



Town Clerk Date/Time Stamp
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## Merrimac Commission on Disability Meeting Minutes

# TOWN OF MERRIMAC

Meeting Date: November 1, 2023

Time: 6:30 p.m.

Meeting Location: Hybrid: Merrimac Senior Center, 86 West Main Street, Merrimac, MA and Zoom

### Members Present:

Christopher Gaudet, Chairman  
Robert Hart, Vice Chairman  
Kathleen Sullivan, Secretary  
Bob Sinibaldi, Member/ADA Compliance Officer  
Margaret Sullivan, Member

### Members not Present:

Brienne Walsh, Member  
Ann Marie Murphy, Member

### Also Present:

Irina Gorzynski, Select Board Member

### **Agenda Item No: I**

#### **Call to Order**

Meeting called to order at 6:31 p.m.

### **Agenda Item No: II**

#### **Approve Agenda**

Robert Hart made a motion to accept the agenda for the November 1, 2023 meeting. Margaret Sullivan seconded the motion. Members unanimously accepted the motion. The agenda was accepted.

### **Agenda Item No: III**

#### **Approve Minutes from October 4, 2023 Meeting**

Commission on Disabilities members need more time to consider the minutes that were shared at the meeting. They will be considered at the December meeting.

### **Agenda Item No: IV**

#### **Old Business**

##### **1. New curb cut exceeds 2% slope at Donaghue School**

Curb cuts have been repaired.

##### **2. New curb cut located corner of East Main and Crossing Way exceeds 2% cross slope**

Curb cuts have been repaired.

##### **3. Snow removal on town owned sidewalks**

Chris Gaudet sat with town counsel to get clarity on Merrimac's snow removal policy. COD considered the 26 page brief provided with a client advisory.

### **Agenda Item No: V**

#### **Agenda Items**

##### **1. Letter from COD to Post Office regarding Push Button Power Door Openers**

Chris Gaudet sent a letter to Merrimac Postmaster Joy Iworsley requesting the installation of push button power door openers for the Merrimac Post Office.

##### **2. Letter from COD to 5 East Main Street regarding ramp.**

A letter was sent to the owner outlining an accessibility option for ADA compliance. The owner could leave the ramp, relocate the push button power door opener to the bottom of the ramp, install hand rails, and make the threshold ADA compliant. Chris Gaudet will reach out to the owner for a response. Kathleen Sullivan made a motion to propose the alternate

compliance plan to the owner. Margaret Sullivan seconded the motion. Members unanimously accepted the motion.

**3. Margaret Sullivan search for sidewalk funding**

Margaret Sullivan shared links to possible grant applications for the town through Green Light Initiative and the Federal Department of Transportation. Denise McClure, the town grant writer, is looking into the feasibility of applying for grants.

**4. ADA Cafeteria table signed contract from Select Board**

Merrimac Select Board approved and signed the contract for a new cafeteria table for Sweetsir School. The table should be delivered in January.

**5. Discuss minimum 96 inch aisle for ADA parking when required**

Chris Gaudet proposed that the town implement a requirement for a 96 inch aisle between all Handicapped Parking spaces in Merrimac. COD will research the process of adding the new requirement to the town bylaws.

**Agenda Item No: VI**

**Open Discussion**

CODA update: Handicapped Parking during a snow emergency was discussed. Also, the school bus is no longer parking on the sidewalk near Donaghue School.

**Agenda Item No: VII**

**Adjourn**

Next Meeting: December 6, 2023 at 6:30 p.m. Hybrid: Merrimac Senior Center, 86 West Main Street, Merrimac, MA and Zoom

Kathleen Sullivan made a motion to adjourn the meeting.

Margaret Sullivan seconded the motion. Members unanimously accepted the motion to adjourn the meeting.

Meeting adjourned at 7:14 p.m.

List of Documents and Other Exhibits Used at Meeting:

COD October 2023 Meeting Minutes  
COD meeting agenda November, 2023  
Legal document/Client Advisory  
Letter to Merrimac Postmaster  
Letter to Merit McIntyre  
Hertz Furniture Contract

Minutes respectfully submitted by Kathleen Sullivan, Secretary

Minutes Approved by Committee on:

Chairman Signature:

Vice Chairman Signature:

Secretary Signature: