

MERRIMAC PLANNING BOARD

February 6, 2024

MINUTES

CALL TO ORDER: Chair Sandra Venner called the meeting to order at 7:01 PM

ATTENDANCE: Chair Sandra Venner, Member Thomas Abisalih, Member David Cressman, Member Dennis Brodie

ABSENT: Vice Chair Karol Flannery

The Board discussed that the minutes from the meeting on Nov. 8, 2023 needed to be revised to include all 5 members. Motion to approve minutes of Nov. 8 as amended, 1st Thomas Abisalih, 2nd David Cressman, All in favor 4-0.

OLD BUSINESS:

1. Stormwater Management for 1 High Street – no new updates

PROJECT UPDATES:

1. **118 East Main Street/Merrimac Crossing** – no new updates.
2. **Abbey Road** – no new updates.
3. **Regency Mixed Use** – no new updates.

NEW BUSINESS:

1. **FY25 Planning Board Budget** – The board reviewed the submitted FY24-25 operating budget for the Planning Board. No additional comments or concerns were brought up by Planning Board members. The finance committee will meet March 4th to approve or reject the budget request.

CORRESPONDENCE:

1. **Zoning Board of Appeals** – Special Permit – 34 Woodland St. requesting reduced setback from 20ft to 10ft for proposed garage.
2. **Zoning Board of Appeals** – Special Permit – 10 Poplar Hill Cr. Construction of in-law suite.
3. **Zoning Board of Appeals** – Special Permit – 29 Bear Hill Road Construction of in-law suite.

WARRANTS/FINANCIAL:

1. Haley Ward – 51 E Main St
2. PRS Group – Planning Board file integration to Town of Merrimac network
3. Horsley Witten Group – 51 E Main St.
4. SME Sevee & Maher Engineers – 51 E Main St.

The board reviewed each warrant. A motion was made by Sandra Venner to approve the warrants, 1st David Cressman, 2nd Thomas Abisalih.

COMMUNICATIONS, NOTICES & ANNOUNCEMENTS:

Surrounding Towns:

1. Haverhill – Public Hearing on Nov. 28, 2023, special permit to allow demolition and rebuild at 462 Washington St.
2. Haverhill – Public Hearing on Dec. 12, 2023, to build a 2 family at 0 Stanley Dr within Watershed Overlay Protection District.
3. West Newbury – Certificate of Vote filed on Nov. 20, 2023, special permit for reduced frontage lot at 87 Crane Neck St.
4. West Newbury – Public Hearing on Jan 2, 2024, application for subdividing to existing buildings at 125 and 171 River Rd.

CONFIRM NEXT MEETING: The next meeting of the Planning Board will be on March 19, 2024.

ADJOURNMENT: There being no further business to come before the Board, and upon a motion by Mr. Thomas Abisalih, second by Mr. Cressman, it was voted to adjourn at 7:55 PM.

Respectfully Submitted,
Shayla Wells