALS Service	231	\$ 5,000	\$ (1,119)	\$ 5,000	\$ (1,367)	\$ (2,000)	\$ 3,000	\$ (2,000)	-40.00%	Based of=n previous years
	Dues/Memberships/Licensing	231	\$ 2,300	\$ (1,825)	\$ 2,550	\$ (1,000)		\$ 2,550	\$ -	0.00%	
	Total Ambulance Expense	231	\$ 58,881	\$ (55,258)	\$ 67,800	\$ (24,099)	\$ (2,000)	\$ 71,350	\$ 3,550	5.24%	
39	Total Fire/Ambulance Salaries	220/231	\$ 710,090	\$ (634,160)	\$ 777,921	\$ (267,778)	\$ (106,000)	\$ 821,587	\$ 43,666	5.61%	
40	Total Fire/ Ambulance Expense	220/231	\$ 205,468	\$ (201,493)	\$ 223,350	\$ (62,336)	\$ (6,400)	\$ 224,500	\$ 1,150	0.51%	
	Commissioner Salary	241	\$ 30,650	\$ (30,652)	\$ 32,302	\$ (12,423)		\$ 33,271	\$ 969	3.00%	3% COLA
	Admin Asst Wages	241	\$ 34,733	\$ (34,727)	\$ 38,168	\$ (15,561)		\$ 39,841	\$ 1,673	4.38%	3% COLA
	Inspectors Wages	241	\$ 15,316	\$ (14,465)	\$ 16,020	\$ (6,470)		\$ 16,566	\$ 546	3.41%	3% COLA
	Building Inspector Coverage	241	\$ 1,250	\$ (1,250)	\$ 1,250	\$ (1,250)		\$ 1,500	\$ 250	20.00%	To be consistant w/other Towns
	Longevity	241	\$ 300	\$ (300)	\$ 300	\$ -		\$ 300	\$ -	0.00%	
41	Total Inspectional Salaries and Wages	241	\$ 82,249	\$ (81,394)	\$ 88,040	\$ (35,704)	\$ -	\$ 91,478	\$ 3,438	3.91%	3% COLA
	Equipment Repairs & Maintenance	241	\$ 904	\$ (812)	\$ 904	\$ -		\$ 904	\$ -	0.00%	
	Professional Development	241	\$ 720	\$ (579)	\$ 720	\$ -		\$ 720	\$ -	0.00%	
	Medical (Drug Testing)	241	\$ 100	\$ -	\$ 100	\$ -		\$ 100	\$ -	0.00%	
	Postage & Mailing	241	\$ 100	\$ (38)	\$ 100	\$ (26)		\$ 100	\$ -	0.00%	
	Software Licensing (SAAS)	241	\$ 400	\$ (467)	\$ -	\$ (262)		\$ -	\$ -	0.00%	
	Office Supplies	241	\$ 800	\$ (782)	\$ 800	\$ (126)		\$ 800	\$ -	0.00%	
	Educational Supplies	241	\$ 500	\$ (1,085)	\$ 900	\$ -		\$ 900	\$ -	0.00%	
	Clothing	241	\$ 1,200	\$ (358)	\$ 1,200	\$ -		\$ 1,200	\$ -	0.00%	
	Business Travel	241	\$ 2,099	\$ (1,930)	\$ 2,099	\$ (648)		\$ 2,099	\$ -	0.00%	
	Dues/Memberships/Licensing	241	\$ 1,700	\$ (220)	\$ 1,700	\$ (50)		\$ 1,700	\$ -	0.00%	
42	Total Inspectional Expense	241	\$ 8,523	\$ (6,271)	\$ 8,523	\$ (1,112)	\$ -	\$ 8,523	\$ -	0.00%	
	Sealer of Weights Salary	244	\$ 1,973	\$ (1,973)	\$ 2,012	\$ (860)		\$ 2,134	\$ 122	6.06%	3% COLA
43	Total Sealer of Weights Salaries and Wages	244	\$ 1,973	\$ (1,973)	\$ 2,012	\$ (860)	\$ -	\$ 2,134	\$ 122	6.06%	3% COLA
	Sealer Of Weights Misc Expenses	244	\$ 150	\$ -	\$ 150	\$ -		\$ 150	\$ -	0.00%	
44	Total Sealer of Weights Expense	244	\$ 150	\$ -	\$ 150	\$ -	\$ -	\$ 150	\$ -	0.00%	
	Director's Salary	291	\$ 17,414	\$ (17,217)	\$ 17,972	\$ (7,331)		\$ 18,880	\$ 908	5.05%	4% Contractual
	Assistant Director's Salary	291	\$ 3,029	\$ (3,029)	\$ 3,180	\$ -		\$ 3,276	\$ 96	3.02%	3% COLA
45	Total Em. Mgt.Salaries and Wages	291	\$ 20,443	\$ (20,246)	\$ 21,152	\$ (7,331)	\$ -	\$ 22,156	\$ 1,004	4.75%	3% COLA and 4% Contractual
	Admin Expenses	291	\$ 2,044	\$ (2,044)	\$ 2,044	\$ -		\$ 2,044	\$ -	0.00%	
	Office Supplies	291	\$ 4,682	\$ (3,748)	\$ 4,682	\$ (78)		\$ 4,682	\$ -	0.00%	
	Code Red/Storms/Rep	291	\$ 5,551	\$ -	\$ 6,005	\$ (3,612)		\$ 6,005	\$ -	0.00%	
46	Total Em. Management Expense	291	\$ 12,277	\$ (5,792)	\$ 12,731	\$ (3,612)	\$ -	\$ 12,731	\$ -	0.00%	

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Line #	Account	Dept.	FY2023		FY2024		FY2025				Notes	
			Budget	Expended	Budget	Expended thru 11/30/2023	Requested Budget	Fin Com Changes	ATM Approved Budget 4/24/2023	\$ Change		% Change
	Animal Control Officer Salary		\$ 18,205	\$ (18,484)	\$ 19,042	\$ (7,323)	\$ 19,686		\$ 19,686	\$ 644	3.38%	3% COLA
	Coverage	292	\$ 465	\$ -	\$ 488	\$ -	\$ 503		\$ 503	\$ 15	3.07%	3% COLA
47	Total Animal Control Salaries and Wages	292	\$ 18,670	\$ (18,484)	\$ 19,530	\$ (7,323)	\$ 20,189	\$ -	\$ 20,189	\$ 659	3.37%	3% COLA
	Vehicle Repair & Maintenance	292	\$ 325	\$ (100)	\$ 325	\$ (212)	\$ 325		\$ 325	\$ -	0.00%	
	Professional Development	292	\$ 200	\$ (200)	\$ 200	\$ -	\$ 200		\$ 200	\$ -	0.00%	
	Postage & Mailing	292	\$ 50	\$ -	\$ 50	\$ -	\$ 50		\$ 50	\$ -	0.00%	
	Miscellaneous Expense	292	\$ 1,050	\$ (579)	\$ 1,050	\$ -	\$ 1,050		\$ 1,050	\$ -	0.00%	
	Dues/Memberships/Licensing	292	\$ 75	\$ -	\$ 75	\$ -	\$ 75		\$ 75	\$ -	0.00%	
48	Total Animal Control Expense	292	\$ 1,700	\$ (879)	\$ 1,700	\$ (212)	\$ 1,700	\$ -	\$ 1,700	\$ -	0.00%	
	Clerk Wages	293	\$ 1,473	\$ (1,458)	\$ 1,529	\$ (635)	\$ 1,575		\$ 1,575	\$ 46	3.01%	3% COLA
49	Total Parking Clerk Salaries and Wages	293	\$ 1,473	\$ (1,458)	\$ 1,529	\$ (635)	\$ 1,575	\$ -	\$ 1,575	\$ 46	3.01%	3% COLA
	Postage and Mailing	293	\$ 414	\$ -	\$ 414	\$ -	\$ 414		\$ 414	\$ -	0.00%	
50	Total Parking Clerk Expense	293	\$ 414	\$ -	\$ 414	\$ -	\$ 414	\$ -	\$ 414	\$ -	0.00%	
37-50	Total Public Safety		\$ 2,540,112	\$ (2,376,185)	\$ 2,721,650	\$ (955,833)	\$ 3,076,014	\$ (206,204)	\$ 2,869,810	\$ 148,160	5.44%	
	Public Education											
	Whittier Minimum Assessment	301	\$ 784,630	\$ (784,630)	\$ 657,344	\$ (328,672)	\$ 682,954		\$ 682,954	\$ 25,610	3.90%	
	Whittier Capital Assessment	301	\$ 26,817	\$ (13,409)	\$ 27,136	\$ (13,568)	\$ 23,670		\$ 23,670	\$ (3,466)	-12.77%	
51	Total Whittier Assessment	301	\$ 811,447	\$ (798,039)	\$ 684,480	\$ (342,240)	\$ 706,624		\$ 706,624	\$ 22,144	3.24%	Level Student enrollment (40)
	Pentucket Assessment	302	\$ 9,167,379	\$ (9,167,301)	\$ 9,316,257	\$ (4,689,918)	\$ 10,595,733		\$ 10,595,733	\$ 1,279,476	13.73%	
	Pentucket Capital Assesment	302	\$ 1,745,349	\$ (1,745,349)	\$ 1,788,102	\$ (897,298)	\$ 1,788,785		\$ 1,788,785	\$ 683	0.04%	
52	Total Pentucket Assessment	302	\$ 10,912,728	\$ (10,912,650)	\$ 11,104,359	\$ (5,587,216)	\$ 12,384,518		\$ 12,384,518	\$ 1,280,159	11.53%	4% Includes \$860K SA Override
	Essex North Assessment	303	\$ 250,000	\$ (207,016)	\$ 200,000	\$ (93,283)	\$ 206,000		\$ 206,000	\$ 6,000	3.00%	
53	Total Essex North Assessment	303	\$ 250,000	\$ (207,016)	\$ 200,000	\$ (93,283)	\$ 206,000		\$ 206,000	\$ 6,000	3.00%	Level Student enrollment (8) - 3% Estimate
51-53	Total Public Education		\$ 11,974,175	\$ (11,917,705)	\$ 11,988,839	\$ (6,022,739)	\$ 13,297,142	\$ -	\$ 13,297,142	\$ 1,322,967	11.05%	
	Highways											
	DPW Director Salary	420	\$ 26,523	\$ (33,300)	\$ 28,117	\$ (3,759)	\$ 28,756		\$ 28,756	\$ 639	2.27%	3% COLA
	Admin Asst Wages	420	\$ 13,749	\$ (9,261)	\$ 10,179	\$ (4,150)	\$ 10,624		\$ 10,624	\$ 445	4.37%	3% COLA and 1% Performance
	Superintendent Salary	420	\$ 92,248	\$ (99,979)	\$ 105,169	\$ (41,066)	\$ 92,700		\$ 92,700	\$ (12,469)	-11.86%	Contractual - New Hire
	Regular Wages	420	\$ 276,555	\$ (200,927)	\$ 289,271	\$ (100,586)	\$ 308,365		\$ 308,365	\$ 19,094	6.60%	3% COLA and 1% Performance
	Overtime	420	\$ 9,202	\$ (9,433)	\$ 9,651	\$ (6,016)	\$ 9,957		\$ 9,957	\$ 306	3.17%	3% COLA
	Standby	420	\$ 10,400	\$ (7,600)	\$ 10,400	\$ (5,000)	\$ 13,000		\$ 13,000	\$ 2,600	25.00%	Contractual - New Contract FY2024
	Longevity	420	\$ 2,800	\$ (2,100)	\$ 1,900	\$ (500)	\$ 1,300		\$ 1,300	\$ (600)	-31.58%	Changes based on years of service
	Clothing & Boots	420	\$ 6,400	\$ (3,200)	\$ 5,600	\$ (4,000)	\$ 5,600		\$ 5,600	\$ -	0.00%	3% COLA
54	Total Highway Salaries and Wages	420	\$ 437,877	\$ (365,800)	\$ 460,287	\$ (165,077)	\$ 470,302	\$ -	\$ 470,302	\$ 10,015	2.18%	3% COLA and New Hire

FY2025 Omnibus Budget Revised

Line #	Account	Dept.	FY2023		FY2024		FY2025				Notes	
			Budget	Expended	Budget	Expended thru 11/30/2023	Requested Budget	Fin Com Changes	ATM Approved Budget 4/24/2023	\$ Change		% Change
	Building Maintenance	420	\$ 2,500	\$ (3,107)	\$ 2,500	\$ (81)	\$ 3,000		\$ 3,000	\$ 500	20.00%	Added annual Maintenance for oil burner
	Vehicle/Equip Repair & Maintenance	420	\$ 19,887	\$ (15,482)	\$ 19,887	\$ (8,573)	\$ 19,887		\$ 19,887	\$ -	0.00%	
	Police Details	420	\$ 900	\$ (657)	\$ 1,900	\$ (1,384)	\$ 1,900		\$ 1,900	\$ -	0.00%	
	IT Expense	420	\$ 150	\$ (242)	\$ 150	\$ (167)	\$ 1,000		\$ 1,000	\$ 850	566.67%	Highway office updated with new equipment
	Medical	420	\$ 500	\$ (1,111)	\$ 1,000	\$ (534)	\$ 1,200		\$ 1,200	\$ 200	20.00%	Mandated DOT Requirements
	Tree Removal	420	\$ 35,000	\$ (28,092)	\$ 35,000	\$ (8,590)	\$ 35,000		\$ 35,000	\$ -	0.00%	
	Telecommunications	420	\$ 4,000	\$ (2,745)	\$ 4,000	\$ (1,109)	\$ 4,000		\$ 4,000	\$ -	0.00%	
	Postage & Mailing	420	\$ 100	\$ -	\$ 100	\$ (29)	\$ 100		\$ 100	\$ -	0.00%	
	Office Supplies	420	\$ 400	\$ (450)	\$ 400	\$ -	\$ 400		\$ 400	\$ -	0.00%	
	Vehicle Fuel	420	\$ 14,300	\$ (9,161)	\$ 14,300	\$ (4,329)	\$ 14,300		\$ 14,300	\$ -	0.00%	
	Public Works Supplies	420	\$ 4,488	\$ (4,051)	\$ 4,488	\$ (1,185)	\$ 4,488		\$ 4,488	\$ -	0.00%	
	Miscellaneous Expense	420	\$ 300	\$ (150)	\$ 300	\$ (1,098)	\$ 1,000		\$ 1,000	\$ 700	233.33%	Waste Oil Based on FY2023 Actuals
	Boots	420	\$ 600	\$ (200)	\$ 600	\$ -	\$ 600		\$ 600	\$ -	0.00%	
	PPE OSHA	420	\$ 2,000	\$ (1,748)	\$ 2,000	\$ (115)	\$ 2,000		\$ 2,000	\$ -	0.00%	
	Dues/Memberships/Licensing	420	\$ 600	\$ (455)	\$ 600	\$ (190)	\$ 600		\$ 600	\$ -	0.00%	
55	Total Highway Expense	420	\$ 85,725	\$ (67,651)	\$ 87,225	\$ (27,384)	\$ 89,475	\$ -	\$ 89,475	\$ 2,250	2.58%	
	Snow and Ice	423	\$ 130,000	\$ (165,121)	\$ 130,000	\$ (7,869)	\$ 130,000		\$ 130,000	\$ -	0.00%	
56	Total Snow and Ice	423	\$ 130,000	\$ (165,121)	\$ 130,000	\$ (7,869)	\$ 130,000	\$ -	\$ 130,000	\$ -	0.00%	16 Yr. Av. \$138.6K
54-56	Total Highways		\$ 653,602	\$ (598,572)	\$ 677,512	\$ (200,330)	\$ 689,777	\$ -	\$ 689,777	\$ 12,265	1.81%	
	Landfill	430	\$ 52,500	\$ (52,500)	\$ 52,500	\$ (14,798)	\$ 52,500		\$ 52,500	\$ -	0.00%	
57	Total Landfill	430	\$ 52,500	\$ (52,500)	\$ 52,500	\$ (14,798)	\$ 52,500	\$ -	\$ 52,500	\$ -	0.00%	
	Cemeteries											
	Admin Asst Wages	491	\$ 3,000	\$ (3,000)	\$ 3,000	\$ -	\$ 7,000	\$ (4,000)	\$ 3,000	\$ -	0.00%	Suggested use of available funds
	Wages	491	\$ 50,049	\$ (30,496)	\$ 54,350	\$ (21,815)	\$ 55,852		\$ 55,852	\$ 1,502	2.76%	Contract Negotiations
	Overtime	491	\$ 1,604	\$ (1,182)	\$ 1,661	\$ (821)	\$ 1,765		\$ 1,765	\$ 104	6.26%	
	Longevity	491	\$ 700	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	0.00%	Based on years of service - new employee
	Clothing & Boots	491	\$ 800	\$ -	\$ 800	\$ (800)	\$ 800		\$ 800	\$ -	0.00%	
58	Total Cemetery Salaries and Wages	491	\$ 56,153	\$ (34,678)	\$ 59,811	\$ (23,436)	\$ 65,417	\$ (4,000)	\$ 61,417	\$ 1,606	2.69%	3% COLA
	Building Repairs & Maintenance	491	\$ 500	\$ (130)	\$ 500	\$ (3,174)	\$ 500		\$ 500	\$ -	0.00%	
	Building Systems	491	\$ 1,025	\$ (305)	\$ 1,025	\$ -	\$ 1,025		\$ 1,025	\$ -	0.00%	
	Vehicle Repair & Maintenance	491	\$ 750	\$ (350)	\$ 750	\$ (130)	\$ 750		\$ 750	\$ -	0.00%	
	Equipment & Repairs	491	\$ 1,150	\$ (874)	\$ 1,150	\$ (154)	\$ 1,150		\$ 1,150	\$ -	0.00%	
	Grounds Upkeep	491	\$ 1,349	\$ (1,140)	\$ 1,349	\$ -	\$ 1,349		\$ 1,349	\$ -	0.00%	
	Telecommunications	491	\$ 207	\$ (2,091)	\$ 2,172	\$ (1,135)	\$ 2,172		\$ 2,172	\$ -	0.00%	
	SW Licensing / SAAS	491	\$ -	\$ (80)	\$ 100	\$ -	\$ 100		\$ 100	\$ -	0.00%	

FY2025 Omnibus Budget Revised

Line #	Account	Dept.	FY2023		FY2024		FY2025					Notes
			Budget	Expended	Budget	Expended thru 11/30/2023	Requested Budget	Fin Com Changes	ATM Approved Budget 4/24/2023	\$ Change	% Change	
	Office Supplies	491	\$ 150	\$ (547)	\$ 150	\$ (188)	\$ 750		\$ 750	\$ 600	400.00%	New staff - reorganizing
	Custodial Supplies	491	\$ 100	-	\$ 100	-	\$ 200		\$ 200	\$ 100	100.00%	
	Vehicle Fuel	491	\$ 2,400	(2,348)	\$ 2,400	(1,527)	\$ 2,400		\$ 2,400	\$ -	0.00%	
	Supplies	491	\$ -	(616)	\$ -	(169)	\$ -		\$ -	\$ -	0.00%	Combined with Office supplies
	Miscellaneous Expense	491	\$ 100	(44)	\$ 100	-	\$ 100		\$ 100	\$ -	0.00%	
	Boots	491	\$ 100	-	\$ 100	-	\$ 100		\$ 100	\$ -	0.00%	
	PPE OSHA	491	\$ 500	-	\$ 500	-	\$ 500		\$ 500	\$ -	0.00%	
59	Total Cemetary Expense	491	\$ 8,331	(8,525)	\$ 10,396	(6,477)	\$ 11,096	\$ -	\$ 11,096	\$ 700	6.73%	
58-59	Total Cemeteries	491	\$ 64,484	(43,203)	\$ 70,207	(29,913)	\$ 76,513	\$ (4,000)	\$ 72,513	\$ 2,306	3.28%	
	Health and Sanitation											
	Agent Salary	512	\$ 46,993	(46,993)	\$ 49,154	(20,050)	\$ 51,334		\$ 51,334	\$ 2,180	4.44%	3% COLA
	Admin Asst	512	\$ 11,526	(10,775)	\$ 12,054	(4,590)	\$ 12,463		\$ 12,463	\$ 409	3.39%	3% COLA
	Animal Inspector	512	\$ 687	(687)	\$ 719	-	\$ 743		\$ 743	\$ 24	3.34%	3% COLA
	Cont Educ Units	512	\$ 1,440	(1,440)	\$ 1,512	(936)	\$ 1,573		\$ 1,573	\$ 61	4.03%	3% COLA
60	Total BOH Salaries and Wages	512	\$ 60,646	(59,895)	\$ 63,439	(25,576)	\$ 66,113	\$ -	\$ 66,113	\$ 2,674	4.22%	3% COLA
	Professional Development	512	\$ 600	(600)	\$ 600	(810)	\$ 600		\$ 600	\$ -	0.00%	
	Postage & Mailing	512	\$ 72	(18)	\$ 72	(24)	\$ 72		\$ 72	\$ -	0.00%	
	Office Supplies	512	\$ 505	(510)	\$ 505	(79)	\$ 505		\$ 505	\$ -	0.00%	
	Miscellaneous Expense	512	\$ 50	(379)	\$ 50	(41)	\$ 50		\$ 50	\$ -	0.00%	
	Business Travel	512	\$ 700	(975)	\$ 700	(715)	\$ 700		\$ 700	\$ -	0.00%	
	Dues/Memberships/Licensing	512	\$ 300	(400)	\$ 300	(200)	\$ 300		\$ 300	\$ -	0.00%	
61	Total BOH Expense	512	\$ 2,227	(2,882)	\$ 2,227	(1,869)	\$ 2,227	\$ -	\$ 2,227	\$ -	0.00%	
	Salary	522	\$ 24,675	(10,570)	\$ 26,390	(10,115)	\$ 27,286		\$ 27,286	\$ 896	3.40%	3% COLA
62	Total Nurse Salaries and Wages	522	\$ 24,675	(10,570)	\$ 26,390	(10,115)	\$ 27,286	\$ -	\$ 27,286	\$ 896	3.40%	3% COLA
	IT Expense	522	\$ 84	-	\$ 284	(38)	\$ 284		\$ 284	\$ -	0.00%	
	Professional Development	522	\$ 575	-	\$ 575	(20)	\$ 575		\$ 575	\$ -	0.00%	
	Office Supplies	522	\$ 350	-	\$ 350	(12)	\$ 350		\$ 350	\$ -	0.00%	
	Misc Expenses	522	\$ 557	(261)	\$ 357	(207)	\$ 1,357	\$ (1,000)	\$ 357	\$ -	0.00%	Suggested BOH Grant
	Dues/Membership/Licensing	522	\$ 170	-	\$ 170	-	\$ 170		\$ 170	\$ -	0.00%	
63	Total Nurse Expense	522	\$ 1,736	(261)	\$ 1,736	(277)	\$ 2,736	\$ (1,000)	\$ 1,736	\$ -	0.00%	
60-63	Total Health and Sanitation		\$ 89,284	(73,608)	\$ 93,792	(37,837)	\$ 98,362	\$ (1,000)	\$ 97,362	\$ 3,570	3.81%	
	Public Assistance											
	Director Salary	541	\$ 64,731	(65,231)	\$ 68,639	(27,915)	\$ 71,404		\$ 71,404	\$ 2,765	4.03%	3% COLA
	Admin Assistant Wages	541	\$ 45,638	(41,860)	\$ 49,686	(20,198)	\$ 51,882		\$ 51,882	\$ 2,196	4.42%	3% COLA

FY2025 Omnibus Budget Revised

Line #	Account	Dept.	FY2023		FY2024		FY2025					Notes
			Budget	Expended	Budget	Expended thru 11/30/2023	Requested Budget	Fin Com Changes	ATM Approved Budget 4/24/2023	\$ Change	% Change	
	Wages	541	\$ 145,586	\$ (125,869)	\$ 152,892	\$ (58,145)	\$ 182,064	\$ (23,352)	\$ 158,712	\$ 5,820	3.81%	3% COLA Suggested BOH Grant
	Longevity	541	\$ 300	\$ (300)	\$ 300	\$ (400)	\$ 400		\$ 400	\$ 100	33.33%	Based on years of service
64	Total COA Salaries and Wages	541	\$ 256,255	\$ (233,260)	\$ 271,517	\$ (106,658)	\$ 305,750	\$ (23,352)	\$ 282,398	\$ 10,881	4.01%	3% COLA
	Building Repair & Maintenance	541	\$ 7,000	\$ (3,168)	\$ 5,000	\$ (381)	\$ 5,000		\$ 5,000	\$ -	0.00%	
	Building Systems	541	\$ 4,790	\$ (4,902)	\$ 6,790	\$ (2,123)	\$ 6,790		\$ 6,790	\$ -	0.00%	
	Vehicle Maintenance	541	\$ 1,300	\$ (1,627)	\$ 2,300	\$ (1,432)	\$ 2,300		\$ 2,300	\$ -	0.00%	
	Copier Lease & Usage	541	\$ 3,600	\$ (3,165)	\$ 3,600	\$ (670)	\$ 3,600	\$ (1,000)	\$ 2,600	\$ (1,000)	-27.78%	New Contract
	IT Expense	541	\$ -	\$ (731)	\$ -	\$ (1,391)	\$ 665		\$ 665	\$ 665	0.00%	Moved from Office Supplies
	Professional Development	541	\$ 725	\$ (930)	\$ 925	\$ (855)	\$ 925		\$ 925	\$ -	0.00%	
	Medical	541	\$ 180	\$ (650)	\$ 180	\$ -	\$ 180		\$ 180	\$ -	0.00%	
	Telecommunications	541	\$ 2,264	\$ (2,309)	\$ 2,264	\$ (1,099)	\$ 2,264		\$ 2,264	\$ -	0.00%	
	Postage And Mailing	541	\$ 500	\$ (870)	\$ 500	\$ (396)	\$ 500		\$ 500	\$ -	0.00%	
	Sw Licensing / Saas	541	\$ 2,117	\$ (1,577)	\$ 1,917	\$ -	\$ 1,917		\$ 1,917	\$ -	0.00%	
	Office Supplies	541	\$ 2,665	\$ (2,696)	\$ 2,665	\$ (898)	\$ 2,000		\$ 2,000	\$ (665)	-24.95%	Moved to IT Expense
	Custodial Supplies	541	\$ 1,650	\$ (1,321)	\$ 1,650	\$ (931)	\$ 1,650		\$ 1,650	\$ -	0.00%	
	Kitchen Supplies & Misc	541	\$ 3,000	\$ (2,489)	\$ 2,000	\$ (312)	\$ 2,000		\$ 2,000	\$ -	0.00%	
	Business Travel	541	\$ 125	\$ (155)	\$ 125	\$ -	\$ 125		\$ 125	\$ -	0.00%	
	Dues/Memberships/Licensing	541	\$ 750	\$ (750)	\$ 750	\$ (618)	\$ 750		\$ 750	\$ -	0.00%	
65	Total COA Expense	541	\$ 30,666	\$ (27,340)	\$ 30,666	\$ (11,106)	\$ 30,666	\$ (1,000)	\$ 29,666	\$ (1,000)	-3.26%	
	Misc Expenses	543	\$ 1,260	\$ (857)	\$ 1,260	\$ -	\$ 1,260		\$ 1,260	\$ -	0.00%	
	Assessment	543	\$ 25,600	\$ (25,600)	\$ 25,740	\$ -	\$ 26,815		\$ 26,815	\$ 1,075	4.18%	Assessment Increase
	Benefits	543	\$ 110,000	\$ (85,683)	\$ 100,000	\$ (46,145)	\$ 90,000		\$ 90,000	\$ (10,000)	-10.00%	
66	Total Veteran Expense	543	\$ 136,860	\$ (112,140)	\$ 127,000	\$ (46,145)	\$ 118,075	\$ -	\$ 118,075	\$ (8,925)	-7.03%	
64-66	Total Public Assistance		\$ 423,781	\$ (372,740)	\$ 429,183	\$ (163,909)	\$ 454,491	\$ (24,352)	\$ 430,139	\$ 956	0.22%	
	Library											
	Director Salary	610	\$ 66,668	\$ (66,540)	\$ 72,732	\$ (29,371)	\$ 74,909		\$ 74,909	\$ 2,177	2.99%	3% COLA
	Admin Asst Wages	610	\$ 23,348	\$ (22,701)	\$ 26,557	\$ (10,392)	\$ 29,603		\$ 29,603	\$ 3,046	11.47%	3% COLA and Wage Adjustment
	Wages	610	\$ 132,764	\$ (129,067)	\$ 144,776	\$ (58,942)	\$ 149,589		\$ 149,589	\$ 4,813	3.32%	3% COLA
	Longevity	610	\$ 600	\$ (600)	\$ 600	\$ (300)	\$ 600		\$ 600	\$ -	0.00%	Based on years of service
67	Total Library Salaries and Wages	610	\$ 223,380	\$ (218,908)	\$ 244,665	\$ (99,005)	\$ 254,701	\$ -	\$ 254,701	\$ 10,036	4.10%	3% COLA
	Building Repairs & Maintenance	610	\$ 3,000	\$ (3,212)	\$ 4,000	\$ (1,626)	\$ 4,250		\$ 4,250	\$ 250	6.25%	
	Building Systems	610	\$ 4,285	\$ (3,307)	\$ 4,285	\$ (644)	\$ 4,500		\$ 4,500	\$ 215	5.02%	
	Grounds Upkeep	610	\$ 2,100	\$ (4,110)	\$ 3,000	\$ -	\$ 3,250		\$ 3,250	\$ 250	8.33%	
	IT Expense	610	\$ 2,200	\$ (1,734)	\$ 2,200	\$ (424)	\$ 2,200		\$ 2,200	\$ -	0.00%	
	Postage & Mailing	610	\$ 220	\$ (96)	\$ 220	\$ -	\$ 220		\$ 220	\$ -	0.00%	
	Custodial Services	610	\$ 7,000	\$ (6,012)	\$ 7,400	\$ (2,985)	\$ 7,400		\$ 7,400	\$ -	0.00%	

FY2025 Omnibus Budget Revised

Line #	Account	Dept.	FY2023		FY2024		FY2025					Notes
			Budget	Expended	Budget	Expended thru 11/30/2023	Fin Com Changes	ATM Approved Budget 4/24/2023	\$ Change	% Change		
	Network Membership	610	\$ 22,817	\$ (22,817)	\$ 24,441	\$ (24,441)	\$ 27,956	\$ 27,956	\$ 3,515	14.38%	Upgrading MVLC System	
	Office Supplies	610	\$ 2,430	\$ (2,479)	\$ 2,430	\$ (1,712)	\$ 2,430	\$ 2,430	\$ -	0.00%		
	Custodial Supplies	610	\$ 200	\$ (383)	\$ 200	\$ (244)	\$ 200	\$ 200	\$ -	0.00%		
	Miscellaneous Expenses	610	\$ 340	\$ (579)	\$ 340	\$ (180)	\$ 340	\$ 340	\$ -	0.00%		
	Collection Materials	610	\$ 57,910	\$ (57,906)	\$ 61,310	\$ (10,168)	\$ 62,500	\$ 62,500	\$ 1,190	1.94%		
	Business Travel	610	\$ 200	\$ (33)	\$ 200	\$ -	\$ 200	\$ 200	\$ -	0.00%		
68	Total Library Expense	610	\$ 102,702	\$ (102,668)	\$ 110,026	\$ (42,424)	\$ 115,446	\$ 115,446	\$ 5,420	4.93%		
67-68	Total Library	610	\$ 326,082	\$ (321,576)	\$ 354,691	\$ (141,429)	\$ 370,147	\$ 370,147	\$ 15,456	4.36%		
	Vehicle Repair & Maintenance	650	\$ 1,000	\$ (17)	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ -	0.00%		
	Equipment Maintenance	650	\$ 1,860	\$ (799)	\$ 1,860	\$ (735)	\$ 1,860	\$ 1,860	\$ -	0.00%		
	Grounds Upkeep	650	\$ 3,610	\$ (2,945)	\$ 3,610	\$ (4,140)	\$ 3,610	\$ 3,610	\$ -	0.00%		
	Vehicle Fuel	650	\$ 1,700	\$ (952)	\$ 1,700	\$ (1,002)	\$ 1,700	\$ 1,700	\$ -	0.00%		
	Supplies	650	\$ 3,000	\$ (1,378)	\$ 3,000	\$ (57)	\$ 3,000	\$ 3,000	\$ -	0.00%		
	Miscellaneous Expense	650	\$ 350	\$ -	\$ 350	\$ -	\$ 350	\$ 350	\$ -	0.00%		
69	Total Parks and Recreation	650	\$ 11,520	\$ (6,091)	\$ 11,520	\$ (5,934)	\$ 11,520	\$ 11,520	\$ -	0.00%		
	Miscellaneous Expense	690	\$ 600	\$ (600)	\$ 600	\$ -	\$ 600	\$ 600	\$ -	0.00%		
70	Total Town Gardens	690	\$ 600	\$ (600)	\$ 600	\$ -	\$ 600	\$ 600	\$ -	0.00%		
	Debt Service											
	\$1.695M FY40 Gen Inside Prn	710	\$ 105,000	\$ (105,000)	\$ 140,000	\$ -	\$ 140,000	\$ 140,000	\$ -	0.00%		
	\$3.971M FY24 Gen Inside Prn	710	\$ 250,000	\$ (250,000)	\$ 115,000	\$ -	\$ -	\$ -	\$ (115,000)	-100.00%	Paid off in FY2024	
	\$7.985M FY36-FY45 Gen Inside Prn	710	\$ 215,000	\$ (215,000)	\$ 230,000	\$ (230,000)	\$ 235,000	\$ 235,000	\$ 5,000	2.17%		
	Total Inside Principal	710	\$ 570,000	\$ (570,000)	\$ 485,000	\$ (230,000)	\$ 375,000	\$ 375,000	\$ (110,000)	-22.68%		
	\$860K FY36 Gen Outside Prn	715	\$ 1,979	\$ (1,979)	\$ 2,022	\$ -	\$ 2,066	\$ 2,066	\$ 44	2.18%		
	Total Outside Principal	715	\$ 1,979	\$ (1,979)	\$ 2,022	\$ -	\$ 2,066	\$ 2,066	\$ 44	2.18%		
	\$1.0218M FY25 Gen Lease Inside Prn Ameresco	720	\$ 80,992	\$ (80,992)	\$ 84,823	\$ (42,132)	\$ 88,672	\$ 88,672	\$ 3,849	4.54%		
	\$141,364 Fire Airpacks Lease Prn	720	\$ 29,963	\$ (29,963)	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	Paid off in FY2023	
	\$174,860 Highway Dump Truck Lease Prn	720	\$ 36,402	\$ (36,402)	\$ 37,957	\$ (37,957)	\$ -	\$ -	\$ (37,957)	-100.00%	Paid off in FY2024	
	\$154,890 Highway Loader Lease PRN	720	\$ -	\$ -	\$ -	\$ -	\$ 27,161	\$ 27,161	\$ 27,161	100.00%	New in FY2024 (Free Cash)	
	Total Lease Principal	720	\$ 147,357	\$ (147,357)	\$ 122,780	\$ (80,089)	\$ 115,833	\$ 115,833	\$ (6,947)	-5.66%		
71	Total Principal		\$ 719,336	\$ (719,336)	\$ 609,802	\$ (310,089)	\$ 492,899	\$ 492,899	\$ (116,903)	-19.17%		
	\$1.695M FY40 Gen Inside Int	751	\$ 69,332	\$ (69,332)	\$ 66,888	\$ (33,444)	\$ 59,888	\$ 59,888	\$ (7,000)	-10.47%		
	\$3.971M FY24 Gen Inside Int	751	\$ 7,200	\$ (7,200)	\$ 1,725	\$ -	\$ -	\$ -	\$ (1,725)	-100.00%	Paid off in FY2024	
	\$7.985M FY36-FY45 Gen Inside Int	751	\$ 249,570	\$ (249,570)	\$ 238,445	\$ (122,098)	\$ 226,820	\$ 226,820	\$ (11,625)	-4.88%		
	Total Inside Interest	751	\$ 326,102	\$ (326,102)	\$ 307,058	\$ (155,542)	\$ 286,708	\$ 286,708	\$ (20,350)	-6.63%		
	Short Term Interest	752	\$ 2,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		

