

**Report of the**  
**FINANCE COMMITTEE**  
**of the Town of**  
**MERRIMAC, MASSACHUSETTS**

**A Summary of the recommendations**  
**To be presented at the**  
**Special and Annual Town Meetings**  
**To be held on:**

**Monday April 30, 2018**  
**7:30 P.M. and 7:45 P.M. respectively**  
**At the Dr. Frederick N. Sweetsir School**

**Town of Merrimac  
Finance Committee Report FY 2019**

To the Voters and Taxpayers of Merrimac:

The Merrimac Finance Committee presents the FY2019 budget for your review and approval.

The town's Finance Committee is made up of concerned citizens and taxpayers like yourselves. We devote a substantial number of hours to reviewing the town's finances and operations in order to recommend a fiscally responsible budget that meets the town's needs and priorities.

This year, the Committee held seven public hearings with our town departments and regional school systems in an effort to review and understand each budget and expenditure request. During the process, the Committee also reviewed anticipated revenue including state aid, local receipts, and other available funds. Despite the best efforts of all town departments, we are not able to recommend a balanced budget within the tax levy limits of 2 ½% growth.

The town of Merrimac's primary revenue and growth comes from residential property taxes. Over the past three years, the average tax for a single family property matches the state average for the same period closely. According to the department of revenue, the incomes of residents grew at a rate equal to the average residential tax increases thereby maintaining the town's ability to attract new growth.

The Public Education expense for Merrimac is reflected in the annual assessments we receive from the Pentucket Regional School System, The Whittier Vocational Technical High School and the Essex Agricultural and Technical High School. Our assessment this year is \$9,204,854 which represents an increase of \$325,715 or 3.67%. Public Education will now comprise 60.5% of our total operating budget.

The Finance Committee is very appreciative to the various department heads, Board of Selectmen, and all who participated in our hearings for their cooperation in formulating the final budget recommendation.

The town is fortunate this year to have \$358,257 of certified Free Cash. Free Cash is a revenue source that results from the calculation of the remaining, unrestricted funds from its operations of the previous fiscal year. Free Cash is typically allocated to one-time expenditures, since the amount from year to year is not a predictable source of revenue to support routine operating expenses.

This year, the Finance Committee is recommending Free Cash expenditures for capital requests from the police, highway department, town improvements, and additional funding for state-

mandated funding of OPEB (Other Post-Employment Benefits), as well as smaller one-time expenses.

Currently the Town's stabilization funds are at approximately 7.86% of the FY2019 Omnibus budget, which is up from the previous year, but still at the low end of the recommended range of 5 -15% of the municipal operating budget. At least 10% in stabilization is recommended to achieve the highest bond rating, which results in lower interest rates when the Town needs to borrow money for capital projects.

In closing, the Finance Committee is seeking another member. If you are interested in becoming more involved with the Town's finances, please consider joining the Finance Committee. Please contact the Town Moderator for further details.

Respectfully submitted by the Town of Merrimac Finance Committee.

James Archibald, Chairperson  
Paula Hamel  
Ann Crowell  
Christine Berube  
Mike Marden  
Marcia Zosack

**Town of Merrimac**  
**April 30, 2018 - Special Town Meeting**  
**Articles for Consideration**

Town Vote	Art. #	Recommendations			Description
		Selectmen	Finance Committee	Capital Planning	
-	1	-	-	-	To appropriate <b>\$358,257</b> from Free Cash for the following specific purposes:
		Yes 3 - 0	Yes 5-0	N/A	a. \$ <b>26,500</b> To fund the training of new employees and sick and vacation earned to retiring personnel.
		Yes 3 - 0	Yes 5-0	Yes 5-0	b. \$ <b>45,000</b> To purchase a new police cruiser.
		Yes 2 - 1	No 0-5	Yes 4-1	c. \$ <b>100,000</b> To purchase a new ambulance. Remaining funds from Ambulance Stabilization and Capital Stabilization.
		Yes 3 - 0	Yes 5-0	Yes 5-0	d. \$ <b>107,000</b> To fund the engineering for the Bear Hill Road Culvert.
		Yes 3 - 0	Yes 5-0	N/A	e. \$ <b>500</b> To fund the Fire Watch Revolving Account to be voted on in the Annual Town Meeting.
		Yes 3 - 0	Yes 5-0	N/A	f. \$ <b>25,000</b> To fund the Snow and Ice deficit.
		Yes 3 - 0	Yes 5-0	N/A	g. \$ <b>54,257</b> To fund the Town's OPEB Trust established for Retiree Health Benefits.
2		-	-	-	To appropriate <b>\$155,000</b> from Water Retained Earnings for the following specific purposes:
		-	-	-	a. \$ <b>140,000</b> To fund the Capital Items for the DPW-Water Department
		Yes 3 - 0	Yes 5-0	Yes 5-0	\$ <b>125,000</b> - To fund necessary upgrades to sections of the Town Water Mains.
		Yes 3 - 0	Yes 5-0	Yes 5-0	\$ <b>15,000</b> - To fund the purchase of new water meters, to upgrade older meters so that they are lead free and radio read, reducing time needed to read meters
		Yes 3 - 0	Yes 5-0		b. \$ <b>15,000</b> To appropriate funds to the Water Department OPEB Liability Trust.
3		-	-	-	To appropriate <b>\$48,000</b> from Water Privilege Fees for the following specific Capital purposes:
		Yes 3 - 0	Yes 5-0	Yes 5-0	\$ <b>33,000</b> - To fund the relocation of overhead power lines to the main Water Plant.
		Yes 3 - 0	Yes 5-0	Yes 5-0	\$ <b>15,000</b> - To fund the purchase of new water meters, to upgrade older meters so that they are lead free and radio read, reducing time needed to read meters
4		-	-	-	To appropriate <b>\$246,000</b> from Wastewater Retained Earnings for the following specific Capital purposes:
		Yes 3 - 0	Yes 5-0	Yes 5-0	\$ <b>200,000</b> - To replace the existing 36 year old generator at the main plant.
		Yes 3 - 0	Yes 5-0	Yes 5-0	\$ <b>30,000</b> - To fund the purchase of new water meters, to upgrade older meters so that they are lead free and radio read, reducing time needed to read meters
		Yes 3 - 0	Yes 5-0	Yes 5-0	\$ <b>30,000</b> - To fund the replacement of two hydromantic submersible pumps at the River Road Lift Station that have reached their useful life.
5		Yes 3 - 0	Yes 5-0	Yes 4-0	To transfer from the Inspectional Services Revolving Fund a sum of money in the amount of \$ 65,000 to the General Fund.
6		Yes 2 - 1	No 0-5	Yes 4-0	To appropriate the remaining balance of <b>\$100,000</b> for the purchase of a new ambulance requested in Article 1 (c). \$50,000 from Capital Stabilization and \$50,000 from Ambulance Stabilization.

**Special Town Meeting, April 30, 2018**

**Article 1:** To see if the Town will vote to appropriate from Free Cash, a sum of money in the amount of **\$358,257** for the following specific purposes outlined below; or take any other action relative thereto.

**a. Training, Sick and Vacation Payouts** **\$ 26,500**

**Rationale:** This article will pay for 4 weeks of training for the COA Director's replacement; sick leave buyback and vacation pay due to the retiring personnel. Requested by the Finance Director.

**Selectmen Recommendation: Yes 3 - 0**

**FinCom Recommendation: Yes 5 - 0**

**b. Police Cruiser** **\$ 45,000**

**Rationale:** To purchase a new police cruiser to replace the 2010 Ford Crown Victoria that is in poor condition. Requested by the Police Chief.

**Selectmen Recommendation: Yes 3 - 0**

**FinCom Recommendation: Yes 5 - 0**

**Capital Planning Recommendation: Yes 5 - 0**

**c. Ambulance** **\$100,000**

**Rationale:** To purchase a new ambulance and equipment to replace the 13 year old ambulance. The total amount needed is \$200,000, the additional \$100,000 will be requested from the Ambulance and Capital Stabilization Funds. Requested by the Fire Chief.

**Selectmen Recommendation: Yes 2 - 1**

**FinCom Recommendation: No 0 - 5**

**Capital Planning Recommendation: Yes 4 - 0**

**d. Bear Hill Road Culvert Engineering** **\$107,000**

**Rationale:** To hire a firm to prepare engineering designs for the repairs needed on the Bear Hill Road Culvert. The DPW Director has applied for grants for this repair for the past three years; however the granting authorities look more favorable on projects that are "shovel ready". He is hopeful that once the engineering is complete, the Town may be awarded a grant for the actual repairs. Requested by the DPW Director.

**Selectmen Recommendation: Yes 3 - 0**

**FinCom Recommendation: Yes 5 - 0**

**Capital Planning Recommendation: Yes 5 - 0**

**e. Fire Watch Revolving Account Funding** **\$ 500**

**Rationale:** This will appropriate funds to the Fire Watch Revolving account that will be voted on in the Annual Town Meeting. Requested by the Fire Chief.

**Selectmen Recommendation: Yes 3 - 0**

**FinCom Recommendation: Yes 5 - 0**

**f. Snow and Ice Deficit** **\$ 25,000**

**Rationale:** This will appropriate funds to reduce the Snow and Ice deficit. Requested by the Finance Director.

**Selectmen Recommendation:** Yes 3 - 0  
**FinCom Recommendation:** Yes 5 - 0

**g. OPEB Trust Funding – the remaining balance** **\$54,257**

**Rationale:** The OPEB Trust has been established to fund the cost of Retirees Health Benefits. The Town is required to report the OPEB Liability on the Town's books annually. This article will appropriate the balance in Free Cash to the OPEB Trust. Requested by the Finance Director.

**Selectmen Recommendation:** Yes 3 - 0  
**FinCom Recommendation:** Yes 5 - 0  
**Capital Planning Recommendation:** Yes 5 - 0

**Article 2:** To see if the Town will vote to appropriate from Water Retained Earnings a sum of money in the amount of **\$ 155,000** for the following specific purposes outlined below; or take any other action relative thereto.

**a. Capital Items** **\$140,000**

**i. Water Main Replacement** **\$125,000**

**Rationale:** To make necessary upgrades to sections of the Town's water mains. Requested by the DPW Director.

**Selectmen Recommendation:** Yes 3 - 0  
**FinCom Recommendation:** Yes 5 - 0  
**Capital Planning Recommendation:** Yes 5 - 0

**ii. Water Meter Replacement** **\$ 15,000**

**Rationale:** To upgrade older meters so that they are lead free and radio read, reducing time needed to read meters. Requested by the DPW Director.

**Selectmen Recommendation:** Yes 3 - 0  
**FinCom Recommendation:** Yes 5 - 0  
**Capital Planning Recommendation:** Yes 5 - 0

**b. OPEB Trust Funding** **\$ 15,000**

**Rationale:** The funds will reduce the Water unfunded liability. This amount represents estimated contribution required based on a 30 year amortization schedule. Requested by the DPW Director.

**Selectmen Recommendation:** Yes 3 - 0  
**FinCom Recommendation:** Yes 5 - 0

**Article 3:** To see if the Town will vote to appropriate from Water Privilege Fees a sum of money in the amount of **\$ 48,000** for the following specific purposes outlined below; or take any other action relative thereto.

**a. Capital Items** **\$48,000**

**i. Underground Electrical** **\$33,000**

**Rationale:** To relocate overhead power lines to the main water plant underground to improve service and safety to the rate payers. Requested by the DPW Director.

