



## Board of Assessors

### Meeting Minutes

January 10, 2023

**I. Meeting Called to Order:** Meeting was called to order at 10:00am on Tuesday, January 10, 2023 at Merrimac Town Hall, Sargent Hall

**II. Attendance:** Present - Ed Davis, William Pollman, Joyce Clohecyc and Heather Roche

**III. Approval of minutes:** Minutes from December 12, 2022 were approved and signed

**IV. Items:**

Board members approved & signed 4 Motor Vehicle excise abatements

Board members approved & signed a warrant for Patriot Properties

Board members approved & signed payroll for Ed Davis & Bill Pollman

FY2024 budget was discussed. No changes were made.

Assessor office restructure was discussed. It was decided unanimously that a full time Assessor would be needed in the office once Ed's term is up in 2024. The BOA will meet with BOS in Feb. A job description will need to be created. Ed will write the Special Article for Town meeting.

Meeting went into Executive Session to discuss and sign Real Estate exemptions. It did not reconvene into public session.

**V. Adjournment:** The meeting was adjourned at 10:56am.

Next meeting will be at 10:00am on Tuesday, Feb. 14, 2023 at Town Hall, Meeting Room C

---

Edward Davis - Chairman

---

William Pollman

---

Joyce Clohecyc