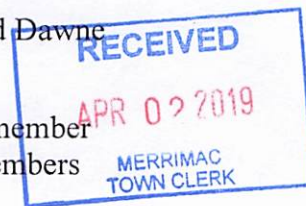


Merrimac Affordable Housing Board of Trustees
Minutes
October 18, 2018

- 25 MAR 31 PM 4:06
TOWN CLERK RECD
- I. **Call to order:** The meeting was called to order at 7:30 p.m. by Chair Sandra Venner.
- II. **Present:** Sandra Venner, Colleen Ranshaw-Fiorello, Phil Parry, and Dawne Young.
- III. **Approval of Minutes for May 29, 2018.** With a motion by Board member Dawne Young and a second by Board Member Phil Parry, board members approved the minutes for the board's May 29, 2018 meeting.
- IV. **Status Update for NSCCDC Affordable Housing Development (30 units).** So far, \$530,000 has been expended to clean up the former Coastal Metal site, Another \$450,000 will be expended including \$100,000 in grant money committed by MVPC and \$350,000 appropriated at the October 15, 2018 Special Town Meeting. Water injection for contamination and soil removal down to 3-feet remains to be completed with the work expected to be finished in December. Community meetings are planned in the spring.
- V. **Status Update of CDBG Housing Rehabilitation Program:** The CDBG Housing Rehabilitation Program will wrap up in December. It is anticipated that the program will have served 9 households. Outreach through notices included in municipal light department bills was an effective tool in reaching residents. A final report will be available.
- VI. **Status of Ramshead Proposed 40B:** The ZBA hearing continues on Monday October 29, 7:30 p.m. at the Merrimac Public Library. Chair Venner plans to attend and will note the board's concerns regarding parking, disability access, and the maintenance of occupancy of affordable units by qualified applicants. Chair Venner will ask how the proponent plans to manage the wait list with preferences for veterans, especially women veterans, elders living with disabilities and young families.
- VII. **Responding to Requests for Housing Assistance:** Chair Venner often responds to requests for housing information from the public. She refers people to local social service agencies such as the Housing Authority, Emmaus, the Veterans Administration, Elder Services of Merrimack Valley and Northeast Independent Living Program. Colleen will provide her with ESMV's Green Book, which provides detailed resources both locally and within the state.
- VIII. **Other Correspondence and Announcements:** The board received training information from the Massachusetts Housing Partnership at the Devons Common Center June 6-7.
- IX. **Scheduling Next Meeting and Adjournment.** The board will meet as needed.



The meeting was adjourned at 8:52 p.m.
Respectfully submitted,
Colleen Ranshaw-Fiorello, Secretary, March 22, 2019