



**TOWN OF MERRIMAC
BOARD OF HEALTH**

2 School Street
Merrimac, MA 01860
Tel: 978-346-4066

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LOCATION: Meeting Room, Merrimac Police Department, 2 Jana Way, Merrimac
Board of Health Meeting Minutes Wednesday November 20, 2024 at 7:00pm

- I. **Call to Order:** 7:01pm by Chairperson Christine Berube. Present members, Jason Sargent, Ashlyn Calcagni, and Health Agent, Deb Ketchen.
- II. **Approve Agenda:** Motion to approve by Jason Sargent, 2nd Ashlyn Calcagni. All in favor, 3-0
- III. **Approval of Prior Minutes:** Motion to approve minutes from October 3, 2024 by Jason Sargent, 2nd Ashlyn Calcagni. All in favor, 3-0
- IV. **Correspondence:**
 - a) Animal Control - Correspondence from the Animal Control Officer was reviewed. Chairperson Berube asked that the ACO is sent a list of addresses that are not permitted for Keeping of Animals, but who have been reported to keep animals.
 - b) Coalition Supplies – Board members reviewed the current balances remaining in the member town's accounts.
- V. **Motion to move from its scheduled order under Old Business, BOH Grant Update:** Motion made to discuss BOH Grant Update at this point in the meeting by Christine Berube, 2nd Jason Sargent. All in favor, 3-0

Chair Berube stated that the grant will be funding a hazardous waste disposal event for the seven member towns of the Merrimack Valley Public Health Alliance. The event will possibly be in the spring of 2025 at a central location like Pentucket Middle High School. Merrimac resident O'Keefe thanked the Board for moving ahead with this project.

- VI. **Motion to move from its scheduled order to after Old Business, Health Agent Report:** Motion made to move Health Agent Report from this point in the meeting to after Old Business by Christine Berube, 2nd Ashlyn Calcagni. All in favor, 3-0

Old Business:

- a) River Road septic update – Property owner Chang was present, and confirmed that he has been issued building permits. No further discussion.
- b) Region 3 HMCC User Agreement (signature) – Board will revisit this in January.
- c) Keeping of Animals – Current list of KA permit holders was reviewed by the Board.
- d) Permits were approved and signed. KA permits with non-metal feed containers were signed, and sent to applicants with a letter stating that the BOH recommends metal containers for feed, to help prevent rodents.
- e) Local convenience store displays – no change.

- f) BOH Fee Schedule – Tabled
- g) Dumpster Permitting - Tabled

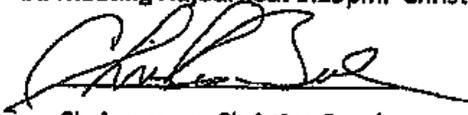
VII. NEW BUSINESS:

- a. Highland Road sewer/septic question – Refer property owner to licensed Title 5 Inspectors and contractors.
- b. Birchmeadow Road – Not a Board of Health matter.

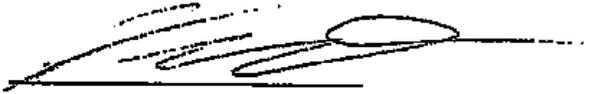
VIII. Next Meeting Date:

Wednesday, January 8, 2025 7:00 PM at Police Station Meeting Room

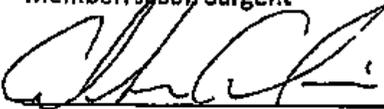
IX. Meeting Adjourned: 8:19pm. Christine Berube motioned, Ashlyn Calcagni 2nd, all in favor 3-0.



Chairperson: Christine Berube



Member: Jason Sargent



Member: Ashlyn Calcagni

Minutes Submitted By:



Administrative Assistant Julie Gilchrist

Date Submitted to Clerk:

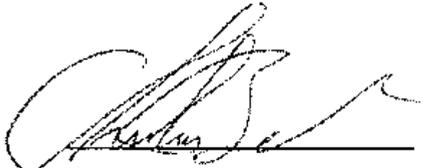
1/08/2025

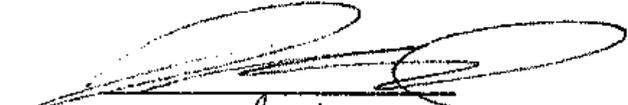
- b. "Approval of Bills and Payroll" form was introduced for FY25. Board voted to approve Christine Berube as the person designated to sign warrants, and alternate to her are Jason Sargent and Ashlyn Calcagni. Motion to accept by Jason Sargent, 2nd by Christine Berube. All in favor, 3-0.
- c. Chair signed warrant for Agent Ketchen's mileage reimbursement.

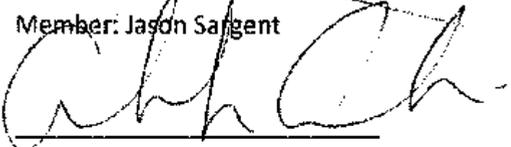
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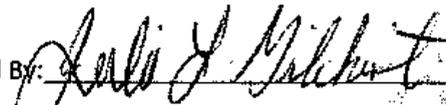
Tuesday, August 20, 2024 7:00 PM at Police Station Meeting Room

IX. Meeting Adjourned: 8:52pm Ashlyn motioned, Jason 2nd, all in favor 3-0.


Chairperson: Christine Berube


Member: Jason Sargent


Member: Ashlyn Calcagni

Minutes Submitted By: 
Administrative Assistant Julie Gilchrist

Date Submitted to Clerk: 8/21/2024



Board of Health Minutes