



Board of Health  
Regular Meeting  
July 15, 2019

**I. CALL TO ORDER 6:30PM**

PRESENT: , Kirk, Sargent, Berube

**APPROVE AGENDA**

1. Approve Agenda

**RESULT: APPROVED [UNANIMOUS]**

**AYES: Kirk, Berube, Sargent**

**III. ADMINISTRATIVE**

*A. Approve minutes of prior meetings*

1. Motion

**RESULT: APPROVED [UNANIMOUS]**

**AYES: Berube, Kirk,**

**A. APPROVE ADMINSTRATIVE DOCUMENTS**

**Results: Approved Unanimous**

**AYES: Kirk, Berube, Sargent**

**IV. REPORTS**

**Agents**

- A. 7 Heath Brook New D-Box installed.
- B. Rat complaint Sweetsir School dumpster Agent will contact Facilities Manager Greg Hadden
- C. 61 East Main Street owner working with contractor
- D. 52 Middle Street Soil Testing
- E. Administration Assistant Position, edit job description for posting.

**V. OLD BUSINESS**

- A. Rodent Complaint BOH discussion with residents any further issues residents will contact the BOS.
- B. 2 Mechanic Street send third letter certified mail and regular mail.
- C. Solid Waste and Trash Regulations Mellow services 579 customers information for DEP. Inquire amount of Blue Bag pick up.

**VI. NEW BUSINESS**

- A. 51 Locust Street Proposed Plan Approved
- B. 33 Emery Street Proposed Plan Approved.

TOWN CLERK REC'D  
'19 OCT 17 PM 3:09

- C. 3A Coalition AED discussion the AED needs to be serviced. Tabled. Electronic device with phone capabilities i.e. I-pad Agent will inquire about second means of communication for the Health Department, badges for the Agent and BOH members and update the PPE for the BOH. Agent is meeting with DPH Senior Preparedness Planner Felisha Balbi and Town Nurse Charlotte Stepanian in regards to the BOH Emergency Plan and MAVEN.

Closed Meeting 8:41PM

- D. Executive Session Discussion concerning previous employee Board voted to table discussion.

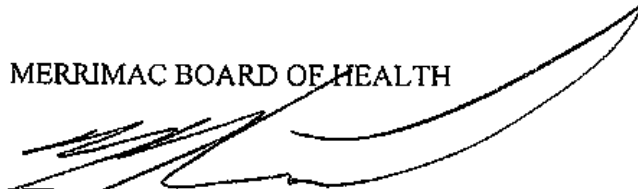
Closed Executive 9:05PM

Motion to Adjourn Meeting 9:06PM

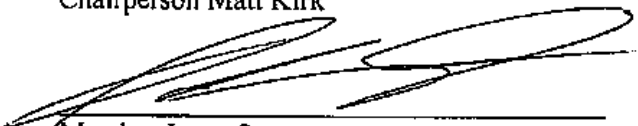
Respectfully Submitted

Deborah A. Ketchen Board of Health

MERRIMAC BOARD OF HEALTH



Chairperson Matt Kirk



Member Jason Sargent



Member Christine Berube