FY2025 Omnibus Budget Revised

Line #	Account	Dept.	FY2023		FY2024		FY2025				Notes	
			Budget	Expended	Budget	Expended thru 11/30/2023	Requested Budget	Fin Com Changes	ATM Approved Budget 4/24/2023	\$ Change		% Change
	Total Short Term Interest	752	\$ 2,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	\$860K FY36 Gen Outside Int	755	\$ 640	\$ (320)	\$ 600	\$ (600)	\$ 560		\$ 560	\$ (40)	0.00%	
	Total Outside Interest	755	\$ 640	\$ (320)	\$ 600	\$ (600)	\$ 560	\$ -	\$ 560	\$ (40)	-6.67%	
	\$1.0218M FY25 Gen Lease Inside Int Ameresco	760	\$ 6,211	\$ (6,211)	\$ 4,039	\$ (2,299)	\$ 1,765		\$ 1,765	\$ (2,274)	-56.30%	
	\$141,364 Fire Airpacks Lease Int	760	\$ 896	\$ (896)	\$ -		\$ -		\$ -	\$ -	0.00%	Paid off in FY2023
	\$174,860 Highway Dump Truck Lease Int	760	\$ 3,177	\$ (3,177)	\$ 1,622	\$ (1,622)	\$ -		\$ -	\$ (1,622)	-100.00%	Paid off in FY2024
	\$154,890 Highway Loader Lease INT	760	\$ -	\$ -	\$ -	\$ -	\$ 7,886		\$ 7,886	\$ 7,886	100.00%	New in FY2024 (Free Cash)
	Total Lease Interest	760	\$ 10,284	\$ (10,284)	\$ 5,661	\$ (3,921)	\$ 9,651	\$ -	\$ 9,651	\$ 3,990	70.48%	
72	Total Interest		\$ 339,226	\$ (336,706)	\$ 313,319	\$ (160,063)	\$ 296,919	\$ -	\$ 296,919	\$ (16,400)	-5.23%	
71-72	Total Debt Service		\$ 1,058,562	\$ (1,056,042)	\$ 923,121	\$ (470,152)	\$ 789,818	\$ -	\$ 789,818	\$ (133,303)	-14.44%	
	Unclassified											
	Benefit Reimbursement Offset	910	\$ (66,290)	\$ 63,693	\$ (66,290)	\$ 27,925	\$ (68,000)		\$ (68,000)	\$ (1,710)	2.58%	Estimate
	Essex Regional Retirement	911	\$ 696,430	\$ (696,430)	\$ 802,350	\$ (802,350)	\$ 895,485		\$ 895,485	\$ 93,135	11.61%	Revised 2/15/2024 Appropriation Letter
	Workers Comp Insurance	912	\$ 52,000	\$ (54,888)	\$ 61,000	\$ (60,783)	\$ 67,000		\$ 67,000	\$ 6,000	9.84%	Estimate 5%
	Unemployment Expenses	912	\$ 6,500	\$ (5,570)	\$ 5,000	\$ (1,074)	\$ 5,000		\$ 5,000	\$ -	0.00%	Estimate
	Health & Dental Insurance	914	\$ 520,000	\$ (444,628)	\$ 538,000	\$ (204,564)	\$ 540,000	\$ 19,000	\$ 559,000	\$ 21,000	3.90%	Estimate - 2 employees Highway and Police
	Life Insurance	915	\$ 2,000	\$ (1,820)	\$ 2,000	\$ (546)	\$ 2,000		\$ 2,000	\$ -	0.00%	Estimate
	Medicare Expenses	916	\$ 56,000	\$ (50,753)	\$ 65,000	\$ (14,659)	\$ 64,000		\$ 64,000	\$ (1,000)	-1.54%	Estimate
	Merit Increase	919	\$ 15,000	\$ (8,765)	\$ 15,000	\$ -	\$ 20,000		\$ 20,000	\$ 5,000	33.33%	Estimate
	Property/Liability Insurance	945	\$ 122,000	\$ (111,488)	\$ 136,000	\$ (128,974)	\$ 148,000		\$ 148,000	\$ 12,000	8.82%	Estimate 5%
73	Total Unclassified		\$ 1,403,640	\$ (1,310,649)	\$ 1,558,060	\$ (1,185,025)	\$ 1,673,485	\$ 19,000	\$ 1,692,485	\$ 134,425	8.63%	Estimates
74	General OPEB Transfer Out	990	\$ 90,000	\$ (90,000)	\$ -	\$ -	\$ 90,000		\$ 90,000	\$ 90,000	100.00%	Free Cash - FY2024
	Total Omnibus		\$ 19,956,400	\$ (19,412,319)	\$ 20,204,220	\$ (9,526,225)	\$ 22,219,877	\$ (236,489)	\$ 21,983,388	\$ 1,779,168	8.81%	

FY2025 Water Budget - Revised

Account	Dept.	FY2023		FY2024		FY2025				Notes
		Budget	Expended	Budget	Actuals to Date 11/30/2023	Requested Budget	Fin Com Changes	\$ Change	% Change	
Water Salaries and Wages										
DPW Director's Salary	450	\$ 39,484	\$ (49,950)	\$ 41,875	\$ (5,638)	\$ 43,135		\$ 1,260	3.0%	3% COLA
Admin Asst Wages	450	\$ 25,120	\$ (26,670)	\$ 28,344	\$ (11,516)	\$ 29,594		\$ 1,250	4.4%	3% COLA
Superintendent Salary	450	\$ 95,275	\$ (96,486)	\$ 101,048	\$ (40,896)	\$ 105,599		\$ 4,551	4.5%	3% COLA
Regular Wages	450	\$ 155,208	\$ (123,706)	\$ 160,874	\$ (56,559)	\$ 157,518		\$ (3,356)	-2.1%	Contractual - 2 year combined
Overtime	450	\$ 43,449	\$ (42,975)	\$ 45,621	\$ (23,859)	\$ 46,990		\$ 1,369	3.0%	3% COLA
Standby	450	\$ 13,000	\$ (13,000)	\$ 13,000	\$ (6,825)	\$ 16,900		\$ 3,900	30.0%	Contractual
Benefit Reimbursements	450	\$ 139,500	\$ (137,982)	\$ 145,000	\$ (112,198)	\$ 149,300		\$ 4,300	3.0%	Estimate
Longevity	450	\$ 800	\$ (750)	\$ 800	\$ (750)	\$ 650		\$ (150)	-18.8%	Based on years of service
Clothing & Boots	450	\$ 2,400	\$ (2,400)	\$ 2,400	\$ (2,400)	\$ 2,475		\$ 75	3.1%	Contractual
Total Salaries and Wages	450	\$ 514,236	\$ (493,919)	\$ 538,962	\$ (260,641)	\$ 552,161	\$ -	\$ 13,199	2.4%	
Water Expenses										
Electricity	450	\$ 55,000	\$ (67,155)	\$ 75,000	\$ (25,043)	\$ 78,000		\$ 3,000	4%	5% increase of rates 2024
Heating	450	\$ 7,000	\$ (10,774)	\$ 12,000	\$ (1,287)	\$ 12,000		\$ -	0%	
Water & Sewer	450	\$ 272	\$ (305)	\$ 305	\$ (171)	\$ 350		\$ 45	15%	rate increase
Building Systems	450	\$ 30,000	\$ (27,777)	\$ 35,000	\$ (14,749)	\$ 35,000		\$ -	0%	
Vehicle Maintenance	450	\$ 2,500	\$ (2,154)	\$ 2,500	\$ (218)	\$ 2,500		\$ -	0%	
Roadway/Excavation	450	\$ 15,000	\$ (15,263)	\$ 17,000	\$ (902)	\$ 15,000		\$ (2,000)	-12%	
Test/Lagoon/Cross Conn	450	\$ 32,000	\$ (22,958)	\$ 32,000	\$ (9,006)	\$ 35,000		\$ 3,000	9%	new wells testing
Well Cleaning	450	\$ 44,000	\$ (37,602)	\$ 44,000	\$ (12,700)	\$ 44,000		\$ -	0%	
Property Related Services	450	\$ 900	\$ (593)	\$ 900	\$ (337)	\$ 900		\$ -	0%	
Overhead	450	\$ 29,500	\$ (28,272)	\$ 30,000	\$ (12,510)	\$ 28,750		\$ (1,250)	-4%	
Auditor Services	450	\$ 4,100	\$ (4,100)	\$ 2,150	\$ -	\$ 2,400		\$ 250	12%	10% of Town Audit
Legal Services	450	\$ 1,000	\$ (4,510)	\$ 500	\$ (1,628)	\$ 500		\$ -	0%	
Advertising	450	\$ 700	\$ (539)	\$ 700	\$ -	\$ 700		\$ -	0%	
Police Details	450	\$ 3,000	\$ (7,290)	\$ 5,000	\$ -	\$ 1,000		\$ (4,000)	-80%	no construction this year
IT Expense	450	\$ 500	\$ (436)	\$ 500	\$ (904)	\$ 500		\$ -	0%	
Billing/Collection/Printing	450	\$ 3,100	\$ (3,155)	\$ 3,500	\$ (1,681)	\$ 3,500		\$ -	0%	
Professional Development	450	\$ 2,000	\$ (543)	\$ 2,000	\$ -	\$ 1,000		\$ (1,000)	-50%	
Engineering/Architectural	450	\$ 57,574	\$ (47,844)	\$ 56,000	\$ (26,883)	\$ 53,000		\$ (3,000)	-5%	
Telecommunications	450	\$ 6,500	\$ (7,523)	\$ 6,500	\$ (2,849)	\$ 6,500		\$ -	0%	
Postage & Mailings	450	\$ 450	\$ (383)	\$ 450	\$ (63)	\$ 450		\$ -	0%	
SW Licensing / SAAS	450	\$ 12,500	\$ (10,687)	\$ 14,500	\$ (12,364)	\$ 12,000		\$ (2,500)	-17%	a one time software not this year

FY2025 Water Budget - Revised

Account	Dept.	FY2023		FY2024		FY2025				Notes
		Budget	Expended	Budget	Actuals to Date 11/30/2023	Requested Budget	Fin Com Changes	\$ Change	% Change	
Office Supplies	450	\$ 1,500	\$ (1,060)	\$ 1,500	\$ (391)	\$ 1,000		\$ (500)	-33%	
Custodial Supplies	450	\$ 500	\$ (167)	\$ 500	\$ (137)	\$ 500		\$ -	0%	
Vehicle Fuel	450	\$ 4,500	\$ (5,455)	\$ 5,100	\$ (1,766)	\$ 5,100		\$ -	0%	
Supplies	450	\$ 37,500	\$ (36,500)	\$ 48,000	\$ (15,917)	\$ 50,000		\$ 2,000	4%	
Miscellaneous Expenses	450	\$ 3,600	\$ (3,442)	\$ 3,600	\$ (1,538)	\$ 3,600		\$ -	0%	
Chemicals	450	\$ 107,000	\$ (106,288)	\$ 107,000	\$ (32,290)	\$ 107,000		\$ -	0%	
PPE OSHA	450	\$ 1,500	\$ (1,369)	\$ 1,500	\$ -	\$ 1,500		\$ -	0%	
Governmental Assessments	450	\$ 4,000	\$ (3,954)	\$ 4,500	\$ -	\$ 4,600		\$ 100	2%	
Dues/Memberships/Licensing	450	\$ 3,500	\$ (212)	\$ 3,500	\$ (200)	\$ 3,500		\$ -	0%	
Prop/Liab/WC Insurance	450	\$ 19,500	\$ (19,549)	\$ 19,500	\$ (22,981)	\$ 23,400		\$ 3,900	20%	
OPEB Transfer Out	450	\$ 10,000	\$ (10,000)	\$ 10,000	\$ -	\$ 10,000		\$ -	0%	
Total Water Expense	450	\$ 500,696	\$ (487,859)	\$ 545,205	\$ (198,515)	\$ 543,250	\$ -	\$ (1,955)	-0.4%	
\$3.971M FY24 Water Inside Prn	710	\$ 15,000	\$ (15,000)	\$ 10,000	\$ -	\$ -		\$ (10,000)	-100.0%	Paid off in FY2024
\$1.6M Water FY49 Outside Prn	715	\$ 38,825	\$ (38,825)	\$ 39,827	\$ (39,827)	\$ 40,856		\$ 1,029	2.6%	
\$3.971M FY24 Water Outside Prn	715	\$ 55,000	\$ (55,000)	\$ 40,000	\$ -	\$ -		\$ (40,000)	-100.0%	Paid off in FY2024
\$860K FY36 Water Outside Prn	715	\$ 37,599	\$ (37,599)	\$ 38,416	\$ -	\$ 39,251		\$ 835	2.2%	
\$1.0218M FY25 Water Lease Inside Prn Ameresco	720	\$ 4,119	\$ (4,119)	\$ 4,314	\$ (2,143)	\$ 4,510		\$ 196	4.5%	
\$74,105 FY28 Water Lease Inside Prn	720			\$ 17,457	\$ -	\$ 13,183		\$ (4,274)	100.0%	New Lease F350
Water Temp Borrow/Bond Issue Cost	750	\$ -	\$ -					\$ -		
\$3.971M FY24 Water Inside Int	751	\$ 525	\$ (525)	\$ 150	\$ -	\$ -		\$ (150)	-100.0%	Paid off in FY2024
\$1.6M Water FY49 Outside Int	755	\$ 35,277	\$ (35,277)	\$ 34,333	\$ (17,406)	\$ 33,365		\$ (968)	-2.8%	
\$3.971M FY24 Water Outside Int	755	\$ 2,025	\$ (2,025)	\$ 600	\$ -	\$ -		\$ (600)	-100.0%	
\$860K FY36 Water Outside Int	755	\$ 12,152	\$ (12,152)	\$ 11,400	\$ -	\$ 10,632		\$ (768)	-6.7%	
\$1.0218M FY25 Water Lease Inside Int Ameresco	760	\$ 316	\$ (316)	\$ 205	\$ (117)	\$ 90		\$ (115)	-56.1%	
\$74,105 FY2028 Water Lease Inside Int	760					\$ 3,372		\$ 3,372	100.0%	New Lease F350
Total Debt Expense		\$ 200,838	\$ (200,838)	\$ 196,702	\$ (59,493)	\$ 145,259	\$ -	\$ (51,443)	-26.2%	
Total Water Budget		\$ 1,215,770	\$ (1,182,616)	\$ 1,280,869	\$ (518,649)	\$ 1,240,670	\$ -	\$ (40,199)	-3.1%	

FY2025 Sewer Budget

Account	Dept.	FY2023		FY2024		FY2025					Notes
		Budget	Expended	Budget	Actuals to Date 11/30/2023	Requested Budget	Fin Com Changes	ATM Requested Budget	\$ Change	% Change	
Sewer Salaries and Wages											
Dept Head Salary	440	\$ 39,484	\$ (49,950)	\$ 41,875	\$ (5,638)	\$ 43,135		\$ 43,135	\$ 1,260	3.0%	
Admin Asst Wages	440	\$ 25,120	\$ (26,670)	\$ 28,344	\$ (11,516)	\$ 29,594		\$ 29,594	\$ 1,250	4.4%	
Superintendent Salary	440	\$ 104,567	\$ (143,145)	\$ 115,053	\$ (46,476)	\$ 119,681		\$ 119,681	\$ 4,628	4.0%	
Regular Wages	440	\$ 235,526	\$ (186,537)	\$ 243,735	\$ (89,432)	\$ 233,455		\$ 233,455	\$ (10,280)	-4.2%	
Overtime	440	\$ 41,922	\$ (51,873)	\$ 44,018	\$ (19,073)	\$ 45,339		\$ 45,339	\$ 1,321	3.0%	
Standby	440	\$ 13,000	\$ (13,000)	\$ 13,000	\$ (6,300)	\$ 16,900		\$ 16,900	\$ 3,900	30.0%	
Benefit Reimbursements	440	\$ 165,000	\$ (157,178)	\$ 163,000	\$ (131,813)	\$ 175,300		\$ 175,300	\$ 12,300	7.5%	Estimate
Longevity	440	\$ 1,400	\$ (450)	\$ 600	\$ (150)	\$ 450		\$ 450	\$ (150)	-25.0%	
Clothing & Boots	440	\$ 4,000	\$ (4,800)	\$ 4,000	\$ (3,200)	\$ 5,200		\$ 5,200	\$ 1,200	30.0%	
Total Salaries and Wages	440	\$ 630,019	\$ (633,603)	\$ 653,625	\$ (313,598)	\$ 669,054	-	\$ 669,054	\$ 15,429	2.4%	
Sewer Expenses											
Electricity	440	\$ 90,000	\$ (100,179)	\$ 107,000	\$ (40,678)	\$ 112,000		\$ 112,000	\$ 5,000	4.7%	5 %increase in rates
Heating	440	\$ 13,500	\$ (18,641)	\$ 27,000	\$ (1,614)	\$ 27,000		\$ 27,000	\$ -	0.0%	
Water & Sewer	440	\$ 180	\$ (180)	\$ 180	\$ (120)	\$ 240		\$ 240	\$ 60	33.3%	rate increase/new lift station
Building Systems	440	\$ 50,000	\$ (64,366)	\$ 75,000	\$ (20,249)	\$ 75,000		\$ 75,000	\$ -	0.0%	
Vehicle Maintenance	440	\$ 4,000	\$ (3,578)	\$ 4,000	\$ (182)	\$ 4,000		\$ 4,000	\$ -	0.0%	
Roadway/Excavation	440	\$ 1,800	\$ (289)	\$ 2,500	\$ (44)	\$ 1,500		\$ 1,500	\$ (1,000)	-40.0%	
Testing	440	\$ 15,000	\$ (1,265)	\$ 15,000	\$ (1,525)	\$ 15,000		\$ 15,000	\$ -	0.0%	
Overhead	440	\$ 36,900	\$ (35,424)	\$ 36,700	\$ (15,414)	\$ 37,800		\$ 37,800	\$ 1,100	3.0%	Estimate
Auditor Services	440	\$ 2,100	\$ (2,100)	\$ 2,150	\$ -	\$ 2,400		\$ 2,400	\$ 250	11.6%	10% of Town Audit
Legal Services	440	\$ 500	\$ (4,508)	\$ 1,000	\$ (779)	\$ 1,000		\$ 1,000	\$ -	0.0%	Contract Negotiaions - FY2023
Police Details	440	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 500		\$ 500	\$ (500)	-50.0%	
IT Expense	440	\$ 400	\$ (787)	\$ 400	\$ (219)	\$ 400		\$ 400	\$ -	0.0%	
Billing/Collection/Printing	440	\$ 3,100	\$ (3,155)	\$ 3,800	\$ (1,681)	\$ 3,800		\$ 3,800	\$ -	0.0%	
Professional Development	440	\$ 1,300	\$ (238)	\$ 1,300	\$ -	\$ 1,300		\$ 1,300	\$ -	0.0%	
Engineering/Architectural	440	\$ 35,000	\$ (38,041)	\$ 35,000	\$ (14,285)	\$ 35,000		\$ 35,000	\$ -	0.0%	
Medical	440	\$ 200	\$ (140)	\$ 150	\$ -	\$ 150		\$ 150	\$ -	100.0%	
Sludge Removal	440	\$ 100,000	\$ (70,391)	\$ 135,000	\$ (25,577)	\$ 150,000		\$ 150,000	\$ 15,000	11.1%	rate increase
Telecommunications	440	\$ 7,000	\$ (5,202)	\$ 7,000	\$ (2,031)	\$ 7,000		\$ 7,000	\$ -	0.0%	
Postage & Mailings	440	\$ 350	\$ (633)	\$ 350	\$ (63)	\$ 350		\$ 350	\$ -	0.0%	
SW Licensing / SAAS	440	\$ 4,000	\$ (3,030)	\$ 6,200	\$ (6,730)	\$ 6,200		\$ 6,200	\$ -	0.0%	
Office Supplies	440	\$ 1,000	\$ (1,179)	\$ 1,000	\$ (113)	\$ 1,000		\$ 1,000	\$ -	0.0%	
Custodial Supplies	440	\$ 4,000	\$ (1,576)	\$ 4,000	\$ (476)	\$ 4,000		\$ 4,000	\$ -	0.0%	
Vehicle Fuel	440	\$ 3,000	\$ (4,412)	\$ 5,500	\$ (1,300)	\$ 5,500		\$ 5,500	\$ -	0.0%	

