



TOWN OF MERRIMAC

Board of Assessors

6 School Street

Merrimac, MA 01860

978-346-9022

MEETING MINUTES: September 10, 2025

- I. **Meeting Called to Order:** Meeting was called to order at 4:02pm on Wednesday, September 10, 2025 at Merrimac Town Hall
- II. **Attendance:** Present – Susan Searle, Gena Sinibaldi, Daniel Domings & Heather Roche
- III. **Approval of minutes:** Minutes from August 11, 2025 were approved and signed
- IV. **Items:**
 - Board members approved & signed Motor Vehicle Excise abatement applications
 - Board members approved & signed two (2) assessment changes
 - Board members approved & signed LA3 Sales analysis changes
 - Gena will complete Heather's annual performance evaluation by next meeting on 10/6/25.
Heather will submit to Select Board for approval.
 - Heather posted the Assessor's Administrative Assistant position. She is in the process of reviewing resumes.
 - Open Discussion: Heather gave updates on office activity
 - Meeting went into Executive Session MGL CH30A, section 21. It did not reconvene into public session.
- V. **Adjournment:** The meeting was adjourned at 5:32pm.
Next meeting is scheduled for 4:00 pm on Monday, October 6, 2025 at Merrimac Town Hall.


Susan Searle - Chair
Gena Sinibaldi
Daniel Domings