



**Merrimac Select Board**

**Select Board Meeting**

**10/28/25**

**I. IN THE EVENT THAT THE BOARD CANNOT MEET IN PERSON, THEY WILL MEET REMOTELY, PURSUANT TO AN ACT EXTENDING CERTAIN COVID-19 MEASURES ADOPTED DURING THE STATE OF EMERGENCY INCLUDING AN EXTENSION, UNTIL MARCH 21,2025 , OF THE REMOTE MEETING PROVISIONS OF HIS MARCH 12, 2020, EXECUTIVE ORDER SUSPENDING CERTAIN PROVISIONS OF THE OPEN MEETING LAW. TO JOIN REMOTE MEETINGS:  
[HTTPS://US06WEB.ZOOM.US/J/559383532?PWD=E0SEI0BFDZO4TZO1WCSTV3MJBWM7LL1](https://us06web.zoom.us/j/559383532?pwd=E0SEI0BFDZO4TZO1WCSTV3MJBWM7LL1) MEETING ID: 559383532 PASSCODE: 1876**

**II. CALL TO ORDER**

PRESENT: Gustison II, Manni, Gorzynski, Bruno, Adams

ABSENT:

Called to order at 6PM. Meeting is recorded and televised.

**III. APPROVE AGENDA**

1. Motion to approve agenda

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Robert L Gustison II, Board Member
<b>SECONDER:</b>	Janet Bruno, Board Member
<b>AYES:</b>	Gustison II, Manni, Gorzynski, Bruno, Adams

**IV. MINUTES APPROVAL**

1. Merrimac Select Board - Select Board Meeting - Oct 20, 2025 6:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Janet Bruno, Board Member
<b>SECONDER:</b>	Wayne Adams
<b>AYES:</b>	Gustison II, Manni, Gorzynski, Bruno, Adams

**V. CORRESPONDENCE**

1. Volunteer Form-Connor Western- Zoning Board of Appeals

Volunteer form was forwarded to ZBA. We will wait for the ZBA formal recommendation.

3. American Legion Post 134 Event Notice

4. Motion to file correspondence

The location of this meeting is wheelchair accessible and reasonable accommodations will be provided to persons with disabilities requiring assistance. If you need a reasonable accommodation, please contact the Town of Merrimac's ADA Coordinator, Robert Sinibaldi, at least two business days in advance of the meeting: [commissioner@townofmerrimac.com](mailto:commissioner@townofmerrimac.com) or 978-346-0525.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Manni, Chairman
<b>SECONDER:</b>	Wayne Adams
<b>AYES:</b>	Gustison II, Manni, Gorzynski, Bruno, Adams

## VI. OLD BUSINESS

None.

## VII. AGENDA ITEMS

### 1. Town Administrator's Report

There will be an increase in retiree insurance and increases for all insurance across the board. No bids received on our insurance due to our loss ratio. McLeod will be attending a municipal roundtable for health insurance. Whittier Regional agreement-they met with legal representation with Newbury and Groveland. New growth is minimal in FY27.OPEB about 75% funded. School enrollments stable. Received conditional approval for landfill. Union negotiations are upcoming; the light dept health insurance split is going to have an effect on bargaining. Upcoming retirements will require funding. Consumer price index is 3.3%; last year it was 3.5%. She recommends 3.5% COLA this year. That would represent about \$60,000 on the omnibus.

### 3. Motion for the chair to sign

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Manni, Chairman
<b>SECONDER:</b>	Janet Bruno, Board Member
<b>AYES:</b>	Gustison II, Manni, Gorzynski, Bruno, Adams

### 5. Motion for the chair to sign

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Manni, Chairman
<b>SECONDER:</b>	Irina Gorzynski, Member
<b>AYES:</b>	Gustison II, Manni, Gorzynski, Bruno, Adams

### 2. Chapter 70 Update

Manni speaks to the Ch. 70 listening sessions. The profile of the cities and towns were so different, yet they all have the same problem. He encourages all to reach out with impact information to senators and representatives to build on representation in Boston.

### 3. Catalis (Patriot Properties) Contract

Motion for the chair to sign

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Manni, Chairman
<b>SECONDER:</b>	Robert L Gustison II, Board Member
<b>AYES:</b>	Gustison II, Manni, Gorzynski, Bruno, Adams

### 4. Toshiba Library Contract

Motion to approve

<b>RESULT:</b>	<b>APPROVED [4 TO 0]</b>
<b>MOVER:</b>	Chris Manni, Chairman
<b>SECONDER:</b>	Janet Bruno, Board Member
<b>AYES:</b>	Gustison II, Manni, Gorzynski, Bruno
<b>ABSTAIN:</b>	Adams

#### 5. Cost Summary for Janitorial Services

Motion for the chair to sign

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Manni, Chairman
<b>SECONDER:</b>	Irina Gorzynski, Member
<b>AYES:</b>	Gustison II, Manni, Gorzynski, Bruno, Adams

#### 6. Conditional Offer Letter- Sophia Heusser

Motion for chair to sign

These support positions are necessary now.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Irina Gorzynski, Member
<b>SECONDER:</b>	Chris Manni, Chairman
<b>AYES:</b>	Gustison II, Manni, Gorzynski, Bruno, Adams

#### 7. Conditional Offer Letter-Madison Fortier

Motion for the chair to sign

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Manni, Chairman
<b>SECONDER:</b>	Robert L Gustison II, Board Member
<b>AYES:</b>	Gustison II, Manni, Gorzynski, Bruno, Adams

#### 8. Certificate of Recognition-Employee Anniversaries

The board thanks them for their service to the town. Motion to sign the certificates

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Manni, Chairman
<b>SECONDER:</b>	Janet Bruno, Board Member
<b>AYES:</b>	Gustison II, Manni, Gorzynski, Bruno, Adams

#### 9. Discuss November Meeting Schedule

Next scheduled meeting was to be Veterans Day. The board will meet on Nov 4th; it appears we will have a quorum. Potential to meet on 18th before state of schools meeting.

### VIII. LIAISON UPDATES

Adams-Open Space-they have not had a meeting yet; Bruno says the governance survey will close on Nov 16. The committee started talking about positions and want to invite certain employees to meet to discuss what they do. Gwen Sabbagh discusses parks and recreation. She says the commission needs to be elected and on ballot in May. The Governance Committee will work on what will be expected of the parks and recreation. Parks and recreation has an expense budget. Currently the DPW does the work.

There will be 2 public hearings for Rent Control Board. They have been posted. Rent control just applies to the trailer parks.

The Merrimac 150th Celebration Committee will have a holiday decorating contest sponsored by Light dept. The prize is \$150 discount on your electric bill.

## IX. ADJOURN

1. Motion to adjourn at 6:48 PM

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Manni, Chairman
<b>SECONDER:</b>	Janet Bruno, Board Member
<b>AYES:</b>	Gustison II, Manni, Gorzynski, Bruno, Adams