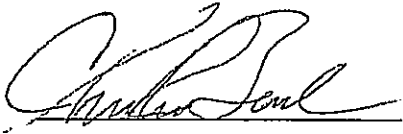


## **TOWN OF MERRIMAC BOARD OF HEALTH**

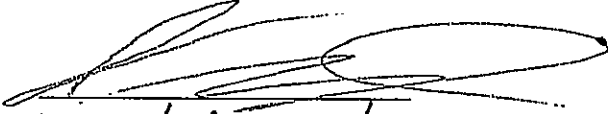
2 School Street  
Merrimac, MA 01860  
Tel: 978-346-4066  
[boh@townofmerrimac.com](mailto:boh@townofmerrimac.com)

**LOCATION:** Meeting Room, Merrimac Police Department, 2 Jana Way, Merrimac  
**Board of Health Meeting Minutes Monday, April 14, 2025 at 7:00pm**

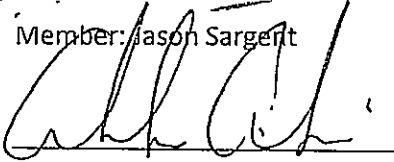
- I. **Call to Order:** 7:13 pm by Chairperson Christine Berube. Present members, Jason Sargent, Ashlyn Calcagni, and Health Agent, Deb Ketchen.
- II. **Approve Agenda:** Motion to approve by Chairperson Berube, 2<sup>nd</sup> by member Calcagni. Motion passed 3-0.
- III. **Approval of Prior Minutes:** Motion to move approval of March 3, 2025 minutes to next meeting by member Calcagni, 2<sup>nd</sup> Chairperson Berube. Motion passed 3-0.
- IV. **Correspondence:**
  - a) Reports from ACO reviewed by the Board.
- V. **Health Agent Report:**
  - a) Agent Ketchen delivered her report.
  - b) Board members discussed the Tobacco Regulations presented by Agent Ketchen. Chairperson Berube motioned to revisit if necessary. 2<sup>nd</sup> Member Sargent. The motion passed 2-0-1 (Abstaining, Member Calcagni)
- VI. **Old Business:**
  - a) BOH Grant Update – Chairperson Berube informed the Board about Merrimack Valley Public Health Alliance’s new hires: full-time 37-hour inspector, part-time 32-hour nurse. Also, MVPHA is working on strategic planning for the next five years.
  - b) Local Convenience Store Displays – Continue monitoring.
  - c) BOH Fee Schedule – Tabled indefinitely.
  - d) Approve Permits – Permits were approved.
- VII. **New Business:**
  - a) Keeping of Animals – Letter for noncompliance.
  - b) Annual Report was reviewed and amended. Chairperson Berube motioned to approve amended report and submit to Select Board. 2<sup>nd</sup> by member Calcagni. Motion passed 3-0.
- VIII. **Next Meeting Date:**
  - a) Monday, June 2, 2025 7:00 PM at Police Station Meeting Room



Chairperson: Christine Berube

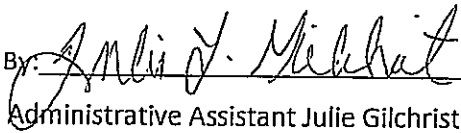


Member: Jason Sargent



Member: Ashlyn Calcagni

Minutes Submitted By:

  
Administrative Assistant Julie Gilchrist

Date Submitted to Clerk:

6/4/2025