

MERRIMAC PLANNING BOARD

April 16, 2024

MINUTES

CALL TO ORDER: Chair Sandra Venner called the meeting to order at 7:01 PM

ATTENDANCE: Chair Sandra Venner, Vice Chair Karol Flannery, Member David Cressman, Member Thomas Abisalih

ABSENT: Member Dennis Brodie

The Board discussed that the minutes from the meeting on Feb. 06, 2024, one revision was need to correct Mrs. to Ms. Motion to approve minutes of Feb. 06 as amended, 1st Thomas Abisalih, 2nd David Cressman, 3-0, 1 abstained.

OLD BUSINESS:

1. Stormwater Management for 1 High Street – A discussion of 1 High Street was opened by Ms. Venner – board members expressed concern regarding the limited progress made on the project and the status of the remediation needed to address a previous stormwater violation. A motion was made to reach out to the lawyer representing 1 High Street to request updates on the remediation plan, 1st Thomas Abisalih, 2nd Karol Flannery, all in favor 4-0.

PROJECT UPDATES:

1. **118 East Main Street/Merrimac Crossing** – project is in the process of being finalized.
2. **Abbey Road** – no new updates.
3. **Regency Mixed Use** – no new updates.

NEW BUSINESS:

1. **2024 Planning Board Meeting Dates** – The board reviewed the meeting dates scheduled for the 3rd Tuesday of each month for calendar year 2024. A request was made by Member Thomas Abisalih that meeting dates are scheduled by fiscal year instead of calendar year. Meetings will remain on the third Tuesday of the month and the website will be updated to inform the public.
2. **2023 Planning Board Annual Report** – The board reviewed and discussed the Annual Report. No concerns from the board.
3. **Planning Board Upcoming Election** – On May 6th, 2024 a vote will be taken to elect a new Chair of the Planning Board. Ms. Venner will not be running again, however, is open to filling the open alternate position. Once a new chair is elected an alternate request letter can be accepted by the board.

ORRESPONDENCE:

1. **Zoning Board of Appeals** – Special Permit – 1 Town Forest Rd. installation of inground pool.
2. **Zoning Board of Appeals** – Special Permit – 7 Skunk Rd. accessory dwelling unit.

WARRANTS/FINANCIAL:

1. Horsley Witten – 118 E. Main St. - \$639.26

The board reviewed one warrant. A motion was made to approve the warrant, 1st Thomas Abisalih, 2nd David Cressman, all in favor 4-0.

COMMUNICATIONS, NOTICES & ANNOUNCEMENTS:

Surrounding Towns:

1. Haverhill – Public Hearing on Feb. 27, 2024; 38-42 Washington St. major plan approval for mixed use.
2. West Newbury – Hybrid Hearing on Mar. 19, 2024; proposed amendments to Zoning Bylaw.
3. Haverhill – Hybrid Hearing on Apr. 30, 2024; 145 Elliot St to construct a bedroom addition.
4. Haverhill – Hybrid Hearing on Apr. 23, 2024; 40 Locke St. requested amendment to decision regarding total parking space.

CONFIRM NEXT MEETING: The next meeting of the Planning Board will be on May 21, 2024.

ADJOURNMENT: There being no further business to come before the Board, and upon a motion by David Cressman, second by Thomas Abisalih, all in favor 4-0, it was voted to adjourn at 8:08 PM .

Respectfully Submitted,
Shayla Wells