



# TOWN OF MERRIMAC

## Board of Assessors

6 School Street

Merrimac, MA 01860

978-346-9022

### **MEETING MINUTES: November 3, 2025**

- I. **Meeting Called to Order:** Meeting was called to order at 4:09pm on Monday, November 3, 2025 at Merrimac Town Hall
- II. **Attendance:** Present – Susan Searle, Gena Sinibaldi, Daniel Domings, Heather Roche & Edward Davis
- III. **Approval of minutes:** Minutes from October 6, 2025 were approved and signed
- IV. **Items:**

Board members approved & signed Motor Vehicle Excise abatement applications

Chapter 61, 61A & 61B applications were approved and signed. Board members approved and signed Chapter tax liens which were notarized by Edward Davis. Heather will need to file the tax liens at the Registry of Deeds in Beverly.

Board members approved and signed assessment changes.

FY26 Tax Rate: Heather has begun working on the tax rate. The Classification Hearing with Select Board and Board of Assessors is tentatively scheduled for Wednesday, November 19<sup>th</sup> at 6pm pending New Growth approval from the DOR.

FY26 Vadair Data Bridge (Actual): In preparation for the Actual tax bills to be sent for 1/1/26, Heather will work on inputting all of the exemptions & liens into Assesspro, and then balance the reports. She will then work with Vadair support for the data migration.

FY26 Budget: Heather will need to enter the budget into Vadair by the end of December. BOA members will need to meet with the Finance Committee in January, 2026.

Open Discussion: Heather gave updates on office activity

Meeting went into Executive Session MGL CH30A, section 21. FY2026 Real Estate Exempt applications were reviewed and signed. It did not reconvene into public session.

**V. Adjournment:** The meeting was adjourned at 5:58pm.

Next meeting is scheduled for 4:00 pm on Monday, December 8, 2025 at Merrimac Town Hall.



Susan Searle - Chair



Gena Sinibaldi



Daniel Domingos