



Board of Health  
Regular Meeting  
November 5, 2018



**I. CALL TO ORDER**

Meeting called to order 4:06PM

PRESENT: , Sargent, Kirk, Berube, Ketchen

ABSENT:

**II. APPROVE AGENDA**

1. Approve Agenda

**RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Jason Sargent

**SECONDER:** Matt Kirk

**AYES:** Sargent, Kirk, Berube

**III. ADMINISTRATIVE**

*A. Approve Minutes of Prior Meetings*

1. Approve Minutes of Prior Meetings August 27, 2018

**RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Jason Sargent

**SECONDER:** Matt Kirk

**AYES:** Sargent, Kirk

*B. Approve Administrative Documents*

*C. Chairmanship-Election* Matt Kirk Elected Chairman Approved Results Unanimous

Mover Sargent Seconder Berube.

IV. Correspondence

*A. Review Pumping Records*

*B. Review Title 5 Reports*

**V. REPORTS**

**AGENT**

i Schools inspected, Food establishment inspections are in progress.

ii Dunkin Donut Complaint/Trash debris Inspection, follow-up and will continue to monitor.

**VII. Old Business**

A. Coalition: A interim Fiscal Agent has contracted with DPH until fiscal 2020 bids will go out for contact.

- B. 85 Birch Meadow Septic Plan review revised to meet Merrimac Regulations
- C. Letter Sent to Board of Selectman to update status of the Rodent Issue.
- D. 12 Red Oak Acers Septic Issue: Engineer (James Scanlon) is looking into tying into sewer for the owners.
- E. Continuation Executive Session No discussion will continue at a later date.



**VII. NEW BUSINESS**

A. Hearing 5 Adams Street

i Discussion with home owners Mathew and Tina Faino and Tom Drapeau Freedom Pest Control. Agent will send out letters to surrounding home owners that presumably have a rodent issue that needs to be addressed professionally. Mr. Drapeau offered to inspect those suspect properties at no charge to the homeowners. If there is evidence of an infestation Mr. Drapeau will offer to exterminate at a group rate. Mr. Faino offered assistance in regards to such property.

B. Administrative Assistance Position

ii. The board agreed to have the Agent work the 10 hours per week budgeted for the Administrative Assistance position.

C. Adoption of the 2013 Food Code. Agent will look into it and attend pertinent trainings.

**VIII. Other**


Agent will attend the MHOA Conference with the Town of Groveland's Emergency Preparedness Funds. The cell phone will continue to be paid out of the Town of Merrimac Emergency Preparedness funds.

Motion to close the meeting at 10:35. Next meeting will be 10:00 a.m. on Monday 8/14. If needed will contact for earlier meeting.

Respectfully submitted,

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MERRIMAC BOARD OF HEALTH

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Member