

## **MERRIMAC PLANNING BOARD**

June 13, 2023

### **MINUTES**

**CALL TO ORDER:** Chair Sandra Venner called the meeting to order at 7:03 PM

**ATTENDANCE:** Chair Sandra Venner, Member Thomas Abisalih, Member David Cressman, Member Dennis Brodie

**ABSENT:** Vice Chair Karol Flannery

Motion to approve minutes of April 18, 2023. 1<sup>st</sup> Thomas Abisalih, 2<sup>nd</sup> David Cressman, All in favor 4-0

#### **OLD BUSINESS:**

1. Stormwater Management for 1 High Street – no new updates

#### **PROJECT UPDATES:**

1. **118 East Main Street/Merrimac Crossing** – scheduled to complete after a final coating of asphalt
2. **Abbey Road** – no new updates
3. **Regency Mixed Use** – no new updates

#### **NEW BUSINESS:**

1. Reorganization of the Planning Board: The Board discussed Board positions and any changes to those current positions. A motion was made for Sandra Venner to remain as Chair, Karol Flannery to remain as Vice Chair, Sandra Venner to remain as Affordable Housing Representative, and Thomas Abisalih to remain as Merrimac Valley Planning Commission representative. 1<sup>st</sup> Thomas Abisalih, 2<sup>nd</sup> Dennis Brodie, All in favor 4-0
2. Chair Sandra Venner introduced new Planning Board Administrative Assistant Shayla Wells to quorum and public, office hours TTH 9:00AM to 11:00AM.

#### **CORRESPONDENCE:**

1. The Board discussed the option of requesting a liaison from the Select Board. A motion was made to request a liaison between the Board of Selectman and the Planning Board. 1<sup>st</sup> Thomas Abisalih, 2<sup>nd</sup> David Cressman, All in favor 4-0.
2. Zoning By-Law Review: Denise McClure discussed the Zoning By-Law review and updated the Board. The drafting of the update is nearly complete and following legal review it is expected that the update will be included on the Fall Town Meeting warrant.
3. Master Plan Update: Denise McClure informed the Board that the Town received grant funding to update its 20 year old Master Plan. Ms. McClure further stated that the Town will be hiring a consultant to update the plan.

#### **WARRANTS/FINANCIAL:**

1. Warrant – Invoice from North of Boston Media Group for a legal ad placed for a zoning by-law amendment, approved on a 4-0 motion by Chair Sandra Venner, second by Member David Cressman.

#### **COMMUNICATIONS, NOTICES & ANNOUNCEMENTS:**

Surrounding Towns:

1. Town of West Newbury – Amendments to Stormwater Management Regulations
2. City of Haverhill – Zoning Amendment for Old Ferry Road parcel
3. City of Haverhill – Request for multi-family at 85 Water Street

**CONFIRM NEXT MEETING:** The next meeting of the Planning Board will be on July 25, 2023 and again on August 15, 2023.

**ADJOURNMENT:** 7:56 PM. There being no further business to come before the Board, and upon a motion by Mr. Thomas Abisalih, second by Mr. Cressman, it was voted to adjourn at 7:56 PM.

Respectfully Submitted, Shayla Wells

