

TOWN CLERK REC'D  
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**Merrimac Affordable Housing Board of Trustees  
Minutes  
November 9, 2017**

- I. **Call to order:** The meeting was called to order at 7:30 p.m. by Chair Sandra Venner.
- II. **Present:** Sandra Venner, Colleen Ranshaw-Fiorello, Carol Traynor, Phil Parry, Dawne Young and guests Angela Vincent and Mike Parquette, MVPC.
- III. **Approval of Minutes:** With a motion by board member Phil Parry and a second by board member Dawne Young, board members approved the minutes of the board's September 14, 2017 meeting.
- IV. **Update of MVPC Regional Housing Production Plan Activity:** Angela Vincent and Mike Parquette of MVPC presented an update on MVPC's Regional Housing Production Plan. The plan will be the first regional housing plan for the Merrimack Valley and will identify strategies for developing housing in the valley's 15 communities. Diversification of housing stock, programs to support affordable housing, and zoning solutions will all be included in the plan. Regional strategies will help accomplish individual town's goals. An update to the Town's Housing Production Plan will include an update of the needs assessment. Board members will review and confirm strategies listed in the plan. The updated five-year time frame for the Town's Housing Production plan will now run through 2022. The updated plan will be presented to the Planning Board and Board of Selectmen in January.
- V. **Further discussion of housing needs with Michelle Bibeau, Director of the Merrimac Housing Authority:** Ms. Bibeau will be invited to attend a future meeting.
- VI. **Update of Activity related to Coast Metal Site:** In a memo to the board, Ilene Vogel, Sr. Project Manager with North Shore CDC said North Shore CDC has entered into Purchase and Sale Agreement with the Town for 2 Littles Court (the former Coastal Metal factory) and 28 School Street (the former Senior Center). The Coastal Metal site will be ready for the reuse and development state next summer or fall. The potential purchase of 14 Grove Street would improve access to the project.
- VII. **Status Update of CDBG Housing Rehabilitation Program:** As part of the regional Community Development Block Grant (CDBG) program, additional outreach to households in the Village Center, Village Residential, Rural Highway and Lake Attitash areas could assist in gaining applications for the program.
- VIII. **Next meeting:** Board members agreed to meet Thursday Jan. 18, 7:30 p.m.

The meeting was adjourned at 9:17 p.m.

Respectfully submitted,  
Colleen Ranshaw-Fiorello, Secretary  
January 13, 2018

*Appd 1/18/18*  
*Sandra Venner,*  
*Chair*