

**Board of Assessors
Town of Merrimac
Meeting Minutes**

September 19, 2018



I. Meeting Called to Order:

Chairman Edward R. Davis called to order the regular meeting of the Board of Assessors at 10:17 a.m. on Wednesday, September 19, 2018 in Room C, in Town Hall.

II. Present:

Chairman Edward Davis, Member William Pollman, and Assessor Clerk, Heather Roche were present. Member Louise Lingerman was absent.

III. Approval of minutes

The minutes of the meeting of August 22, 2018, were approved as written.

IV. Open Items

Board Members signed the Motor Vehicle Excise Abatements.

A motion was made to release the excess Overlay per the request of the Board of Selectman, seconded and voted 2 Yes, 0 No. Motion passed, and a letter would be written expressing this vote to the BOS.

An organization vote was taken to elect a chairman and secretary for the Board of Assessors. Motions made, seconded and Edward Davis was elected Chairman and William Pollman as Secretary.

Board Members agreed that Assessor Clerk, Heather Roche would sign the internal "Contract Data Sheet" as Manager.

Board Members agreed that they would contact the Mass DOR Legal Department in the near future for an opinion on whether the Board Members can legally sign contracts with outside vendors, such as Patriot Properties and MIMAP, who provide services to the Board of Assessors for the purpose of assisting in their Assessing Responsibilities.

Discussion of the process for changing the Board of Assessors wages was tabled/

The next meeting was scheduled for 10:00 a.m. October 17, 2018 in Meeting Room C at Town Hall.

Adjournment -- The meeting was adjourned at 11:05 a.m.