FY2025 Sewer Budget

	Account	Dept.	FY2023		FY2024		FY2025					Notes
			Budget	Expended	Budget	Actuals to Date 11/30/2023	Requested Budget	Fin Com Changes	ATM Requested Budget	\$ Change	% Change	
	Supplies	440	\$ 20,000	\$ (11,005)	\$ 30,000	\$ (6,551)	\$ 30,000		\$ 30,000	\$ -	0.0%	
	Miscellaneous Expenses	440	\$ 2,000	\$ (451)	\$ 500	-	\$ 500		\$ 500	\$ -	0.0%	
	Chemicals	440	\$ 3,000	\$ (10,790)	\$ 10,000	\$ (1,500)	\$ 10,000		\$ 10,000	\$ -	0.0%	
	PPE OSHA	440	\$ 2,000	\$ (1,438)	\$ 2,000	\$ (250)	\$ 2,000		\$ 2,000	\$ -	0.0%	
	Sewer Dues/Memberships/Licensing	440	\$ 650	\$ (365)	\$ 650	\$ (219)	\$ 1,000		\$ 1,000	\$ 350	53.8%	contract obligation/hydrolic re-eval
	Prop/Liab/WC Insurance	440	\$ 15,608	\$ (14,250)	\$ 15,000	\$ (20,493)	\$ 21,100		\$ 21,100	\$ 6,100	40.7%	Estimate
	Reserve (Req Pre-Approval)	440	\$ 15,000	-	\$ 15,000	-	\$ 15,000		\$ 15,000	\$ -	0.0%	
	OPEB Transfer Out	440	\$ 10,000	\$ (1,000)	\$ 10,000	-	\$ 10,000		\$ 10,000	\$ -	0.0%	Estimate
	Total Sewer Expense	440	\$ 442,588	\$ (398,613)	\$ 554,380	\$ (162,093)	\$ 580,740	\$ -	\$ 580,740	\$ 26,360	4.8%	
	Sewer Debt											
	\$4.231M FY24 Sewer Inside Prn	710	\$ 85,000	\$ (85,000)	\$ 85,000	\$ (85,000)	\$ -		\$ -	\$ (85,000)	-100.0%	Paid Off FY2024
	\$3.971M FY24 Sewer Inside Prn	710	\$ 40,000	\$ (40,000)	\$ 35,000	-	\$ -		\$ -	\$ (35,000)	-100.0%	Paid Off FY2024
	\$1.0218M FY25 Sewer Lease Inside Prn Ameresco	720	\$ 24,506	\$ (24,506)	\$ 25,666	\$ (12,748)	\$ 26,830		\$ 26,830	\$ 1,164	4.5%	
	\$61,437 FY27 Sewer Loader Lease Inside Prn	720	\$ -	\$ -	\$ 10,998	\$ (10,978)	\$ 11,596		\$ 11,596	\$ 598	100.0%	New Loader Fall 2022 TM
	\$99,226 FY28 Sewer F350 Lease Inside Prn	720			\$ 26,991	\$ (26,198)	\$ 20,853		\$ 20,853	\$ (6,138)	100.0%	New Crane Truck
	\$4.231M FY24 Sewer Inside Int	751	\$ 5,716	\$ (5,716)	\$ 1,913	\$ (1,913)	\$ -		\$ -	\$ (1,913)	-100.0%	Paid Off FY2024
	\$3.971M FY24 Sewer Inside Int	751	\$ 1,650	\$ (1,650)	\$ 525	-	\$ -		\$ -	\$ (525)	-100.0%	Paid Off FY2024
	\$1.0218M FY25 Sewer Lease Inside Int Ameresco	760	\$ 1,879	\$ (1,879)	\$ 1,222	\$ (696)	\$ 534		\$ 534	\$ (688)	-56.3%	
	\$61,437 FY27 Sewer Loader Lease Inside Int	760	\$ -	\$ -	\$ 2,669	\$ (2,689)	\$ 2,071		\$ 2,071	\$ (598)	100.0%	
	\$99,226 FY28 Sewer F350 Lease Inside Int	760					\$ 5,345		\$ 5,345	\$ 5,345	100.0%	
	Total Sewer Debt Expense		\$ 158,751	\$ (158,751)	\$ 189,984	\$ (140,222)	\$ 67,229	\$ -	\$ 67,229	\$ (122,755)	-64.6%	
	Total Sewer Budget		\$ 1,231,358	\$ (1,190,967)	\$ 1,397,989	\$ (615,913)	\$ 1,317,023	\$ -	\$ 1,317,023	\$ (80,966)	-5.8%	

**Town of Merrimac Warrant Articles
Annual Town Meeting, April 29, 2024**

Essex, ss.

To one of the Constables of the Town of Merrimac:

GREETINGS,

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the voters of the Town of Merrimac to meet in the Sweetsir School Cafeteria, 102 Church St. Merrimac, on April 29, 2024 at 7:30 PM.

Article 1: To see if the Town will vote to appropriate from Free Cash for **FY2024**, a sum of money in the amount of **\$630,422** for the following specific purposes outlined below;

a. Former Coastal Metals Site Testing **\$ 60,000**

Rationale: This will appropriate funds for testing required at the former Coastal Metals Site. The Site has been cleaned, injections into the soils complete; however, testing will be required for several years until the MADEP determines the site closed. Requested by the DPW Director.

Selectmen Recommendation: Yes 3 - 0

FinCom Recommendation: Yes 8 - 0

b. Employee Retirement Funding **\$ 21,000**

Rationale: This will appropriate funds for the required costs of employee retirement accrual payments. Requested by the Finance Director.

Selectmen Recommendation: Yes 3 - 0

FinCom Recommendation: Yes 8 - 0

c. Lake Attitash Invasive Weeds **\$ 5,000**

Rationale: This will appropriate funds for the management of invasive weeds and water quality at Lake Attitash. Amesbury will also be contributing. Requested by the Lake Attitash Association.

Selectmen Recommendation: Yes 3 - 0

FinCom Recommendation: Yes 8 - 0

d. Reserve Fund Funding **\$ 40,000**

Rationale: The Town needs to replenish the Reserve Fund Expenditures for FY2024. Requested by the Finance Director.

Selectmen Recommendation: Yes 3 - 0

FinCom Recommendation: Yes 8 - 0

Attachment: Finance Committee Handout (Town Administrator's Report)

e. Bi-Annual OPEB Study**\$ 6,800**

Rationale: This will appropriate funds for required Bi-Annual OPEB Study. Requested by the Finance Director.

Selectmen Recommendation: Yes 3 - 0
FinCom Recommendation: Yes 8 - 0

f. By-Law Review and Update**\$ 8,855**

Rationale: This will appropriate funds for the codification and update of the Town General By-Law. Requested by the Town Clerk.

Selectmen Recommendation: Yes 3 - 0
FinCom Recommendation: Yes 7 - 1

g. Address Label Printer for Elections**\$ 14,350**

Rationale: This will appropriate funds for the purchase of an address label printer and dedicated laptop for the elections. Requested by the Town Clerk.

Selectmen Recommendation: Yes 3 - 0
FinCom Recommendation: Yes 8 - 0

h. Select Board Tablets**\$ 1,500**

Rationale: This will appropriate funds for the purchase of tablets for the new Select Board Members. Requested by the Select Board.

Selectmen Recommendation: Yes 3 - 0
FinCom Recommendation: Yes 8 - 0

i. Special Revenue Account for Opioid Funds**\$ 4,437**

Rationale: This will appropriate funds that were received to the Special Revenue Account for Opioid Funds. Requested by the Tow Administrator.

Selectmen Recommendation: Yes 3 - 0
FinCom Recommendation: Yes 8 - 0

j. Police Command Vehicle**\$ 60,000**

Rationale: This will appropriate funds for the purchase of a replacement command vehicle for the Police Department. Requested by the Police Chief.

Selectmen Recommendation: Yes 3 - 0
FinCom Recommendation: Yes 8 - 0
Capital Planning Recommendation: Yes 5 - 0

k. Fire Command Vehicle**\$ 90,000**

Rationale: This will appropriate funds for the purchase of a replacement command vehicle for the Fire Department. Requested by the Fire Chief.

Selectmen Recommendation:	Yes 3 - 0
FinCom Recommendation:	Yes 8 - 0
Capital Planning Recommendation:	Yes 5 - 0

l. Feasibility Study for a new Highway Garage**\$ 50,000**

Rationale: This will appropriate funds for a Feasibility Study for a new Highway Garage. Requested by the DPW Director.

Selectmen Recommendation:	Yes 3 - 0
FinCom Recommendation:	Yes 8 - 0
Capital Planning Recommendation:	Yes 5 - 0

m. Highway Share of a Roadway Compressor**\$ 10,000**

Rationale: This will appropriate funds for the Highway Department's share of a roadway compressor to be shared with the Water and Wastewater Departments. Requested by the DPW Director.

Selectmen Recommendation:	Yes 3 - 0
FinCom Recommendation:	Yes 8 - 0
Capital Planning Recommendation:	Yes 5 - 0

n. Repairs to the Parks and Rec Garage**\$ 20,000**

Rationale: This will appropriate funds for repairs to the Parks and Rec Garage. Requested by the DPW Director.

Selectmen Recommendation:	Yes 2 - 1
FinCom Recommendation:	Yes 8 - 0
Capital Planning Recommendation:	Yes 5 - 0

o. Repairs to the COA Building**\$ 20,000**

Rationale: This will appropriate funds for outside building, windows and façade repairs at the COA. Requested by the COA Director.

Selectmen Recommendation:	Yes 3 - 0
FinCom Recommendation:	Yes 8 - 0
Capital Planning Recommendation:	Yes 5 - 0

p. HVAC Repairs at the Library**\$ 138,500**

Rationale: This will appropriate funds for the HVAC repairs in the Meeting Room at the Library. Requested by the Library Trustees.

Selectmen Recommendation: Yes 3 - 0
FinCom Recommendation: Yes 8 - 0
Capital Planning Recommendation: Yes 5 - 0

q. ADA Compliance for the Town Sidewalks and Public Meetings**\$ 45,000**

Rationale: This will appropriate funds for ADA compliance work on the Town sidewalks in coordination with the DPW Department and for ADA requests for public meetings. Requested by the Commission on Disabilities.

Selectmen Recommendation: Yes 3 - 0
FinCom Recommendation: Yes 8 - 0
Capital Planning Recommendation: Yes 5 - 0

r. Asbestos Tile Repairs at the Donaghue School**\$ 35,000**

Rationale: This will appropriate funds for the asbestos Facilities Director of PRSD.

Selectmen Recommendation: Yes 3 - 0
FinCom Recommendation: Yes 8 - 0
Capital Planning Recommendation: Yes 5 - 0

or take any other action relative hereto.

Article 2: To see if the Town will vote to appropriate from Water Retained Earnings for **FY2024** a sum of money in the amount of **\$ 65,000** for the following specific capital purposes outlined below;

a. Water Meter Replacement**\$ 30,000**

Rationale: To upgrade older meters to become lead free and radio read. Reducing time needed to read meters and increase public water quality. Requested by the DPW Director.

Selectmen Recommendation: Yes 3 - 0
FinCom Recommendation: Yes 8 - 0
Capital Planning Recommendation: Yes 5 - 0

b. Water Infrastructure**\$ 25,000**

Rationale: This will replace/upgrade existing infrastructure to meet current DEP requirements. Requested by the DPW Director.

Selectmen Recommendation: Yes 3 - 0
FinCom Recommendation: Yes 8 - 0
Capital Planning Recommendation: Yes 5 - 0

c. Water Share of a Roadway Compressor**\$ 10,000**

Rationale: This will appropriate funds for the Water Department's share of a roadway compressor to be shared with the Highway and Wastewater Departments. Requested by the DPW Director.

Selectmen Recommendation: Yes 3 - 0

FinCom Recommendation: Yes 8 - 0

Capital Planning Recommendation: Yes 5 - 0

or take any other action relative hereto.

Article 3: To see if the Town will vote to transfer from the Wastewater Retained Earnings for **FY2024** a sum of money in the amount of **\$ 192,000** for the following specific capital purposes outlined below;

a. Wastewater Plant Engineering and Improvements**\$ 177,000**

Rationale: This will replace/upgrade/existing out of date and obsolete equipment as well as building improvements. Requested by the DPW Director.

Selectmen Recommendation: Yes 3 - 0

FinCom Recommendation: Yes 8 - 0

Capital Planning Recommendation: Yes 5 - 0

b. Water Meter Replacement**\$ 10,000**

Rationale: To upgrade older meters to become lead free and radio read. Reducing time needed to read meters and increase public water quality. Requested by the DPW Director.

Selectmen Recommendation: Yes 3 - 0

FinCom Recommendation: Yes 8 - 0

Capital Planning Recommendation: Yes 5 - 0

c. Wastewater Share of a Roadway Compressor**\$ 5,000**

Rationale: This will appropriate funds for the Wastewater Department's share of a roadway compressor to be shared with the Highway and Water Departments. Requested by the DPW Director.

Selectmen Recommendation: Yes 3 - 0

FinCom Recommendation: Yes 8 - 0

Capital Planning Recommendation: Yes 5 - 0

or take any other action relative hereto.

Article 4. To see if the Town will vote to appropriate from Water Retained Earnings for **FY2024** a sum of money in the amount of **\$27,000** for the following specific purposes listed below;

a. Water Department Building and Road Repairs **\$ 15,000**

Rationale: This will appropriate funds to repair driveway and other misc. building maintenance at the Wallace Way Treatment Plant. Requested by the DPW Director.

Selectmen Recommendation: **Yes 3 - 0**

FinCom Recommendation: **Yes 8 - 0**

b. Water Pump Replacements **\$ 12,000**

Rationale: This will appropriate funds for the replacement of 3 aging water pumps at the station. Requested by the DPW Director.

Selectmen Recommendation: **Yes 3 - 0**

FinCom Recommendation: **Yes 8 - 0**

or take any other action relative hereto.

Article 5: To see if the Town will vote to appropriate from Wastewater Retained Earnings for **FY2024** a sum of money in the amount of **\$125,000** for I & I repairs throughout town; or take any other action hereto.

Rationale: This will allow for ongoing I & I work as required by the DEP as needed. Requested by the DPW Director. Requested by the DPW Director.

Selectmen Recommendation: **Yes 3 - 0**

FinCom Recommendation: **Yes 8 - 0**

Article 6: To see if the Town will vote to transfer **\$100,000** from the Inspectional Services Revolving Account to the Town General Fund for **FY2024**; or take any other action hereto.

Rationale: This will transfer excess funds in the Inspections Services Revolving Account to the General Fund. Requested by the DPW Director.

Selectmen Recommendation: **Yes 3 - 0**

FinCom Recommendation: **Yes 8 - 0**

Article 7: To see if the Town will vote to transfer the balance of **\$14,603.51** from Article 3.o, Highway Loader John Deere, of the April 24th, 2023 Annual Town Meeting to the Highway Roadway Maintenance Account for the use of general roadway maintenance for **FY2024**; or take any other action hereto.

Rationale: This will transfer excess funds in the John Deere Loader Account to the Highway Roadway Account. These funds represent the additional funds the Town realized on the trade in value on the old tractor. Requested by the DPW Director.

Selectmen Recommendation: **Yes 3 - 0**

FinCom Recommendation: **Yes 8 - 0**

Article 8: To see if the Town will vote to transfer the balance of **\$3,653.40** from Article 1.a, Highway Bear Hill Culvert Non-Federal Match, of the April 26th, 2021 Annual Town Meeting to the Highway Culvert Repairs for the use of general culvert maintenance for **FY2024**; or take any other action hereto.

Rationale: This will transfer excess funds in the Bear Hill Culvert Non-Federal Match Account and allow the funds to be used for general culvert maintenance throughout Town. Requested by the DPW Director.

Selectmen Recommendation:	Yes 3 - 0
FinCom Recommendation:	Yes 8 – 0

Article 9: To see if the Town will vote to transfer the balance of **\$10,810.74** from Conservation Assessment line item to the Conservation Agent & Admin Wages line item for **FY2024**; or take any other action hereto.

Rationale: This will transfer the balance in the Conservation Assessment line item to the Conservation Agent & Admin Wages line item for FY2024. The Town had an arrangement with the Town of Newbury, to share a Conservation Agent. The Town is no longer sharing the agent, they are now an employee of the Town. The funds need to be transferred from the expense line to the salary line. Requested by the Conservation Commission.

Selectmen Recommendation:	Yes 3 - 0
FinCom Recommendation:	Yes 8 – 0

Article 10: To see if the Town will vote pursuant to the provisions of M.G.L. c. 44, Section 53E½, as most recently amended, to establish **Fiscal Year 2025** limitations on expenditures from the revolving funds established by the General Bylaw entitled, “Departmental Revolving Funds”, with such limitations to remain applicable from fiscal year to fiscal year until such time as they are later amended as follows:

Revolving Fund	Fiscal Year Spending Limit
Firearms	\$12,000
Zoning Board of Appeal	\$9,000
Town Nurse	\$10,000
Zoning and Building Code Compliance	\$15,000
Board of Health Projects	\$4,500
Rental Inspections	\$4,000
Inspectional Services	\$100,000
PRSD Grounds	\$50,000
Tax Title	\$10,000
Fire Watch	\$5,000

or take any other action relative hereto.

Rationale:

Pursuant to M.G.L. c. 44, Section 53E ½, as most recently amended by the Municipal Modernization Act, towns must adopt a bylaw to establish revolving funds, which the Town did at a prior Annual Town Meeting. Town Meeting must still approve annual expenditure limits, however, as is proposed here. Be reminded that these revolving funds are required in order to receive and disburse funds generated through programs supported by such revolving funds. Revenues will be used to offset expenses related to these programs and activities and disbursed under the direction of those indicated. Requested by the Town Administrator.

Selectmen Recommendation: Yes 3 - 0
FinCom Recommendation: Yes 8 – 0

Article 11: To see if the Town will vote to fix the salary and compensation of all elected officers of the Town as provided by G.L. c. 41, § 108 as amended: Town Clerk, three Assessors, three Commissioners of Municipal Light, and to raise, appropriate or transfer sums of money therefore and to determine sums of money raised to be transferred to defray the necessary and usual charges and expenses of the Town for the Fiscal Year commencing July 1, 2024 and make appropriations for the same, said sums of money so raised, appropriated or transferred to be expended for specific purposes to be voted; or take any other action relative hereto.

Rationale: This article approves the Town’s FY2025 Operating Budget as specified in the attached breakdown. Requested by the Select Board.

Selectmen Recommendation: Yes 3 - 0
FinCom Recommendation: Yes 8 - 0

Article 12: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to operate the Wastewater Department Enterprise for FY2025;

Salaries:	\$ 669,054
Expenses:	\$ 580,740
<u>Debt Service:</u>	<u>\$ 67,229</u>
Total	\$1,317,023

And that **\$ 1,317,023** be raised as follows:

Departmental Receipts:	\$ 1,297,023
Wastewater Betterment Fund:	\$ 20,000

or take any other action relative hereto.

Rationale: To set FY2025 Budget for Wastewater Department as an Enterprise Fund (M.G.L. c.44 §53F1/2). Requested by the DPW Director.

Selectmen Recommendation:	Yes 3 - 0
FinCom Recommendation:	Yes 8 - 0

Article 13: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to operate the Water Department Enterprise for FY2025;

Salaries:	\$ 552,161
Expenses:	\$ 543,250
<u>Debt Service:</u>	<u>\$ 145,259</u>
Total	\$1,240,670

And that **\$1,240,670** be raised as follows:

Departmental Receipts:	\$ 1,240,670
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or take any other action relative hereto.

Rationale: To set FY2025 Budget for Water Department as an Enterprise Fund (M.G.L. c.44 § 53F1/2). Requested by the DPW Director.

Selectmen Recommendation:	Yes 3 - 0
FinCom Recommendation:	Yes 8 - 0

Article 14: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money from the Electric Light Operating Balance said money to be used by the Assessors to reduce the Tax Rate for Fiscal Year 2025; or take any other action relative hereto.

Rationale: This is an amount of funds approved by the Merrimac Light Commissioners to reduce the tax rate; this amount helps to offset the costs of general governmental services that all taxpayers use. The Light Department does not pay property taxes. Requested by the Light Commissioners.

Selectmen Recommendation:	Yes 3 - 0
FinCom Recommendation:	Yes 8 - 0

Article 15: To see if the Town will vote to appropriate or otherwise provide **\$ 8,200** or other sum of money from available funds known as "Sale of Cemetery Lots", such sum or part thereof, to be expended under the direction of the Cemetery Trustees for the care, improvement, and embellishment of said cemeteries, in accordance with G.L. c. 114, §§ 15 and 25; or take any other action relative hereto.

Rationale: This appropriation authorizes the transfer of funds collected from the previous fiscal year to be used by the Cemetery Trustees for the upkeep of the said cemeteries. Requested by the Cemetery Trustees.

Selectmen Recommendation:	Yes 3 - 0
FinCom Recommendation:	Yes 8 - 0

Article 16: To see if the Town will vote to raise and appropriate or otherwise provide **\$185,000** or other sum of money to be used to make necessary repairs to Town roadways; or take any other action relative hereto.

Rationale: This article will allow the DPW Director to use the funds for necessary roadwork beyond the end of the fiscal year, which will give more flexibility when planning the needed repairs. Requested by the DPW Director.

Selectmen Recommendation:	Yes 3 - 0
FinCom Recommendation:	Yes 8 - 0

Article 17: To see if the Town will vote to accept the State Grant of Chapter 90 Highway Funds and authorize the Select Board to expend said funds for Highway purposes in accordance with the terms of said grants; or take any other action relative hereto.

Rationale: This article allows the Town to accept State Transportation Aid to help maintain Town roadways. Requested by the DPW Director.

Selectmen Recommendation:	Yes 3 - 0
FinCom Recommendation:	Yes 8 - 0

Article 18: To see if the Town will vote to raise and appropriate or otherwise provide **\$330,000**, or other sum of money for Solid Waste Collection and Disposal, Recycling Collection; or take any other action relative hereto.

Rationale: This article allows the Town to raise the funds necessary for the collection and disposal of solid waste, recycling and offset the costs with the funds collected through the sale of Trash Bags. Requested by the Town Administrator.

Selectmen Recommendation:	Yes 3 - 0
FinCom Recommendation:	Yes 8 - 0

Article 19: To see if the Town will vote to rescind Article 28, Opioid Stabilization, of the April 24, 2023 Annual Town Meeting and transfer the balance of **\$770.13** to a special revenue account for Opioid Settlement Funds and dedicate future Opioid Funds to the special revenue account for Opioid Settlement Funds; or take any other action relative thereto.

2/3 Vote Required

Rationale: The State now recommends that Opioid Funds received are dedicated to the special revenue account for Opioid Settlement Funds. This will transfer the funds the Town had appropriated to an Opioid Stabilization Fund to the new Opioid Special Revenue Account. Per the request of the Town Administrator.

Selectmen Recommendation:	Yes 3 - 0
FinCom Recommendation:	Yes 8 - 0

Article 20: To see if the Town will amend Article III, Section 1 of the Town of Merrimac General By-law as follows:

Which currently read:

3.1 The Moderator shall, in accordance with G.L. Chapter 39, Section 16, at the Annual Town Meeting appoint a Finance Committee annually, to consist of not more than nine (9) citizens of the Town. A majority of members appointed shall constitute a quorum.

To read instead:

3.1 Finance Committee. The Moderator shall, in accordance with G.L. Chapter 39, Section 16, the Town shall establish a Finance Committee. The Town Moderator shall appoint a Finance Committee to consist of not more than nine (9) members, each a registered voter of the Town. A majority of the members appointed shall constitute a quorum. The Finance Committee shall be appointed annually to terms that begin and end with the town's fiscal year, July 1 through June 30. The Moderator may appoint members during the fiscal year to fill any vacancies that reduce the number of members to fewer than nine (9) members.

or take any other action relative thereto.

Rationale: This article will have the appointments coincide with the Fiscal Year. Requested by the Finance Committee.

Selectmen Recommendation:	Yes 3 - 0
FinCom Recommendation:	Yes 8 - 0

Article 21: To see if the Town will vote to adopt G.L. c.32 Section 4 (2)(b) Call Fire, Police credible service local option; or take any other action relative thereto.

Rationale: Adoption of this article is a way to retain current employees by showing that the town recognizes that their time of service, is and has been valued for the duration of time that they have served, regardless if the time was served on-call, per-diem or full-time. All costs associated with the creditable retirement hours that can be purchased is 100% the responsibility of the employee. No town funds are needed for the purchasing of their creditable hours served. Requested by the Fire Chief.

Selectmen Recommendation:	Yes 3 - 0
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Article 22: To see if the Town will vote to amend the Town of Merrimac General Bylaws by adding a new Article XI as follows:

Article XI.

11.1 Multi Member Body Meetings Prohibited: No multiple-member body of the Town shall conduct a meeting during the election hours of a municipal or state election that is occurring within the Town. For the purpose of this section, election hours of a municipal or state election shall include only the hours in which live voting is taking place on election day and shall not count early voting prior to election day.

or take any other action relative thereto.

Rationale: To expand MGL c40A sec 11 and c121B sec 31, which prohibit Planning Boards and Zoning Boards from meeting on Election Day, to include all Multi Member Body Meetings in the Town of Merrimac from meeting on Election Day. This bylaw will encourage all voters to participate in all Elections. Requested by the Town Clerk.

Selectmen Recommendation: **Yes 3 - 0**

Article 23: To see if the Town will vote to increase the current Veteran's Tax Abatement amounts adopted by the Town of Merrimac, by 50%; or take any other action relative thereto.

Rationale: A resident in Town asked for an article to be considered at Town Meeting to double the current Veteran's Tax Abatement amount. Although the Select Board agrees this is needed, the cost was prohibitive in this Fiscal Year, and instead put forth the revised article to increase the current exemptions by 50%. If approved this would be an increase of approximately \$12,500, which is paid through the Tax Rate.

Selectmen Recommendation: **Yes 3 - 0**
FinCom Recommendation: **No Recommendation**

FY2025 Debt Repayment Detail

Borrowing	Acct#	Inside/ Outside	Original Amount	Fiscal Year Paid	FY2025 Principal	FY2025 Interest
Landfill Closure		Outside	\$ 214,801	2020		
Land Acq. - Open Space (Brush Hill)		Inside	\$ 107,016	2020		
Municipal Building Renovations		Inside	\$ 107,016	2020		
Land Acq. (Library)		Inside	\$ 54,406	2015		
Land/Building (Senior Center)		Inside	\$ 160,524	2020		
Sub-Total (Ominibus)					\$ -	\$ -
Belmore Rd. Betterment		Inside	\$ 21,455	2014		
Water		Outside	\$ 214,782	2020		
Electric Sub Station		Outside	\$ 1,500,000	2028	\$ 75,000	\$ 10,500
Total Municipal Purpose - \$2.380M	992920		\$ 2,380,000	2020	\$ 75,000	\$ 10,500
Water Mains - Town Share 5%		Outside	\$43,000	2036	\$ 2,066	\$ 560
Water Mains		Outside	\$817,000	2036	\$ 39,251	\$ 10,632
Total Municipal Purpose - \$860,000	992924		\$860,000	2036	\$ 41,317	\$ 11,192
Water Booster Stations		Outside	\$1,600,000	2049	\$ 40,856	\$ 33,365
Total Municipal Purpose - \$1.6 M	601004		\$1,600,000	2049	\$ 40,856	\$ 33,365
Library - Roof		Inside	\$250,000	2039	\$10,000	\$ 7,033
Library - Roof		Inside	\$390,000	2039	\$15,000	\$ 11,063
Town Hall		Inside	\$1,113,000	2045	\$30,000	\$ 31,573
Police Engineering		Inside	\$465,000	2045	\$15,000	\$ 13,238
Police Construction		Inside	\$5,767,000	2045	\$165,000	\$ 163,915
Total Municipal Purpose - \$7.985M	992929		\$7,985,000	2045	\$235,000	\$ 226,820
DPW Truck		Inside	\$192,000	2027	\$ 38,000	\$ 5,700
Fire Rescue Vehicle		Inside	\$311,000	2032	\$ 31,000	\$ 11,470
Fire Ladder		Inside	\$1,192,000	2040	\$ 71,000	\$ 42,718
Total Municipal Purpose - \$1.695M	992912		\$1,695,000	2040	\$ 140,000	\$ 59,888
TOTAL LONG TERM DEBT					\$ 532,173	\$ 341,764
Short Term Debt/Lease						
Town/School Energy		Inside	\$ 753,925	2025	\$ 88,672	\$ 1,765
Water Energy		Inside	\$ 38,594	2025	\$ 4,510	\$ 90
Sewer Energy		Inside	\$ 229,334	2025	\$ 26,830	\$ 534
Total Lease - \$1,021,853	992925		\$ 1,021,853	2025	\$ 120,012	\$ 2,389
Sewer Loader	992932	Inside	\$ 61,427	2028	\$ 11,596	\$ 2,071
Total Lease - \$61,426			\$ 61,427	2028	\$ 11,596	\$ 2,071
F350 Sewer		Inside	\$ 99,226	2028	\$ 20,853	\$ 5,345
Total Lease - \$99,226			\$ 99,226	2028	\$ 20,853	\$ 5,345
Loader - Highway		Inside	\$ 154,890	2028	\$ 27,161	\$ 7,886
Total Lease - \$154,890			\$ 154,890	2028	\$ 27,161	\$ 7,886
F350 Water		Inside	\$ 74,105	2028	\$ 13,183	\$ 3,372
Total Lease - \$74,105			\$ 74,105	2028	\$ 13,183	\$ 3,372
TOTAL LEASE EXPENSE					\$ 192,804	\$ 21,063

Town of
MERRIMAC, MASS.

Report of the
CAPITAL PLANNING COMMITTEE
FY2025

**A Summary of the recommendations
To be presented at the
Annual Town Meeting
To be held on:**

**Monday April 29, 2024
7:30 P.M.
At the Sweetsir School
102 Church St. Merrimac, MA 01860**

Attachment: FY2025 Capital Planning Report (Town Administrator's Report)

Report of the Capital Planning Committee Town of Merrimac Fiscal Year 2025

The Capital Planning Committee met with numerous department heads and committees February 26th and February 27th, 2024, to review Capital requests for Fiscal Year 2025 and projected Capital requests through Fiscal Year 2029. Departments are asked to project their anticipated Capital requests for the next five fiscal years so the Town can plan accordingly. We have numerous challenges facing us as a community. The Committee reviews all Capital requests with an anticipated life duration of at least five years and an initial cost of \$20,000 or more. Generally, the criteria applied in developing recommendations in order of priority are: 1) necessary to respond to State or Federal mandates; 2) public safety and/or health considerations; and 3) operational necessity.

Attached is a Summary of our Recommendations together with the Requests by Department reflecting the votes of the Capital Planning Committee for Fiscal Year 2025.