**Selectmen Recommendation:** **Yes 3 - 0**

**FinCom Recommendation:** **Yes 5 - 0**

**Capital Planning Recommendation:** **Yes 5 - 0**

**ii. Water Meter Replacement** **\$ 15,000**

**Rationale:** To upgrade older meters so that they are lead free and radio read, reducing time needed to read meters. Requested by the DPW Director.

**Selectmen Recommendation:** **Yes 3 - 0**

**FinCom Recommendation:** **Yes 5 - 0**

**Capital Planning Recommendation:** **Yes 5 - 0**

**Article 4:** To see if the Town will vote to appropriate from Wastewater Retained Earnings a sum of money in the amount of **\$ 246,000** for the following specific purposes outlined below; or take any other action relative thereto.

**a. Capital Items** **\$246,000**

**i. Plant Generator** **\$200,000**

**Rationale:** To replace the existing 36 year old generator at the main plant. Requested by the DPW Director.

**Selectmen Recommendation:** **Yes 3 - 0**

**FinCom Recommendation:** **Yes 5 - 0**

**Capital Planning Recommendation:** **Yes 5 - 0**

**ii. Water Meter Replacement** **\$ 30,000**

**Rationale:** To upgrade older meters so that they are lead free and radio read, reducing time needed to read meters. Requested by the DPW Director.

**Selectmen Recommendation:** **Yes 3 - 0**

**FinCom Recommendation:** **Yes 5 - 0**

**Capital Planning Recommendation:** **Yes 5 - 0**

**iii. Hydromantic Pump Replacement** **\$ 16,000**

**Rationale:** To replace two hydromantic submersible pumps at the River Road Lift Station that have reached their useful life. Requested by the DPW Director.

**Selectmen Recommendation:** **Yes 3 - 0**

**FinCom Recommendation:** **Yes 5 - 0**

**Capital Planning Recommendation:** **Yes 5 - 0**

**Article 5:** To see if the Town will vote transfer from the Inspectional Services Revolving Fund a sum of money in the amount of **\$ 65,000** to the General Fund; or take any other action relative thereto.

**Rationale:** Following a review of the balance within the Inspectional Services Revolving Fund, it was determined that there is excess funds that should be returned to the General Fund. Requested by Robert Sinibaldi, DPW Director.

<b>Selectmen Recommendation:</b>	<b>Yes 3 - 0</b>
<b>FinCom Recommendation:</b>	<b>Yes 5 - 0</b>

**Article 6:** To see if the Town will vote to appropriate a sum of money in the amount of **\$ 100,000** for the purchase of a new ambulance, and to fund said appropriation transfer from:

- |                                 |                 |
|---------------------------------|-----------------|
| a. Capital Stabilization Fund   | <b>\$50,000</b> |
| b. Ambulance Stabilization Fund | <b>\$50,000</b> |

; or take any other action relative thereto.

**Rationale:** This will fund the remaining \$100,000 for the ambulance requested in Article 1 (c). Per the request of the Fire Chief.

**2/3 vote required**

<b>Selectmen Recommendation:</b>	<b>Yes 2 - 1</b>
<b>FinCom Recommendation:</b>	<b>No 0 - 5</b>
<b>Capital Planning Recommendation:</b>	<b>Yes 4 - 1</b>



**Town of Merrimac**  
**April 30, 2018 - Annual Town Meeting**  
**Articles for Consideration**

Town Vote	Art. #	Recommendations			Description
		Selectmen	Finance Committee	Capital Planning	
	1	Yes 3 - 0	Yes 5 - 0	N/A	To accept the Town's Omnibus Budget, per the attached breakdown.
	2	Yes 3 - 0	Yes 5 - 0	N/A	To accept the revenue and expenditures for the operation of the Wastewater Department.
	3	Yes 3 - 0	Yes 5 - 0	N/A	To accept the revenue and expenditures for the operation of the Water Department.
	4	Yes 3 - 0	Yes 5 - 0	N/A	To accept the revenue and expenditures for the operation of the Cable Television Department.
	5	Yes 3 - 0	Yes 4 - 0 - 1	N/A	To accept a sum of money from the Electric Light Department to be used by the Assessors to reduce the Tax Levy.
	6	Yes 3 - 0	Yes 5 - 0	N/A	To raise & appropriate <b>\$10,740</b> for the Assessors to hire a consultant to perform an independent revaluation of the Town.
	7	Yes 3 - 0	Yes 5 - 0	N/A	To appropriate <b>\$4,400</b> from "Sale of Cemetery Lots" for the "care, improvement and embellishment" of said cemeteries.
	8	Yes 3 - 0	Yes 5 - 0	N/A	To raise and appropriate <b>\$150,500</b> to be used to make necessary repairs to Town roadways.
	9	Yes 3 - 0	Yes 5 - 0	N/A	To accept the State Grant of Chapter 90 Highway Funds.
	10	Yes 3 - 0	Yes 5 - 0	N/A	To raise & appropriate, or transfer <b>\$275,000</b> for Solid Waste, Recycling and Disposal.
	11	Yes 3 - 0	Yes 5 - 0	N/A	To authorize the Selectmen to enter into a 10 year contract for Solid Waste, Recycling and Disposal.
	12	Yes 3 - 0	Yes 5 - 0	N/A	To amend and authorize, pursuant to MGL Chapter 44, Section 53 E 1/2, the Town's Revolving Funds.
	13	Yes 3 - 0	Yes 5 - 0	N/A	To raise and appropriate <b>\$60,000</b> for additional landfill activities at the Battis Rd. Landfill.
	14	Yes 3 - 0	Yes 5 - 0	Yes 5 - 0	To raise and appropriate <b>\$470,000</b> to replace the roof on the Merrimac Public Library. <b>(Requires 2/3 Vote )</b>
	15	Yes 3 - 0	Yes 5 - 0	Yes 5 - 0	To raise and appropriate <b>\$402,000</b> to replace the roof on the Merrimac Town Hall. <b>(Requires 2/3 Vote )</b>
	16	Yes 3 - 0	Yes 5 - 0	Yes 5 - 0	To raise and appropriate <b>\$405,000</b> to replace the windows, doors and storefronts on the Merrimac Town Hall. <b>(Requires 2/3 Vote )</b>
	17	Yes 3 - 0	Yes 5 - 0	Yes 5 - 0	To raise and appropriate <b>\$338,000</b> to repaint the brickwork on the Merrimac Town Hall. <b>(Requires 2/3 Vote )</b>
	18	Yes 3 - 0	Yes 5 - 0	Yes 5 - 0	To raise and appropriate <b>\$188,280</b> to purchase a 6 Wheel Dump Truck with Plow. <b>(Requires 2/3 Vote )</b>
	19	Yes 2 - 0 - 1	N/A	N/A	To authorize the Selectmen to sell a portion of Town owned land on Bear Hill Rd. <b>(Requires 2/3 Vote)</b>
	20	Yes 3 - 0	N/A	N/A	To authorize the Selectmen to sell a portion of Town owned land on Hillcrest Ave. <b>(Requires 2/3 Vote)</b>
	21	Yes 3 - 0	N/A	N/A	To authorize the Selectmen to transfer a portion of Town owned land on Federal Way to the Merrimac Light Department. <b>(Requires 2/3 Vote)</b>
	22	Yes 3 - 0	N/A	N/A	To amend the Zoning By-law by the addition of definitions for "Research and Development Facilities" and "Manufacturing Facilities".
	23	Yes 3 - 0	N/A	N/A	To amend the Zoning By-law by the addition of the addition of sub-section 11.3.1.1
	24	Yes 3 - 0	N/A	N/A	To amend the Zoning By-law by the addition of the addition of sub-section 11.3.2.6
	25	Yes 3 - 0	N/A	N/A	To establish a "Tax Title Abutter Lot Sales Program. <b>(Requires 2/3 Vote )</b>
	26	Yes 3 - 0	N/A	N/A	To accept the "Stretch Energy Code" as set forth in the State Building Code, 780 CMR, and amend the General By-Laws by the addition of a new "Stretch Energy Code" By-Law.
	27	Yes 3 - 0	N/A	N/A	To amend the Merrimac General By-Laws, Article XII, Section 12.9, Hunting on private property.
	28	Yes 3 - 0	N/A	N/A	To amend the Merrimac Personnel By-Laws, Travel Expenses and Meal Reimbursement Policy.
	29	Yes 3 - 0	*	Yes 4 - 0	To authorize the Selectmen to assist Essex County Greenbelt in the purchase of conservation land on Battis Rd. <b>(Requires 2/3 Vote )</b>

\* - The Finance Committee voted prior to submission of this article.

