

**ANNUAL REPORT**  
*of the*  
**OFFICERS, BOARDS**  
*and*  
**COMMITTEES**  
*of the*  
**TOWN OF MERRIMAC**  
**MASSACHUSETTS**

*For the Fiscal Year Ending June 30, 2022*



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In Memory  
of those  
Who Have Held  
Public Office  
in the  
Town of Merrimac

Edward Ledwich  
Housing Authority

William Pollman  
Board of Assessors

Charlotte Eileen Stepanian  
Town Nurse

Stephen True  
Housing Authority

# Town of Merrimac

## ELECTED OFFICIALS

BOARD OF ASSESSORS		Oath Date	Term End
Elected	JOYCE CLOHECY	5/3/2022	5/5/2025
Elected	EDWARD DAVIS	5/8/2018	5/6/2024
Elected	WILLIAM A. POLLMAN	7/7/2020	5/1/2023

BOARD OF HEALTH		Oath Date	Term End
Elected	CHRISTINE BERUBE	6/22/2020	5/1/2023
Elected	IRINA GORZYNSKI	5/3/2021	5/6/2024
Elected	JASON SARGENT	4/5/2022	5/2/2025

BOARD OF LIGHT COMMISSIONERS		Oath Date	Term End
Elected	NORMAN DENAULT	7/6/2020	5/1/2023
Elected	LARRY FISHER	5/3/2022	5/2/2025
Elected	PAULA HAMEL	5/4/2021	5/6/2024

BOARD OF SELECTMEN		Oath Date	Term End
Elected	BENJAMIN S. BEAULIEU	5/3/2021	5/6/2024
Elected	JOEL BREEN	6/22/2020	5/1/2023
Elected	CHRIS MANNI	5/2/2022	5/5/2025

CEMETERY COMMISION		Oath Date	Term End
Elected	JAMES MULLEN	6/24/2020	5/1/2023
Elected	RICKY PINCIARO	5/2/2022	5/2/2025
Elected	DAVID J. VANCE	5/3/2021	5/6/2024

CONSTABLES		Oath Date	Term End
Elected	RAYMOND FELICE		5/2/2025
Elected	KEITH POLLMAN		5/2/2025
Elected	DAVID J. VANCE	5/2/2022	5/2/2025

HOUSING AUTHORITY		Oath Date	Term End
Elected	CANDIE A BENJAMIN	5/10/2018	5/7/2023
Elected	AYN KIRA CARROLL	5/18/2022	5/2/2028
Elected	SHAWN CASS	6/22/2022	5/2/2024

<b>LIBRARY BOARD OF TRUSTEES</b>		<b>Oath Date</b>	<b>Term End</b>
Elected	JENNIFER P. BROWN	5/3/2021	5/6/2024
Elected	SUSAN M. COBURN	5/3/2021	5/6/2024
Elected	YVONNE COSGROVE	6/22/2020	5/1/2023
Elected	CONNIE HABERKERN	6/22/2020	5/1/2023
Elected	ROBERT MICHAUD		5/2/2025
Elected	PATRICIA MUNZ-ADAMS	5/3/2022	5/2/2025

<b>MODERATOR</b>		<b>Oath Date</b>	<b>Term End</b>
Elected	W. EARL BAUMGARDNER	5/2/2022	5/1/2023

<b>PLANNING BOARD</b>		<b>Oath Date</b>	<b>Term End</b>
Elected	TOM ABISALIH		5/3/2027
Elected	DENNIS BRODIE	5/4/2021	5/4/2026
Member	DAVID CRESSMAN	12/21/2022	5/1/2023
Elected	KAROL FLANNERY	5/4/2015	5/4/2025
Elected	SANDRA VENNER	5/7/2019	5/6/2024

<b>SCHOOL COMMITTEE</b>		<b>Oath Date</b>	<b>Term End</b>
Elected	WAYNE P. ADAMS	5/3/2021	5/6/2024
Elected	JULIE A. KING	5/2/2022	5/5/2025
Elected	CHRISTOPHER MARKUNS	5/3/2021	5/1/2023

<b>TOWN CLERK</b>		<b>Oath Date</b>	<b>Term End</b>
Elected	GWENDOLYN LAY SABBAGH	5/2/2022	5/5/2025

## **DIRECTORY OF APPOINTED OFFICERS FY2022**

### **Affordable Housing Board of Trustees**

Sandra Venner, Chairperson  
Brienne Walsh  
Phillip Parry  
Benjamin Beaulieu, Selectmen's Rep.

Dawne Young  
Colleen Ranshaw-Fiorello  
Holly Moran

### **Board of Appeals**

Matthew Passeri, Chair  
Joshua Jackson  
Joanne Rodrigues  
Mitch Kostoulakos  
Benjamin Beaulieu, Alternate

Edward Mills  
Ken Nobrega  
Joel Breen, Alternate  
Chris Manni, Alternate

Kathleen Marshall, Administrative Assistant

### **Board of Registrars**

Betty Elliot

Kelley Shields

Kendra Blitz

### **Capital Planning Committee**

Sandra Venner  
Michael Marden, Finance Committee Rep.  
Marcia Zosack, Alternate  
Carol McLeod, Ex Officio

David Cressman  
Holly Moran  
Chris Manni, Selectmen's Rep.

### **Commission on Disabilities**

Chris Gaudet, Chairman  
Ann Murphy  
Jack Murphy  
Bob Sinibaldi, ADA Compliance Officer  
Margaret Sullivan

Robert Hart, Vice Chairman  
Anne Brown, Alternate  
Charlotte Eileen Stepanian  
Brienne Walsh, COA Director  
Kathleen Sullivan

### **Conservation Commission**

Charlie Cohavey, Alternate  
Jon Pearson  
Arthur Yarranton  
Jerome Mathieu  
William Andrulitis

Wystan Umland  
Michelle Greene, Agent  
Gregory MacLean  
Gregory Hochmuth

### **Council on Aging**

Colleen Ranshaw-Fiorello, Chairperson  
David Vance, Asst. Chairperson  
Nancy Bachelder  
Charlotte Eileen Stepanian

Brienne Walsh  
Candie Benjamin  
Betty Lou Elliot  
Maryann Mikson

### **Cultural Council**

Courtney Breen  
Valerie Labelle  
Joy Kimball

David Cressman  
Alex Cain  
Wystan Umstead

### **Finance Committee**

Mike Marden  
Marcia Zosack  
David Luoma

James Archibald  
Rob Gustison  
Thomas Ackerman

### **Historical Commission**

Jeffrey W. Hoyt, Chairman

Carl Walden

Yvonne D. Cosgrove

### **Mass Bay Transit Authority Designee**

Bill Andrulitis

### **Merrimac Valley Planning Commission**

Bob Bender

### **Merrimack Valley Transit Authority Designee**

Vacant

### **Open Space Committee**

Carrie Rennie, Chair  
Lucy Abisalih, Vice Chair  
Maryann Glennon  
Jennifer Mansfield

Dawn Ackerman  
Sandra Venner  
Susan Simmon  
Brian Mulvaney

### **OSHA Committee**

Larry Fisher  
Alyssa Sexton  
Tom Barry  
Robert Sinibaldi

Chris Perkins  
Jim Clark  
Mary Usovicz  
Carol McLeod

Kiersten Cray  
Eric Shears  
Joelle Mather

### **Public Safety Building Committee**

Police Chief Eric Shears  
Chris Gaudet  
Mark Tocci

Fire Chief Larry Fisher  
Carol McLeod  
Yvonne Bednarz

### **Rent Control Board**

Virginia Noble

Sandy Venner

Joel Breen

### **School Building Committee**

Carol McLeod

Joel D. Breen

Gregory Towson

### **Inspectional Services**

Robert Sinibaldi, Building Inspector  
David Hovering, Local Inspector  
Steve Nguyen, Mechanical Inspector  
Ronald Caruso, Plumbing & Gas Inspector  
Peter Murphy, Wiring Inspector  
Thomas Tombarello, Jr., Wiring Inspector Assistant

### **Cable Access**

Carol Traynor Director  
Chris Liquori, Operator

### **Emergency Management Director**

Larry Fisher, Chief

### **Emergency Management Deputy**

Steven Brown

### **Finance Director & Treasurer**

Carol A. McLeod



**Fire Department**

Larry Fisher, Chief  
Gregory Habgood, Assistant Chief/EMS Coordinator

**Police Department**

Eric Shears, Chief

**Department of Public Works**

Robert Sinibaldi

**Selectmen's Executive Assistant**

Jennifer Penney

**Tax Collector**

Michelle Barry

**Town Accountant**

Anne O. Jim

**Town Counsel**

KP Law

**Town Nurse**

Charlotte Eileen Stepanian

**Veterans' Services Director**

Kevin Hunt

**Veterans' Services Associate Director**

Jeremiah Murphy

**Weights and Measures**

Leonard Rose

The Board of Selectmen would like to thank all those who have served the town this past year, especially the ones who have retired or moved on.

Thank you for your dedicated service to the Town of  
Merrimac.

Mike Buzzell  
Wastewater Treatment Plant  
18 Years

James Sevigny, Jr.  
Fire Department  
33 Years

Kathy Spencer  
Police Department  
20 Years

Charlotte Eileen Stepanian  
Town Nurse  
50 Years

We wish you the best in your retirement!

Annual Report of the  
**MERRIMAC BOARD OF SELECTMEN**  
*For the year ending 2022*

On behalf of the Merrimac Board of Selectmen, it is my pleasure and distinct honor to present our annual report for the year ending 2022, outlining our progress during this period and identifying the challenges and goals we face moving forward.

In recent times, the town has faced unprecedented challenges stemming from the COVID-19 pandemic, requiring leadership to navigate the economic and societal effects of this global crisis. However, the hardships of the Town have shifted dramatically, and it now faces the consequences of a failed operational override for the Pentucket Regional School District. The electorate of Merrimac ultimately voted against the measure, forcing Superintendent Dr. Justin Bartholomew to undertake the daunting task of reducing expenditures, including vital staffing within the district. This unfortunate situation has created difficulties for families in Merrimac, who have come to expect a certain level of education for their children.

In response to budget constraints, the district has implemented concerning student-to-teacher ratios in classrooms, and participation in extra-curricular activities such as sports teams has become more costly due to the elimination of the family athletic fee cap. These measures have placed a heavy burden on families, as they now face additional costs to participate in the highly-regarded athletic program of Pentucket. This situation has also provided valuable insight into what the potential impact of a failed operational override can have on other critical town departments.

According to the Pentucket Regional Agreement, if two of the three towns that comprise the district pass an override, and the third does not, that town is responsible for its share of the bill. If this situation were to occur or happen in the future, it would place the Town of Merrimac in an extremely challenging position. The town would need to take drastic measures to pay its share of the Pentucket assessment, leading to near-fatal impacts on critical town departments and services. This is unsustainable and unfair to the citizens of Merrimac, who are frequently faced with moral challenges at the ballot box.

The Commonwealth of Massachusetts appears to overlook smaller, rural communities like ours on Chapter 70 funding, while some of our closest neighbors receive a fairer sense of stability and relief. As residents ourselves, we recognize that these costs continue to impact our citizens, and we are committed to educating our legislators on Beacon Hill about these hardships with every single presented opportunity. However, as the saying goes, "it takes an army," and we urge you to

speak up and make your voice heard. The Board of Selectmen is fully committed to exploring every possible avenue to ease the burden on homeowners within the town.

To provide a pleasant contrast, it is with great pleasure that we announce the successful completion of the capital project for the state-of-the-art Middle/High School this year. In the late summer months, students were warmly welcomed into the magnificent new facility. A picturesque view of the illuminated green lighting of the school can be seen while driving on West Newbury's Route 113, symbolizing the community's pride and spirit that contributed to the project's successful realization.

With this distinct opportunity, the Board of Selectmen wishes to express their heartfelt gratitude to all those involved in every aspect of this project's success. The school and its future surrounding facilities will serve as the heart of our community for generations to come, and we eagerly anticipate the opportunities it will offer.

Additionally, I am pleased to report that through the diligent efforts of Merrimac's American Rescue Care Act Committee and the Department of Public Works, in collaboration with our enlisted contractors, we have successfully enhanced the water main distribution system along a crucial section of Bear Hill Road, and along with it, the newly paved road that we see today. This noteworthy accomplishment is a testament to our dedication to enhancing the town's infrastructure, and we shall continue to pursue similar initiatives in the future.

It is with great satisfaction that I reaffirm the dedication of the Board to serve the citizens of Merrimac. Our commitment has remained steadfast, even in the face of the town's ongoing challenges. As we reflect on our endeavors, we are filled with a sense of pride and satisfaction at the successes that have been achieved. We have worked tirelessly to improve our Town for the people of Merrimac. However, we recognize that there is always more work to be done, and we remain fully committed to the task at hand. Our focus will always be on serving the community, and we will continue to work tirelessly for our citizens. We look forward to working together for another year to build a brighter future for Merrimac, Massachusetts.

With humbling gratitude,

A handwritten signature in dark ink, appearing to read "B.S. Beaulieu", with a stylized flourish at the end.

Benjamin S. Beaulieu, Chairman

Chris Manni, Clerk

Joel D. Breen, Member



## Merrimac Fire Department

16 East Main Street  
Merrimac, MA 01860-2019  
Office - 978-346-8211  
Fax – 978-346-9227  
Email – [lfisher@merrimacfire.org](mailto:lfisher@merrimacfire.org)

*Larry S. Fisher*  
*Fire Chief/EMD*

To: The Honorable Board of Selectmen &  
The Citizens of the Town of Merrimac, Massachusetts;

I am happy to share with you that our Fire Department is doing well at all levels. The members of our Fire Department, continue to strive to be the best they can be. In their pursuit of knowledge and experience, Merrimac taxpayers receive much more for their dollar than most.

It's important for each of you to step back and look at what the makeup of the department is, to totally appreciate what's happening while each of you are working or sleeping. Our department is made up of 30 +/- members. There are six full-time members, but the bulk of our members (24) are on-call, meaning they only are at the station when they are notified there is a need for help. They hold other jobs and have family responsibilities like you. All but 3 of our members are EMT/Firefighters, the other three are firefighters. Many members hold other certifications, which they acquired on their own, in many cases. Our on-call members also sign up for per-diem shifts to fill what is not funded as full-time.

You, our taxpayers, have been gradually seeing an increase in per-diem coverage over the last few years. We are presently four shifts short of being staffed in-house 24 hours a day with two people. This staffing model is just to have a quick response to any type of call. Yes, in many cases, these two members can assess and get a call moving, but they are not sufficient to address most calls, certainly not calls that have anything that is significant going on.

I have done my best to attract new skilled people to our department, but so hasn't everyone else. With Merrimac being so small, we need to be different. Well, we are slowly accomplishing that. We don't have the funds to pay more than most, so we need to be creative in our approach to find community-based people. These people are coming to us from area towns and departments.

We have built a team of people that for the most part is service and community-based. They are men and women that value their families and your families. They have compassion and are passionate about what they do.

So, now hopefully you can see the makeup, I hope you realize the sacrifices that our members are making to keep our community safe. Almost every single member works two jobs on top of their personal obligations.

Hopefully I have drawn the picture well. In the last year, our members responded to 1503 calls for aid. That's a 30% increase over last year's 1192 calls and a 50% increase in 2 years. We responded to 275 mutual-aid calls, and increased service to our community in several areas. The 275 mutual-aid calls, continues to speak to the challenges that are facing us in the fire service each day. There are much fewer people available on a daily basis in all area departments. Merrimac has handled our responsibilities and assisted our partner communities. This a new normal for the entire country.

An interesting fact for our department is how we stack up against similar departments in the country and State. NFPA 1720 is a standard that a community our size and structure type is measured against. It simply states that a department must have 10 members in 10 mins on a scene 80% of the time. Our department has managed to exceed that 98% of the time when we are staffed in-house and 81% of the time when unstaffed. This recognizes a combination of dedication by our members, but also a time and place advantage. We have people in place, at the right time, so we can respond appropriately.

Our fire prevention efforts are growing in leaps and bounds. This growth process is a lengthy one, but one that is well worth the effort and will bring a higher level of safety to our community. I couldn't be prouder of our fire prevention group and their dedication to each other, effort to learn rules and regulations and their application. Yours, your family and the business owner's safety are our first priority. Fire Prevention is an educational process and a tool to reduce risk to all that live and enter our community.

We had several new faces come to the department this year, as some others moved on to retirement. Two that retired, Lieutenant James Sevigny (33 years) and Firefighters Mark Judson, (38 years) of service to Merrimac. We continue to wish the both of them well and thank them for their service.

As with any organization, some people stand out at different times more than others. It's not to say that the others didn't do their jobs or underperformed, it's just that these people rose or their performance exceeded others this past year.

Assistant Chief, Greg Habgood, continues to be an amazing member and a team player every year. His dedication is unmatched by any person that serves in the fire service. He is truly a major asset, person and friend, that always just wants to better our operation.

Lieutenant, David Forziati, has continue to emerge as a true leader within our department. He is someone that our members and I respect. He is passionate about our people, operation, shares a vision of how we can be most effective and thus succeed as a community. I am hopeful that he will be, a longtime leader for our fire department.

A couple of our newest members, Nicholas O'Neill and Gabriel Ricker, are showing us that we have a strong future. They have really done an incredible job at getting up to speed and being team players. They have shown us that they understand what it takes to be a dedicated team player. While doing this, they have gained the support and respect of their fellow members.

Finally, and certainly not last, my Administrative Assistant, Kiersten Cray. She manages the office and handles the public with class and respect. I am constantly having people tell me how pleasant and polite she is. In the last three years, Kiersten has tackled the office programs and systems, reached out to learn from others, taken on additional tasks and is always there as a team player, by offering support to our members. She is truly one of the nicest people, and I am lucky to have her support.

This year our Emergency Management Team was put through a drill from FEMA. This is something that happens on a regular schedule. What was unique this time is that during Covid, we relocated our emergency operational center (EOC), to the new Police Station. This brought us a different review process. FEMA flew in evaluators from other parts of the country to sit through our graded exercise event. This was a nerve-racking event for myself and Deputy Director, Steve Brown, but not because of our staff, but due to all the new technology. Our team did fantastic, as did all the new technology. The new EOC is everything we hoped it would be. I have thanked him before, however its appropriate again. I would like to thank Chief Shears for his willingness to share this space that brought our emergency operation center forward about 30 years. We're now able to do things that we never could, like leverage the technology to better serve and protect our community.

I am excited everyday as I guide our department and Town to building a service that is passionate, yet compassionate, resilient and supportive to those in need. We are second to none, even with our size. Our department's abilities have been tested many times; our people rise to the occasion each time.

In closing, once again I can say without any hesitation, Merrimac, it's citizens, Fire Department employees and partner communities are the best. We have accomplished so much together. With our teamwork approach, we are well positioned to serve and be served. Merrimac Fire is proud, but more importantly, our citizens can be proud. This coming year should continue to be a time where we tackle challenges, succeed through our dedication and to set future goals for timely growth.

As always, thank you for seeing the need to have an effective fire department, but also the value that our dedicate members bring to our community.

Respectfully,

Larry S. Fisher  
Fire Chief  
Emergency Management Director



## **Merrimac Fire 2022**

Larry Fisher - Fire Chief, EMT-B

Kiersten Cray- Administrative Assistant

Greg Habgood – Assistant Chief, EMT-P

Michael Sloban – Deputy Chief

### **Officers**

James David- Captain

Mark Soucy- Captain, EMT-B

*James Sevigny- Lieutenant (retired)*

Shane Sevigny- Lieutenant, EMT-P

Dave Forziati – Lieutenant, EMT-B

Benjamin Jennell – Lieutenant, EMT-B

### **Members**

Skylar Bianculli - Firefighter, EMT-B

Steven Brown Sr- Firefighter, EMT-B

Brandon Cox—Firefighter

Thomas Denman- Firefighter, EMT-B

Lisa Eichel- Firefighter, EMT-B

Jay Fournier-Firefighter

Phillip Gray- Firefighter, EMT-B

Brian Greaney- Firefighter, EMT-B

William Howard- Firefighter, EMT-B

Garrett King- Firefighter, EMT-B

Matthew McGoldrick-Firefighter, EMT-B

Nicholas O'Neill- Firefighter, EMT-B

Joanne Ricardelli- Firefighter, EMT-B

Gabriel Ricker- Firefighter, EMT-B

Russell Ricker - Firefighter, EMT-P

Nicole Sevigny- Firefighter, EMT-P

Keith Sherman - Firefighter, EMT-B

David Sherwood -Firefighter, EMT-P

Chris Stiles - Firefighter, EMT-A

Christian Taylor- Firefighter, EMT-B

Curtis Walton - Firefighter, EMT-B

Duncan Weaver - Firefighter, EMT-B





## **Merrimac Emergency Management 2022**

### **Personnel Roster**

Emergency Management Director	Larry S. Fisher
Emergency Management Deputy Director	Steven Brown, Sr.
Municipal Official	Selectmen Designee
Police Department Representative	Eric M. Shears
Radiological Officers	Guy Oteri
	Edward Syvinski
Transportation Coordinators	Greg McLean
Communications Personnel	Ann Brown
	Rebecca Armstrong
Staging Area Personnel	Guy Oteri
Special Needs Notifier	Rebecca Armstrong
Fire Department Representative	Greg Habgood
DPW Representative	Robert Sinibaldi
	Thomas Barry
EOC Administrative Personnel	Julia Fisher
	Ann Brown
	Kiersten Cray
Police Dispatchers	Mark Sayers
	Rebecca Armstrong
Traffic Management & Municipal Security	



## Merrimac Fire Couplings 2022

Chief- Judy David

Captain-Deanne Daneau

Clerk- Julia Fisher

Treasurer- Carolyn Kelly

### Members

Ellen Amirault

Nancy Bachelder

Donna Bernard

Betty Elliot

Marcia Hansen

Pat Jordan

Jeanne Whitcomb

Marilyn Judson

Sandy Noone

Alberta Peavey

Jennifer Sevigny

Betty Sloban

Nicole Smith

Sally Smith

Ellen Soucy

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*This group of women is the definition of dedicated, selflessness, and supportive. They have been in most cases, silently working behind the scenes in the fire department, during good and bad times, supporting in whatever ways needed. They are in my eyes, equivalent to our members that respond to calls, they serve our members and our cause. Their ability to do much, without fanfare, is rare today for sure.*

*Thank you, ladies, for all you do and have done for over 59 years. We do truly appreciate your help in getting us to where we are today!*

*Respectfully,*

*Larry S. Fisher, Fire Chief*



Eric M. Shears  
*Chief of Police*

# Merrimac Police Department

2 Jana Way  
Merrimac, Massachusetts 01860

Tel: 978-346-8321  
Fax: 978-346-05



## REPORT OF THE CHIEF OF POLICE

**2022**

To: The Honorable Board of Selectmen and the Citizens of the Town of Merrimac,  
Massachusetts;

The Merrimac Police Department is committed to providing quality police services to this community. I am very proud of my staff. They are well-trained, hard-working, and dedicated to the citizens of Merrimac.

During COVID we saw a decrease in calls for service. In 2022 we experienced a 7% increase in calls for service. This is attributed to both an increase in officer-initiated activity and an increase in calls for service.

The men and women of this department continue to put forth tremendous efforts to keep up with increased workload, many times, as the sole officer responding. Although we have made strides in providing two officer coverage, we are still not where we need to be with police officer staffing. This is something we will need to address in the future as a community.

We would like to thank our residents, the Board of Selectmen, the Finance Committee, Capital Planning and the entire staff at Town Hall for their continued support. We are also thankful for the public safety partnerships we enjoy with our Fire Department, Emergency Management, Department of Public Works, Light Department and the Pentucket Regional School District.

Working together, we continue to provide for the safety and security of our “little” town.

It is truly an honor and a pleasure to serve as the Chief of Police in Merrimac.

Respectfully submitted,

Eric M. Shears  
Chief of Police

# Merrimac Police Department

## 2022

**Eric M. Shears**  
Chief of Police

**Richard P. Holcroft**  
Operations /  
Investigations Sergeant

**Joelle Mather**  
Administrative  
Assistant

**Stephen A. Ringuette**  
Operations /  
Investigations Sergeant

### *Patrol Officers*

**Stephen E. Beaulieu**  
Detective

**Brett Remon**  
Patrol Officer

**Jonathan Hewey**  
Patrol Officer

**Scott LaValley**  
Patrol Officer

**William David**  
Patrol Officer

**Katherine Ellard**  
Patrol Officer

### *Reserve Officers*

**Mark E. Sayers**  
Reserve Officer

**Adam E. White**  
Reserve Officer

**James Stoner**  
Reserve Officer

**Keith Cote**  
Reserve Officer

**Stephen M.  
Ringuette**  
Special Officer

**David J. Vance**  
Special Officer

**Michael R. McGrath**  
Reserve Officer

### *Police & Fire Signal Operators*

**Mark E. Sayers**  
Dispatch Supervisor

**Lorna Morgan**  
Dispatcher

**Rebecca Armstrong**  
Dispatcher

**Sydney Lathrop**  
Dispatcher

### *Part-Time Police & Fire Signal Operators*

**Joelle Mather**  
Reserve Dispatcher

**Joseph Brent**  
Reserve Dispatcher

**Gabriel Ricker**  
Reserve Dispatcher

**Mikara Crowley**  
Reserve Dispatcher

**James Killelea**  
Reserve Dispatcher

**Katelyn Drago**  
Reserve Dispatcher

<b>2022 Calls by Dispatch Reason</b>			
Intelligence	93	Welfare Check	94
Rape / Sexual Assault	1	Officer Wanted	277
Robbery (Unarmed)	0	Officer Wanted / Detail	451
Assault & Battery	5	Prisoner Transport	2
B & E (Attempted)	1	Assist Citizen	515
B&E Building	2	Assist Citizen/ Lock Out	17
B&E Boat	0	Assist Citizen / Transport	2
B&E Motor Vehicle	3	Building Check	3500
Larceny / Personal Property	21	Message Delivery	7
Larceny by Check	0	Animal Incident (ACO)	256
Larceny of Motor Vehicle	3	Assist Municipal Agencies	71
Kidnapping (Parental)	2	Utility Alarm / Emergency	131
Assault (Threats / No Battery)	2	Medical Emergency	745
Forgery & Counterfeiting	0	Mental Health Emergency	31
Stalking	1	Reported Death	0
Vandalism Complaint	13	Intoxicated Person	1
Weapons Violation	3	FIRE ALARM - Street Box	44
Sex Offenses	0	FIRE ALARM - Brush Fire	13
Drug Law Violations	0	FIRE ALARM - Car Fire	8
Weapons Violation	3	FIRE ALARM - Structure Fire	6
Offenses Against Family/Child	1	FIRE ALARM - Investigation	147
Intoxicated Driver Complaint	1	FIRE ALARM - Mutual Aid	145
Disorderly Conduct	1	Burglar Alarm	94
209A Violation	11	Confer with other PD	1
209A Order Received	21	Assist Other Police Department	144
Officer Investigation	28	Motor Vehicle Stop	1385
Warrant Arrest	3	Motor Vehicle Listing	163
Larceny of a Bicycle	1	Parking Violation	130
General Offenses	6	RADAR Assignment	401
Trespass Complaint	8	Motor Vehicle Complaint (Speed)	105
Civil Complaint	9	Motor Vehicle Accidents	139
Town Bylaw Violations	3	Traffic Control	117
Juvenile Offense	4	Abandoned MV Complaint	4
Recovered Stolen MV	1	Disabled MV Complaint	100
Missing Person	16	Car Seat Assist	9
Lost / Found Property	53	Assist Schools	74
Disturbance (General)	66	Community Policing	30
Domestic Disturbance	63	Inter - Department Services	2
Disturbance (School)	0	Court (On Duty)	37
Disturbance (Group)	9	911 Calls -Abandoned, Hangup, Silent, Wrong	309
Hazard / Youths in Street	138	Servicing Cruiser	612
Disturbance (Noise)	48	Community Service	1
Annoying Harassing Phone Calls	10	Radio Communications Maint.	1
Suspicious Activity	141	Pursuit (MV or Foot)	1
Boating Complaint	4	Service of Legal Process	93
ATV / Dirt bike Complaint	1		
General Services	350	TOTAL	11566
General Services/ Directions	2		

### **ADULT ARRESTS**

Male Arrests	<b>35</b>
Female Arrests	<b>14</b>

### **JUVENILE ARRESTS**

Male Juvenile Arrests	<b>0</b>
Female Juvenile Arrests	<b>0</b>

### **PROTECTIVE CUSTODY**

Male PC	<b>0</b>
Female PC	<b>0</b>

### **CRIMINAL COMPLAINT APPLICATIONS**

Various Criminal Offenses	<b>75</b>
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### **TRAFFIC ENFORCEMENT**

Total Motor Vehicle Stops	<b>1385</b>
Verbal Warnings	1001
Written Warnings	283
Civil Citations	18
Criminal Complaints/Arrest	29



# Merrimac Department of Veterans' Services

Kevin Hunt  
Director

Telephone: 978 388-8136  
Email: [veterans@cityofnewburyport.com](mailto:veterans@cityofnewburyport.com)

TOWN OF MERRIMAC  
OFFICE OF THE BOARD OF SELECTMEN  
MERRIMAC, MA 01860

What follows is the annual report from The Department of Veterans' Services.

## **COMMONWEALTH OF MASSACHUSETTS CHAPTER 115 BENEFITS:**

This department was able to assist veterans or family members this past year under M.G.L. Chapter 115. This is emergency financial assistance provided to financially qualified veterans or their surviving spouses. Any money expended to these veterans under Chapter 115 is returned to the Town by the State at the rate of \$.75 to the dollar expended. In 2022/2023, approximately \$90,100.00 was expended to eligible veterans and their families, of which \$67,575.00 will be returned to the Town by the State of Massachusetts.

## **VETERANS DAY:**

Thanks to the efforts of Commander Roger Clark and the members of Post 134 of the American Legion, a small ceremony was held at the Veteran Cemetery on Veterans Day November 11, 2021. COVID restrictions prevented a larger commemoration of this day.

## **MEMORIAL DAY FLAGS:**

Again, thanks to the efforts of Commander Clark and the members of Post 134 of the American Legion, veterans' graves and memorials were appropriately decorated with American Flags by Memorial Day.

## **VA COMPENSATION AND PENSIONS:**

This department continues to assist and secure various VA benefits -- service connected and non-service connected -- disability compensations and pensions paid to Merrimac residents. Last year, the Federal Department of Veterans' Affairs distributed \$127,495.00

to Merrimac veterans and/or their surviving spouses as compensation or pension. The Veterans' Office assists veterans in applying for these benefits. The Town of Merrimac does not have to pay anything to receive these funds, much of which is spent within the Town.

**VA HEALTH CARE:**

This department assisted and secured various VA medical benefits for service and non-service connected veterans. These medical benefits included short and long-term medical treatments at the VA satellite Clinic in Haverhill and VA Hospitals in the surrounding area.

**SOCIAL SECURITY :**

This department continues to assist and refer veterans seeking benefits from Social Security Agency.

Respectfully submitted,

Kevin Hunt  
Director of Veterans' Services  
Town of Merrimac

Jeremiah Murphy  
Associate Director  
Town of Merrimac





GROVELAND  
MERRIMAC  
WEST NEWBURY

## PENTUCKET REGIONAL SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT  
22 MAIN STREET  
WEST NEWBURY, MASSACHUSETTS 01985-1897  
TEL: (978) 363-2280 / FAX: (978) 363-1165

**Justin Bartholomew, Ed.D.**  
*Superintendent of Schools*

**Brent Conway**  
*Assistant Superintendent*

**Catherine Page**  
*IT & Digital Learning Director*

**Greg A. Labrecque**  
*Business Manager*

**Michael A. Jarvis, Ed.D.**  
*Director of Student Services*

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**The Merrimac Annual Report of the School Department activities for FY22 has been developed by the Principals of the Pentucket Regional High School, Pentucket Regional Middle School, Helen R. Donaghue School and the Dr. Frederick N. Sweetsir School on behalf of the Superintendent of Schools and the Pentucket Regional School Committee.**

**Dena Trotta, Chairwoman**  
**Christopher Markuns, Vice Chairman**  
**Wayne Adams**  
**Joanna Blanchard**  
**Emily Dwyer**  
**Marie Felzani**  
**Richard Hodges**  
**Ashley McLaughlin**  
**Christine Reading**

**Pentucket Regional High School**  
**Annual Report Fiscal Year 2021 - 2022**

The 2021-2022 school year was a year that those of us who worked at or attended Pentucket Regional will never forget. Student enrollment was 634 and consisted of 154 students from West Newbury, 252 from Groveland, 210 from Merrimac, and 18 school choice students. 177 students graduated in the class of 2022.

After the shut down year of 2019-2020 and the mostly hybrid year of 2020-2021 we started the year with all students attending school every day. As the year went on the mask requirement was eventually removed and school took on a more familiar look and feel. Another major part of the school year was living through the construction process as the new school slowly came together behind the existing school. Watching the new school being built each day was exciting and helped create a lot of anticipation for the next year. While the graduating class felt like they missed the chance to be a part of the new school, the rest of the student body left for summer break looking forward to attending school in a new building.

The past three school years have brought more challenges than any of us could have imagined. Challenges bring opportunities and we got to work with so many staff, students and parents who rose to the occasion to provide support when needed, and we have all needed support in big and small ways.

Students and staff at PRHS are grateful for the continued support of the Town of West Newbury. Thank you for all that you do for us every year!

Respectfully submitted,  
Jonathan Seymour, Principal

## **Pentucket Regional Middle School Annual Report Fiscal 2021 - 2022**

The 2021-2022 school year was a bittersweet year as students and staff worked to close the previous middle school building in preparation for moving into a new state-of-the-art space. To prepare for the upcoming changes, both students and staff worked to ensure that our move would be smooth. Last year's student enrollment at the middle school was 331 comprising 99 students from West Newbury, 128 from Groveland, and 104 from Merrimac.

New curriculum has also been implemented in the middle school for the 22-23 school year. This has included foundational work such as completing an audit on the entire Science curriculum K-12, resulting in the adoption of a new program grades 6-8.

In addition to the science curriculum, staff continued to use student data to inform instruction. This was evident through the administration of the iReady assessment. This assessment provides students and staff with a baseline, strengths and opportunities for growth, and learning targets that students should expect to meet by the end of the school year. Last spring we recorded our largest growth in mathematics that we have seen since the implementation of the program. This data ensures that staff used the program to skillfully implement the high-quality resources purchased by the district in recent years, and students responded accordingly.

Professional development during the school year was targeted to align with students' needs. This included a book study on the text, "Grading for Equity" by Joe Feldman. This book club examined teachers' grading methods, compared to recent research on the topic. This led to staff changing their classroom instruction and trying different methods of assessment. The group continued to meet after the conclusion of the study, culminating in the district adopting a new homework policy and grading descriptors to ensure that all students understand how they are to be graded as staff continue to develop competency-based lessons and assessments.

A major goal of the middle school this past year was to begin to implement a positive behavior intervention and support system (PBIS). This is an ongoing process, but this past year we implemented our PRIDE acronym (prepared, respectful, inclusive, determined, and excellent). This along with an expectations matrix has allowed for the school to communicate expectations for all areas of the school, hopefully creating an environment in which all members feel a sense of belonging.

Thank you for all that you do for our school community! Please feel free to contact me if you have any questions.

Sincerely,  
Terrence Conant. Principal

## **Merrimac Schools Annual Report (Helen R. Donaghue School & Dr. Frederick N. Sweetsir School) Annual Report Fiscal Year 2021-2022**

### **Demographic Information**

Merrimac has two elementary schools that provide educational services to its residents. The Dr. Frederick N. Sweetsir School is located at 104 Church Street. It houses students from Pre-Kindergarten to Grade 2. The enrollment for the 2021-2022 school year was 215 students.

The Helen R. Donaghue School is located at 24 Union Street Extension. It houses students in grades 3-6. The enrollment for the 2021-2022 school year was 250 students.

### **School Highlights from 2021-2022**

- Administration attends Merrimac Goes Back to School to meet students, families, PTO, and community members.
- Administration is working together with the Merrimac Commission of Disabilities to improve our schools and make them ADA compliant.
- Merrimac staff took part in the DESE's Early Grades Literacy Grant to develop and enhance our literacy instruction in grades K-3.
- Teachers focused on developing cohesive units of instruction that incorporated UDL (Universal Design for Learning) and SEL (Social Emotional Learning) strategies.
- School counselors implemented PBIS lessons with direct instruction of expected behaviors and held a Coffee with the Counselors for families to meet and hear about what their children are learning.
- Students were recognized for their expected behavior aligned with PRSD elementary core values with positive reinforcement, "Wolf Calls."
- Students had the opportunity to join the math team, Robotics club, and chess club.

### **Curriculum and Instruction**

- Students received the core academic disciplines of math, science, ELA, and social studies. Specials include PE, Art, and Music.
- Math - students use Eureka math as the primary source for math instruction. Eureka math is the most highly utilized math program nationwide.
- Literacy - students use our new Wit and Wisdom program.
- Professional Walkthroughs continue to guide instructional design.

### **Assessment**

- The Donaghue School administered MCAS in Spring 2022 for gr. 3-6 (ELA and Math) and Science (gr. 5).
- Merrimac implemented diagnostic assessments three times last year in grades K-6, and the results were used to make decisions on curriculum and instruction.

### **Community Service/Collaboration**

- Merrimac Schools collected food for the Holiday Helper Program and the Merrimac Senior Center.
- School administration worked with the Merrimac Commission of Disabilities to improve our schools and work towards making them more ADA compliant.
- School administration works together with Merrimac Police Department and Merrimac Fire and Safety to increase community collaboration.

Sincerely,  
Stephanie Dembro, Principal

## **Merrimac Graduates**

Samuel Attwood  
Katherine Bennett  
Simon Bissitt  
Benjamin Brookhart  
Mollie Cahalane  
Adrian Dalmau  
Isabella Digennaro  
Daniel Doherty  
Gavin Dollas  
Ethan Drummond  
Ella Edic  
James Elie  
Megan Freiermuth  
Summer Goodwin  
Zachary Haynes  
Jessica Jones  
Brayden Leclerc  
August Lieb  
Hannah Linehan  
Kylie MacKinnon  
Kate Magdalenski  
Maxwell Markuns  
Thomas Mikson  
Tyler Miracle  
Justin Morani  
Michael Murphy  
Calvin Murray  
Julia Murray  
Lauren Nightingale  
Erik Normandie  
Paul Parachojuk  
Iain Reynolds  
Donovan Rivers  
Zachary Rosario  
Elizabeth Rossi  
Emily Rubio  
Phoebe Rubio  
Ryan Shears  
Jack Simmons  
Jonathan Smith  
Joseph Stewart  
Kerry Sullivan  
Adria Thistlewood  
Aidan Tierney  
Christopher Tineo  
Maddelyn Trainor  
Brianna Whyman  
Camron Wirwicz  
Caitlin York

Xavier George  
Joseph Snow



Brett Murphy  
Chairperson  
School Committee

Maureen Lynch  
Superintendent

# Whittier Regional Vocational Technical High School

115 Amesbury Line Road  
Haverhill, MA 01830-1898  
978-373-4101  
Fax: 978-521-0260  
[www.whittiertech.org](http://www.whittiertech.org)

August 31, 2022

## ANNUAL OPERATIONAL REPORT

TO: The Honorable Board of Selectmen

FROM: Paul Tucker, Whittier Representative  
Maureen Lynch, Superintendent

Whittier offers 23 vocational technical career areas designed to provide the necessary training and skills for further education or work force success.

