

**TOWN OF MERRIMAC
BOARD OF HEALTH**

2 School Street
Merrimac, MA 01860

Tel: 978-346-4066

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LOCATION: Meeting Room, Merrimac Police Department, 2 Jana Way, Merrimac
Board of Health Meeting Minutes Tuesday, January 14, 2025 at 7:00pm

- I. **Call to Order:** 7:17 pm by Chairperson Christine Berube. Present members, Jason Sargent, Ashlyn Calcagni, and Health Agent, Deb Ketchen.
- II. **Approve Agenda:** Motion to approve by Jason Sargent, 2nd Ashlyn Calcagni. All in favor, 3-0
- III. **Approval of Prior Minutes:** Motion to approve minutes from November 20, 2024 by Jason Sargent, 2nd Ashlyn Calcagni. All in favor, 3-0
- IV. **Correspondence:**
 - a) Animal Control – Bite/scratch reports from ACO were reviewed by the Board.
- V. **Health Agent Report:**

Agent delivered her report.
- VI. **Old Business:**
 - a) Hazardous Waste Disposal Event - Funding for a hazardous waste disposal event was denied by two grants. BOH included \$20,000 to cover an event in next year's budget. Resident O'Keefe was informed of this, and of the 3/17/25 BOH meeting with Finance Committee.
 - b) Region 3 HMCC User Agreement (signature) – Agent will touch base with other towns and update Board members at next meeting.
 - c) BOH Grant Update – Regarding MVPHA Inter-Municipal Agreement for the Public Health Excellence for Shared Services Grant:

Chairperson Berube made a motion that the Board sign the grant. 2nd Jason Sargent. All in favor, 3-0

Chairperson Berube made the following motion: I move that in accordance the provisions of 940 CMR 29.03(3) we adopt the Open Meeting Law posting methods specific to Regional or District Public Bodies and that the method of posting meetings shall then be those posting mechanisms for Amesbury, this PHE collaborative's host community. 2nd Jason Sargent. All in favor, 3-0

Member Jason Sargent made the following motion: I move to approve Christine Berube as a primary voting member to the advisory board of the Merrimack Valley Public Health coalition. 2nd Ashlyn Calcagni. All in favor, 3-0

Chairperson Berube made the following motion: I move to approve Deborah A. Ketchen as an alternate voting member to the advisory board of the Merrimack Valley Public Health coalition. 2nd Jason Sargent. All in favor, 3-0

- d) Keeping of Animals -- Send third notice to those who have been sent two.

Chairperson Berube made a motion to send a notice of violation and an order to comply, to residents who have failed to respond to BOH and ACO. 2nd Ashlyn Calcagni. All in favor, 3-0
Health Agent and Administrative Assistant will draft a letter, and forward to Chairperson Berube for review.

- e) Board members signed forty-three permits.
- f) Local Convenience Store Displays -- Continue monitoring.
- g) BOH Fee Schedule -- Administrative Assistant will create a spreadsheet with findings, and distribute to the BOH members.
- h) Dumpster Permitting -- Table until member Calcagni has had time to research this.

VII. New Business:

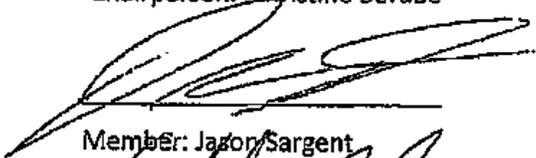
VIII. Next Meeting Date:

Monday, March 3, 2025 7:00 PM at Police Station Meeting Room

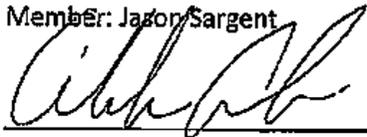
IX. Meeting Adjourned: 8:57pm. Jason Sargent motioned, Ashlyn Calcagni 2nd. All in favor 3-0



Chairperson: Christine Berube

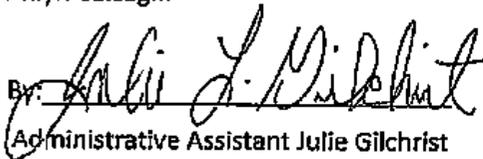


Member: Jason Sargent



Member: Ashlyn Calcagni

Minutes Submitted By:



Administrative Assistant Julie Gilchrist

Date Submitted to Clerk:

3/5/2025