# TOWN OF MERRIMAC BUDGET SUMMARY

REVENUE ESTIMATES				EXPENDITURE ESTIMATES			
	Adopted	Departmental Requested Budget	4/30/18 Fin Com Budget		Adopted	Departmental Requested Budget	4/30/18 Fin Com Budget
	FY2018	FY2019	FY2019		FY2018	FY2019	FY2019
<b>PROPERTY TAXES</b>				<b>ARTICLE 1 OMNIBUS</b>			
Tax Base	\$ 11,767,675	\$ 12,366,730	\$ 12,366,730				
2 1/2 % Increase	\$ 294,192	\$ 309,168	\$ 309,168	Maturing Debt	\$ 385,178	\$ 388,173	\$ 388,173
Est New Growth	\$ 220,308	\$ 100,000	\$ 100,000	Interest Debt	\$ 85,184	\$ 122,659	\$ 122,659
General Override	\$ -	\$ -	\$ -	Gen Govt Unclassified	\$ 989,003	\$ 1,065,932	\$ 1,065,932
Unused Levy Capacity	\$ (84,555)	\$ -	\$ (39,111)	General Government	\$ 828,458	\$ 889,627	\$ 869,867
<b>PROPERTY TAXES</b>	<b>\$ 12,197,620</b>	<b>\$ 12,775,898</b>	<b>\$ 12,736,787</b>	Public Safety	\$ 1,867,217	\$ 2,114,112	\$ 1,927,676
				Health & Sanitation	\$ 89,894	\$ 106,241	\$ 106,241
<b>STATE PROVIDED FUNDS</b>				Highway	\$ 552,449	\$ 577,601	\$ 577,601
Cherry Sheet/State Aid	\$ 957,135	\$ 1,006,905	\$ 1,006,905	Public Assistance	\$ 355,293	\$ 381,174	\$ 381,174
MSBA	\$ -	\$ -	\$ -	Education	\$ 8,879,179	\$ 9,204,854	\$ 9,204,854
<b>SUBTOTAL: STATE FUNDS</b>	<b>\$ 957,135</b>	<b>\$ 1,006,905</b>	<b>\$ 1,006,905</b>	Library	\$ 287,289	\$ 293,057	\$ 293,057
				Cemetery	\$ 54,218	\$ 56,090	\$ 56,090
<b>DEBT EXCLUSIONS</b>				<b>SUBTOTAL</b>	<b>\$ 14,373,361</b>	<b>\$ 15,199,519</b>	<b>\$ 14,993,323</b>
New Library Construction	\$ 134,400	\$ 132,100	\$ 132,100				
Town Hall Renovations	\$ 159,425	\$ 156,625	\$ 156,625				
<b>SUBTOTAL</b>	<b>\$ 293,825</b>	<b>\$ 288,725</b>	<b>\$ 288,725</b>	<b>CHARGES/ABATEMENTS/OTHER AMOUNTS TO BE RAISED</b>			
<b>PROJECTED LOCAL RECEIPTS</b>				State & County	\$ 97,694	\$ 106,174	\$ 106,174
Motor Vehicle Excise	\$ 900,000	\$ 900,000	\$ 900,000	Tax Abatements	\$ 103,211	\$ 100,000	\$ 100,000
Other Excise	\$ -	\$ -	\$ -	Library Offset	\$ 9,359	\$ 9,880	\$ 9,880
Penalties & Interest	\$ 20,500	\$ 20,500	\$ 20,500	Overlay Deficit	\$ -	\$ -	\$ -
In Lieu of Tax	\$ 1,200	\$ 1,200	\$ 1,200	Snow & Ice Deficit	\$ -	\$ -	\$ -
Trash	\$ 120,000	\$ 127,000	\$ 127,000	Other Deficits	\$ -	\$ -	\$ -
Ambulance	\$ 200,000	\$ 220,000	\$ 220,000	<b>SUBTOTAL</b>	<b>\$ 210,264</b>	<b>\$ 216,054</b>	<b>\$ 216,054</b>
Fees	\$ 50,000	\$ 50,000	\$ 50,000				
Rentals	\$ 100,000	\$ 100,000	\$ 100,000	<b>CURRENT YEAR SPECIAL ARTICLES</b>			
Cemetery	\$ 15,000	\$ 15,000	\$ 15,000				
Licenses & Permits	\$ 55,000	\$ 55,000	\$ 55,000	Special Articles	\$ 3,976,582	\$ 3,642,599	\$ 3,642,599
Fines & Forfeitures	\$ 50,000	\$ 50,000	\$ 50,000	Transfer Articles	\$ 64,028	\$ 175,000	\$ 175,000
Investment Income	\$ 23,000	\$ 23,000	\$ 23,000				
Misc Non Recurring	\$ 86,000	\$ 86,000	\$ 86,000	<b>SUBTOTAL</b>	<b>\$ 4,040,610</b>	<b>\$ 3,817,599</b>	<b>\$ 3,817,599</b>
Misc Recurring	\$ 15,500	\$ 15,500	\$ 15,500				
<b>SUBTOTAL</b>	<b>\$ 1,636,200</b>	<b>\$ 1,663,200</b>	<b>\$ 1,663,200</b>				
<b>OTHER REVENUE</b>				<b>BONDED ARTICLES</b>			
Free Cash Approp	\$ 798,737	\$ 358,257	\$ 358,257	Prior Year Bond Issue	\$ 916,364		
Water Privilege	\$ 100,000	\$ 48,000	\$ 48,000	Bond Authorization		\$ 1,803,280	\$ 1,803,280
Water Retained Earnings	\$ 185,000	\$ 155,000	\$ 155,000	<b>SUBTOTAL</b>	<b>\$ 916,364</b>	<b>\$ 1,803,280</b>	<b>\$ 1,803,280</b>
Other Revenue	\$ 80,113	\$ 189,400	\$ 189,400				
Wastewater Retained Earnings	\$ 30,000	\$ 246,000	\$ 246,000				
Bonded Capital	\$ 916,364	\$ 1,803,280	\$ 1,803,280				
Water Enterprise	\$ 1,012,097	\$ 1,028,623	\$ 1,028,623				
Wastewater Enterprise	\$ 1,181,929	\$ 1,165,724	\$ 1,165,724				
Cable Revenue	\$ 151,579	\$ 140,355	\$ 140,355				
<b>SUBTOTAL</b>	<b>\$ 4,455,819</b>	<b>\$ 5,134,639</b>	<b>\$ 5,134,639</b>	<b>TOTAL ESTIMATED</b>			
				EXPENSE	\$ 19,540,599	\$ 21,036,452	\$ 20,830,256
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$ 19,540,599</b>	<b>\$ 20,869,367</b>	<b>\$ 20,830,256</b>	<b>SURPLUS/(DEFICIT)</b>	<b>\$ (0)</b>	<b>\$ (167,085)</b>	<b>\$ 0</b>

Article 1 FY2019 Omnibus Budget

Line #	Description	Dept #	FY2016 Actuals	FY2017 Actuals	FY2018 Approved Budget	FY2019 Main. Budget	FY2019 Changes	FY2019 Dept. Request	FY2019 Finance Com Changes	FY2019 Finance Com Budget	4/30/18 FY2019 Requested Budget	Change FY2018 to FY2019	% Change
<b>General Government</b>													
1	Selectmen Salaries	1220	\$ 34,072	\$ 41,887	\$ 50,455	\$ 50,455	\$ 2,726	\$ 53,181		\$ 53,181	\$ 53,181	\$ 2,726	5.4%
2	Selectmen Expense	1220	\$ 7,120	\$ 6,089	\$ 7,390	\$ 7,390	\$ 1,160	\$ 8,550		\$ 8,550	\$ 8,550	\$ 1,160	15.7%
3	Annual Town Audit	1220	\$ 13,600	\$ 14,000	\$ 14,000	\$ 14,000	\$ 880	\$ 14,880		\$ 14,880	\$ 14,880	\$ 880	6.3%
4	Capital Planning Expense	1300	\$ 31	\$ 70	\$ 100	\$ 100	\$ -	\$ 100		\$ 100	\$ 100	\$ -	0.0%
5	Finance Committee Salaries	1310	\$ -	\$ -	\$ 800	\$ 800	\$ -	\$ 800		\$ 800	\$ 800	\$ -	0.0%
6	Finance Committee Expense	1310	\$ 406	\$ 496	\$ 500	\$ 500	\$ -	\$ 500		\$ 500	\$ 500	\$ -	0.0%
7	Reserve Fund	1320	\$ 18,626	\$ 22,104	\$ 40,000	\$ 40,000		\$ 40,000		\$ 40,000	\$ 40,000	\$ -	0.0%
8	Finance Department Salaries	410-1461	\$ 283,133	\$ 291,153	\$ 305,098	\$ 305,098	\$ 19,578	\$ 324,676		\$ 324,676	\$ 324,676	\$ 19,578	6.4%
9	Finance Department Expense	410-1461	\$ 54,367	\$ 56,500	\$ 63,631	\$ 55,728	\$ 4,940	\$ 68,598		\$ 68,598	\$ 68,598	\$ 4,967	7.8%
10	Bonding of Officers Expense	1490	\$ 1,084	\$ 894	\$ 1,100	\$ 1,100	\$ -	\$ 1,100		\$ 1,100	\$ 1,100	\$ -	0.0%
11	Legal/Consulting Expense	1510	\$ 28,110	\$ 33,659	\$ 49,000	\$ 49,000	\$ 1,000	\$ 50,000		\$ 50,000	\$ 50,000	\$ 1,000	2.0%
12	Town Hall IT Salaries	1550	\$ 1,273	\$ 1,300	\$ 1,333	\$ 1,333	\$ 27	\$ 1,360		\$ 1,360	\$ 1,360	\$ 27	2.0%
13	Town Hall IT Expense	1550	\$ 12,918	\$ 14,488	\$ 16,419	\$ 16,419	\$ -	\$ 16,419		\$ 16,419	\$ 16,419	\$ -	0.0%
14	Census Takers Expense	1600	\$ 1,419	\$ 1,661	\$ 2,122	\$ 2,122	\$ 200	\$ 2,322		\$ 2,322	\$ 2,322	\$ 200	9.4%
15	Town Clerk Salary	1610	\$ 44,819	\$ 43,942	\$ 52,545	\$ 52,545	\$ 23,614	\$ 76,159	\$ (17,760)	\$ 58,399	\$ 58,399	\$ 5,854	11.1%
16	Town Clerk Expenses	1610	\$ 782	\$ 1,353	\$ 1,775	\$ 1,775	\$ 2,285	\$ 4,060		\$ 4,060	\$ 4,060	\$ 2,285	128.7%
17	Election Salaries	1620	\$ 805	\$ 6,764	\$ 2,605	\$ 2,605	\$ 5,403	\$ 8,008		\$ 8,008	\$ 8,008	\$ 5,403	207.4%
18	Election Expense	1620	\$ 3,628	\$ 5,877	\$ 6,823	\$ 6,823	\$ 450	\$ 7,273		\$ 7,273	\$ 7,273	\$ 450	6.6%
19	Board of Registrars Salaries	1630	\$ 250	\$ 250	\$ 250	\$ 250	\$ -	\$ 250		\$ 250	\$ 250	\$ -	0.0%
20	Board of Registrars Expense	1630	\$ 645	\$ 2,127	\$ 2,045	\$ 2,045	\$ -	\$ 2,045		\$ 2,045	\$ 2,045	\$ -	0.0%
21	Vital Statistics Expense	1640	\$ 150	\$ 150	\$ 150	\$ 150	\$ 395	\$ 545		\$ 545	\$ 545	\$ 395	263.3%
22	Conservation Salaries	1710	\$ 7,573	\$ 13,764	\$ 14,584	\$ 14,584	\$ 2,334	\$ 16,918	\$ (2,000)	\$ 14,918	\$ 14,918	\$ 334	2.3%
23	Conservation Expense	1710	\$ 775	\$ 800	\$ 800	\$ 800	\$ -	\$ 800		\$ 800	\$ 800	\$ -	0.0%
24	Open Space Comm. Expense	1720	\$ -	\$ 263	\$ 630	\$ 630	\$ -	\$ 630		\$ 630	\$ 630	\$ -	0.0%
25	Planning Board Salaries	1750	\$ 3,787	\$ 5,420	\$ 6,977	\$ 6,984	\$ 140	\$ 7,124		\$ 7,124	\$ 7,124	\$ 147	2.1%
26	Planning Board Expense	1750	\$ 1,173	\$ 1,256	\$ 2,150	\$ 2,150	\$ -	\$ 2,150		\$ 2,150	\$ 2,150	\$ -	0.0%
27	Appeals Board Admin Salary	1760	\$ 3,164	\$ 4,066	\$ 4,656	\$ 4,656	\$ 94	\$ 4,750		\$ 4,750	\$ 4,750	\$ 94	2.0%
28	Appeals Board Expense	1760	\$ 425	\$ 277	\$ 425	\$ 425	\$ -	\$ 425		\$ 425	\$ 425	\$ -	0.0%
29	MVPC Expense	1770	\$ 2,201	\$ 2,256	\$ 2,256	\$ 2,256	\$ 114	\$ 2,370		\$ 2,370	\$ 2,370	\$ 114	5.1%
30	Rent Control Expense	1850	\$ -	\$ -	\$ 200	\$ 200	\$ -	\$ 200		\$ 200	\$ 200	\$ -	0.0%
31	Heat for Town Buildings	1920	\$ 29,315	\$ 23,874	\$ 33,350	\$ 33,350	\$ (4,400)	\$ 28,950		\$ 28,950	\$ 28,950	\$ (4,400)	-13.2%
32	Telephone Expense	1920	\$ 14,651	\$ 14,126	\$ 15,000	\$ 15,000	\$ -	\$ 15,000		\$ 15,000	\$ 15,000	\$ -	0.0%
33	Electricity for Town Buildings	1920	\$ 73,256	\$ 75,598	\$ 81,000	\$ 81,000	\$ -	\$ 81,000		\$ 81,000	\$ 81,000	\$ -	0.0%

