



Town Clerk Date/Time Stamp

Merrimac Commission on Disability Meeting Minutes

TOWN OF MERRIMAC

Meeting Date: September 2, 2020

Time: 6:30 p.m.

Meeting Location: Remote Meeting via global.gotomeeting.com

Members Present:

Christopher Gaudet, Chairman
Robert Hart, Vice Chairman
John Joseph Murphy, Treasurer
Kathleen Sullivan, Secretary
Ann Marie Murphy, Member
Charlotte Eileen Stepanian, Member
Robert Sinibaldi, Member/ADA Compliance Officer

Members not Present:

Margaret Sullivan, Member
Anne Brown, Member
Jeffrey MacLeod, Alternate

Also Present:

Tim Boyd, Candidate for Selectman

Agenda Item No: 1

Call to Order

Meeting called to order at 6:31 p.m.

Robert Hart made a motion to accept the agenda for the September 2, 2020 meeting. John Murphy seconded the motion. Members unanimously accepted the motion. The agenda was accepted.

Agenda Item No: 2

Approve Minutes August 5, 2020 Meeting

Commission on Disabilities members considered the minutes. Ann Marie Murphy made a motion to accept the minutes. Robert Hart seconded the motion. All members accepted the motion but Bob Sinibaldi abstained. The minutes from the August 5, 2020 meeting are accepted.

Agenda Item No: 3

95K for Ramp at Town Hall

Funds from the CARES Act will be used to build the ramp at Town Hall because the ramp will help promote social distancing. The drawings have been completed and approved. There could be an issue because the ramp needs to be completed by December 31, 2020.

Agenda Item No: 4

Robert Sinibaldi request to use donation funds for town hall ramp

Robert Sinibaldi explained that he thinks the Merrimac Commission on Disabilities should use the recent donations approved by the Commission on Disabilities to fund the new drawings for the ramp. After much discussion, Kathleen Sullivan made a motion to use the CARES Act money on the ramp and save the donations for later use. Robert Hart seconded the motion. The CARES Act money will be used for the ramp. Members unanimously accepted the motion.

Agenda Item No: 5

Accept Donation of \$1000.00 from BeWell Organic

BeWell Organic donated \$1000.00 to the Merrimac Commission on Disabilities.

John Murphy made a motion to accept the donation. Robert Hart seconded the motion. The members unanimously accepted the motion. The \$1000.00 donation from BeWell Organic was accepted.

Agenda Item No: 6

Handicap Parking Fine Update

Christopher Gaudet is waiting for KP Law to review the language for the new Handicap parking fines. He will reach out to Chief Eric Shears. The Handicap Parking Fine will be discussed at the next Board of Selectmen meeting.

Agenda Item No: 7
MOD Grant Update

On behalf of the Commission on Disabilities, Christopher Gaudet will apply for a grant for curb cuts through the MOD. The plan is for the Commission on Disabilities and Department of Public Works to approach the Planning and Capitalization Board and then the Finance Committee to include money for new sidewalks in the next fiscal budget.

Agenda Item No: 8
Projectdog for ADA Transition Plan

Christopher Gaudet reached out to Carol McLeod regarding the utilization of Projectdog for the ADA transition process. Projectdog handles the bidding process, and submission of necessary documents. Once the process is complete, the COD will get all the bids back at once to consider.

Robert Hart made a motion to spend \$550.00 of the ADA transition Plan grant money to have Projectdog handle the bidding process for the ADA Transition Plan process. Anne Murphy seconded the motion. Members unanimously accepted the motion.

Agenda Item No: 9
ADA Transition Plan Contract Draft

Members reviewed the ADA Transition Plan contract. The next step in the process is to submit the contract to KP Law for approval. After that, the COD will review the contract and take a final vote. Ann Murphy made a motion to move the process forward, send to KP Law to get recommendations and approval, and authorize \$1000.00 to be paid in KP Law bills. Robert Sinibaldi seconded the motion.

Members unanimously accepted the motion.

Old Business:

Merrimac is not on the high priority list for Massachusetts DOT funding for sidewalks.

Open Discussion:

Kathleen Sullivan had an email from a citizen of Merrimac regarding concerns with Regency Village Apartments. The citizen is concerned that the parking does not meet 521 CMR code. She is also concerned with the lack of accessible tables and seating in the Community Room. There is a swimming pool and pool house under construction that may not meet access codes. Robert Sinibaldi shared that the newly constructed building and pool will meet code. Kathleen will connect Christopher Gaudet with the citizen.

Agenda Item No: 10

Adjourn

Next Meeting: October 7, 2020 at 6:30 REMOTELY on GoTo Meeting.

Robert Hart made a motion to adjourn the meeting. Eileen Stepanian seconded the motion. Members unanimously accepted the motion to adjourn the meeting.

Meeting adjourned at 7:41 p.m.

List of Documents and Other Exhibits Used at Meeting:

ADA Transition Plan

Minutes respectfully submitted by Kathleen Sullivan, Secretary

Minutes Approved by Committee on:

Chairman Signature:

Vice Chairman Signature:

Secretary Signature: