



CHECK RUN SCHEDULE

FY23
Q1

DATE: June 28, 2022
TO: Department Heads & Admins
FROM: Anne Jim ^{aj}
RE: Vendor Warrant Schedule

Below is the vendor warrant schedule for FY23 – Q1. Vendor warrants continue to be due every other Wednesday by noon time, except where noted by *.

CHECK RUN #	DUE DATES (by Noon)	RUN DATES (Mon, unless holiday)	CHECK DATES	NOTES
01V	06/22	06/27	07/01	.
02V	07/06	07/11	07/14	
03V	07/20	07/25	07/28	FY23 remote access enabled
04V	08/03	08/08	08/11	
05V	08/17	08/22	08/25	
06V	08/31	09/06	09/08	
07V	09/14	09/19	09/22	

This schedule is also posted on the town's website under the accountant's homepage at:
<http://townofmerrimac.com/206/Accountant>.

Please contact me with any questions or concerns. Thank you.