34	Water for Town Buildings	1920	\$	5,364	\$	5,073	\$	6,000	\$	6,000	\$	(500)	\$	5,500	\$	5,500	\$	5,500	\$	(500)	-8.3%
35	Town Hall Copier Expense	1920	\$	2,365	\$	2,264	\$	2,600	\$	2,600	\$	(300)	\$	2,300	\$	2,300	\$	2,300	\$	(300)	-11.5%
36	Town Hall Maint. Expense	1920	\$	22,340	\$	19,460	\$	23,835	\$	23,835	\$	1,250	\$	25,085	\$	25,085	\$	25,085	\$	1,250	5.2%
37	Municipal Buildings Expense	1920	\$	12,164	\$	18,871	\$	14,500	\$	14,500	\$	-	\$	14,500	\$	14,500	\$	14,500	\$	-	0.0%
38	Town Gardens	1940	\$	600	\$	600	\$	600	\$	600	\$	-	\$	600	\$	600	\$	600	\$	-	0.0%
39	Town Report	1950	\$	407	\$	400	\$	500	\$	500	\$	-	\$	500	\$	500	\$	500	\$	-	0.0%
	<b>Total General Government</b>		\$	<b>686,797</b>	\$	<b>733,132</b>	\$	<b>828,204</b>	\$	<b>820,307</b>	\$	<b>61,390</b>	\$	<b>889,627</b>	\$	<b>869,867</b>	\$	<b>869,867</b>	\$	<b>41,663</b>	<b>5.0%</b>

<b>Public Safety</b>																					
40	Police Department Salaries	2100	\$	932,925	\$	941,697	\$	1,050,915	\$	1,050,915	\$	29,988	\$	1,084,789	\$	1,084,789	\$	1,084,789	\$	33,874	3.2%
41	Police Department Expense	2100	\$	91,695	\$	95,123	\$	99,252	\$	99,252	\$	9,529	\$	108,781	\$	105,781	\$	105,781	\$	6,529	6.6%
	<b>Sub-Total Police Department</b>		\$	<b>1,024,620</b>	\$	<b>1,036,820</b>	\$	<b>1,150,167</b>	\$	<b>1,150,167</b>	\$	<b>39,517</b>	\$	<b>1,193,570</b>	\$	<b>1,190,570</b>	\$	<b>1,190,570</b>	\$	<b>40,403</b>	<b>3.5%</b>
42	Fire Department Salaries	2200	\$	299,502	\$	305,134	\$	325,087	\$	325,087	\$	21,688	\$	346,775	\$	330,739	\$	330,739	\$	5,652	1.7%
46	Fire Department Expense	2200	\$	107,109	\$	87,009	\$	79,411	\$	79,411	\$	13,600	\$	93,011	\$	85,911	\$	85,911	\$	6,500	8.2%
44	EWT Wages	2201	\$	111,746	\$	116,153	\$	120,069	\$	120,069	\$	162,701	\$	282,770	\$	122,470	\$	122,470	\$	2,401	2.0%
45	Ambulance Expense	2201	\$	43,614	\$	47,181	\$	46,930	\$	46,930	\$	-	\$	46,930	\$	46,930	\$	46,930	\$	-	0.0%
	<b>Sub-Total Fire Department</b>		\$	<b>561,971</b>	\$	<b>555,477</b>	\$	<b>571,497</b>	\$	<b>571,497</b>	\$	<b>197,990</b>	\$	<b>769,487</b>	\$	<b>586,051</b>	\$	<b>586,051</b>	\$	<b>14,554</b>	<b>2.5%</b>
46	Inspectional Services Salaries	2410	\$	63,969	\$	65,136	\$	76,815	\$	76,815	\$	4,853	\$	81,668	\$	81,668	\$	81,668	\$	4,853	6.3%
47	Inspectional Services Expense	2410	\$	6,094	\$	5,491	\$	9,470	\$	9,470	\$	-	\$	9,470	\$	9,470	\$	9,470	\$	-	0.0%
48	Sealer of Weights Salary	2440	\$	1,666	\$	1,740	\$	1,788	\$	1,788	\$	36	\$	1,824	\$	1,824	\$	1,824	\$	36	2.0%
49	Sealer of Weights Expense	2440	\$	136	\$	119	\$	250	\$	250	\$	-	\$	250	\$	250	\$	250	\$	-	0.0%
50	Emergency Management Salary	2910	\$	14,579	\$	15,677	\$	16,118	\$	16,119	\$	322	\$	16,441	\$	16,441	\$	16,441	\$	323	2.0%
51	Emergency Management Expense	2910	\$	6,466	\$	8,713	\$	11,641	\$	11,641	\$	500	\$	12,141	\$	12,141	\$	12,141	\$	500	4.3%
52	Animal Control Salary	2920	\$	15,714	\$	17,369	\$	18,390	\$	18,390	\$	266	\$	18,656	\$	18,656	\$	18,656	\$	266	1.4%
53	Animal Control Expense	2920	\$	2,837	\$	2,437	\$	2,500	\$	2,500	\$	-	\$	2,500	\$	2,500	\$	2,500	\$	-	0.0%
54	Parking Clerk Salary	2930	\$	1,200	\$	1,260	\$	1,296	\$	1,296	\$	24	\$	1,320	\$	1,320	\$	1,320	\$	24	1.9%
55	Parking Clerk Expense	2930	\$	222	\$	85	\$	460	\$	460	\$	-	\$	460	\$	460	\$	460	\$	-	0.0%
56	Police/Fire Building Expense	2100	\$	6,916	\$	5,280	\$	6,325	\$	6,325	\$	-	\$	6,325	\$	6,325	\$	6,325	\$	-	0.0%
	<b>Subtotal Other Public Safety</b>		\$	<b>47,934</b>	\$	<b>123,306</b>	\$	<b>145,051</b>	\$	<b>145,053</b>	\$	<b>6,002</b>	\$	<b>151,055</b>	\$	<b>151,055</b>	\$	<b>151,055</b>	\$	<b>6,004</b>	<b>4.1%</b>
	<b>Total Public Safety</b>		\$	<b>1,634,525</b>	\$	<b>1,715,603</b>	\$	<b>1,866,717</b>	\$	<b>1,866,718</b>	\$	<b>243,508</b>	\$	<b>2,114,112</b>	\$	<b>1,927,676</b>	\$	<b>1,927,676</b>	\$	<b>60,959</b>	<b>3.3%</b>

Public Education																				
57	Whittier Minimum Assessment	3010	\$	815,424	\$	916,605	\$	904,825	\$	904,825	\$	86,905	\$	991,730	\$	991,730	\$	86,905	\$	9.6%
58	Whittier Capital	3010	\$	18,134	\$	16,478	\$	19,262	\$	19,262	\$	6,049	\$	25,311	\$	25,311	\$	6,049	\$	31.4%
	Subtotal Whittier Assessment		\$	833,558	\$	933,083	\$	924,087	\$	924,087	\$	92,954	\$	1,017,041	\$	1,017,041	\$	92,954	\$	10.1%
59	Pentucket Base Assessment	3020	\$	7,047,248	\$	7,390,538	\$	7,637,936	\$	7,637,936	\$	203,366	\$	7,841,302	\$	7,841,302	\$	203,366	\$	2.7%
60	Pentucket Net Capital	3020	\$	150,718	\$	211,339	\$	213,824	\$	213,824	\$	6,415	\$	220,239	\$	220,239	\$	6,415	\$	3.0%
	Subtotal Pentucket Regional		\$	7,197,966	\$	7,601,877	\$	7,851,760	\$	7,851,760	\$	209,781	\$	8,061,541	\$	8,061,541	\$	209,781	\$	2.7%
61	Essex-North Shore Tuition	3030	\$	78,894	\$	96,442	\$	122,594	\$	122,594	\$	3,678	\$	126,272	\$	126,272	\$	3,678	\$	3.0%
	Total Public Education		\$	8,110,418	\$	8,631,402	\$	8,898,441	\$	8,898,441	\$	306,413	\$	9,204,854	\$	9,204,854	\$	306,413	\$	3.4%

Highway Department																				
62	Highway Wages	4200	\$	322,123	\$	320,065	\$	366,858	\$	366,858	\$	7,052	\$	374,511	\$	374,511	\$	7,653	\$	2.1%
63	Highway Expense	4200	\$	46,926	\$	44,319	\$	63,290	\$	63,290	\$	7,500	\$	70,790	\$	70,790	\$	7,500	\$	11.9%
64	Snow & Ice	4200	\$	101,327	\$	151,000	\$	110,000	\$	110,000	\$	10,000	\$	120,000	\$	120,000	\$	10,000	\$	9.1%
65	Parks & Recreation Expense	6300	\$	8,270	\$	9,497	\$	12,300	\$	12,300	\$	-	\$	12,300	\$	12,300	\$	-	\$	0.0%
	Total Highway		\$	478,646	\$	524,881	\$	552,448	\$	552,448	\$	24,552	\$	577,601	\$	577,601	\$	25,153	\$	4.6%

66	Landfill	4330	\$	30,000	\$	30,000	\$	30,000	\$	30,000	\$	-	\$	30,000	\$	30,000	\$	-	\$	0.0%
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Cemetery																					
67	Cemetery Salaries	4910	\$	44,535	\$	42,782	\$	49,419	\$	49,419	\$	872	\$	50,490	\$	50,490	\$	50,490	\$	1,071	2.2%
68	Cemetery Expense	4910	\$	2,817	\$	3,996	\$	4,800	\$	4,800	\$	800	\$	5,600	\$	5,600	\$	5,600	\$	800	16.7%
	Total Cemetery		\$	47,352	\$	46,778	\$	54,219	\$	54,219	\$	1,672	\$	56,090	\$	56,090	\$	56,090	\$	1,871	3.4%

Health & Sanitation																		
69	Board of Health Salaries	5100	\$	42,500	\$	43,442	\$	38,198	\$	3,016	\$	41,214	\$	41,214	\$	3,016	\$	7.9%
70	Board of Health Expense	5100	\$	1,585	\$	1,965	\$	2,175	\$	300	\$	2,475	\$	2,475	\$	300	\$	13.8%
71	Animal Inspector Salary	5100	\$	587	\$	599	\$	611	\$	12	\$	623	\$	623	\$	12	\$	2.0%
72	Town Nurse Salary	5100	\$	28,187	\$	28,745	\$	29,478	\$	475	\$	29,954	\$	29,954	\$	475	\$	1.6%
73	Town Nurse Expense	5100	\$	1,375	\$	1,444	\$	1,975	\$	-	\$	1,975	\$	1,975	\$	-	\$	0.0%
	Total Health & Sanitation		\$	74,234	\$	76,195	\$	72,437	\$	3,803	\$	76,241	\$	76,241	\$	3,803	\$	5.3%

Public Assistance																				
74	COA Salaries	5410	\$	192,819	\$	217,761	\$	218,548	\$	218,549	\$	5,595	\$	224,143	\$	224,143	\$	5,596	\$	2.6%
75	COA Expense	5410	\$	28,246	\$	24,839	\$	29,979	\$	29,979	\$	(1,540)	\$	28,439	\$	28,439	\$	(1,540)	\$	-5.1%
	Subtotal Council on Aging		\$	221,065	\$	242,600	\$	248,528	\$	248,528	\$	4,055	\$	252,582	\$	252,582	\$	4,055	\$	1.6%
76	Veterans' Expense	5430	\$	87,594	\$	98,698	\$	95,022	\$	95,022	\$	33,570	\$	128,592	\$	128,592	\$	33,570	\$	35.3%
	Subtotal Veterans' Services		\$	87,594	\$	98,698	\$	95,022	\$	95,022	\$	33,570	\$	128,592	\$	128,592	\$	33,570	\$	35.3%
	Total Public Assistance		\$	308,659	\$	341,298	\$	343,550	\$	343,550	\$	37,625	\$	381,174	\$	381,174	\$	37,625	\$	11.0%

Library																			
77	Library Salaries	6100	\$	184,462	\$	186,833	\$	193,106	\$	193,106	\$	3,344	\$	196,451	\$	196,451	\$	3,344	1.7%
78	Library Expense	6100	\$	90,481	\$	92,585	\$	94,182	\$	94,182	\$	2,424	\$	96,606	\$	96,606	\$	2,424	2.6%
	Total Library		\$	274,943	\$	279,418	\$	287,288	\$	287,288	\$	5,768	\$	293,057	\$	293,057	\$	5,768	2.0%

Maturing Debt																	
79	\$2.380M (FY28)	5919	\$	63,750	\$	63,751	\$	55,000	\$	55,000	\$	55,000	\$	55,000	\$	-	0.0%
80	\$3.971M (FY24)	5939	\$	285,000	\$	280,000	\$	270,000	\$	270,000	\$	270,000	\$	270,000	\$	-	0.0%
	\$378K (FY17)	5940	\$	10,000	\$	10,000	\$	-	\$	-	\$	-	\$	-	\$	-	0.0%
	Title V Septic Loan (FY17)	5915	\$	11,100	\$	11,100	\$	-	\$	-	\$	-	\$	-	\$	-	0.0%
81	Lease - Energy	5901	\$	52,997	\$	55,648	\$	58,401	\$	58,401	\$	61,357	\$	61,357	\$	2,956	5.1%
82	MWPAT 860K - 5%	5945	\$	-	\$	1,740	\$	1,777	\$	1,777	\$	1,816	\$	1,816	\$	39	2.2%
	Total Maturing Debt		\$	422,847	\$	422,239	\$	385,178	\$	385,178	\$	388,173	\$	388,173	\$	2,995	0.8%

Interest on Maturing Debt																				
83	\$2,380M (FY28)	5919	\$	10,932	\$	8,502	\$	5,830	\$	5,830	\$	(2,543)	\$	3,287	\$	3,287	\$	(2,543)	\$	-43.6%
84	\$3,971M (FY24)	5939	\$	52,300	\$	46,650	\$	41,150	\$	41,150	\$	(5,400)	\$	35,750	\$	35,750	\$	(5,400)	\$	-13.1%
	\$378K (FY17)	5940	\$	990	\$	495	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	0.0%
85	Lease - Energy	5901	\$	18,294	\$	16,872	\$	15,379	\$	15,379	\$	(1,547)	\$	13,832	\$	13,832	\$	(1,547)	\$	-10.1%
86	Short term Debt/Lease	5950	\$	21,923	\$	22,000	\$	22,000	\$	22,000	\$	47,000	\$	69,000	\$	69,000	\$	47,000	\$	213.6%
87	MWPAT 860K - 5%	5945	\$	-	\$	798	\$	825	\$	825	\$	(35)	\$	790	\$	790	\$	(35)	\$	-4.2%
	Total Interest		\$	104,439	\$	95,317	\$	85,184	\$	85,184	\$	37,475	\$	122,659	\$	122,659	\$	37,475	\$	44.0%

Unclassified																				
88	Department Offset	5192	\$	(50,148)	\$	(45,252)	\$	(44,900)	\$	(44,900)	\$	(3,100)	\$	(48,000)	\$	(48,000)	\$	(3,100)	\$	6.9%
89	Essex Regional Retirement	5170	\$	423,206	\$	474,044	\$	517,003	\$	517,003	\$	19,029	\$	536,032	\$	536,032	\$	19,029	\$	3.7%
90	Unemployment Expense	5171	\$	4,064	\$	4,385	\$	6,400	\$	6,400	\$	-	\$	6,400	\$	6,400	\$	-	\$	0.0%
91	Group Health & Life Insurance	5172	\$	232,477	\$	248,963	\$	312,000	\$	312,000	\$	20,000	\$	332,000	\$	332,000	\$	20,000	\$	6.4%
92	Medicare Expense	5174	\$	37,692	\$	37,754	\$	38,500	\$	38,500	\$	5,000	\$	43,500	\$	43,500	\$	5,000	\$	13.0%
93	Prop/Liab. & Workers Comp.	5740	\$	74,303	\$	85,999	\$	100,000	\$	100,000	\$	6,000	\$	106,000	\$	106,000	\$	6,000	\$	6.0%
94	OPEB Liability Funding	5966	\$	40,000	\$	40,000	\$	60,000	\$	60,000	\$	20,000	\$	80,000	\$	80,000	\$	20,000	\$	33.3%
95	Salary Adjustments								\$	-	\$	10,000	\$	10,000	\$	10,000	\$	10,000	\$	100.0%
	Total Unclassified		\$	761,594	\$	845,893	\$	989,003	\$	989,003	\$	76,929	\$	1,065,932	\$	1,065,932	\$	76,929	\$	7.8%

	TOTAL OMNIBUS		\$	12,934,454	\$	13,742,155	\$	14,392,669	\$	14,384,774	\$	802,130	\$	15,199,519	\$	(206,196)	\$	14,993,323	\$	600,654	4.2%
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**Article 1:** To see if the Town will vote to fix the salary and compensation of all elective officers of the Town as provided by Massachusetts General Laws, Chapter 41, Section 108 as amended: Town Clerk, three Assessors, three Commissioners of Municipal Light, and raise, appropriate or transfer sums of money therefore and to determine sums of money raised to be transferred to defray the necessary and usual charges and expenses of the Town for the Fiscal Year commencing July 1, 2018 and make appropriations for the same, said sums of money so raised, appropriated or transferred to be expended for specific purposes to be voted; or take any other action relative thereto.

**Selectmen Recommendation:** Yes 3 - 0  
**FinCom Recommendation:** Yes 5 - 0

Salaries:	\$ 368,346
Expenses:	\$ 594,259
<u>Debt Service:</u>	<u>\$ 203,119</u>
<b>Total</b>	<b>\$ 1,165,724</b>

Departmental Receipts: **\$ 1,125,724**  
Wastewater Betterment Fund: **\$ 40,000**

**Selectmen Recommendation:** Yes 3 - 0  
**FinCom Recommendation:** Yes 5 - 0

Salaries:	\$ 287,418
Expenses:	\$ 434,492
<u>Debt Service:</u>	<u>\$ 306,713</u>
<b>Total</b>	<b>\$1,028,623</b>

**Selectmen Recommendation:** Yes 3 - 0  
**FinCom Recommendation:** Yes 5 - 0



**Article 4:** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to fund the operations of the Cable Television Department; or take any other action relative thereto.

Salaries:	\$ 54,855
<u>Expenses:</u>	<u>\$ 85,500</u>
<b>Total</b>	<b>\$ 140,355</b>

And that **\$ 140,355** be transferred from the Cable Television Receipts Reserved Account.

**Rationale:** To set FY2019 Budget for Cable Television Department as a Receipts Reserved Account (c44 § 53F 3/4).

<b>Selectmen Recommendation:</b>	<b>Yes 3 - 0</b>
<b>FinCom Recommendation:</b>	<b>Yes 5 - 0</b>

**Article 5:** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money from the Electric Light Operating Balance said money to be used by the Assessors to reduce the Tax Rate for Fiscal Year 2019; or take any other action relative thereto.

**Rationale:** This is an amount of funds approved by the Merrimac Light Commissioners to reduce the tax rate; this amount helps to offset the costs of general governmental services that all taxpayers use. The Light Department does not pay property taxes.

<b>Selectmen Recommendation:</b>	<b>Yes 3 - 0</b>
<b>FinCom Recommendation:</b>	<b>Yes 4 - 0 - 1</b>

**Article 6:** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of **\$10,740** to be expended by the Board of Assessors to hire a consultant to perform an independent revaluation; or take any other action relative thereto.

**Rationale:** This article allows the Board of Assessors to hire an outside consultant to perform an independent revaluation of the entire town every five years, as required by the State. This is a special article to raise 1/5 of the amount needed each year, instead of raising the entire amount in the year of the revaluation. Requested by the Board of Assessors.

<b>Selectmen Recommendation:</b>	<b>Yes 3 - 0</b>
<b>FinCom Recommendation:</b>	<b>Yes 5 - 0</b>

**Article 7:** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of **\$ 4,400** known as "Sale of Cemetery Lots", such sum or part thereof, to be expended under the direction of the Cemetery Trustees for the care, improvement, and embellishment of said cemeteries, in accordance with M.G.L. Chapter 114, Section 15 and Section 25; or take any other action relative thereto.

**Rationale:** This appropriation authorizes the transfer of funds collected from the previous fiscal year to be used by the Cemetery Trustees for the upkeep of the said cemeteries. Requested by the Cemetery Trustees.

**Selectmen Recommendation:** Yes 3 - 0  
**FinCom Recommendation:** Yes 5 - 0

**Article 8:** To see if the Town will vote to raise and appropriate a sum of money in the amount of **\$150,500**, to be used to make necessary repairs to Town roadways; or take any other action relative thereto.

**Rationale:** This article will allow the DPW Director to use the funds for necessary roadwork beyond the end of the fiscal year, which will give more flexibility when planning the needed repairs. Requested by the DPW Director.

**Selectmen Recommendation:** Yes 3 - 0  
**FinCom Recommendation:** Yes 5 - 0

**Article 9:** To see if the Town will vote to accept the State Grant of Chapter 90 Highway Funds and authorize the Board of Selectmen to expend said funds for Highway purposes in accordance with the terms of said grants; or take any other action relative thereto.

**Rationale:** This article allows the Town to accept State Transportation Aid to help maintain Town roadways. Requested by the DPW Director.

**Selectmen Recommendation:** Yes 3 - 0  
**FinCom Recommendation:** Yes 5 - 0

**Article 10:** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of **\$275,000** for Solid Waste Collection and Disposal, Recycling Collection; or take any other action relative thereto.

And that **\$ 275,000** be raised as follows:

Raise and Appropriate:	<b>\$ 148,000</b>
Transfer from Trash Offset Receipts:	<b>\$ 127,000</b>

**Rationale:** This article allows the Town to raise the funds necessary for the collection and disposal of solid waste, recycling and offset the costs with the funds collected through the sale of Trash Bags.

**Selectmen Recommendation:** Yes 3 - 0  
**FinCom Recommendation:** Yes 5 - 0

**Article 11:** To see if the Town will vote to authorize the Board of Selectmen to enter into a 10 year contract with Casella Waste for Solid Waste Collection and Disposal, Recycling Collection in the Town of Merrimac; or take any other action relative thereto.

**Rationale:** This article allows the Town to enter into a 10 year contract with Casella Waste management. The proposed contract will save the Town an estimated \$750,000 over 10 years.

**Selectmen Recommendation:** Yes 3 - 0  
**FinCom Recommendation:** Yes 5 - 0

**Article 12:** To see if the Town will vote pursuant to the provisions of M.G.L Chapter 44, Section 53E½, as most recently amended, to:

1. Amend the General Bylaw, entitled “Departmental Revolving Funds”, approved under Article 12 of the April 24, 2017 Annual Town Meeting, by inserting one new revolving fund at the end of the chart set forth in Section 5 of said bylaw, to be operative beginning July 1, 2018, as follows:

<b>A</b> <b>Revolving</b> <b>Fund</b>	<b>B</b> <b>Department,</b> <b>Board,</b> <b>Committee,</b> <b>Agency or</b> <b>Officer</b> <b>Authorized</b> <b>to Spend</b> <b>from Fund</b>	<b>C</b> <b>Fees,</b> <b>Charges or</b> <b>Other</b> <b>Receipts</b> <b>Credited to</b> <b>Fund</b>	<b>D</b> <b>Program</b> <b>or Activity</b> <b>Expenses</b> <b>Payable</b> <b>from Fund</b>	<b>E</b> <b>Restrictions</b> <b>or Conditions</b> <b>on Expenses</b> <b>Payable from</b> <b>Fund</b>	<b>F</b> <b>Other</b> <b>Requirements/</b> <b>Reports</b>	<b>G</b> <b>Fiscal Years</b>
Fire Watch	Fire Chief	Fees received for Fire Watch	Costs associated with Fire Watch			Fiscal Year 19 and Subsequent years

2. Establish fiscal year limitations on expenditures from the revolving funds established by the General Bylaw entitled, “Departmental Revolving Funds”, with such limitations to remain applicable from fiscal year to fiscal year until such time as they are later amended, and with the spending limits for the newly created revolving fund shown in bold, italic text, all as follows:

<b>Revolving Fund</b>	<b>Fiscal Year Spending Limit</b>
Firearms	\$5,000
Zoning Board of Appeal	\$4,000
Town Nurse	\$10,000
Zoning and Building Code Compliance	\$15,000
Board of Health Projects	\$4,500
Rental Inspections	\$4,000
Inspectional Services	\$100,000
PRSD Grounds	\$50,000
Tax Title	\$5,000
<b><i>Fire Watch</i></b>	<b><i>\$5,000</i></b>

or take any other action relative thereto.

**Rationale:**

Pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, as most recently amended by the Municipal Modernization Act, towns must now adopt a bylaw to establish revolving funds, which the Town did at last year’s Annual Town Meeting. Town Meeting must still approve expenditure limits, however, as is proposed here. Be reminded that these revolving funds are required in order to receive and disburse funds generated through programs supported by such revolving funds. Revenues will be used to offset expenses related to these programs and activities and disbursed under the direction of those indicated. Additionally, this article adds a new Fire Watch revolving fund. Requested by the Finance Director.

**Selectmen Recommendation:**

**Yes 3 - 0**

**FinCom Recommendation:**

**Yes 5 - 0**

**Article 13:** To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money in the amount of **\$60,000**, for additional closure activities at the Battis Rd. Landfill; or take any other action relative thereto.

**Rationale:** This article will appropriate funds for additional work at the Battis Road Landfill as mandated by the MassDEP as a result of deficiencies with data collection activities that are typically performed to properly care for the former landfill. A handout is available describing the past efforts with funds appropriated at the landfill and the upcoming activities to be funded with this appropriation. Requested by the Board of Selectmen.

<b>Selectmen Recommendation:</b>	<b>Yes 3 - 0</b>
<b>FinCom Recommendation:</b>	<b>Yes 5 - 0</b>

**Article 14:** To see if the Town will vote to appropriate **\$470,000**, or any other amount, to pay costs of replacing the roof on the Merrimac Public Library, including the payment of all costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or take any other action relative thereto.

**Rationale:** In FY2018 the Town authorized \$275,000 for a new roof, however when the architect developed the specs for a new metal roof, which he estimates an additional \$470,000 will be needed to complete the project, for a total of \$745,000. The article will authorize the borrowing for a term not to exceed 30 years. Requested by the Library Director.

**2/3 vote required**

<b>Selectmen Recommendation:</b>	<b>Yes 3 - 0</b>
<b>FinCom Recommendation:</b>	<b>Yes 5 - 0</b>
<b>Capital Planning Recommendation:</b>	<b>Yes 5 - 0</b>

**Article 15:** To see if the Town will vote to appropriate **\$402,000**, or any other amount, to pay costs of replacing the roof on the Merrimac Town Hall, including the payment of all costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or take any other action relative thereto.

**Rationale:** The Town Hall Slate Roof is in major disrepair, the fasteners holding the slate is failing, causing slate to fall off on a regular basis. The architects recommend replacing the entire roof. The article will authorize the borrowing for a term not to exceed 30 years. Requested by the Board of Selectmen.

**2/3 vote required**

<b>Selectmen Recommendation:</b>	<b>Yes 3 - 0</b>
<b>FinCom Recommendation:</b>	<b>Yes 5 - 0</b>
<b>Capital Planning Recommendation:</b>	<b>Yes 5 - 0</b>

**Article 16:** To see if the Town will vote to appropriate **\$405,000**, or any other amount, to pay costs of replacing the windows, doors and storefronts on the Merrimac Town Hall, including the payment of all costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or take any other action relative thereto.

**Rationale:** The windows, doors and storefronts were not replaced when the Town Hall was renovated in 2005. The doors and windows are extremely inefficient and in need of replacement. The article will authorize the borrowing for a term not to exceed 30 years. Requested by the Board of Selectmen.

**2/3 vote required**

<b>Selectmen Recommendation:</b>	<b>Yes 3 - 0</b>
<b>FinCom Recommendation:</b>	<b>Yes 5 - 0</b>
<b>Capital Planning Recommendation:</b>	<b>Yes 5 - 0</b>

**Article 17:** To see if the Town will vote to appropriate **\$338,000**, or any other amount, to pay costs of repointing all of the brickwork on the Merrimac Town Hall, including the payment of all costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or take any other action relative thereto.

**Rationale:** The brickwork was repointed in sections when the Town Hall was renovated in 2005. The entire building needs repointing to help seal and protect the envelope of the building. The article will authorize the borrowing for a term not to exceed 30 years. Requested by the Board of Selectmen.

**2/3 vote required**

<b>Selectmen Recommendation:</b>	<b>Yes 3 - 0</b>
<b>FinCom Recommendation:</b>	<b>Yes 5 - 0</b>
<b>Capital Planning Recommendation:</b>	<b>Yes 5 - 0</b>

**Article 18:** To see if the Town will vote to appropriate \$188,280, or any other amount, to pay costs of purchasing a 6 Wheel Dump Truck with Plow, including the payment of all costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing, lease-purchase financing or otherwise, or take any other action relative thereto.

**Rationale:** The current Dump Truck that this will be replacing is a 1995 Dump Truck that is need of replacement. The article will authorize the borrowing or lease for a term not to exceed 5 years. Requested by the DPW Director.

**2/3 vote required**

<b>Selectmen Recommendation:</b>	<b>Yes 3 - 0</b>
<b>FinCom Recommendation:</b>	<b>Yes 5 - 0</b>
<b>Capital Planning Recommendation:</b>	<b>Yes 5 - 0</b>

**Article 19:** To see if the Town will vote to transfer the care, custody, management and control of the real property described in this article from the Board of Selectmen for the purpose for which the property is now held to the Board of Selectmen for general municipal purposes and the purpose of conveyance, and to authorize the Selectmen to maintain or convey, pursuant to the requirements of General Laws Chapter 30B, Section 16, the parcel of surplus land located in the infield of Bear Hill Road, approximately shown on a plan entitled “Bear Hill Road Infield – Land Sale Plan” on file with the Town Clerk, on such terms and conditions and for such consideration as the Selectmen determine to be in the best interests of the Town; or take any other action relative hereto.

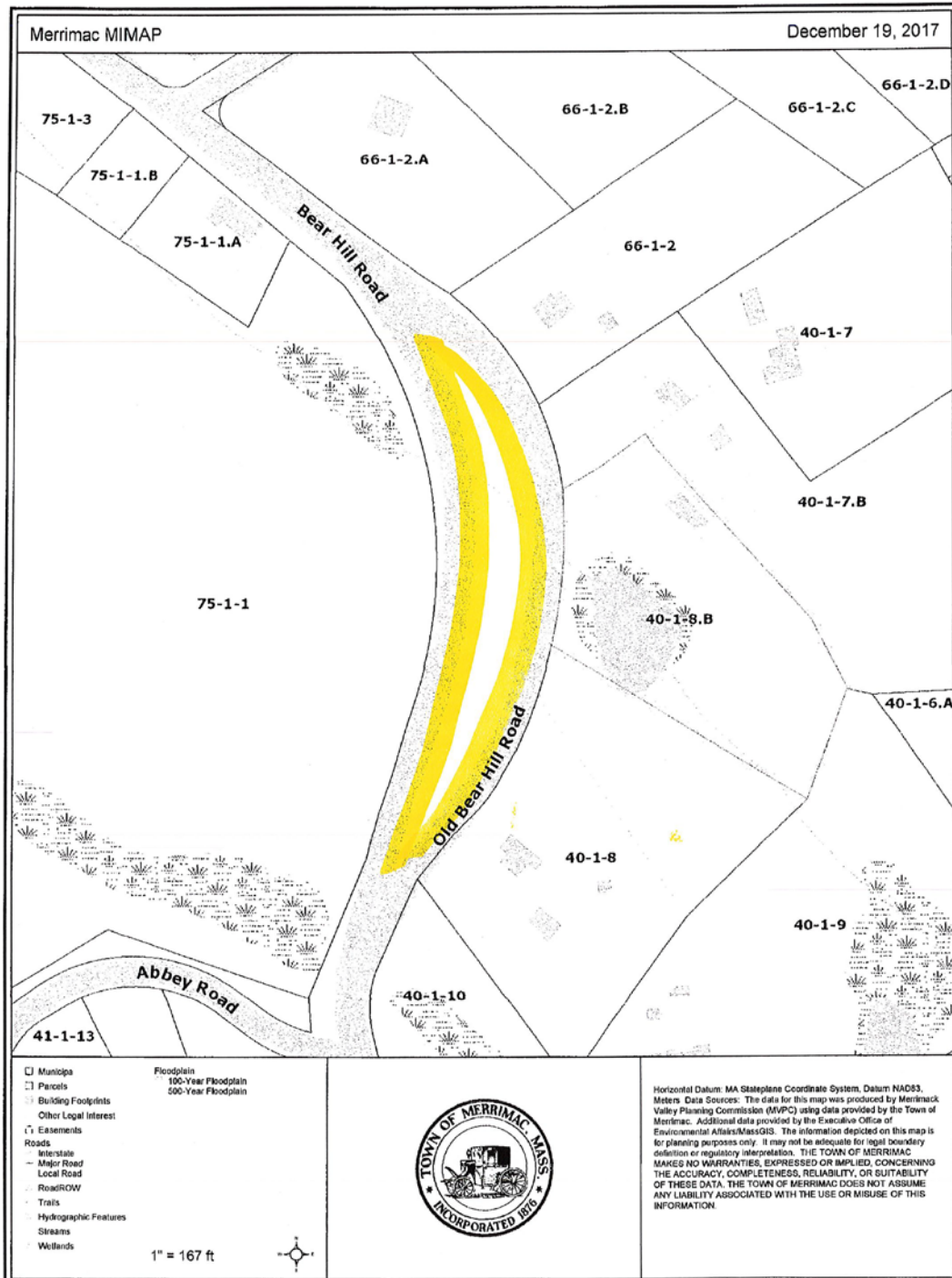
**Rationale:** The property is surplus and in need of maintenance. The Selectmen have agreed to sell the Town owned land known as the infield area on Bear Hill Road to a resident for \$750 plus all closing costs associated with the sale. The resident will maintain the land. Requested by the Board of Selectmen.

