



Town Clerk Date/Time Stamp

Merrimac Commission on Disability Meeting Minutes

TOWN OF MERRIMAC

Meeting Date: June 4, 2025 Time: 6:30 p.m.

Meeting Location: Hybrid: Merrimac Police Station Meeting Room, 2 Jana Way, Merrimac, MA and Zoom

Members Present:

Christopher Gaudet, Chairman
Kathleen Sullivan, Secretary
Brienne Walsh, Member (remote)
Robert Hart, Vice Chairman

Not in Attendance:

Ann Marie Murphy, Member
Bridget Batcheller, Alternate
Robert Sinibaldi, Member/ADA Compliance Officer

Agenda Item No: I

Call to Order

Meeting called to order at 6:30 p.m.

Agenda Item No: II

Approve Agenda

Kathleen Sullivan made a motion to accept the agenda for the June 4, 2025 meeting. Robert Hart seconded the motion. Members unanimously accepted the motion. The agenda was accepted.

Agenda Item No: III

Approve Minutes from April 2, 2025 Meeting

Commission on Disabilities members considered the minutes from the April 2, 2025 meeting. Kathleen Sullivan made a motion to approve the minutes. Robert Hart seconded the motion. Members unanimously accepted the motion. The meeting minutes were approved.

Agenda Item No: IV

Old Business

1. 5 East Main Street regarding the newly built non-compliant ramp.

This project is still in progress.

2. Institute for Human Design signed proposal for ADA website review

Christopher Gaudet will check with the Institute for Human Design regarding final steps to close out this issue.

3. Greenbelt (David McKinnon) in regards to ADA trails

Vanessa from Greenbelt confirmed that Hoyt's Farm has been purchased and ADA trails are on the radar for the future. This item will be removed from the agenda until new information is obtained.

4. COD Facebook Page

Bridget was working on this. Brienne will explore options. This item will be removed from the agenda until new information is obtained.

5. \$50,000.00 earmark request to refinish the basketball court surface and create accessible access points at the Donaghue School

COD is still waiting to hear about approval.

6. FY26 MOD Grant for Curb Cuts

Christopher Gaudet submitted all the paperwork and information 6/3/2025.

Agenda Item No: V

Agenda Items

1. How to bring awareness that parking on marked aisles in parking lots is illegal

COD members considered photographs of motorcycles parked illegally on marked aisles beside handicapped parking spots in Merrimac. Brienne Walsh will reach out to Michelle Eilics from Community Relations at the RMV for literature to share with COD and community members.

2. Resident Kristen Bergman email

Previously COD members considered an email from Kristen Bergman asking for clarification about the sidewalk topic on the Town Meeting Warrant. Chris Gaudet did reply and explained that the COD has advocated for a separate line item of \$45,000 as part of the Highway Department budget for the next 4 years.

3. John Winckle property manager of Carriage Square 38 West Main Street regarding ADA questions

John Winckle reached out for support regarding the remodeling of several apartments. He wants to be sure he is following ADA compliance guidance Christopher Gaudet suggested he consult with an architect and the Building Inspector.

4. Select Board Letter of Support for MOD grant

COD received a letter of support for the MOD grant from the Select Board.

5. Number of members on COD for FY 2026

The Select Board requested a list of the COD members. The COD will remain at 7 members. There are open spots right now for a member and an alternate. Brienne Walsh will reach out to town Facebook pages to try to recruit members.

6. Future COD meeting location

COD will move the monthly meeting spot to the Merrimac Police Department. Robert Hart made a motion to change the location to the Merrimac Police Station and Brienne Walsh seconded it. Members unanimously accepted the motion.

Agenda Item No: VI

Open Discussion

N/A

Agenda Item No: VII

Adjourn

Next Meeting: August 6, 2025 at 6:30 p.m. Hybrid: Merrimac Police Station Meeting Room, 2 Jana Way, Merrimac, MA and Zoom

Robert Hart made a motion to adjourn the meeting. Brienne Walsh seconded the motion. Members unanimously accepted the motion to adjourn the meeting.

Meeting adjourned at 6:54 p.m.

List of Documents and Other Exhibits Used at Meeting:

COD April 2025 Meeting Minutes

COD meeting agenda June 2025

Pictures of motorcycles illegally parked beside handicapped parking spaces

Email from town resident Kristen Bergman

Minutes respectfully submitted by Kathleen Sullivan, Secretary

Minutes Approved by Committee on:

Chairman Signature:

Vice Chairman Signature:

Secretary Signature: