

## **Notice to Contractors**

### **2025-2026 Snow Plowing Season**

The Town of Merrimac invites the submission of applications to furnish the Town with equipment for the Snow Plowing season. Applications and rates can be found at [www.townofmerrimac.com](http://www.townofmerrimac.com) click on Highway for the forms. **Applications will be considered in the order received.**

The Department of Public Works reserves the right to reject any applications deemed to be in the best interest of the town.

If you have any questions, please call the Highway Dept. 978-346-8939.

## **Specifications for Equipment**

### **Town of Merrimac Snow Plowing**

- Trucks must be available with driver at all times, 24 hours a day 7 days a week, including Holidays from November 1, 2025 to April 15, 2026.
- A copy of a valid driver's license with vehicle registration must be submitted with application.
- Trucks must have the following
  - One amber flashing light.
  - Replaceable cutting in good condition (shoes will not be used)
  - Ballast in bed of truck
  - Driver provide phone number as means of communication during plowing operations.



# Town of Merrimac

## Plowing Season

### 2025-2026

- Complete plowing contractor's application.
- Check box for plowing rate.
- Insurance company to email binder to [ajim@townofmerrimac.com](mailto:ajim@townofmerrimac.com).
- Bill each storm on separate invoice.
- List storm date, start & stop times, and total hours worked.
- Update any contact information, phone numbers, etc.
- Submit invoices as soon as possible.
- Invoices may be e-mailed to me at [lreynolds@townofmerrimac.com](mailto:lreynolds@townofmerrimac.com).

Thanks,

Leo Reynolds  
978-228-0883



## TOWN OF MERRIMAC - HIGHWAY DEPARTMENT

16 East Main Street, Merrimac, MA 01860

TEL (978) 346-8939

[lreynolds@townofmerrimac.com](mailto:lreynolds@townofmerrimac.com)

### PLOWING CONTRACTOR APPLICATION-FY26

The Town of Merrimac's plowing rate using contractors' trucks are as follows:

- ☐ ¾ ton 4X4 pickup – 8 ft. blade.....\$90/hr.
- ☐ 1 ton 4X4 – 9ft blade (10,000 GVW-25,000 GVW).....\$98/hr.
- ☐ 6-Wheel dump truck – 10ft blade (33,000 GVW).....\$118/hr.

\*\$500 Incentive Bonus at end of season for drivers able to work every storm complete with no call outs

Once application is approved you will be contacted by Leo Reynolds, Highway Superintendent.  
All applicants (new and existing) agree to submit the following information before invoices can be processed for payment:

- ☐ Completed **Plowing Contractor Application**.
- ☐ **Form W-9** – *Request For Taxpayer Identification Number and Certification*.
- ☐ **Insurance binder** (naming Town of Merrimac as additional insured) emailed by your insurance company to [ajim@townofmerrimac.com](mailto:ajim@townofmerrimac.com).

#### **Minimum mandatory** limits are:

- Automobile Liability - \$500,000/\$1,000,000 &
- Workers' Compensation coverage for all employees according to Massachusetts General Laws.

E.I.N #: \_\_\_\_\_

or

Date: \_\_\_\_\_

S.S. #: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_  
(AS FILED WITH I.R.S.)

Business Name: \_\_\_\_\_  
(AS FILED WITH I.R.S.- IF APPLICABLE)

Address: \_\_\_\_\_

State: \_\_\_\_\_ ZIP: \_\_\_\_\_ Cell #: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Signature \_\_\_\_\_

By completing this form, applicant agrees that s(he) is an independent contractor, not an employee of the Town of Merrimac and does not qualify for benefits.