**2/3 vote required**

**Selectmen Recommendation:**

**Yes 2 - 0 - 1**

# Bear Hill Road Infield - Land Sale Plan





**Article 20:** To see if the Town will vote to transfer the care, custody, management and control of the real property described in this article from the Board of Selectmen for the purpose for which the property is now held to the Board of Selectmen for general municipal purposes and the purpose of conveyance, and to authorize the Selectmen to maintain or convey, pursuant to the requirements of General Laws Chapter 30B, Section 16, a portion of surplus land with any buildings thereon, located on Hillcrest Avenue, being a portion of the land identified by the Assessors as Parcel 95-1-413, and approximately shown on a plan entitled "416 and 417 Hillcrest Ave. Land Sale Plan" on file with the Town Clerk, on such terms and conditions and for such consideration as the Selectmen determine to be in the best interests of the Town; or take any other action relative hereto.

**Rationale:** The Board of Selectmen have agreed to sell a portion of the Town owned land on the paper road Hillcrest Ave to an abutter, which will allow the abutter to protect the private well on the property. The Selectmen will restrict the use of the property for any additional subdivision. Requested by the Board of Selectmen.

**2/3 vote required**

**Selectmen Recommendation:**

**Yes 3 - 0**



**Article 21:** To see if the Town will vote to transfer the care, custody, management and control of the real property described in this article from the Board of Selectmen for the purpose for which the property is now held to the Board of Selectmen for general municipal purposes and the purpose of conveyance, and to authorize the Selectmen to transfer and/or convey, pursuant to the requirements of General Laws Chapter 30B, Section 16, a portion of surplus land, with any buildings thereon, located at 20 Federal Way , and approximately shown on a plan entitled “Merrimac Municipal Light Transferred Land Plan” on file with the Town Clerk, on such terms and conditions and for such consideration as the Selectmen determine to be in the best interests of the Town; or take any other action relative hereto.

**Rationale:** The Light Department has a license to use this portion of the Town owned land for the construction of their generator. The Board of Selectmen have agreed to transfer the land to the Merrimac Light Department. Requested by the Board of Selectmen.

**2/3 vote required**

**Selectmen Recommendation:**

**Yes 3 - 0**

[illegible]

**Article 22:** To see if the Town will vote to amend the Merrimac Zoning By-law, **ARTICLE 2: DEFINITIONS** with the addition of the following two terms: **MANUFACTURING FACILITIES:** Facilities used primarily for light industry or the manufacturing or assembly of a product including processing, blending, and hydro fabrication, assembly treatment and packaging; and **RESEARCH AND DEVELOPMENT FACILITIES:** Facilities used primarily for research, development and /or testing of innovative information concepts, methods, processes, materials, or products. This can include the design, development, and testing of biological, chemical, electrical, magnetic, mechanical, and/or optical components in advance product manufacturing. The accessory development, fabrication, and light manufacturing or prototypes or specialized machinery and devices integral to research or testing may be associated with these uses; or take any other action relative thereto.

**Rationale:** The addition of definitions for “Research and Development Facilities” and “Manufacturing Facilities” to the Zoning By-laws will assist the Town in meeting the criteria for the Green Communities Grant Program. Requested by the Planning Board.

**Selectmen Recommendation:**

**Yes 3 - 0**

**Article 23:** To see if the Town will vote amend the Merrimac Zoning By-law, **ARTICLE 11: OFFICE-LIGHT INDUSTRIAL DISTRICT (OI)** as follows: under **Section 11.3 Permitted Uses and Structures, Subject to Site Plan Review:** **Section 11.3.1** to now read: Establishments for **RESEARCH AND DEVELOPMENT FACILITIES** with associated professional offices, administrative and/or clerical offices in a **STRUCTURE** of not more than 5,000 square feet of **GROSS FLOOR AREA**, in the aggregate; and to add **Sub Section 11.3.1.1** Facilities for research and development (R&D) for Renewable Energy, such as sola-photovoltaic and thermal; wind; biomass power conversion or thermal technologies (including R & D of wood pellets); ultra-low emissions high efficiency wood pellet boilers and furnaces; low impact hydro-electric and kinetic; ocean thermal, wave or tidal; geothermal; landfill gas; fuels cells that use renewable energy; and advance biofuels. This can also include R & D for Alternative Energy, such as combined heat and power and electric and hydrogen-powered vehicles and associated technologies. Including advanced batteries and recharging stations; or take any other action relative thereto.

**Rationale:** Research and Development Facilities are currently allowed by right subject to Site Plan Review in the Office-Light Industrial District. The addition of sub-section 11.3.1.1 specifies that such developments can include research related to alternative and renewable energy. The addition of this language to the Zoning By-laws will assist the Town in meeting the criteria for the Green Communities Grant Program. Requested by the Planning Board.

**Selectmen Recommendation:**

**Yes 3 - 0**

**Article 24:** To see if the Town will vote to amend the Merrimac Zoning By-law **ARTICLE 11: OFFICE-LIGHT INDUSTRIAL DISTRICT (OI)** as follows: under **Section 11.3 Permitted Uses and Structures, Subject to Site Plan Review: Section 11.3.2** to now read: **MANUFACTURING FACILITIES** with associated professional, administrative and/ or clerical offices for the following types of industries, in a STRUCTURE of not more than 5,000 square feet of **GROSS FLOOR AREA**, in the aggregate; and to add **Sub Section 11.3.2.6** Facilities for manufacturing for Renewable Energy, such as, solar-photovoltaic and thermal; wind; biomass power conversion or thermal technologies (including manufacturing of wood pellets); ultra-low emissions high efficiency wood pellet boilers and furnaces; low impact hydro-electric and kinetic; ocean thermal, wave or tidal; geothermal; landfill gas; fuels cells that use renewable energy; and advance biofuels. This can also include manufacturing for Alternative Energy, such as, combined heat and power, and electric and hydrogen-powered vehicles and associated technologies, including advanced batteries and recharging stations; and to take any other action relative thereto.

**Rationale:** Manufacturing Facilities are currently allowed by right subject to Site Plan Review in the Office-Light Industrial District. The addition of sub-section 11.3.2.6 specifies that such developments can include manufacturing related to alternative and renewable energy. The addition of this language to the Zoning By-laws will assist the Town in meeting the criteria for the Green Communities Grant Program. Requested by the Planning Board.

**Selectmen Recommendation:**

**Yes 3 - 0**

**Article 25:** To see if the Town will vote to establish a “Tax Title Abutter Lot Sales Program” hereunder by which the Board of Selectmen is authorized to dispose of a specific list of tax title properties as voted by town meeting that contain 4,800 square feet or less, and are presently unbuildable, by sale to direct abutters; and further to transfer the care, custody, control, and management of parcels of land from the board or officer that currently has custody of the land to the Board of Selectmen to be held for the purpose of sale; and further to authorize the Board of Selectmen to sell said parcels, pursuant to the procedures set forth in General Laws Chapter 30B, on such terms and conditions as the Board of Selectmen shall determine to be in the best interests of the Town; or to take any other action in relation thereto.

**Rationale:** To dispose of non-buildable parcels located throughout Town which abutters inquire about purchasing. This also will increase revenue as the parcels will become taxable property. Requested by the Board of Selectmen.

**2/3 vote required**

**Selectmen Recommendation:**

**Yes 3 - 0**

**Article 26:** To see if the Town will vote to adopt the “Stretch Energy Code” as set forth in the State Building Code at 780 CMR 115.AA (i.e., Appendix 115.AA), as it may be hereafter amended or modified, with an effective date of July 1, 2018, a copy of which is on file with the Town Clerk, for the purpose of regulating the design and construction of buildings for the effective use of energy, and to amend the General Bylaws to insert a new Article 23, entitled “Stretch Energy Code”, as set forth below:

## **Article 23: STRETCH ENERGY CODE**

### **Section 1. Definitions.**

**International Energy Conservation Code (IECC)** - The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the MA State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards.

**Stretch Energy Code** - Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA of the Massachusetts building code, the Stretch Energy Code is an appendix to the Massachusetts building code, based on further amendments to the International Energy Conservation Code (IECC) to improve the energy efficiency of buildings built to this code.

### **Section 2. Purpose.**

The purpose of 780 CMR 115.AA is to provide a more energy efficient alternative to the Base Energy Code applicable to the relevant sections of the building code for new buildings.

### **Section 3. Applicability.**

The Stretch Energy Code shall apply to new and existing residential and commercial buildings as set forth therein.

### **Section 4. Stretch Code.**

The Stretch Energy Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA, including any future editions, amendments or modifications, is herein incorporated by reference into this Article.

### **Section 5. Enforcement.**

The Stretch Energy Code shall be enforced by the Building Inspector.

### **Section 6: Effective Date.**

The Stretch Energy Code was adopted at the April 30, 2018 Annual Town Meeting, and shall be effective in the Town of Merrimac beginning July 1, 2018.

or take any other action relative thereto.

**Rationale:** The Town will be applying to become a “Green Community”, which will allow the Town to apply for additional grant funds for energy efficient work on Town owned buildings. Requested by the Building Commissioner.

**Selectmen Recommendation:**

**Yes 3 - 0**

**Article 27:** To see if the Town will vote to amend the Town of Merrimac By-laws by replacing Article XII, Section 12.9, Hunting on private property in the Town of Merrimac with the text printed below; or take any other action relative thereto.

**Hunting on private property in the Town of Merrimac**

~~Shall be with the written permission of the landowner only.~~

12.9.1. No person shall discharge any firearms on any private property of less than 20 acres in area except with the written consent of the owner or legal occupant thereof and such consent shall be carried at all times by any person and upon request shall be shown to a police officer or officer of the Department of Conservation, or the property owner or his agent.

12.9.2. Firearm Hunting on Town land is prohibited except in the Town Forest.

12.9.3. Discharge of a firearm on land that is part of an open space development, and therefore is owned by an association, is prohibited, unless it conforms to Section 1.

12.9.4. This bylaw shall not be applied to the lawful defense of life or property or to any law enforcement officer in the defense of his duties.

12.9.5. Any person violating any provisions of this bylaw shall be punished by a fine of not more than fifty (\$50.00) dollars for each offense.

**Rationale:** This article will amend the current by-law in order to promote safe hunting on private property. Requested by the Board of Selectmen.

**Selectmen Recommendation:**

**Yes 3 - 0**

**Article 28:** To see if the Town will amend the Town Personnel By-Law by replacing the existing Travel Expenses and Meal Reimbursement Policy with the text reprinted below; or take any other action relative thereto.

**TRAVEL EXPENSES AND MEAL REIMBURSEMENT**

**Out of State Travel**

No expenses for out-of-state travel shall be reimbursed unless prior approval is given by the Department Head and the Board of Selectmen.

**Travel Between Home and Work Assignment**

Transportation of any kind between an employee's home and permanently assigned office (official headquarters) is not reimbursable.



- If employees travel from home to temporary assignments rather than to their permanently assigned offices, transportation expenses shall be allowed either for the distance from their homes to places of temporary assignment, or from their permanently assigned offices to places of temporary assignment, whichever is nearer.

