

Chris Gaudet - Commission on Disability

From: George, Evan (OHA) <evan.george@state.ma.us>
Sent: Monday, December 12, 2022 4:01 PM
To: Chris Gaudet - Commission on Disability
Subject: Award Notification FY23 Municipal ADA Improvement Grant

FROM: Mary Mahon McCauley, Executive Director

TO: Christopher Gaudet, Applicant

RE: Town of Merrimac FY2023 Municipal ADA Improvement Grant

The **Massachusetts Office on Disability's Grant Application Review Committee** has reviewed your **Project Grant application** for the **FY23 Municipal ADA Improvement Grant Program** and has **provisionally approved a maximum grant of \$45000.**

In order to receive the maximum grant amount listed above:

- The work must be completed after the contract execution date, but before June 30, 2023.
- The date that all forms are properly completed, signed, and returned to MOD by the municipality will be considered the contract execution date.
- MOD must receive and approve detailed, itemized invoices showing incurred expenses (between said dates); also, the invoices must represent approved expenditures as authorized in the attached *Grant Agreement document, Section 1: Project Scope*.
- A complete set of invoices should be sent to Evan George, Grant Compliance Coordinator, ASAP and **no later than July 7, 2023**. Please submit all invoices together, along with a cover letter and before, during, and after photos of the project.
- **Any invoices dated prior to the contract execution date or later than June 30, 2023, are not eligible for grant funding; further, grant funds will not be released unless/until MOD receives and approves invoices for funding. Invoices received after July 7, 2023 may be rejected.**
- If you anticipate this being an issue, please let us know so other applications can be considered.

Now, we ask the following:

- Your Town Administrator/Mayor will receive an AdobeSign document from Michael Dumont with the contract, agreement, and other required documents for you to sign. **If someone other than your Town Administrator/Mayor will be signing the document**, please email Evan George ASAP, but no later than 5 days after receipt of this email, with the signatory's name, title and email address.
- **You are not eligible to begin work until we receive the signed contract, agreement, and other required documents.** Please double check all forms to ensure that they are accurate.
- **Applications with incomplete forms, or a response of "Not Applicable" for any values will not be considered complete.** It is the full responsibility of your municipality to complete the forms completely and accurately.

If you have questions about the procurement process, please refer to your municipality's procurement personnel: they are best set up to handle questions of this nature (not MOD). However, if you have grant questions related to these contracts or if you have other miscellaneous grant related questions, such as applicable architectural regulations, design questions or general disability related questions, please contact the **Grant Compliance Coordinator, Evan George** at Evan.George@Mass.Gov.

Thank you and congratulations!

Mary Mahon McCauley

Executive Director

Massachusetts Office on Disability

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