



TOWN OF MERRIMAC

Board of Assessors

6 School Street

Merrimac, MA 01860

978-346-9022

MEETING MINUTES: October 17, 2023

- I. Meeting Called to Order:** Meeting was called to order at 10:02am on Tuesday, October 17, 2023 at Merrimac Town Hall
- II. Attendance:** Present - Ed Davis, Joyce Clohecy and Heather Roche
- III. Approval of minutes:** Minutes from September 12, 2023 were approved and signed
- IV. Items:**

Board members approved & signed Motor Vehicle Excise abatement applications

Board members approved & signed Warrant (Patriot Properties, PRS Group)

Board members approved & signed Chapter 61, 61A & 61B FY2025 applications

Tax Rate update:

Heather shared that Wayne Peterson from Patriot Properties is still working on sales analysis. He is planning to wrap up soon. Tax Rate work cannot begin until sales analysis is completed by Patriots and sales are approved by DOR. Cyclical must also be completed. Patriot Properties will begin work on Cyclical next week. Tom Dawley from DOR sent new LA13 New Growth spreadsheet that is mandatory for FY24.

Open discussion:

Heather provided the following updates:

Map changes/corrections are increasing and becoming a separate job. Map updates have not been completed since May 2022. They need to be done by Spring 2024 in order to be in compliance with the State.

Ed discussed Principal Assessor position. Heather will finalize job responsibilities.

V. Adjournment: The meeting was adjourned at 11:43 am.

Next meeting will be at 10:00am on Tuesday, November 14, 2023 at Merrimac Town Hall

Edward Davis - Chairman

Joyce Clohecy