### **Full Travel Status**

This is defined as temporary absence from home on assignment to duty for more than 24 hours. The following items shall be reimbursable while on full travel status:

- Reasonable charges for hotel rooms, based upon submission of receipted hotel bill.
- ~~Telephone and telegraph charges over 25 cents, if itemized and listing the exchange called or place to which telegram was sent.~~

### **Unallowable Travel Expenses**

Reimbursement shall not be made for expenses incurred for the sole benefit of the traveler, such as valet service, entertainment, laundry service, etc.

### **Use of Town-owned Vehicles**

- Town-owned vehicles shall be used on official business only. They shall not be operated outside the necessary working hours (working hours to include time required to travel to and from place of authorized garaging).
- No Town-owned vehicle shall leave the Town without authorization by the employee's department head except emergency vehicles engaged in the performance of a documented emergency.
- Pleasure riding or use for private purposes is absolutely forbidden.
- No operator of a Town-owned motor vehicle shall transport a passenger or passengers other than those traveling on official business except with the approval of the Department Head.
- This section shall not apply to the Chief of Police or Fire Chief as they are considered "on-call" in the event of emergency.

### **Liability When Using Town-owned Automobiles**

Operators are personally responsible for damage liabilities arising from accidents occurring during non-work related or authorized travel or involving passengers not traveling on official or authorized business. Any accident in which a Town-owned vehicle is involved shall be reported immediately to the Finance Director. Any such accident involving death or personal injury shall be reported immediately in writing to the Registrar of Motor Vehicles.

### **Reimbursement of Expenses of Town-owned Automobiles**

Reimbursement shall be allowed for expenses incurred in the operation of Town-owned cars, including charges for gas, oil and reasonable charges for minor repairs, public garage and parking fees, toll charges and reasonable charges for car washing.

### **Privately-owned Automobiles and Mileage Rate**

- When use of a person's private car is necessary and has been authorized by the Department Head, the approved mileage rate will be allowed.
- Effective Jan. 8, 2001, the mileage rate shall be \$.385 per mile. Effective on July 1 of each following fiscal year, the Board of Selectmen may increase the mileage rate to be equal to the highest rate allowed by the IRS for business travel.
- For each trip, the city or town visited must be reported. If several addresses are visited within a city or town, state the number visited and total mileage covered. The purpose of each visit must also be reported.
- Mileage reported shall be based upon actual odometer readings.
- Private automobile mileage reimbursement shall be payable only to one of two or more employees traveling together in the same vehicle.

### **Unallowable Expenses for Automobiles**

No reimbursement shall be allowed or obligation incurred for the private garaging of a Town-owned automobile operated by an employee as transportation from the place of employment to the vicinity of residence.

### **Meal Reimbursement**

Reimbursement shall be allowed for meals while on full travel status.

### **Amount of Meal Reimbursement**

Reimbursement shall be allowed for actual meal expenses incurred, including tips, not to exceed the following:

- |                         |                                  |
|-------------------------|----------------------------------|
| • Breakfast             | \$ <del>5.00</del> <u>10.00</u>  |
| • Lunch (midday meal)   | \$ <del>6.50</del> <u>15.00</u>  |
| • Supper (evening meal) | \$ <del>13.00</del> <u>30.00</u> |

The rates for lunch and supper may be reversed at the option of the person when entitled to both meals in one day. The rates above shall apply only when meals are not included in the rate charged for lodging or otherwise included in registration or conference fees.

### **When Meals May be Reimbursed**

For travel status of 24 hours or more, the following are the allowances on the first day:

- When travel status begins before 6:00 A.M., the person will be entitled to breakfast, midday and evening meals.
- When travel status begins between 6:00 A.M. and noon, the person will be entitled to midday and evening meals.
- When travel status begins between noon and evening, the person will be entitled to

the evening meal.

For travel status of 24 hours or more, the following are the allowances on the final day:

- When travel status ends between 6:00 A.M., and noon, the person will be entitled to breakfast.
- When travel status ends between noon and 6:00 P.M., breakfast and midday meals will be allowed.
- When travel status ends after 6:00 P.M., breakfast, midday and evening meals will be allowed.
- Breakfast at beginning and evening meal at end of travel status will not be allowed unless the charge is accompanied by a statement of necessity for early departure or late return.

#### **Meal Reimbursement for Travel Less Than 24 Hours in Duration**

- For travel of one day's duration starting two hours or more before compensated time, the person will be entitled to the breakfast allowance. Voucher must state time of departure and time compensation commenced.
- For travel of one day's duration ending two hours or more after compensated time, the person will be entitled to the evening meal allowance. Voucher must state the time compensation ceases and time of arrival home.
- In no event will the midday meal be allowed for travel of less than 24 hours' duration unless associated with a formal meeting or conference.
- Voucher must state necessity for early departure or late return as well as a statement giving the regularly scheduled work hours.

**Rationale:** This article will update the current policy, which travel related expenses. Requested by the Finance Director.

**Selectmen Recommendation:**

**Yes 3 - 0**

**Article 29:** To see if the Town of Merrimac will vote to appropriate and transfer from the Open Space Fund the sum of **\$10,000** to purchase a Conservation Restriction from Essex County Greenbelt Association, Inc. on a 22 +/- acre parcel of land located at 22-24 Battis Road, Merrimac, shown as Assessor's Parcel Map 70-1-4, said Conservation Restriction to be held in the care, custody and control of the Conservation Commission in accordance with MGL Chapter 40, Section 8C for conservation and passive recreation purposes, and authorize the Board of Selectmen, Conservation Commission, and/or other boards and committees to enter into all agreements and execute any and all instruments as may be necessary or convenient on behalf of the Town on such terms as they deem appropriate to effectuate the purposes of this article, or take any action thereon or relative thereto.

**Rationale:** The Open Space Fund may only be used for the preservation of open space. Essex County Greenbelt Association will be purchasing the 22-24 Battis Road property from private landowners with the intent of opening the property to the public for passive recreational purposes and for access to the Town Forest. This purchase of a conservation restriction by the Town will help Greenbelt raise necessary funds for the purchase of the Battis Road property. Per the request of the Open Space Committee.

2/3 vote required

Selectmen Recommendation:  
FinCom Recommendation:  
Capital Planning Recommendation:

Yes 3 - 0  
Not Available at Printing  
Yes 4 – 0

FY2019 Debt Repayment Detail

Borrowing	Acct#	Inside/ Outside	Original Amount	Year Paid	FY2019 Principal	Line #	FY2019 Interest	Line #
River Road (Sewer)	5916	Outside	\$200,000	2020	\$7,304	SA	\$0	SA
Building Constuction - Library		Inside	\$ 2,351,000	Refinanced				
<b>Sub-Total (Ominibus)</b>								
Church Fowler Betterment	5936	Inside	\$ 50,000	2024	\$ 2,500	SA	\$ 593	SA
Red Oak Betterment	5936	Inside	\$ 50,000	2024	\$ 2,500	SA	\$ 593	SA
Sewer Treatment Facility	5936	Inside	\$ 1,690,000	2024	\$ 85,000	SA	\$ 19,719	SA
Engineering Services - Sewer Inflow			\$ 90,000	2009	\$ -		\$ -	
<b>Total Municipal Purpose - \$4.231M</b>			<b>\$ 4,231,000</b>	<b>2023</b>	<b>\$ 90,000</b>		<b>\$ 20,905</b>	
Landfill Closure	5919	Outside	\$ 214,801	2020	\$ 20,000		\$ 1,195	
Land Acq. - Open Space (Brush Hil	5919	Inside	\$ 107,016	2020	\$ 10,000		\$ 598	
Municipal Building Renovations	5919	Inside	\$ 107,016	2020	\$ 10,000		\$ 598	
Land Acq. - Library		Inside	\$ 54,406	2015	\$ -		\$ -	
Land/Building - Senior Center	5919	Inside	\$ 160,524	2020	\$ 15,000		\$ 896	
<b>Sub-Total (Ominibus)</b>					<b>\$ 55,000</b>	<b>79</b>	<b>\$ 3,287</b>	<b>83</b>
Belmore Rd. Betterment		Inside	\$ 21,455	2014				
Water	5919	Outside	\$ 214,782	2020	\$ 20,000	SA	\$ 1,195	SA
Electric Sub Station	5919	Outside	\$ 1,500,000	2028	\$ 75,000	SA	\$ 27,731	SA
<b>Total Municipal Purpose - \$2.380M</b>			<b>\$ 2,380,000</b>	<b>2020</b>	<b>\$ 150,000</b>		<b>\$ 32,213</b>	
Sewer - Ridgefield Rd	5943	Inside	\$ 132,080	2021	\$ 10,000	SA	\$ 1,063	SA
<b>Total Municipal Purpose - \$132,080</b>			<b>\$ 132,080</b>	<b>2021</b>	<b>\$ 10,000</b>		<b>\$ 1,063</b>	
Building Constuction - Town Hall	5939	Inside	\$ 1,256,000	2023	\$ 140,000		\$ 16,625	
Building Constuction - Library	5939	Inside	\$ 1,145,000	2024	\$ 115,000		\$ 17,100	
Land - School St.	5939	Inside	\$ 140,000	2024	\$ 15,000		\$ 2,025	
					<b>\$ 270,000</b>	<b>80</b>	<b>\$ 35,750</b>	<b>84</b>
Sewer - Attitash Lift	5939	Inside	\$ 375,000	2024	\$ 40,000	SA	\$ 5,475	SA
Sewer - Chuch/Fowler Betterment	5939	Inside	\$ 45,000	2023	\$ 5,000	SA	\$ 625	SA
Water - Engineering	5939	Inside	\$ 145,000	2024	\$ 15,000	SA	\$ 2,175	SA
Water - Tonka Filters	5939	Outside	\$ 260,000	2022	\$ 30,000	SA	\$ 2,850	SA
Water - Storage Tanks	5939	Outside	\$ 235,000	2024	\$ 25,000	SA	\$ 3,125	SA
Water - Well Fields	5939	Outside	\$ 270,000	2024	\$ 25,000	SA	\$ 3,875	SA
Water - Booster Stations	5939	Outside	\$ 100,000	2024	\$ 10,000	SA	\$ 1,550	SA
<b>Total Municipal Purpose - \$3,971,000</b>			<b>\$ 3,971,000</b>	<b>2021</b>	<b>\$ 420,000</b>		<b>\$ 55,425</b>	
Water Mains - Town Share 5%	5945	Outside	Town(Less Exc	2036	\$ 1,816	82	\$ 790	87
Water Mains	5945	Outside	Sewer	2036	\$ 34,500	SA	\$ 15,004	SA
<b>Total Municipal Purpose - \$860,000</b>			<b>\$0</b>	<b>2036</b>	<b>\$ 36,316</b>		<b>\$ 15,794</b>	
Town/School Energy	5901	Inside	\$ 753,925	2025	\$ 61,347	81	\$ 13,832	85
Water Energy	5901	Inside	\$ 38,594	2025	\$ 3,120	SA	\$ 703	SA
Sewer Energy	5901	Inside	\$ 229,334	2025	\$ 18,562	SA	\$ 4,185	SA
<b>Total Lease - \$1,021,853</b>			<b>\$ 1,021,853</b>	<b>2025</b>	<b>\$ 83,029</b>		<b>\$ 18,720</b>	
<b>Short Term Debt/Lease</b>							<b>\$ 69,000</b>	<b>86</b>