

**Town of**  
**MERRIMAC, MASS.**

**Report of the**  
**CAPITAL PLANNING COMMITTEE**

**FY2017**

**Summary of the recommendations  
to be presented at the Special and Annual Town Meetings**

**Monday April 27, 2015**

**7:30 P.M. and 7:45 P.M. respectively**

**At the Dr. Frederick N. Sweetsir School**

## MERRIMAC CAPITAL PLANNING COMMITTEE

The members of the Capital Planning Committee met with various department heads on February 18, 2016 and March 3<sup>rd</sup> to discuss their requests for Fiscal Year 2017:

The following is a list of these requests including the funding sources:

### POLICE:

**\$45,000** - To replace aging Cruiser. **Approved 4 -0-1**

Note: The cruiser request will now be on an every other year schedule starting in FY2019.  
Funding Source is Free Cash.

### FIRE

**\$1,000,000** - For new Pumper/Tanker/Rescue Truck. **Rejected 0-5.**

Note: Discussion was the cost of having an additional 3,000 gallons of water available which lasts a few minutes when Merrimac has very few fire events and has mutual aid available from several surrounding communities.

### DPW/HIGHWAY:

**\$35,000** - For used Street Sweeper. **Approved 5-0**

Note: To replace 1976 Elgin Sweeper.  
Funding Source is Free Cash.

### DPW/ CEMETERY:

**\$20,000** - Septic Holding Tank. **Approved 5-0**

Note: To replace old & leaking tank.  
Funding Source is Free Cash.

### DPW/ WATER DEPT.:

**\$175,000** – For Water Main replacement. **Approved 5-0**

**\$30,000** – For Water Meter replacement. **Approved 5-0**

Note: Continuing program to upgrade water infrastructure.  
Funding Source is Water Retained Earnings.

**DPW/ PARKS & RECREATION:**

**\$12,000** - For new Tractor/Mower. **Approved 5-0**

Note: To replace 1996 John Deere Tractor/Mower.  
Funding Source is Free Cash.

**SWEETSIR SCHOOL:**

**\$25,000** – For exterior painting. **Approved 5-0**

Note: Annual expense to paint one side of the building to keep up with maintenance. Funding Source is Free Cash.

**DONAGHUE SCHOOL:**

**\$53,227** - To replace flooring. **Approved 5-0**

Note: Continue with removing old and damaged floor tiles.

Funding source is transfer balance of \$33,227 from the flooring account at the Sweetsir School and \$20,000 from Free Cash.

**Cable Television – repairs to Town Hall Meeting Room:**

**\$ 100,000** - To make soundproofing improvements to the Meeting Room at Town Hall.  
**Approved 3-0**

Note: Funding source is PEG Access Receipts Reserved Account.

**TOTALS:**

**\$157,000** - Approved Free Cash

**\$205,000** - Approved Water Retained Earnings

**\$100,000** - Approved PAEG Access Receipts Reserved Account

Respectfully submitted,

Rick Pinciario, Chair

Sandra Venner

Janet Bruno

James Archibald, Finance Committee Representative

Earl Baumgardner, Selectmen Representative

Carol McLeod, Finance Director

**FY2017 - Capital Planning Recommendations**

<b>Summary</b>	
<b>Free Cash</b>	
Total Available	\$ 439,506
Capital Requests	\$ (157,000)
<b>Balance for Other Requests</b>	<b>\$ 282,506</b>
<b>Water Retained Earnings</b>	
Total Available	\$ 261,168
Capital Requests	\$ (205,000)
<b>Balance for Other Requests</b>	<b>\$ 56,168</b>
<b>Wastewater Retained Earnings</b>	
Total Available	\$ 553,855
Less I&I Reserved	\$ (322,000)
Capital Requests	\$ -
<b>Balance for Other Requests</b>	<b>\$ 231,855</b>
<b>Cable Television Receipts Reserved</b>	<b>\$ 100,000</b>
Stabilization Balance	\$ 743,631.00
Ambulance Stabilization	\$ 26,273.00
Capital Stabilization	\$ 164,843.00
<b>Total Stabilization as of 2/29/2016</b>	<b>\$ 934,747.00</b>

FY2017 - Capital Planning Requests					
Description	Amount			Funding Source	Recommendation
	FY17	FY18	FY19		
<b>Police</b>					
Police Cruiser	\$ 45,000		\$ 45,000	Free Cash	Approved 4-0-1
<b>Sub-total Police</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ 45,000</b>		
<b>Fire</b>					
Pumper/Tanker	\$ 1,000,000			Borrowing/Lease	Rejected 0-5
<b>Sub-total Fire</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Highway</b>					
Street Sweeper (Used)	\$ 35,000			Free Cash	Approved 5-0
<b>Sub-total Highway</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Parks &amp; Recreation</b>					
Tractor/Mower	\$ 12,000			Free Cash	Approved 5-0
<b>Sub-total Highway</b>	<b>\$ 12,000</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Water</b>					
Water Main Replacement	\$ 175,000	\$ 175,000	\$ 175,000	Retained Earnings	Approved 5-0
Water Meter Replacement	\$ 30,000	\$ 30,000	\$ 30,000	Retained Earnings	Approved 5-0
<b>Sub-total Water</b>	<b>\$ 205,000</b>	<b>\$ 205,000</b>	<b>\$ 205,000</b>		
<b>Cemetery</b>					
Septic Holding Tank	\$ 20,000			Retained Earnings	Approved 5-0
<b>Sub-total Wastewater</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Town Hall</b>					
Replacement Windows		\$ 500,000		Borrowing/Grants	
Roof Replacement		\$ 500,000		Borrowing/Grants	
Repainting Bricks		\$ 350,000		Borrowing/Grants	
<b>Sub-total Town Hall</b>	<b>\$ -</b>	<b>\$ 1,350,000</b>	<b>\$ -</b>		
<b>Sweetsir</b>					
Exterior Painting	\$ 25,000	\$ 25,000	\$ 25,000	Free Cash	Approved 5-0
Remove Asbestos Tiles	\$ -	\$ 125,000		Free Cash/Borrowing	
Replace Kitchen Equipment		\$ 15,000		Free Cash/Borrowing	
Replace Sewer Pump		\$ 20,000		Free Cash/Borrowing	
Replace Fire Alarm Panel		\$ 50,000		Free Cash/Borrowing	
Replace Roof Top Exhaust			\$ 15,000	Free Cash/Borrowing	
Misc. Painting			\$ 150,000	Free Cash/Borrowing	
Replace PA System			\$ 100,000	Free Cash/Borrowing	
Facility Wide Infrared Scan			\$ 10,000	Free Cash/Borrowing	
Renovate Restrooms			\$ 200,000	Free Cash/Borrowing	
Repair/Seal Coat			\$ 75,000	Free Cash/Borrowing	
<b>Sub-total Sweetsir</b>	<b>\$ 25,000</b>	<b>\$ 235,000</b>	<b>\$ 575,000</b>		
<b>Donaghue</b>					
Replace Flooring	\$ 53,277			Free Cash and Transfer	Approved 5-0
Classroom Univent		\$ 15,000		Free Cash/Borrowing	
Replace Stairwell Treads		\$ 80,000		Free Cash/Borrowing	
Facility Wide Infrared Scan		\$ 10,000		Free Cash/Borrowing	
Classroom Electrical Upgrade		\$ 30,000		Free Cash/Borrowing	
Replace Roof Top Exhaust			\$ 20,000	Free Cash/Borrowing	
Misc. Painting			\$ 150,000	Free Cash/Borrowing	
Replace PA System			\$ 100,000	Free Cash/Borrowing	
Renovate Restrooms			\$ 100,000	Free Cash/Borrowing	
Repair/Seal Coat			\$ 75,000	Free Cash/Borrowing	
<b>Sub-total Donaghue</b>	<b>\$ 53,277</b>	<b>\$ 135,000</b>	<b>\$ 445,000</b>		
<b>Cable Television</b>					
Sound Proofing at Town Hall	\$ 100,000	\$ -	\$ -	PEG Access Account	Approved 3 - 0
<b>Sub-total Cable TV</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Total Requests</b>	<b>\$ 1,495,277</b>	<b>\$ 1,925,000</b>	<b>\$ 1,270,000</b>		