



Merrimac Commission on Disability Meeting Minutes

TOWN OF MERRIMAC

Meeting Date: October 6, 2021

Time: 7:00 p.m.

Meeting Location: Merrimac Public Library, 86 West Main Street, Merrimac, MA

Members Present:

Christopher Gaudet, Chairman
Robert Hart, Vice Chairman
John Joseph Murphy, Treasurer
Kathleen Sullivan, Secretary
Charlotte Eileen Stepanian, Member
Margaret Sullivan, Member

Members not Present:

Bob Sinibaldi, Member/ADA Compliance Officer
Anne Brown, Alternate
Brienne Walsh, Member
Ann Marie Murphy, Member

Agenda Item No: 1
Call to Order

Meeting called to order at 7:00 p.m.

Agenda Item No: 2
Approve Agenda

Robert Hart made a motion to accept the agenda for the October 6, 2021 meeting. Margaret Sullivan seconded the motion. Members unanimously accepted the motion. The agenda was accepted.

Agenda Item No: 3
Approve Minutes from September 1, 2021 Meeting

Commission on Disabilities members considered the minutes. Eileen Stepanian made a motion to accept the minutes from the September 1, 2021 meeting. Margaret Sullivan seconded the motion. Members unanimously accepted the motion. The minutes from the September 1, 2021 meeting are accepted.

Agenda Item No: 4
ADA Self-Evaluation/Transition Plan Update

There are 8-10 more pages to be reviewed. COD members will wait to review the plan because more time is needed to read all the documents before the plan is approved. COD will reconvene on October 20, 2021 at 6:30 at the Merrimac Public Library to consider the ADA Self Evaluation/Transition Plan Update.

Agenda Item No: 5
Discuss COD Letter in Light Bill Mailing

This item was tabled.

Agenda Item No: 6
Shared Streets Grant Update

This Saturday the mural will be painted on the street around the Sweetsir School near the playground. The street will be closed for the mural completion. Artists will be there from 9:00 to 3:00.

Curb cuts are all completed. Lights still need to be installed. Signage has been ordered. There is a \$6,204.75 balance.

Agenda Item No: 7
Commission on Disabilities \$45,000 Budget Request for DPW for Sidewalks

COD will continue to request \$45,000 from the town for sidewalks. Margaret Sullivan made a motion to request \$45,000 from the town. Robert Hart seconded the motion. Members unanimously accepted the motion.

Agenda Item No: 8
\$45,000 Earmark for Sidewalks Contract

Earmark was approved Monday October 4, 2021. Robert Hart made a motion to accept the \$45,000 Earmark for sidewalks and curb cuts. Margaret Sullivan seconded the motion. Members unanimously accepted the motion.

Agenda Item No: 9
DPW Response on Sending Letter to Church Street Residents Regarding New Sidewalks

Christopher Gaudet sent a letter requesting communication to the residents of Church Street regarding the new sidewalks and curb cuts. The request was rejected in an email that stated, "We do not send out letters regarding new sidewalks. In the winter we will post our normal snow guidance which includes sidewalks."

Agenda Item No: 10
Steve Merritt \$13,000 Invoice for Curb Cuts under Shared Streets Grant

COD considered an invoice for curb cuts. Margaret Sullivan made a motion to pay the invoice. Eileen Stepanian seconded the motion. Members unanimously accepted the motion.

Agenda Item No: 11
Adjourn

Next Meeting: October 20, 2021 at 6:30 at the Merrimac Public Library

Eileen Stepanian made a motion to adjourn the meeting. Jack Murphy seconded the motion. Members unanimously accepted the motion to adjourn the meeting.

Meeting adjourned at 8:02 p.m.

List of Documents and Other Exhibits Used at Meeting:
ADA Self-Evaluation/Transition Plan Documents
Emails from Town of Merrimac
Invoice

Minutes respectfully submitted by Kathleen Sullivan, Secretary

Minutes Approved by Committee on:

Chairman Signature:

Vice Chairman Signature:

Secretary Signature: