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Merrimac Commission on Disability Meeting Minutes

TOWN OF MERRIMAC

Meeting Date: August 4, 2021

Time: 7:00 p.m.

Meeting Location: Merrimac Public Library, 86 West Main Street, Merrimac, MA

Members Present:

Christopher Gaudet, Chairman
John Joseph Murphy, Treasurer
Kathleen Sullivan, Secretary
Ann Marie Murphy, Member
Charlotte Eileen Stepanian, Member
Bob Sinibaldi, Member/ADA Compliance Officer

Members not Present:

Robert Hart, Vice Chairman
Anne Brown, Alternate
Margaret Sullivan, Member
Brienne Walsh, Member

Also Present: Gwendolyn Lay Sabbagh, Merrimac Town Clerk

Agenda Item No: 1

Call to Order

Meeting called to order at 7:02 p.m.

Agenda Item No: 2

Swearing in by Town Clerk

Gwendolynn Lay Sabbagh swore in members of the COD. Members will complete the Conflict of Interest/Ethics class online and submit the certificate to Gwen at Town Hall. <http://www.muniprogram.eth.state.ma.us/>

Agenda Item No: 3

Approve Agenda

Jack Murphy made a motion to accept the agenda for the August 4, 2021 meeting. Kathleen Sullivan seconded the motion. Members unanimously accepted the motion. The agenda was accepted.

Agenda Item No: 4

Approve Minutes from June 2, 2021 Meeting

Commission on Disabilities members considered the minutes.

Two typos were corrected on Agenda Item #8.

Jack Murphy made a motion to accept the amended minutes from the June 2, 2021 meeting. Eileen Stepanian seconded the motion. Members unanimously accepted the motion. The minutes from the June 2, 2021 meeting are accepted.

Agenda Item No: 5

Reorganization of the Commission on Disabilities

Robert Sinibaldi made a motion to keep all members and roles of the COD the same for the next year. Ann Marie Murphy seconded the motion.

Members unanimously accepted the motion. Members and roles will remain the same until August 2022.

Agenda Item No: 6

Shared Streets Grant Update

Christopher Gaudet presented invoices from vendors who provided services for curb cuts from the \$30,000 Shared Streets Grant. Invoices included: \$12,200, \$17,000, and \$3916.18 of which the COD paid \$800.00. Ann Marie Murphy made a motion to pay the invoices. Jack Murphy seconded the motion. Robert Sinibaldi abstained. Members unanimously accepted the motion.

Christopher Gaudet presented invoices from vendors who provided services for the Sweetsir School Crosswalks and lights from the \$129,000 Shared Streets Safety Grant. Invoices included: \$2500.00 and \$4,016.70. Jack Murphy made a motion to pay the invoices. Ann Marie Murphy seconded the motion. Robert Sinibaldi abstained. Members unanimously accepted the motion.

Ann Marie Murphy proposed that the COD authorize Christopher Gaudet to pay invoices received from the \$129,000 Shared Streets Safety Grant. Jack Murphy seconded the motion. Members unanimously accepted the motion.

Agenda Item No: 7

Institute for Human Centered Design Invoice

COD received a \$6,351 invoice for services rendered by the Institute for Human Centered Design. Robert Sinibaldi made a motion to pay the invoice. Jack Murphy seconded the motion. Members unanimously accepted the motion.

Agenda Item No: 8

Massachusetts Architectural Access Board Advisory Opinion on New Police Station

Letter from William Joyce, Executive Director of the Massachusetts Architectural Access Board Re: Advisory Opinion on New Police Station was shared with COD. The new Police Station is not in compliance with ADA. The door clearances must be fully clear and cannot run under fixtures. Also, the sink in the training room does not comply with ADA. Another meeting with the architect, Gregory Carell is set for next Wednesday August 11, 2021. In the future, more care needs to be taken in new construction to ensure ADA compliance.

Agenda Item No: 9

Massachusetts Office on Disabilities Grant

Grant is open through the beginning of October for money for sidewalks through the Massachusetts Office on Disabilities.

Robert Sinibaldi made a motion to apply for a \$40,000 grant to replace concrete sidewalks with asphalt sidewalks. Ann Marie Murphy seconded the motion. Members unanimously accepted the motion.

Agenda Item No: 10

\$45,000 Earmark

COD received \$45,000 earmark for curb cuts sponsored by Massachusetts State Senator Diana DiZoglio and State Representative Lenny Mirra.

Agenda Item No: 11

Adjourn

Next Meeting: September 1, 2021 at 7:00 at the Merrimac Public Library.

Robert Sinibaldi made a motion to adjourn the meeting. Ann Marie Murphy seconded the motion. Members unanimously accepted the motion to adjourn the meeting.

Meeting adjourned at 7:44 p.m.

List of Documents and Other Exhibits Used at Meeting:

Letter and Agreement Notice to Proceed from MassDOT to Chris Gaudet July 16, 2021

MassDOT Request for Allocation of Funds Prior to Encumbrance

MassDOT Contract Commodity Encumbrance Form

Invoice from IHCD from 6/30/2021

Chapter 79-Acts of 2014

Letter from William Joyce from the Architectural Access Board to Chief Sears July 15, 2021

Invoices from Shared Streets Grant work

Invoices from Shared Streets Safety Grant work

Minutes respectfully submitted by Kathleen Sullivan, Secretary

Minutes Approved by Committee on:

Chairman Signature:

Vice Chairman Signature:

Secretary Signature: