

TOWN OF MERRIMAC

PROJECT APPLICATION for TOWN PROPERTY*

*Use [Town Property Use Permit](#) form for special events or one-time activities.

Property to be used/impacted: _____

Name of applicant (Please Print): _____

Organization Name & Contact (if any): _____

Address: _____

Email Address: _____ Telephone Number: _____

Brief description of Project Proposed (Attach full proposal with maps and diagrams, if appropriate):

Anticipated start and end dates of project: _____

Estimated cost: _____ Source of funding: _____

Do you expect the Town will incur any costs (in-kind or financial)? _____

Do you anticipate ongoing maintenance for the site/area? If so, who will provide maintenance, and/or funding of such? _____

Has any Town agency/committee been contacted about this project? If yes, which one?

APPLICATION AGREEMENT

I, the undersigned, as applicant or on behalf of applicant, have read and understand the Merrimac [Use of Town Property Policy](#). Further, I agree to indemnify and hold harmless the Town and its officers, officials, employees and volunteers from and against all claims, damages, losses and expenses including attorney fees arising out of the negligent act or omission of myself, any agent, anyone directly or indirectly, by them or anyone for whose acts by them may be liable, except where cause by the active negligence or willful misconduct of the Town.

I understand that I (or my designees) am/are responsible for obtaining any and all permits or licenses that may be required by law, rule or regulation for the above listed project.

Signature _____ Date _____

If you have questions, please email openspace@townofmerrimac.com

Administrative Use Only:

Department Approval:

_____ Approved _____ Disapproved _____
Open Space Committee

_____ Approved _____ Disapproved _____
Dept. of Public Works Director

_____ Approved _____ Disapproved _____
Conservation Commission

Merrimac Board of Selectmen: Approved ___ Denied ___ Date _____

Additional Requirements for Project:

Conditions of Approval are attached: _____

Permits Required: Yes ___ No ___ Types of permits: _____

Insurance Required: Yes ___ No ___

If application is approved, the first step for the applicant is to contact the Town Department or Committee listed below
