



**TOWN OF MERRIMAC  
BOARD OF HEALTH**

2 School Street  
Merrimac, MA 01860

Tel: 978-346-4066

[boh@townofmerrimac.com](mailto:boh@townofmerrimac.com)

LOCATION: In Person: Sargent Auditorium

Board of Health Meeting Minutes Thursday September 30, 2021, 7:30 PM

- I. Call to Order: 7:31 PM by Chairperson Christine Berube. Present members, Jason Sargent. Member Irina Gorzynski. Health Agent Deb Ketchen. Administrative Assistant Linda Ralph.
- II. Approve Agenda Approved- 1<sup>st</sup>, Member Irina Gorzynski, 2<sup>nd</sup> Member, Jason Sargent 3-0
- III. Approval of meeting minutes from September 16, 2021
  - a. Approved Motion: 1<sup>st</sup> Member, Jason Sargent, 2<sup>nd</sup> Member, Irina Gorzynski 3-0
- IV. Health Agent Reports:
  - a. Health Agent is attending Regional Meeting calls for COVID-19 as they have started up again once a week.
  - b. COVID-19 vaccination results reviewed by board. Cases will continue to be tracked by Health Agent and reported on a daily basis. Currently 8 new cases. There are 19 cases reported in the School District total. Overall, there are no trends to be made aware of.
  - c. Motion to approve Health Agent reports: Approved motion, 1<sup>st</sup>, Member Jason Sargent, 2<sup>nd</sup>, Member Irina Gorzynski 3-0
- V. Old Business:
  - a. Rewrite of Town Nurse Job Description amendment for BOH discussed with Council on Aging Executive Director. Previous amendments completed. BOH approved new wording. COA Director set to bring to BOS 10/4/21 for approval. 1<sup>st</sup> Jason Sargent, 2<sup>nd</sup> Irina Gorzynski. Approved 3-0
  - b. 1. Admin confirmed with BOS Admin the letter was received and discussed in June BOS Meeting. BOS mentioned DPW should pick up trash. BOH could meet to discuss with Bob Sinabladi. Bob Sinabladi stated at BOH meeting on 9/16/21 that the DPW will not be responsible for picking up dog waste. Member Irina Gorzynski researched possibilities of a company to pick up waste. More information is needed to get an accurate estimate. Admin waiting on the minutes that include the BOS response.  
(9/16/ info-Dog Waste receptacles placed: Letter sent to the BOS. BOS Chair unaware of the letter. To check with Admin. Letter placed in envelope addressed to BOS and placed in the mail box in mailroom in late June. Bob Sinabladi. DPW stated they are not responsible to pick up dog waste as regular trash. BOH will either need to find a contracted company to handle dog waste pick up. Member Irina Gorzynski volunteered to research. Or, BOH can ask that it be put on town budget meeting.)  
2. Recommended sites for dog waste receptacles: Town Forest 2, Maclaren trail entrances 3, back of cemetery, Brush Hill, Donahue School 2, Emery Street Park, Down town. Total of 10. Member Irina Gorzynski to further research types of receptacles.

OLD BUSINESS CONT.

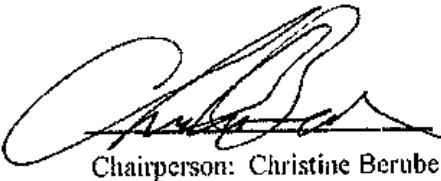
- c. MAVEN Backup tabled until BOS approves job description. 1<sup>st</sup> Irina Gorzynski 2<sup>nd</sup> Jason Sargent, approved 3-0
- d. COVID-19 Public Notices on website. Example of Metrics from Irina Gorzynski and from Health Agent Deb Ketchen still being worked on for proper information to be published. To include 3 town comparisons every 2 weeks, # of active cases and other pertinent information still to be discussed. The use of state information to be included.
- e. Keyless entry codes for Health Agent and admin. Determined that Board Members can access during business hours by BOS. Motion to send a letter to the BOS regarding keyless entry code for Board chairs and Emergency Preparedness person. Elected Officials. 1<sup>st</sup> Jason Sargent, 2<sup>nd</sup> Irina Gorzynski, approved 3-0.
- f. Suspension of permits to identified businesses for not paying taxes. Matter is still being discussed as to how and if BOH can manage this under chapter 40 section 57 of the General Laws. Tabled until next meeting.

VI. New Business:

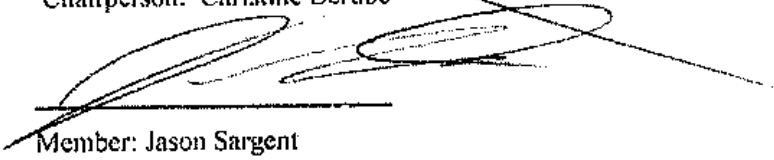
- a. 19 Highland Road Septic permit submitted, Plans approved and signed off by Jason Sargent. Admin contacted the engineer to inform them of the approval on 10/4/21.

VII. ADJOURNMENT

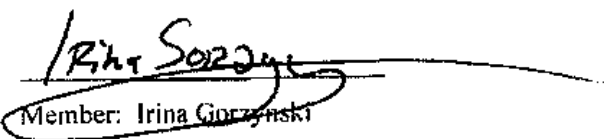
Meeting adjourned by chairperson Christine Berube at 8:51 PM. Motion to Adjourn, 1<sup>st</sup>, Member Irina Gorzynski, 2<sup>nd</sup> Member, Jason Sargent. Approved 3-0.



Chairperson: Christine Berube



Member: Jason Sargent



Member: Irina Gorzynski

Minutes Submitted By:   
Administrative Assistant Linda Ralph

Date Submitted to Clerk: \_\_\_\_\_