

**Gwen Lay Sabbagh - Clerk (X3030)**

---

**From:** Yvonne Cosgrove [REDACTED]  
**Sent:** Saturday, January 18, 2025 12:10 PM  
**To:** Gwen Lay Sabbagh - Clerk (X3030)  
**Subject:** Approved minutes from 12/11/24 MPL

December 11, 2024

Merrimac Public Library Trustees' Meeting

Attending: Pat Adams, Maripaul McGinn, Jen Brown, Yvonne Cosgrove

- A motion was made by Jen, seconded by Maripaul, and unanimously approved to accept the November 13 minutes as written.
- Trustees discussed the upcoming staff appreciation luncheon scheduled for Thursday, 12/19. We are expecting 10 employees, and lunch will be at 11:30, so please have your contribution in before that time.
- Pat- gluten free dish, paper products, napkins Maripaul- salad and dessert, Yvonne- lasagna Jen- drinks, dessert We still need a tablecloth, plastic forks/knives/spoons
- Trustees discussed the Merrimac Public Library Safe Child Policy. It was felt that number one should be written as 'All children under the age of 12 must be accompanied by a parent if they are not attending a program.' It was also recommended that number four needs to be reworked to read 'disrespectful' rather than 'disruptive behavior.' This can be discussed at our next meeting.
- It was brought up that a six-month review for Aila needs to be written. **Action Item-** Determine Aila's official signing date and discuss a review.
- Kudos to Maripaul for trimming the bushes surrounding the library sign.
- The next trustees' meeting is scheduled for January 8, 2025 at 5:30.

Respectfully submitted,

Yvonne Cosgrove, Secretary