Respectfully Submitted,

Mike Marden, Chairperson & representing Finance Committee

Sandra Venner

David Cressman

Bonnie Pearlman

Chris Manni, representing Board of Selectmen

Marcia Zosack, alternate Finance Committee Representative

Carol McLeod, Finance Director (Ex-Officio)

Attachment: FY2025 Capital Planning Report (Town Administrator's Report)

FY2025 - Capital Planning Recommendations

Summary

Free Cash

Total Available	\$	630,442
Approved Capital Requests	\$	(468,500)
Balance for Other Requests	\$	161,942

Grant Funding

Water Retained Earnings

Total Available	\$	95,517
Approved Capital Requests	\$	(65,000)
Balance of Retained Earnings	\$	30,517

Wastewater Retained Earnings

Total Available	\$	318,002
Approved Capital Requests	\$	(192,000)
Balance for Other Wastewater Requests	\$	126,002

Total Capital Recommended Requests	\$	725,500
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Other Free Cash Funding Requests

Stabilization Balance	\$	1,020,350
Fire and Ambulance Apparatus Stabilization	\$	636
Capital Stabilization	\$	315,423
Total Stabilization as of 12/31/2023	\$	1,336,409

FY2025 - Capital Planning Requests

Description	Replacement or New	Requests		Recommended	Funding Source	Recommendation
		FY25	Priority	FY25		
Police						
Administrative Police Cruiser (50) (2012)	Replacement	\$ 60,000	1	\$ 60,000	Free Cash	Yes 5 - 0
Fire						
Command Vehicle- C1	Replacement	\$ 90,000	1	\$ 90,000	Free Cash	Yes 5 - 0
Building Study-Masonry & Systems	Replacement	\$ 80,000	3	\$ -		
Radios- Mobile & Portable	Replacement	\$ 56,000	1	\$ -		
Casade System- 1998 purchase	Replacement	\$ 80,000	2	\$ -		
Apparatus Capital Plan	New	\$ 100,000		\$ -		
Highway						
Town wide road improvements	Replacement	\$ 500,000	2	\$ -		
DPW Garage W/Salt Shed	Replacement	\$ 4,000,000	1	\$ 50,000	Free Cash	Yes 5 - 0
Roadway Compressor	Replacement	\$ 10,000	1	\$ 10,000	Free Cash	Yes 5 - 0
Park and Rec						
Park and Rec Garage Repairs	Replacement	\$ 45,000	1	\$ 20,000	Free Cash	Yes 5 - 0
Town Hall						
Exterior Painting	Replacement	\$ 100,000	1			
COA						
COA Food Pantry Expansion	Replacement/Upgrade	\$ 25,000	2	\$ -		
Outside Building, Window, Façade Repairs	Replacement	\$ 20,000	1	\$ 20,000	Free Cash	Yes 5 - 0
Library						
Adult Area	Replacement	\$ 138,500	1	\$ 138,500	Free Cash	Yes 5 - 0
Multi Purpose/Admin Areas	Replacement	\$ 121,500	2	\$ -		
Commission of Disabilities						
Town wide sidewalk improvements	Replacement	\$ 45,000		\$ 45,000	Free Cash	Yes 5 - 0
Sweetsir						
Flooring - Asbestos Tiles @ \$12K Sq Ft - Original wing	Replacement	\$ 35,000	1			
Communications - Design and Install 911 Classroom and intercom	Replacement	\$ 40,000	1	\$ -		
Donaghue						
Building Interior - Hussey Back Stop Repair	Replacement	\$ 19,000	2	\$ -		
Replace Classroom Asbestos tiles	Replacement	\$ 35,000	1	\$ 35,000	Free Cash	Yes 5 - 0
Communications - Design and Install Telephone and 911 Classroom	Replacement	\$ 40,000	1	\$ -		
Total Town Capital Requests		\$ 5,640,000		\$ 468,500		
Available				\$ 630,442		
Delta				\$ 161,942		

FY2025 - Capital Planning Requests

Description	Replacement or New	Requests		Recommended		Funding Source	Recommendation
		FY25	Priority	FY25			
Water							
Meter Replacement	Replacement	\$ 30,000	1	\$ 30,000		Retained Earnings	Yes 5 - 0
Water Infrastructure Improvements	Replacement	\$ 25,000	4	\$ 25,000		Retained Earnings	Yes 5 - 0
Roadway Compressor	Replacement	\$ 10,000	2	\$ 10,000		Retained Earnings	Yes 5 - 0
Sub-total Water		\$ 65,000		\$ 65,000			
Wastewater							
Treatment Plant/improvements	Replacement	\$ 177,000	1	\$ 177,000		Retained Earnings	Yes 5 - 0
Water Meters	Replacement	\$ 10,000	2	\$ 10,000		Retained Earnings	Yes 5 - 0
Roadway Compressor	New	\$ 5,000	3	\$ 5,000		Retained Earnings	Yes 5 - 0
Sub-total Wastewater		\$ 192,000		\$ 192,000			
Total Requests		\$ 5,897,000		\$ 5,897,000			

Tax Impact on Home Valued at \$621,118 Resulting from Debt Exclusions and General Overrides

Debt Exclusions - Impact on property tax rate is for the duration of debt service - usually 20 years for major capital expenditures.

	Amount	FY21	FY22	FY23	FY24	FY25
Town Hall Renovation and Addition	\$ 2,850,000	\$ 67	\$ 63	\$ 65		
Construction of New Library	\$ 2,351,263	\$ 56	\$ 54	\$ 52	\$ 49	
Police Station Project	\$ 6,500,000	\$ 163	\$ 165	\$ 161	\$ 166	\$ 165
PRSD Middle/High School Project		\$ 398	\$ 719	\$ 711	\$ 732	\$ 730
Total Debt Exclusions		\$ 684	\$ 1,000	\$ 989	\$ 947	\$ 895

General Overrides - Impact on property tax rate is permanent and can increase each year by 2 1/2%, but decreases when reevaluated property values go up.

	Amount	FY21	FY22	FY23	FY24	FY25
School Operating Budget - FY2002	\$ 167,768	\$ 120	\$ 123	\$ 125	\$ 130	\$ 130
School Operating Budget - FY2003	\$ 243,818	\$ 175	\$ 179	\$ 182	\$ 189	\$ 189
Library Operating Budget - FY2005	\$ 35,034	\$ 24	\$ 25	\$ 25	\$ 26	\$ 26
School Operating Budget - FY2006	\$ 484,500	\$ 323	\$ 331	\$ 336	\$ 348	\$ 350
EMT-Firefighter - FY2008	\$ 47,000	\$ 30	\$ 31	\$ 31	\$ 32	\$ 32
COA Nutrition Program - FY2008	\$ 31,700	\$ 19	\$ 20	\$ 20	\$ 21	\$ 21
On Call Firefighter/EMT - FY2009	\$ 50,000	\$ 31	\$ 32	\$ 32	\$ 33	\$ 34
Schools Operating Budget - FY2010	\$ 315,000	\$ 190	\$ 195	\$ 198	\$ 205	\$ 206
Schools Operating Budget - FY2017	\$ 100,000	\$ 51	\$ 52	\$ 53	\$ 55	\$ 55
Schools Operating Budget - FY2024	\$ 860,000				\$ 396	\$ 398
Total General Overrides		\$ 964	\$ 988	\$ 1,002	\$ 1,435	\$ 1,441

Combined Total Impact of Debt Exclusions and Overrides	\$ 1,648	\$ 1,988	\$ 1,991	\$ 2,382	\$ 2,336
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April 12, 2024

Mr. Robert Sinibaldi
Department of Public Works
Town of Merrimac
2 School Street
Merrimac, Massachusetts 01860

**Subject: Proposal for Environmental Consulting Services
Public Bid Documentation Preparation and Supplemental Soil Sampling
Former Coastal Metals
2 Little's Court
Merrimac, Massachusetts
Release Tracking Number 3-27210**

Dear Mr. Sinibaldi:

TRC Environmental Corporation (TRC) appreciates the opportunity to submit this proposal to the Town of Merrimac (the "Town") for Massachusetts Contingency Plan (MCP) and Licensed Site Professional (LSP) consulting services. Services include preparation of a public bid document for removal and disposal of all Site concrete and supplemental soil sampling at the former Coastal Metals in Merrimac, Massachusetts (the "Site"). The following describes the proposed scope of work, schedule, and estimated cost to further address the Massachusetts Department of Environmental Protection (MassDEP) and Environmental Protection Agency (EPA) compliance issues of the Site.

During the February 2024 contaminated slab concrete disposal sampling, a soil sample referred to as B-86 was obtained, analyzed, and reviewed for metals. Lead and Antimony compounds were observed to exceed MCP standards. As a result of these MCP standards being exceeded additional soil sampling below the concrete slab in this area is required to determine excavation limits for off Site disposal. Upon delineation of impacted soil, excavation and disposal of soil will be scheduled and performed at time of Site concrete removal and disposal.

SCOPE OF SERVICES

The proposed scope of services consists of the following tasks.

Task 1 – Supplemental Soil Sampling B-86

Previously detailed B-86 soil analytical results revealed exceedances of MCP Lead and Antimony with regards to Site closure requiring additional soil sampling. TRC will acquire a drilling subcontractor to perform borings through the concrete slab to obtain the required soil samples to determine extent of impact. TRC field personnel will submit soil samples for laboratory analysis of Massachusetts Contingency Plan 14 Metals. Delineation of soil impact will be assisted using a portable X-Ray Fluorescence meter to estimate metals concentrations in the field which allow for better selection of soil samples for laboratory analysis. Two days has been assumed to be necessary for this effort and between 9 and 13 boring locations are will be needed. After delineation of impacted soils is complete excavation limits will be provided as part of the Public Bid Documentation.

Attachment: Coastal Concrete Proposal Number One 041224 (Town Administrator's Report)

Task 2 – Concrete and Soil Removal and Disposal Public Bid Document Preparation

TRC will produce a project specification as part of a bid package inclusive of drawings, written specifications, and a bid sheet for use by the Town. TRC understands ALL Site related concrete will be removed and disposed of as classified hazardous waste. The written specifications will describe either specific methods or materials to be used for concrete and impacted soil removal requirements for the work or acceptable parameters and conditions within which the contractor will need to conduct the work.

TRC will attend one Site walk with perspective bidders, providing responses to requests for information, review of submittals from Contractors, provision of bid addenda (if necessary), and conducting a review of bids received by the Town.

TRC will produce two LSP Opinion packages to facilitate off-Site disposal of all Site concrete and impacted soil. The selected Contractor performing the work will identify and provide the required off-Site disposal facilities and TRC will produce the LSP Opinion packages consistent with the requirements of those facilities. The scope of work will be performed as a publicly bid project and not managed as a Contractor under TRC. TRC assumes all work will be a public bid and performed by the same Contractor who will be performing concrete removal and disposal and soil excavation and disposal. TRC will put the bid package together, the technical specifications, any necessary divisions for procurement with the Town's provided approved contract from legal.

The Town will publish the bid to the central register, newspaper, website and COMMBUYs. The selected Contractor will bill through the Town's contract, but TRC will be signing off on all pay requisitions prior to the Town paying.

COST ESTIMATE AND AUTHORIZATION

TRC appreciates the opportunity to provide professional services for the Town of Merrimac. The tasks detailed in the above work scope will be performed for the described time and material costs according to TRC's 2024 Rate Schedule (attached) upon which a 15% labor rate discount was then applied. A 5% markup on expenses and 10% on subcontractors will be utilized. TRC will conduct this work under the existing terms and conditions between the Town and TRC. TRC can begin work described herein immediately upon authorization.

Task 1 – Supplemental Soil Sampling B-86	\$31,000
Task 2 – Public Bid Document Preparation and Bid Support	<u>\$43,000</u>
Total	\$74,000

ASSUMPTIONS

- Task 1 field work can be completed in two days with two TRC scientists.
- No Quality Assurance Project Plan needs to be submitted to EPA for review and approval.
- Contractor performing work will identify and provide required off-Site disposal facilities.
- TRC to produce the LSP Opinion packages consistent with the requirements of facilities.
- No costs have been included for assisting the Town of Merrimac in the event the project becomes a Public Involvement Plan site.
- TRC will attend one Site walk with perspective bidders.

Proposal for Environmental Consulting Services
April 12, 2024
Page 3

- All work can be completed using Modified Level D personal protection equipment.
- The contractor provides chemical and geotechnical data from the proposed imported material source for review and approval by TRC.
- Field work assumes 8-hour days performed during regular business hours.
- This proposal does not include MCP Compliance Fees.
- Town will publish the bid to the central register, newspaper, website and COMMBUYs.

If you have any questions or would like additional information, please feel free to contact me at (978) 973-5167 or via email at nfrasca@trccompanies.com.

Sincerely,

TRC Environmental Corporation



Neil Frasca, PG
Senior Project Manager



Matt Robbins, LSP, PG
Principal



Jamie Stapleton, PG
Senior Geologist

Attachments

Attachment A TRC Terms & Conditions
Attachment B TRC 2024 Rate Schedule

Proposal for Environmental Consulting Services
April 12, 2024
Page 4

Authorization to Proceed:

Name, Title (please print)

Signature

Date

Attachment: Coastal Concrete Proposal Number One 041224 (Town Administrator's Report)

ATTACHMENT A

STANDARD TERMS AND CONDITIONS

Attachment: Coastal Concrete Proposal Number One 041224 (Town Administrator's Report)

TRC TERMS AND CONDITIONS

1.0 SERVICES

TRC ("Consultant") will provide consulting and other professional services on behalf of Client as provided in the Scope of Work. Client is defined in the attached Proposal or Scope of Work. Unless otherwise stated, Consultant's Proposal to perform the Scope of Work expires sixty (60) days from its date and may be modified or withdrawn by Consultant prior to receipt of Client's acceptance. The offer and acceptance of any services or goods covered by the Proposal is conditioned upon these terms and conditions. Any additional or different terms and conditions proposed by Client are objected to and will not be binding upon Consultant unless specifically agreed to in writing by Consultant. An order or statement of intent to purchase Consultant's services, or any direction to proceed with, or acquiescence in the commencement of work shall constitute consent to these terms and conditions.

2.0 COMPENSATION

2.1 Consultant will invoice for its services on a time and materials basis using the Schedule of Rates and Terms attached as Exhibit 1 or embodied in the referenced Proposal. Prices or rates quoted do not include state or local taxes where applicable. Our services may include reimbursable expenses, which are charges incurred for travel, transportation, temporary lodging, meals, telephone calls, fax, postage, courier service, photographic, photocopying and other fees and costs reasonably incurred in connection with the services.

2.2 Unless otherwise stated in the Proposal, Consultant will submit invoices for services related to the Scope of Work on at least a monthly basis, and Client will make payment within thirty (30) days of receipt of Consultant's invoices. If Client objects to any portion of an invoice, the Client will notify Consultant within fifteen (15) days from the date of receipt of the invoice and will pay that portion of the invoice not in dispute, and the parties shall immediately make every effort to settle the disputed portion of the invoice.

2.3 If Client fails to make any payment due to Consultant within thirty (30) days after receipt of an invoice, then the amount due Consultant will increase at the rate of 1.5 percent per month after the 30th day. If a retainer has been required and the Client has not paid the invoice within thirty (30) days, TRC shall be entitled to draw upon the retainer to satisfy the past due invoice. In addition, Consultant may, after giving seven (7) days' written notice to Client, suspend its services and any deliverables until Consultant has been paid in full for all amounts outstanding more than thirty (30) days. In the event that Consultant must resort to legal action to enforce collection of payments due, Client agrees to pay attorney fees and any other costs resulting from such action.

3.0 CLIENT'S RESPONSIBILITIES

3.1 Client will designate in writing the person or persons with authority to act in Client's behalf on all matters concerning the work to be performed by Consultant for Client.

3.2 Client will furnish to Consultant all existing studies, reports, data and other information available to Client which may be necessary for performance of the work, authorize Consultant to obtain additional data as required, and furnish the services of others, where necessary, for the performance of the work. Consultant will be entitled to use and rely upon all such information and services.

3.3 Unless otherwise stated in the Proposal, Client shall be responsible to provide Consultant access to the work site or property to perform the work.

4.0 PERFORMANCE OF SERVICE

4.1 Consultant's services will be performed in conformance with the Scope of Work set forth in the Proposal.

4.2 Additional services will be performed and completed in conformance with any supplemental proposals or Scopes of Work approved in writing by the Client.

4.3 Consultant's services for the Scope of Work will be considered complete at the earlier of (i) the date when Consultant's report is accepted by the Client or (ii) thirty (30) days after the date when Consultant's report is submitted for final acceptance, if Consultant is not notified in writing within such 30-day period of a material defect in such report.

4.4 If any time period within or date by which any of Consultant's services are to be performed is exceeded for reasons outside of Consultant's reasonable control, all rates, measures and amounts of compensation and the time for completion of performance shall be subject to equitable adjustment.

5.0 CONFIDENTIALITY

Consultant will hold confidential all information obtained from Client, not otherwise previously known to us, unless such information comes into the public domain through no fault of ours, is furnished to us by a third party who is under no obligation to keep such information confidential or is independently developed by us.

6.0 WARRANTY

6.1 In performing services, Consultant agrees to exercise professional judgment, made on the basis of the information available to Consultant, and to use the same standard of care and skill ordinarily exercised in similar circumstances by consultants performing comparable services in the region. This standard of care shall be judged as of the time and place the services are rendered, and not according to later standards. The expiration date of this warranty is one (1) year from the date of completion of the service. Reasonable people may disagree on matters involving professional judgment and, accordingly, a difference of opinion on a question of professional judgment shall not excuse CLIENT from paying for services rendered or result in liability to Consultant.

6.2 If any failure to meet the foregoing warranty appears during one year from the date of completion of the service and Consultant is promptly notified thereof in writing, Consultant will at its option and expense re-perform the nonconforming work or refund the amount of compensation paid to Consultant for such nonconforming work. In no event shall Consultant be required to bear the cost of gaining access in order to perform its warranty obligations.

THE FOREGOING WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES, WHETHER WRITTEN, ORAL, IMPLIED OR STATUTORY, INCLUDING ANY WARRANTY OF MERCHANTABILITY. CONSULTANT DOES NOT WARRANT ANY PRODUCTS OR SERVICES OF OTHERS DESIGNATED BY CLIENT.

7.0 INSURANCE

Consultant will procure and maintain insurance as required by law. At a minimum, Consultant will have the following coverage:

- (a) Worker's compensation and occupational disease insurance in statutory amounts.
- (b) Employer's liability insurance in the amount of \$1,000,000.
- (c) Automotive liability in the amount of \$1,000,000.
- (d) Comprehensive General Liability insurance for bodily injury, death or loss of or damage to property of third persons in the amount of \$1,000,000 per occurrence, \$2,000,000 in the aggregate.
- (e) Professional errors and omissions insurance in the amount of \$1,000,000.

8.0 INDEMNITY

8.1 Each Party will indemnify the other Party, its employees, representatives, contractors, consultants and agents from and against any claims, costs, liabilities or expenses, including reasonable attorney's fees, to the extent caused by the negligent, reckless or willful acts of the indemnifying Party in connection with the services hereunder.

8.2 Notwithstanding the foregoing, in the event that Consultant performs intrusive ground work as part of the Scope of Work, Client shall indemnify Consultant from and against any and all claims, costs, liabilities or expenses, including reasonable attorney's fees, resulting from, or arising out of, damages to subsurface or underground utilities or structures, including but not limited to, gas, telephone, electric, water or sewer utilities whose locations were not designated or identified to Consultant prior to the commencement of any subsurface investigation or cleanup, including but not limited to, excavation, drilling, boring, or probing required to be conducted by Consultant as part of site investigation, characterization or remediation work.

8.3 To the extent the Scope of Work or any Request for Services under this Agreement requires Consultant to communicate (e.g., perform interviews) with any third party including, but not limited to, owners of off-site locations, former employees, current employees or governmental authorities, Consultant shall so inform Client. Client will indemnify Consultant from and claims, costs, liabilities or expenses, including reasonable attorney's fees to the extent arising from claims of breach of confidentiality, waiver of privilege or otherwise associated with any such communications.

