



**TOWN OF MERRIMAC
BOARD OF HEALTH**

2 School Street
Merrimac, MA 01860
Tel: 978-346-4066
boh@townofmerrimac.com

LOCATION: Teleconference

Board of Health Meeting Minutes Thursday April 8, 2021

- I. Call to Order: 7:03PM by chairperson Matt Kirk. Present Members Christine Berube and Jason Sargent. Health Agent Deb Ketchen. Administrative Assistant Linda Ralph
- II. Approve Agenda Approved- 3-0
- III. Approval of meeting minutes from January 21, 2021
 - a. Approved 3-0 with an amendment of deleting the statement in OLD BUSINESS point B, "add Matt Kirk to phone line."
- IV. Approve Administrative Documents:
 - a. Approved 3-0
 - b. Reports reviewed: Pumping records, Permits/Licenses YTD. Admin to continue to update
- V. Health Agent Reports Approval:
 - a. Reports approved 3-0
 - b. Update with nurse on COVID-19 cases showing an uptick. Monitoring and reporting of cases to MAVEN continue daily.
 - c. Complaint: 30 Main Street resolved with fire department, child services. No follow up necessary
- VI. Old Business:
 - a. COVID-19 Update: COVID-19 updates continue to be reported by school nurse. High School cafeteria ready to open but not enough room for eating, preparing auditorium for overflow seating and proper spacing. Not enough furniture.
 - b. Vaccine Clinics: 10K vaccines issued last weekend (4/3-4/4/2021). Agent continues to work Saturdays and Sundays at clinics. Wage rate for agent during vaccine clinics unknown. Board proposes 50\$/hour in line with other towns agents working the clinics. Salisbury, West Newbury and Amesbury). Clinic hours to be submitted next pay period via MAPC grant. Approved 3-0

- c. **Sprint Invoice:** Proposal to pay off and clear Sprint Invoice via MAPC grant as the phone and IPADS are for Emergency (MAPC grant for emergency use). MAVEN was recorded on the IPAD. APPROVED; 3-0
 - d. Resubmit additional 5 hours for administrative assistant next fiscal year start 2022. APPROVED 3-0
- VII. **New Business:**
- a. Town Warrant discussion regarding BOH becoming appointed by BOS and not town elected.
 - b. Letter to Board of Selectman: letter to be crafted to BOS regarding election of BOH members to continue. Send to board members for approval. Send to BOS before the town meeting. APPROVED 3-0
 - c. Press Release: Post letter to BOS regarding election vs appointment of BOH after BOH reviews and approves
- VIII. Meeting adjourned by chairperson Matt Kirk at 7:51 PM. Approved 3-0

Merrimac Board of Health remotely approved minutes on 4/29/21

 Matt Kirk

Chairman Matt Kirk

 Christine Berube

Member Christine Berube

 Jason Sargent

Member Jason Sargent



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 Matt Kirk
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