

## **TOWN OF MERRIMAC BOARD OF HEALTH**

2 School Street  
Merrimac, MA 01860

Tel: 978-346-4066

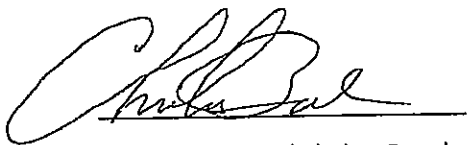
[boh@townofmerrimac.com](mailto:boh@townofmerrimac.com)

**LOCATION:** Meeting Room, Merrimac Police Department, 2 Jana Way, Merrimac  
**Board of Health Meeting Minutes Wednesday, October 8, 2025 at 6:30pm**

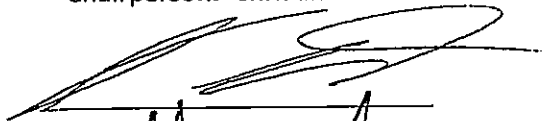
- I. **Call to Order:** 6:51 pm by Chairperson Christine Berube. Present members, Christine Berube, Jason Sargent (arrived at 6:47), Ashlyn Calcagni (arrived at 6:55), and Health Agent Deborah Ketchen.
- II. **Approve Agenda:** Motion to approve by Chairperson Berube, 2<sup>nd</sup> Member Sargent. Motion passed 2-0-0.
- III. **Approval of Prior Minutes:** Motion to approve 9/11/25 minutes by Chairperson Berube, 2<sup>nd</sup> Member Sargent. Motion passed 2-0-0.
- IV. **Correspondence:**  
N/A
- V. **Revisit Accessible Entrance (guest):** Chairperson Berube made a motion to move Revisit Accessible Entrance from Unfinished Business, to next item on the agenda. 2<sup>nd</sup> Member Sargent. Motion Passed 3-0-0. Merrimac's Chairman for Commission on Disabilities was present. Following a discussion between the Board members and the Chairman for Commission on Disabilities, no action was taken.
- VI. **Health Agent Report:**  
Health Agent delivered her report.
- VII. **Unfinished Business:**
  - a) Household Hazardous Waste Disposal Event – MVPHA's Associate Public Health Consultant will have the Regional Health Inspector research and report to the Board at January 7<sup>th</sup> BOH meeting.
  - b) Revisit Tobacco Regulations – Member Calcagni will draft a violation letter.
  - c) Keeping of Animals/Wetlands – Action taken, permit signed.
  - d) BOH Grant Update – Chairperson Berube gave update. MVPHA is interviewing for an admin assistant.
  - e) Local Convenience Store Displays – Continue Monitoring.
  - f) Review Permits – Permits reviewed.
- VIII. **New Business:**
  - a) Review Septic Plans – N/A
  - b) Additional information for Keeping of Animals packet – Send "Coexist with Black Bears" handout with KA permits. Have Guilfoil post a press release regarding keeping trash safe from wildlife/proper storage.
- IX. **Next Meeting Dates:**
  - a) Wednesday, January 7, 2026 7:00 pm at Merrimac Police Station Training Room.

**X. Adjournment:**

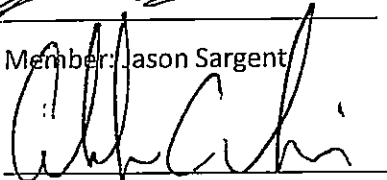
Motion to adjourn meeting at 7:41pm by Chairperson Berube. 2<sup>nd</sup> Member Sargent. Motion passed 3-0-0.



Chairperson: Christine Berube

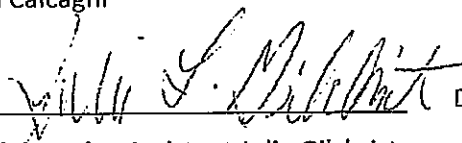


Member: Jason Sargent



Member: Ashlyn Calcagni

Minutes Submitted By:



Date Submitted to Clerk:

1/15/2026

Administrative Assistant Julie Gilchrist