9.0 ALLOCATION OF RESPONSIBILITY

9.1 Consultant shall be liable to Client only for direct damages to the extent caused by Consultant's negligence or willful misconduct in the performance of its services. UNDER NO CIRCUMSTANCES SHALL CONSULTANT BE LIABLE FOR INDIRECT, CONSEQUENTIAL, SPECIAL OR EXEMPLARY DAMAGES, OR FOR DAMAGES CAUSED BY CLIENT'S FAILURE TO PERFORM ITS OBLIGATIONS. To the fullest extent permitted by law, the total liability in the aggregate of Consultant and its employees, subcontractors or suppliers to Client and anyone claiming by, through or under Client on all claims of any kind (excluding claims for death or bodily injury) arising out of or in any way related to Consultant's services, or from any cause or causes whatsoever, including but not limited to negligence, errors, omissions, strict liability, indemnity or breach of contract, shall not exceed the total compensation received by Consultant under this agreement, or the total amount of \$50,000, whichever is greater. All such liability shall terminate on the expiration date of the warranty period specified in Section 6.

9.2 If Consultant furnishes Client with advice or assistance concerning any products, systems or services which is not required under the Scope of Work or any other contract among the parties, the furnishing of such advice or assistance will not subject Consultant to any liability whether in contract, indemnity, warranty, tort (including negligence), strict liability or otherwise.

10.0 DISPOSAL OF CONTAMINATED MATERIAL

10.1 Client understands and agrees that Consultant is not, and has no responsibility as, a generator, operator, owner, treater, arranger or storer of pre-existing substances or wastes found or identified at work sites, including drilling and cutting fluids and other samples. Consultant shall not directly or indirectly assume title to such substances or wastes and shall not be liable to third parties alleging that Consultant has or had title to such materials. Client will indemnify and hold harmless Consultant from and against all losses, damages, costs and expenses, including but not limited to attorneys' fees, arising or resulting from actions brought by third parties alleging or identifying Consultant as a generator, operator, arranger, storer, treater or owner of pre-existing substances or wastes found or identified at work sites.

10.2 Ownership of all samples obtained by Consultant from the project site is maintained by Client. Consultant will store such samples in a professional manner for the period of time necessary to complete the project. Upon completion of the project, Consultant will return any unused samples or portions thereof to Client or, at Consultant's option using a manifest signed by Client as generator, dispose of the samples in a lawful manner and bill Client for all costs related thereto.

Consultant will normally store samples for thirty (30) days.

11.0 OWNERSHIP OF DOCUMENTS

11.1 All notes, memoranda, drawings, designs, specifications and reports prepared by Consultant shall become Client's upon completion of the payment to Consultant as provided herein.

11.2 All documents including drawings and specifications prepared by Consultant pursuant to the Scope of Work are instruments of service with respect to this project. Such documents are not intended or represented to be suitable for reuse by Client or by any other party on subsequent extensions or phases of this project or site or on any other project or site without the written consent of both Client and Consultant.

11.2 Any reuse without written approval or adaptation by Consultant for the specific purpose intended will be at the Client's sole risk and without liability or legal exposure to Consultant. Any such reuse requested by Client will entitle Consultant to further compensation at rates to be agreed upon by Client and Consultant. A request by Client to provide a letter of reliance to a third party will entitle Consultant to assess a small charge in connection with documenting its consent.

11.3 Consultant will retain the technical project file for a period of six (6) years from project completion (if Client is a governmental entity, files shall be maintained for a 10-year period following project completion). Client shall notify Consultant at the completion of work if Client requires the file in

this matter to be transferred to Client or another entity, or retained by Consultant for a longer period of time. In the absence of any written instructions to the contrary from Client, Consultant will have the right to discard any and all files, records or documents of any type related to the Scope of Work after the 6-year period. During this 6-year period, any requests for document recovery and reproduction will be assessed a fee in accordance with Consultant's Schedule of Fees.

12.0 INDEPENDENT CONTRACTOR

Consultant is an independent contractor and shall not be regarded as an employee or agent of the Client.

13.0 COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS

The Consultant shall observe all applicable provisions of the federal, state and local laws and regulations, including those relating to equal opportunity employment.

14.0 SAFETY

14.1 Client shall be obligated to inform Consultant and its employees of any applicable site safety

procedures and regulations known to Client as well as any special safety concerns or dangerous conditions at the site. Consultant and its employees will be obligated to adhere to such procedures and regulations once notice has been given.

14.2 Unless specifically provided in the Scope of Work, Consultant shall not have any responsibility for overall job safety at the site. If in Consultant's opinion, its field personnel are unable to access required locations or perform required services in conformance with applicable safety standards, Consultant may immediately suspend performance until such safety standards can be attained. If within a reasonable time site operations or conditions are not brought into compliance with such safety standards, Consultant may in its discretion terminate its performance in accordance with Section 17.0, in which event Client shall pay for services and termination expenses as provided herein.

15.0 LITIGATION

At the request of Client, Consultant agrees to provide testimony and other evidence in any litigation, hearings or proceedings to which Client is or becomes a party in connection with the Scope of Work. Client agrees to compensate Consultant at its Litigation Rates in effect at the time the services are rendered for its time and other costs in connection with such evidence or testimony. Similarly, if Consultant is compelled by legal process to provide testimony or produce documents or other evidence in connection with

work performed, Consultant agrees to contact Client and cooperate with Client and Client's counsel. Client agrees to compensate Consultant at its Litigation Rates in effect at the time the services are rendered for its time, expense and retention of counsel in connection with such testimony or document and other evidentiary production.

16.0 NOTICE

All notices to either party by the other shall be deemed to have been sufficiently given when made in writing and delivered in person, by facsimile, email, certified mail or courier to the address of the respective party or to such other address as such party may designate.

17.0 TERMINATION

The performance of work may be terminated or suspended by either party, in whole or in part. Such termination shall be effected by delivery of seven (7) days prior written notice specifying the extent to which performance of work is terminated and the date upon which such action shall become effective. In the event work is terminated or suspended by Client (or by Consultant as provided herein) prior to the completion of services contemplated hereunder, Consultant shall be paid for (i) the services rendered to the date of termination or suspension; (ii) demobilization costs; (iii) costs incurred with respect to noncancelable commitments; and (iv) reasonable services provided to effectuate a professional and timely project termination or suspension.

18.0 SEVERABILITY

If any term, covenant, condition or provision of these Terms and Conditions is found by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of these Terms and Conditions shall remain in full force and effect, and shall in no way be affected, impaired or invalidated thereby.

19.0 WAIVER

Any waiver by either party or any provision or condition of these Terms and Conditions shall not be construed or deemed to be a waiver of a subsequent breach of the same provision or condition, unless such waiver is so expressed in writing and signed by the party to be bound.

20.0 GOVERNING LAW

These Terms and Conditions will be governed by and construed and interpreted in accordance with the laws of the State of [TRC ENTITY STATE OF FORMATION].

21.0 CAPTIONS

The captions of these Terms and Conditions are intended solely for the convenience of reference and shall not define, limit or affect in any way the provisions, terms and conditions hereof or their interpretation.

22.0 ENTIRE AGREEMENT

These Terms and Conditions, and the Scope of Work, represent the entire understanding and agreement between the parties and supersede any and all prior agreements, whether written or oral, and may be amended or modified only by a written amendment signed by both parties.

ATTACHMENT B

RATE SCHEDULE

Attachment: Coastal Concrete Proposal Number One 041224 (Town Administrator's Report)

TRC Environmental 2024 Rate Schedule

CODE	TRC LABOR CLASSIFICATION/CATEGORY	HOURLY LABOR RATE
	Principal/Technical Director	
EV28	Level IV	\$308.55
EV27	Level III	268.60
EV26	Level II	240.55
EV25	Level I	222.70
	Program Manager/Senior Technical Manager	
EV24	Level IV	\$215.90
EV23	Level III	199.75
EV22	Level II	194.65
EV21	Level I	186.15
	Project/Technical Manager	
EV20	Level IV	\$179.35
EV19	Level III	170.85
EV18	Level II	164.05
EV17	Level I	158.95
	Senior Scientist/Engineer/Specialist	
EV16	Level IV	\$151.30
EV15	Level III	143.65
EV14	Level II	137.70
EV13	Level I	131.75
	Project Scientist/Engineer/Specialist	
EV12	Level IV	\$124.95
EV11	Level III	118.15
EV10	Level II	113.05
EV09	Level I	104.55
	Scientist/Engineer/Specialist, Technicians, and Project Support	
EV08	Level VIII	\$99.45
EV07	Level VII	93.50
EV06	Level VI	85.85
EV05	Level V	79.90
EV04	Level IV	72.25
EV03	Level III	66.30
EV02	Level II	60.35
EV01	Level I	48.45

⁽¹⁾ A 5% Mark-up will be added to non-labor costs and expenses/ODCs.

⁽²⁾ A 0% Communication Fee will be applied to labor charges in lieu of separate reimbursement for photocopying, report production, faxing, computer usage, software usage, telephone charges, and postage costs. Digital productivity solutions/applications include mobile and desktop applications designed to increase efficiency in data collection and representation, excluding custom development as required on a per project basis.

⁽³⁾ Overtime rates will apply to non-exempt (hourly) staff in conformance with applicable law.

⁽⁴⁾ All TRC rates are subject to an annual calendar year escalation.

⁽⁵⁾ All invoicing will apply TRC billing rates in conformance with the rate schedule in effect at the time of the services.

⁽⁶⁾ A 0% fee will be applied to the invoice amount to cover Professional Liability and Related Insurance costs.

⁽⁷⁾ For Litigation or Litigation Support Services, please request a copy of our Standard Rates for Litigation Services.

⁽⁸⁾ A 15% Labor Rate Discount has been applied.



Merrimac Select Board

2 School Street
Merrimac, MA 01860

9.2

Meeting: 04/22/24 07:00 PM

Department: Public Works

Category: Contract

Prepared By: Alyssa Sexton

Initiator: Alyssa Sexton

Sponsors:

ADOPTED

CORRESPONDENCE (ID # 8628)

DOC ID: 8628

Well Pump VFD Replacement Contract

Funded fully through Green Communities Grant Award- Energy Conservation Inc. will oversee the project.

COMMENTS - Current Meeting:

Motion made by Manni and seconded by Beaulieu to approve Vote 3-0

Grant monies received from Green Communities Grant

RESULT: APPROVED


Energy Conservation, Inc.

1150 Main Street

P.O. Box 726

Hanson, MA 02341

May 1, 2023

 Town of Merrimac
 2 School St,
 Merrimac, MA 01860

Merrimac Water Department Well Water Pumps Variable Frequency Drives (VFDs)

Energy Conservation is pleased to provide you with this proposal for the installation of electrical energy-saving variable frequency drives on the Water Department well water pumps 1-4.

The following Energy Efficiency Measures are based on information provided from utility usage analysis, energy usage comparisons, and on-site equipment evaluations performed by Energy Conservation.

ECM Number	Location of VFD	VSD Controlled Equipment	Pump - Fan ID	Quantity of VFDs	New or Existing Motor	Motor HP	Annual Cost Savings	Estimated kWh Savings
1	Well #1	Well Water Pump	Pump 1	1	Existing Motor	7.5 HP	\$1,077	7,500
2	Well #2	Well Water Pump	Pump 2	1	Existing Motor	7.5 HP	\$1,077	7,500
3	Well #3	Well Water Pump	Pump 3	1	Existing Motor	7.5 HP	\$1,077	7,500
4	Well #4	Well Water Pump	Pump 4	1	Existing Motor	7.5 HP	\$1,077	7,500
				4			\$4,308	30,000

Project Cost	\$14,718
Annual Electric Cost Savings	\$4,308
Simple Payback in years	3.42

The total cost to the Town of Merrimac of \$14,718 shall be paid to Energy Conservation upon completion of the project.

 Christopher J. Collins
 President, Energy Conservation

May 1, 2023

Date

Accepted: Town of Merrimac

Title

Date

Attachment: Merrimac Water Department well pumps VFD proposal - 5-1-2023 (Well Pump VFD Replacement Contract)

Clarifications

All the removed equipment will be disposed of properly. Labor warranty is one-year on workmanship of installation. Energy Conservation shall assign to the Town of Merrimac all its rights to all warranties from the manufacturers or otherwise with respect to the equipment purchased by the Town of Merrimac from Energy Conservation.

Energy Conservation agrees to procure and maintain, at the sole cost and expense of Energy Conservation, with a reputable and financially responsible insurance carrier or carriers, property damage and public liability insurance in the amount of not less than \$1,000,000 worker's compensation in the amount set forth by each state and a crime rider in the amount of not less than \$250,000.

Energy Conservation further agrees to name the Town of Merrimac and its parents, affiliates and subsidiaries as additional insurers and to provide the Town of Merrimac with an insurance certificate as evidence of such coverage. In the event of cancellation or material modification of any policy, written notice of such cancellation or modification shall be given to the Town of Merrimac at least thirty days prior to such cancellation or modification as to each policy.

Energy Conservation represents and warrants that the installation of all the equipment by Energy Conservation or its subcontractors shall be performed in a professional and workmanlike manner by qualified personnel and in accordance with all federal, state and municipal laws, rules and regulations and the policies and procedures of the Town of Merrimac.

Merrimac Water Department High Efficiency Variable Frequency Drives

Install variable frequency drives on four 7.5 HP well pumps.

Systems that use electric motors to run pumps are designed to operate at full speed while mechanically restricting flow with valves. The inefficiency of these systems is a result of throttling the flow while the motor continues to run at full speed.

A variable frequency drive (VFD) precisely controls the motor output to match the load requirement by changing the frequency. Energy savings is achieved through the regulation of motor speed by the variable frequency drives.

Total annual energy savings is 30,000 kWh. The net cost is \$ 14,718.00 with an annual savings of \$4,308.00 and a payback of 3.42 years.

DATASHEET

Variable Speed Drives

9.2.a



Main Features

Product coding	: CFW500B10P0T4DB20G2
Product code	: 15575699
Product reference	: CFW500 G2
Accessory module (control)	: CFW500-IOS

Basic data

Power supply	: 380-480 V
Input minimum-maximum voltage	: 323-528 V
- In	: 3
- Out	: 3

Supply voltage range	380-480 V	
Overload cycle	Normal Overload (ND)	Heavy Overload (HD)
Rated current	Not applicable	10 A
Overload current for 60 sec	Not applicable	10 A
Overload current for 3 sec	Not applicable	10 A

Maximum applicable motor:

Voltage/Frequency	Power (HP/kW) [1]	
	Normal Overload (ND)	Heavy Overload (HD)
380V / 50Hz	Not applicable	5,5 / 4
380V / 60Hz	Not applicable	6 / 4,5
400V / 50Hz	Not applicable	5,5 / 4
400V / 60Hz	Not applicable	6 / 4,5
440V / 50Hz	Not applicable	6 / 4,5
440V / 60Hz	Not applicable	6 / 4,5
460V / 60Hz	Not applicable	7,5 / 5,5
480V / 60Hz	Not applicable	7,5 / 5,5

Accessory module (control)	: CFW500-IOS
Dynamic braking [2]	: Standard with braking
External electronic supply 24Vcc	: Not available
Safety Stop	: Prepared to use the safety module (G2)
Internal RFI filter	: Without filter
External RFI filter	: Not available
Link Inductor	: No
Memory card	: Not included in the product
USB port	: Only with plug-in
Line frequency	: 50/60Hz
Line frequency range (minimum - maximum)	: 48-62 Hz
Phase unbalance	: Less or equal to 3% of input rated line voltage
Transient voltage and overvoltage	: Category III
Single-phase input current [3]	: Not applicable
Three-phase input current [3]	: 12,2 A
Typical input power factor	: 0,75
Displacement factor	: 0,98
Rated efficiency	: ≥ 97%
Maximum connections (power up cycles - on/off) per hour	: 10 (1 each 6 minutes)
DC power supply	: Allow
Standard switching frequency	: 5 kHz
Selectable switching frequency	: 2,5 and 15 kHz
Real-time clock	: Not available
Copy Function	: Yes, by MMF
Dissipated power:	

Mounting type	Overload	
	ND	HD
Surface	170 W	170 W
Flange	Not applicable	Not applicable

Source available to the user

Output voltage	: 24 Vcc
Maximum capacity	: 150 mA

Control/performance data

Power supply	: Switched-mode power supply
Control method - induction motor	: V/f, VVW, Sensorless and Encoder
Encoder interface	: Only with plug-in
Control output frequency [5]	: 0-500 Hz
Frequency resolution	: 0,015 Hz

29/03/2023

The information contained are reference values. Subject to change without notice. Image merely illustrative.

Packet Pg. 112

Attachment: Merrimac Water Department well pumps VFD proposal - 5-1-2023 (Well Pump VFD Replacement Contract)

DATASHEET

Variable Speed Drives



9.2.a

Control/performance data

V/F Control	
- Speed regulation	: 1% of rated speed
- Speed variation	: 1:20
VVW Control	
- Speed regulation	: 1% of rated speed
- Speed variation	: 1:30
Sensorless vector control	
- Speed regulation	: 0,5% of rated speed
- Speed variation	: 1:100
Vector control with Encoder	
- Speed regulation	: 0,1% of nominal speed
- Speed variation	: Up to 0 rpm

Analog Inputs

Quantity (standard)	: 1
Levels	: 0-10V, 0-20mA and 4-20mA
Impedance for voltage input	: 100 kΩ
Impedance for current input	: 500 Ω
Function	: Programmable
Maximum allowed voltage	: 30 Vcc

Digital inputs

Quantity (standard)	: 4
Activation	: Active low and high
Maximum low level	: 5 V (low) e 15 V (high)
Minimum high level	: 9 V (low) e 20 V (high)
Input current	: 4,5 mA
Maximum input current	: 5,5 mA
Function	: Programmable
Maximum allowed voltage	: 30 Vcc

Analog outputs

Quantity (standard)	: 1
Levels	: 0 to 10V, 0 to 20mA and 4 to 20mA
RL for voltage output	: 10 kΩ
RL for current output	: 500 Ω
Function	: Programmable

Digital outputs

Quantity (standard)	: 1 NO/NC relay and 1 transistor
Maximum voltage	: 240 Vca and 24 Vcc
Maximum current	: 0,5 A and 150 mA
Function	: Programmable

Communication

- Modbus-RTU (with accessory: Any plug-in module)
- Modbus/TCP (with accessory CFW500-CEMB-TCP)
- Profibus DP (with accessory: CFW500-CPDP)
- Profibus DPV1 (with accessory: CFW500-CPDP)
- Profinet (with accessory CFW500-CEPN-IO)
- CANopen (with accessory: CFW500-CCAN)
- DeviceNet (with accessory: CFW500-CCAN)
- EtherNet/IP (with accessory CFW500-CETH-IP)
- EtherCAT (Not available)
- BACnet (CFW500 G2 with accessory: Any plug-in module)

Available protection

- Output phase-phase overcurrent/Short
- Overcurrent/Short circuit phase-ground
- Under/Overtoltage in power
- Heat sink overtemperature
- Motor overload
- IGBT's modules overload
- Fault/External alarm
- Programming error

Operation interface (HMI)

Availability	: Included in the product
HMI installation	: Fixed HMI
Number of HMI buttons	: 9
Display	: Numeric LCD
Indication accuracy	: 5% of rated current
Speed resolution	: 0,1 Hz

Attachment: Merrimac Water Department well pumps VFD proposal - 5-1-2023 (Well Pump VFD Replacement Contract)

DATASHEET

Variable Speed Drives

Operation interface (HMI)

Standard HMI degree of protection	: IP20
HMI battery type	: Not applicable
HMI battery life expectancy	: Not applicable
Remote HMI type	: Accessory
Remote HMI frame	: Not applicable
Remote HMI degree of protection	: IP54

Ambient conditions

Enclosure	: IP20
Pollution degree (EN50178 and UL508C)	: 2
Temperature around the inverter: of -10 °C / 14 °F to 50 °C / 122 °F. For temperatures above the specified is necessary to apply current reduction of 2 % per °C of 50 (122) o 60 °C (140 °F).	
Relative humidity: 5% to 95% without condensation.	
Altitude: up to 1000 m (3281 ft) under normal conditions. Of 1000 m (3281 ft) to 4000 m (13123 ft) reduce the current in 1% for each 100 m above (0,3% for each 100 ft above) of 1000 m (3281 ft). Reduce the maximum voltage (240 V for models 200...240 V, 480 V for models 380...480 V and 600 V for models 500...600 V) in 1,1% for each 100 m above (0,33% for each 100 ft above) of 2000 m.	

Sustainability policies

RoHS	: Yes
Conformal Coating	: 3C2 (IEC 60721-3-3:2002)

Dimensions and weight

- Size	: B
- Height	: 199 mm / 7.8 in
- Width	: 100 mm / 3.9 in
- Depth	: 160 mm / 6.3 in
- Weight	: 1,2 kg / 2.6 lb

Mechanical Installation

Mounting position	: Surface or DIN rail
Fixing screw	: M4
Tightening torque	: 2 N.m / 1.48 lb.ft
Allows side-by-side assembly	: Yes, maximum ambient temperature 40°C
Minimum spacing around the inverter:	
- Top	: 35 mm / 1.38 in
- Bottom	: 50 mm / 1.97 in
- Front	: 40 mm / 1.57 in
- Between inverters (IP20)	: 15 mm / 0.59 in

Electrical connections

Cable gauges and tightening torques:

	Recommended cable gauge	Recommended tightening torque
Power	2,5 mm ² (14 AWG)	0,5 N.m / 0.37 lb.ft
Braking	2,5 mm ² (14 AWG)	0,5 N.m / 0.37 lb.ft
Grounding	2,5 mm ² (14 AWG)	0,5 N.m / 0.37 lb.ft
Control	0,5 to 1,5 mm ² (20 to 14 AWG)	0,5 N.m / 0.37 lb.ft

SoftPLC	: Yes, incorporated
Maximum breaking current	: 16,0 A
Minimum resistance for the brake resistor	: 47 Ω
Recommended aR fuse [6]	: FNH00-25K-A
Recommended circuit breaker [6]	: MPW18-3-U016
Disconnect switch	: Not applicable
Motor coupling box	: Not applicable

Standards

Safety	- UL 508C - Power conversion equipment. - UL 840 - Insulation coordination including clearances and creepage distances for electrical equipment. - EN 61800-5-1 - Safety requirements electrical, thermal and energy. - EN 50178 - Electronic equipment for use in power installations. - EN 60204-1-Safety of machinery. Electrical equipment of machines. Part 1: General requirements. Note: To have a machine in accordance with that standard, the manufacturer of the machine is responsible for the installation of an emergency-stop device and a network switching equipment. - EN 60146 (IEC 146) - Semiconductor converters. - EN 61800-2 - Adjustable speed electrical power drive systems - Part 2: General requirements - Rating specifications for low voltage adjustable frequency AC power drive systems.
Electromagnetic Compatibility	- EN 61800-3 - Adjustable speed electrical power drive systems - Part 3: EMC product standard including specific test methods. - EN 55011 - Limits and methods of measurement of radio disturbance characteristics of industrial, scientific and medical (ISM) radio-frequency equipment.

DATASHEET

Variable Speed Drives



9.2.a

Standards

- CISPR 11 - Industrial, scientific and medical (ISM) radio-frequency equipment
- Electromagnetic disturbance characteristics - Limits and methods of measurement.
- EN 61000-4-2 - Electromagnetic compatibility (EMC) - Part 4: Testing and measurement techniques - Section 2: Electrostatic discharge immunity test.
- EN 61000-4-3 - Electromagnetic compatibility (EMC) - Part 4: Testing and measurement techniques - Section 3: Radiated, radio-frequency, electromagnetic field immunity test.
- EN 61000-4-4 - Electromagnetic compatibility (EMC) - Part 4: Testing and measurement techniques - Section 4: Electrical fast transient/burst immunity test.
- EN 61000-4-5 - Electromagnetic compatibility (EMC) - Part 4: Testing and measurement techniques - Section 5: Surge immunity test.
- EN 61000-4-6 - Electromagnetic compatibility (EMC) - Part 4: Testing and measurement techniques - Section 6: Immunity to conducted disturbances, induced by radio-frequency fields.

Mechanical Construction

- EN 60529 e UL 50

Certifications

UL, CE, RCM, CS/IRAM, EAC, UKCA and RoHS
CHINA

Notes

- 1) Motor power is orientative, valid for standard WEG Motors of IV poles. The correct sizing must be done according to the nominal current of the motor used, which must be less than or equal to the rated output current of the inverter;
- 2) Braking resistor is not included;
- 3) Considering minimum line impedance of 1%;
- 4) For more information, refer to the user manual of CFW500;
- 5) All images are merely illustrative.
- 6) For operation with switching frequency above nominal, apply derating to the output current (refer to the user manual).

Attachment: Merrimac Water Department well pumps VFD proposal - 5-1-2023 (Well Pump VFD Replacement Contract)



Agenda Item
Merrimac Select Board
04/22/24

ZBA Appointment of Ronald Read as Associate Member

Subject:

Attachments:

ZBA Appointment of Ronald Read as Associate Member

Recommendation of Appointment of Ron Reade 040924

From: [Matt P.](#)
To: [Jennifer Penney - SELECT BOARD \(X3080\)](#)
Cc: [Kathy Marshall - ZBA](#)
Subject: ZBA Appointment of Ronald Read as Associate Member
Date: Tuesday, April 9, 2024 9:57:01 PM
Attachments: [Appointment of R. Reade 040924.docx](#)

Hi, Jennifer,

Attached please find my request to have Ronald Reade appointed as an Associate Member of the Zoning Board of Appeals. We had to continue a meeting tonight because we did not have enough members present.

If the Select Board has any questions or concerns, they are welcome to contact me at 978.778.4887.

Thank you,

Matthew Passeri
Town of Merrimac
Zoning Board of Appeals, Chair

Attachment: ZBA Appointment of Ronald Read as Associate Member (ZBA Appointment of Ronald Read as Associate Member)



TOWN OF MERRIMAC
Zoning Board of Appeals
 2 School Street
Merrimac, MA. 01860
(978) 346-0525
FAX (978) 346-0522

TO: Town of Merrimac Select Board
 DATE: April 9, 2024

As Chairman of the Zoning Board of Appeals, I would like to recommend the appointment of Ronald Reade of 5 Madison Way to serve as an associate member of the Board. Ron has lived in Merrimac for over thirteen years. He currently works as a railroad safety inspector for the Federal Railroad Administration. He served in the Marine Corps for 5 years and holds a bachelor's degree in business administration. Ron expressed an interest in serving the Town as a member of the ZBA and I recommend his appointment as an associate member by the Board of Selectmen.

The Zoning Board of Appeals presently consists of myself, Mitch Kostoulakos, Joanne Rodrigues, Ken Nobrega and Joshua Jackson. Long time member and former chair Josh Jackson has given his resignation from the Board due to professional obligations. Josh remains on the Board for purposes of the pending 40B application but is unable to attend the regular meetings of the Board. In addition, Mitch Kostoulakos, another experienced member of the Board, has communicated his intent to resign from the Board at the conclusion of the pending 40B application.

Should the Board of Selectmen have any questions or concerns regarding the appointment of Ron Reade or the ZBA generally, please do not hesitate to contact me.

Thank you,

Matthew Passeri, Chairman
 TOWN OF MERRIMAC, MASSACHUSETTS
 ZONING BOARD OF APPEALS

Attachment: Recommendation of Appointment of Ron Reade 040924 (ZBA Appointment of Ronald Read as Associate Member)



Agenda Item
Merrimac Select Board
04/22/24

Performance Evaluation --Request to Schedule- Jen Penney

Subject:



Agenda Item
Merrimac Select Board
04/22/24

Recognition of Service on Board of Assessors- Edward Davis

Subject:

Attachments:

Certificate of Recognition Edward Davis

Certificate of Recognition

Awarded by the Merrimac Select Board
Merrimac, Massachusetts

In Recognition of
Edward Davis

*For 49 Years of Dedicated Service to the
Town of Merrimac*

Presented this 24th Day of April 2024

Chris Manni

Benjamin S. Beaulieu

Irina Gorzynski



Agenda Item
Merrimac Select Board
04/22/24

Anniversary - 5 Years - Karen Guilmette

Subject:

Attachments:

Certificate of Recognition Karen Guilmette 5 Year

Certificate of Recognition

Awarded by the Merrimac Select Board
Merrimac, Massachusetts

In Recognition of
Karen Guilmette

*For 5 Years of Dedicated Service to the
Town of Merrimac*

Presented this 22nd Day of April 2024

Chris Manni

Benjamin S. Beaulieu

Irina Gorzynski



Agenda Item
Merrimac Select Board
04/22/24

Letter from 22-24 School St. Realty Trust - 28 School St. Building

Subject:

CC'd DPW, Fire, Board of Health

Attachments:

Letter from 22-24 School St. Realty Trust - 28 School St. Building

22-24 School Street Realty Trust
875 Washington Road
Rye, NH 03870
603-502-8218

April 15, 2024

RE: Falling Debris from 28 School Street

Dear Town of Merrimac,

It has become visibly apparent of the Current hazardous conditions from the decay of the Towns property at **28 School Street**, which I believe to be **The Old Town Hall Building**.

Our property which ends at the foundation of this building is covered with debris falling off this decaying building. There are rotted shingles, rotted boards with nails and various other debris falling from this property onto our land and driveway daily. Certainly, during heavier winds and rain storms this liability is heightened as more and more things come off this building.

In addition, the back of this building frequently has young children hanging out amongst the rotted wood and trash. It has become a Public Safety Hazzard.

We ask that the Town inspect and remedy this hazard immediately to avoid any potential damage and/or hurt to our landscapers, tenants and Patrons who are within our property.

Various Photos available on request.

Respectfully,


Greta St. Germain
Trustee


Steven St. Germain
Trustee

cc: Select Board
Board of Health
Building Inspection
DPW Director
Merrimac Fire Department
Greater Essex Dental

Attachment: Letter from 22-24 School St. Realty Trust - 28 School St. Building (Letter from 22-24 School St. Realty Trust - 28 School St.



Agenda Item

Fire

04/22/24

Conditional Offer to Phil Gray

Subject:

Chief Fisher will have a formal letter at time of MTG to offer Phil Fulltime Position.



Agenda Item
Merrimac Select Board
04/22/24

Cyber Security Policy Development and Training

Subject:

Attachments:

AUTHORITY TO FILE (003)



TOWN OF MERRIMAC
OFFICE OF THE SELECT BOARD
 2-8 School Street, Merrimac, MA 01860
 TEL (978) 346-8862
 E-MAIL selectmen@townofmerrimac.com

AUTHORITY TO FILE

Whereas, **Town of Merrimac Department of Public Works**, after thorough investigation, has determined that the work activity consisting of: **Cyber Security Policy Development and Training** is both in the public interest and necessary to protect the public health, and that to undertake this activity, it is necessary to apply for assistance; and

Whereas, the Massachusetts Department of Environmental Protection (MassDEP) and the Massachusetts Clean Water Trust (the Trust) of the Commonwealth of Massachusetts, pursuant to Chapter 21 and Chapter 29C of the General Laws of the Commonwealth (Chapter 21 and Chapter 29C) are authorized to make loans and grants to municipalities for the purpose of funding planning and construction activities relative to Water Pollution Abatement Projects and Drinking Water Projects; and

Whereas, the Applicant has examined the provisions of the Act, Chapter 21 and Chapter 29C, and believes it to be in the public interest to file a loan or grant application.

NOW, THEREFORE, BE IT RESOLVED by **Select Board**

as follows:

1. That **Director, Department of Public Works** is hereby authorized on behalf of the Applicant to file applications and execute agreements for grant and/or loan assistance as well as furnishing such information, data and documents pertaining to the applicant for a grant(s) and/or loan(s) as may be required; and otherwise, to act as the authorized representative of the Applicant in connection with this application;
2. That the purpose of said loan(s)/grant(s), if awarded, shall be to fund approved activities.
3. That if said award is made the Applicant agrees to pay those costs which constitute the required Applicant's share of the project cost.

CERTIFYING STATEMENT

I hereby certify that the **Select Board** of the **Town of Merrimac**, hereinafter referred to as the "Applicant"), at a meeting noticed and conducted in accordance with all applicable legal requirements, duly voted to authorize **Director, Department of Public Works** to act on behalf of the Applicant, as its agent, in filing applications for, executing agreements regarding, and performing any and all other actions necessary to secure for the Applicant such as grant(s) and/or loan(s) for planning or construction of Water Pollution Abatement Projects or Drinking Water Projects as may be made available to the Applicant pursuant to the provisions of the Massachusetts Clean Waters Act (M.G.L. c.21, section 27-33E, inclusive, as amended) and the State Revolving Funds Drinking Water Program for the following project: **Cyber Security Policy Development and Training**

I hereby certify that **Robert Sinibaldi** is the present incumbent of the position referenced above, and do hereby certify:

1. That the attached resolution is a true and correct copy of the resolution as finally adopted at a meeting of the governing body held on the **22nd** day of **April 2024** and duly recorded in my office.
2. That said meeting was duly convened and held in all respects in accordance with law and to the extent required by law, due and proper notice of such meeting was given; and a legal quorum was present throughout the meeting, and a legally sufficient number of members of the governing body voted in the proper manner and for the adoption of said resolution; that all other requirements and proceedings under the law incident to the proper adoption or passage of said resolution, including publication, if required, have been duly fulfilled, carried out, and otherwise observed; and that I am authorized to execute this certificate.
3. That if an impression of a seal has been affixed below, it constitutes the official seal of the Applicant and this certificate is hereby executed under such official seal; but if no seal has been affixed, the Applicant does not have an official seal:

IN WITNESS WHEREOF, I have hereunto set my hand this day of **22nd** day of **April 2024**

Signature:

Title:

Printed name:

[AFFIX SEAL]

Attachment: AUTHORITY TO FILE (003) (Cyber Security Policy Development and Training)



Agenda Item
Merrimac Select Board
04/22/24

Bellemore Proposal - Nicol Farm Culvert

Subject:

Attachments:

Bellemore Proposal - Nicol Farm Culvert



Proposal

Submitted To	<i>Merrimac Ma Dept. of Public Works</i>	Phone	<i>(978) 346-8013 x6</i>	Date	<i>4/19/24</i>
Street	<i>2 School Street</i>	Job	<i>Nicol Farm flood</i>		
City, State, Zip Code	<i>Merrimac, Ma 01860</i>	Street	<i>Rail road box culvert</i>		
<i>e dpwdir@townofmerrimac.com</i>	Contact	<i>Robert Sinibaldi</i>	City	<i>Merrimac</i>	<i>Ma</i>

We hereby submit specification and estimates for: Jetting of the box culvert only accessible by way of the old discontinued rail road bed. This work can be performed for the cost of four thousand six hundred per day (\$4600/ day, eight hours, port to port). This included one Vactor and operator, two additional men, and equipment necessary to perform this work. The town will be responsible for clearing of limbs and providing access for Vactor truck. Town will be responsible for towing if necessary, and any lost equipment that becomes lodged in the culvert and cannot be removed.

We hereby propose to furnish material and labor - complete with above specifications, for the sum of:

_____ See Above _____

Payment to be made as follows:

INVOICED UPON COMPLETION, PAYABLE WITHIN 30 DAYS

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by workmen's compensation insurance.	Note: This proposal may be withdrawn by us if not accepted within _____90_____ days.
Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Customer Acceptance Signature _____	Bellemore Septic, Sewer, and Drain Signature _____



Agenda Item
Merrimac Select Board
04/22/24

Daniel Tomasz Conditional Offer Letter -WWTP

Subject:



Agenda Item
Merrimac Select Board
04/22/24

- 2. To Conduct Strategy Sessions in Preparation for Negotiations with Non-Union Personnel or to Conduct Collective Bargaining Sessions or Contract Negotiations with Non-Union Personnel.**

Subject: