



# TOWN OF MERRIMAC

## Board of Assessors

6 School Street

Merrimac, MA 01860

978-346-9022

### **MEETING MINUTES: July 17, 2023**

**I. Meeting Called to Order:** Meeting was called to order at 10:03am on Monday, July 17, 2023 at Merrimac Town Hall, Meeting Room C

**II. Attendance:** Present - Ed Davis, Joyce Clohecyc and Heather Roche

**III. Approval of minutes:** Minutes from June 5, 2023 were approved and signed

**IV. Items:**

Board members approved & signed Motor Vehicle excise abatements

Old Business: Ed still needs to call Wayne at Patriot Properties regarding the codes on River Road. He will call this week. Phil has not corrected Winter Street deed yet. Joyce will finish 7 & 9 Vendome Street condo conversion in Assesspro this week.

BOA was made aware that Chris Manni, Selectmen will be the liaison for BOA.

MIMAP contract was reviewed and approved. Heather will submit to Select Board for signatures.

Joyce will begin importing into Assesspro 116 new pictures that Bob took. Once they are completed, Heather will provide Bob with another list.

BOA needs a mission statement. Heather will write one and send to BOA for approval.

Open discussion: Ed reviewed 4 tax payer follow ups. Carol requested information regarding Sargent's properties. Ed will look into it and send e-mail with his findings. Heather informed BOA that she will be taking vacation the week of 7/31. Ed will be POC while she is on vacation.

**V. Adjournment:** The meeting was adjourned at 12:50 am.

Next meeting will be at 10:00am on Tuesday, August 8, 2023 at Town Hall, Meeting Room C

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Edward Davis - Chairman

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Joyce Clohecy