



**TOWN OF MERRIMAC
BOARD OF HEALTH**

2 School Street
Merrimac, MA 01860
Tel: 978-346-4066
boh@townofmerrimac.com



LOCATION: Merrimac Town Hall, BOH Office

DATE AND TIME: Tuesday, September 18, 2018

AGENDA ITEMS:

- I. Call to Order – Present Sargent, Kirk,
- II. Approve Agenda – Approved 2-0
- III. Old Business
 - A.85 Birch Meadow Septic Plan – Revised Septic Plan, old 1000 gallon tank to be inspected for consideration of continued usage.
 - B. 5 Grove Street – Complaint, Agent will continue to monitor smoke activity from the next-door garage.
- V. New Business
 - A. Soccer Club – Offer the use of the defibulator for the fall season
 - B. Agent will contact the town nurse Eileen Stepanian to confirm the Nurses position is no longer under the BOH – as per the finance department director
 - C. Chairman Karen Gray letter of resignation dated September 7, 2018
 - D. Administrative Assistant Alyssa Makes letter of resignation dated September 12, 2018
 - E. Executive Session – Opened 9:42AM, Closed 10:45
- VI. Other

Meeting Adjourned 10:46AM

Merrimac Board of Health

Member

Member

7/15/20
PS 2

WCS Approved

C. 3A Coalition AED discussion the AED needs to be serviced. Tabled. Electronic device with phone capabilities i.e. I-pad Agent will inquire about second means of communication for the Health Department, badges for the Agent and BOH members and update the PPE for the BOH. Agent is meeting with DPH Senior Preparedness Planner Felisha Balbi and Town Nurse Charlotte Stepanian in regards to the BOH Emergency Plan and MAVEN.

Closed Meeting 8:41PM

D. Executive Session Discussion Board voted to table discussion.

Closed Executive 9:05PM

Motion to Adjourn Meeting 9:06PM

Respectfully Submitted

Deborah A. Ketchen Board of Health

MERRIMAC BOARD OF HEALTH

Chairperson Matt Kirk

Member Jason Sargent

Member Christine Berube