



Town Clerk Date/Time Stamp

Merrimac Commission on Disability Meeting Minutes

TOWN OF MERRIMAC

Meeting Date: December 6, 2023

Time: 6:30 p.m.

Meeting Location: Hybrid: Merrimac Senior Center, 86 West Main Street, Merrimac, MA and Zoom

Members Present:

Christopher Gaudet, Chairman
Kathleen Sullivan, Secretary
Ann Marie Murphy, Member
Bob Sinibaldi, Member/ADA Compliance Officer (remote)
Margaret Sullivan, Member

Members not Present:

Robert Hart, Vice Chairman
Brienne Walsh, Member

Agenda Item No: I

Call to Order

Meeting called to order at 6:30 p.m.

Agenda Item No: II

Approve Agenda

Margaret Sullivan made a motion to accept the agenda for the December 6, 2023 meeting. Ann Marie Murphy seconded the motion. Members unanimously accepted the motion. The agenda was accepted.

Agenda Item No: III

Approve Minutes from October 4, 2023 and November 1, 2023 Meeting

Commission on Disabilities members considered the minutes. Margaret Sullivan made a motion to accept the minutes from the October 4, 2023 meeting. Ann Marie Murphy seconded the motion. Members unanimously accepted the motion. The minutes from the October 4, 2023 meeting are accepted.

Commission on Disabilities members considered the minutes. Margaret Sullivan made a motion to accept the minutes from the November 1, 2023 meeting with the change to the name of the grant writer Denise McClure. Ann Marie Murphy seconded the motion. Members unanimously accepted the motion. The minutes from the November 1, 2023 meeting are accepted.

Agenda Item No: IV

Old Business

1. Letter from COD to Post Office Regarding Push Button Power Door Openers

The Post Office is responsible for installing the door openers, Correspondence has been going back and forth and the Postmaster is waiting to hear from the Post Office (see email).

2. 5 East Main Street Regarding Ramp.

Jeff Smith is in the process of seeing if the ramp is compliant. Bob Sinibaldi said that the ramp does not require a permit so it does not need an inspection. Until all parties involved are on the same page, the project will be on hold.

Christopher Gaudet made a motion to have an ADA compliant ramp put in and to rescind the original compromise, Margaret Sullivan seconded the motion. Ann Marie Murphy, Christopher Gaudet, and Margaret Sullivan voted for the motion. Kathleen Sullivan voted against it and Bob Sinibaldi abstained. The motion passed.

3. Update Bylaw to require minimum 96 inch aisle for ADA parking

There are no funds right now for legal fees needed for this project. Christopher Gaudet made a motion to table the bylaw update. Margaret Sullivan seconded the motion. Members unanimously accepted the motion.

Agenda Item No: V

Agenda Items

1. Quote from DPW Director to remove snow from sidewalks.

The current snow and ice budget does not have funds needed to pay to remove snow from sidewalks. There is funding in the highway department line item for ADA compliant sidewalks. Christopher Gaudet made a motion

to use the line item for snow removal and maintenance if the Select Board agrees. Snow removal costs over \$17,000 will be covered from the snow and ice budget. Kathleen Sullivan seconded the motion. Members unanimously accepted the motion. Members unanimously accepted the motion.

2. 12 School Street business painted parking spaces with non ADA compliant parking space

The COD reached out to the land owner and they brought the space up to the required minimum 96 inch aisle for ADA parking.

3. Bewell for donation to COD

Bewell donated \$500.00 to the COD. Margaret Sullivan made a motion to accept the donation. Ann Marie Murphy seconded the motion. Members unanimously accepted the motion.

4. Port Signworks for Donation to COD

Christopher Gaudet reached out for a donation. He has not gotten a response yet.

5. Article in Eagle Tribune regarding ADA Compliant in Methuen MA

COD considered ADA issues in Methuen.

Agenda Item No: VI

Open Discussion

Christopher Gaudet shared that there is no new information on the website grant COD applied for. If we do get the grant, Christopher Gaudet will present it to the Select Board for approval.

If new tables come in for Sweetsir School, the invoice will need to be paid. Margaret Sullivan made a motion to authorize payment for the tables. Kathleen Sullivan seconded the motion. Members unanimously accepted the motion.

Agenda Item No: VII

Adjourn

Next Meeting: February 7, 2024 at 6:30 p.m. Hybrid: Merrimac Senior Center, 86 West Main Street, Merrimac, MA and Zoom

Kathleen Sullivan made a motion to adjourn the meeting. Margaret Sullivan seconded the motion. Members unanimously accepted the motion to adjourn the meeting.

Meeting adjourned at 7:22 p.m.

List of Documents and Other Exhibits Used at Meeting:

COD October 2023 Meeting Minutes

COD November 2023 Meeting Minutes

COD meeting agenda December, 2023

Quote for Snow Removal from Sidewalks from Schulte

Handicapped Parking Regulations from AAB

Eagle Tribune Article regarding Methuen disability complaints.

Minutes respectfully submitted by Kathleen Sullivan, Secretary

Minutes Approved by Committee on:

Chairman Signature:

Vice Chairman Signature:

Secretary Signature: