

Merrimac Affordable Housing Board of Trustees
Minutes
September 14, 2017

- I. **Call to order:** The meeting was called to order at 7:30 p.m. by Chair Sandra Venner.
- II. **Present:** Sandra Venner, Colleen Ranshaw-Fiorello, Carol Traynor, Phil Parry and guest Dawne Young..
- III. **Approval of Minutes:** With a motion by board member Phil Parry and a second by board member Colleen Ranshaw-Fiorello, approved the minutes of the board's May 11, 2017 meeting. Board member Carol Traynor abstained from the vote.
- IV. **Welcome to Carol Traynor and Dawne Young:** Selectwoman Carol Traynor has been named as the Board of Selectmen's representative to the Affordable Housing Board of Trustees. Local resident and attorney Dawne Young is also interested in serving on the Affordable Housing Board of Trustees. With a motion by board member Phil Parry and a second by board member Colleen Ranshaw-Fiorello, board members agreed to recommend to the Board of Selectmen that Dawne Young be appointed to the Affordable Housing Board of Trustees. Board member Carol Traynor recused herself from the vote.
- V. **Update of Activity related to Coast Metal Site:** A total of 30-36 affordable housing units are proposed for two sites: 24 units at the former Coastal Metal site with the potential for additional units on Grove Street and six units at the former Senior Center building located on School Street. The former Coastal Metal building is scheduled to be demolished in November. Clean-up of the site will begin at that time.
- VI. **Status of CDBG Housing Rehabilitation Program:** As part of the regional Community Development Block Grant (CDBG) program, nine households in Merrimac are scheduled for rehab work by September 2018. Three of the household units are under contract; one household unit is undergoing review while other households have not responded. Some of the households may no longer be eligible for the program. Additional households located in the Village Center, Village Residential, Rural Highway and Lake Attitash areas could apply for the program.
- VII. **Update of MVPC Regional Housing Production Plan Activity:** Chair Venner attended the Merrimack Valley regional open house in May. A second open house will be held in September to report the results of the MVPC needs' assessment. Chair Venner also attended the MVPC quarterly planning director's meeting in September.
- VIII. **Next meeting:** Board members agreed to meet Thursday Nov. 9, 7:30 p.m. Karen Conard, ED, MVPC is scheduled to attend with updates regarding the regional housing production plan.

The meeting was adjourned at 9 p.m.

Respectfully submitted,
Colleen Ranshaw-Fiorello, Secretary
November 7, 2017

Appd 11/9/17
Sandra Venner,
Chair