



TOWN OF MERRIMAC BOARD OF HEALTH

2 School Street
Merrimac, MA 01860
Tel: 978-346-4066
boh@townofmerrimac.com

LOCATION: Meeting Room, Merrimac Police Department, 2 Jana Way, Merrimac
Board of Health Meeting Minutes Monday, March 3, 2025 at 7:00pm

- I. Call to Order:** 7:03 pm by Chairperson Christine Berube. Present members, Jason Sargent, Ashlyn Calcagni, and Health Agent, Deb Ketchen.
- II. Approve Agenda:** Motion to approve by Member Sargent, 2nd Member Calcagni. Motion passed 3-0.
- III. Approval of Prior Minutes:** Motion to approve minutes from November 20, 2024 by Member Calcagni, 2nd Chairperson Berube. Motion passed 3-0.
- IV. Correspondence:**
 - a) Animal Control – Report from ACO was reviewed by the Board.
- V. Old Business:**
 - a) Keeping of Animals and update from ACO Brad Dicenzo: ACO Dicenzo gave a summary of his first year in this position in Merrimac.
 - b) Motion to move from New Business, Merrimac Neighbors for Nature (Kendra Bowker and Lance Hidey) by Chairperson Berube, 2nd Member Sargent. Motion passed 3-0.
Bowker and Hidey had questions for the Board in regards to mosquito spraying, and asked if information to opt out of spraying could be posted to BOH website.
 - c) Region 3 HMCC User Agreement (signature) – Agent will touch base with other towns and update Board members at next meeting.
 - d) Dumpster Permitting – Member Calcagni shared his findings with the Board. No action needed by the Board.
 - e) BOH Grant Update – Chairperson Berube shared that a Health Inspector was hired by the grant, and started working today 3/3/25. The Selectboard signed the MVPHA Inter-Municipal Agreement for the Public Health Excellence for Shared Services at their meeting 2/25/2025. Chairperson Berube will present the original, signed agreement to the grant administrator.
 - f) BOH included \$18,000 to cover an event in next year's budget. BOH is on the Finance Committee's agenda for Monday, March 17th at 6:00pm.
 - g) Local Convenience Store Displays – Continue monitoring.
 - h) BOH Fee Schedule – Tabled until next month.
 - i) Sign Permits – Permits were signed.
- VI. New Business:**
 - a) Sustainable Tobacco Control Program, signature required – Tabled until next month.
 - b) Staff Reviews – Chairperson Berube completed Health Agent's review and will complete Administrative Assistant's next month.

VII. Health Agent Report:

Health Agent delivered her report.

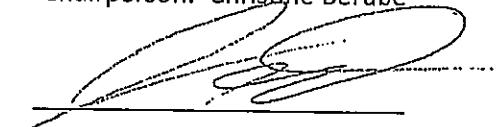
VIII. Next Meeting Date:

Monday, April 14, 2025 7:00 PM at Police Station Meeting Room

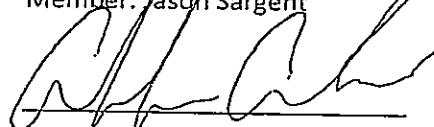
IX. Meeting Adjourned: 8:59pm. Member Sargent motioned, Chairperson Berube 2nd. Motion passed 3-0.



Chairperson: Christine Berube



Member: Jason Sargent



Member: Ashlyn Calcagni

Minutes Submitted By:



Date Submitted to Clerk:

6/4/2025

Administrative Assistant Julie Gilchrist