Whittier's academic program is designed to offer students the fundamental skills through its core curriculum in English, Math, Science and Technology, Social Studies, World Languages, Physical Education/Health, and Elective subjects. Courses are aligned with the Massachusetts Curriculum Frameworks in order to achieve success on the MCAS.

Courses are offered in a sequential format and are integrated with the vocational-technical areas, wherever practicable and mutually beneficial. All academic courses offer advanced sections for students who desire to further their education. We offer honors courses in English, science, and math to lead toward advanced placement courses. Moreover, a Tech Prep program is offered to eleventh and twelfth grade students which parallels the College Prep program and provides students with the opportunity to earn college credit and/or advanced college placement.

Since all programs are open to all genders, we encourage our students to explore and to specialize in non-stereotyped, non-traditional vocational-technical areas and to strive for the maximum realization of their goals and potential.

Whittier Regional Vocational Technical High School is entering its forty ninth year. To date we have graduated 12,751 students from the day school.

The enrollment for the Evening School from Merrimac: 13

**Whittier Tech: *Working on your future***



Honorable Board of Selectmen  
August 31, 2022  
Page 2

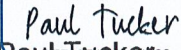
The October 1, 2021 Day School Enrollment:

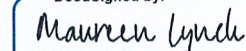
	Boys	Girls	Non-Binary
Grade 9	7	7	0
Grade 10	9	6	0
Grade 11	4	2	0
Grade 12	8	5	0
Total –	48		

2022 Graduates – 12

The cost to Merrimac for the school year 2021-2022 was \$787,047.00.

Respectfully yours,

DocuSigned by:  
  
Paul Tucker  
Merrimac Representative

DocuSigned by:  
  
Maureen Lynch  
Superintendent

ML/lr



**TOWN OF MERRIMAC**  
**INSPECTIONAL SERVICES**  
2 School Street, Merrimac, MA 01860  
978-346-0525

## 2022 ANNUAL REPORT

### *Fiscal Year 2022 Total Receipts*

Permit Type	Qty	Estimated Construction Cost	Permit Fees Paid
MA Building Permit Commercial	17	\$850,353.09	\$13,445.00
MA Building Permit Residential	266	\$13,769,076.11	\$172,056.37
MA Electrical Permit	156	\$ 698,319.00	\$22,387.00
MA Gasfitting Permit	103	\$373,122.00	\$6,450.00
MA Plumbing Permit	92	\$ 453,993.00	\$8,780.00
MA Sheet Metal Permit	12	\$215,120.00	\$1,140.00
MA Sprinkler System Permit	3	Data Not Collected	\$ 355.00
Grand Totals	649	\$16,359,983.20	\$224,613.37

### *Permit Accessibility*

In late 2016 the Inspectional Services Department transitioned to PermitLink, an online permitting system. PermitLink is available via a Public Access Portal at [www.townofmerrimac.com](http://www.townofmerrimac.com). Permits can be easily searched for by location, permit number or permit type. From here you can view attachments, inspections and the permit application.

The archival documents containing permits and maps/plans have been scanned in and integrated into the Town's existing MIMAP Software making all permit history for the life of the building easily accessible.

*Annual Report Submitted By:*  
*Robert Sinibaldi, Building Commissioner/Zoning Enforcement Officer*  
*Alyssa Sexton, Admin*



**TOWN OF MERRIMAC  
DEPARTMENT OF PUBLIC WORKS  
WATER DEPARTMENT  
4 School St.  
Merrimac, MA 01860  
978-346-0525**

Jimmy Clark – Water Superintendent  
978-346-8147

Robert Sinibaldi – DPW Director  
978-346-0612

**ANNUAL REPORT OF THE MERRIMAC WATER DEPARTMENT  
FOR THE FISCAL YEAR ENDING JUNE 30<sup>TH</sup>, 2022**

**NEW CONNECTIONS:** During the year FY22 there were 6 new homes connected to the town's water system bringing the total number of connections to 1947.

**PRIVILEGE FEE:** \$14,400 was collected during FY22 from individuals and developers for new service connections, apartment unit fees, and fire services and deposited to Water Department Privilege Fee account. MWD utilizes this funding for various improvements to our distribution system. We used these funds to support the special articles to provide new water meters, necessary upgrades to wells at Bear Hill/Sargent wellfield, and infrastructure.

**RETAINED EARNINGS FUNDS:** MWD ended FY22 with a surplus of \$151,938.94. Those funds will be added to our Water Retained Earnings account which is used for capital improvements.

**WELL CLEANING and REPLACEMENT:** Wells at both East Main and Bear Hill well fields were cleaned in October 2021. The well cleaning, completed by F.G. Sullivan Co. is performed to improve pumping capacity and water quality. In addition, work has begun on the wells for replacement in the future.

**ANNUAL PUMPING STATISTICS:**

Gallons pumped from Bear Hill and East Main	118,455,500	FY 22 showed a decrease of 18,986,500 from FY21
Gallons sold to customers	112,989,444	FY 22 showed a decrease of 3,525,372 from FY21
Gallons plant backwash	2,242,500	
Gallons unaccounted for	3,223,556	2.7% of all water pumped could not be accounted for.

This is a DECREASE from 6.5% last year. Causes: Fire protection, hydrant flushing, inaccurate meters, water theft and minor leaks not detectable, water main breaks and meter placement at the plants which are not billed.

**NOTABLE HAPPENINGS:**

We are continuing with our water meter replacement program to ensure both accurate readings and safe water along with a method to reduce the man hours it takes to obtain quarterly readings. We picked up our pace with replacing 160 meters in FY22. This brings our meters to replace number to 298. The meter replacement program has also significantly reduced our unaccounted-for water ratio. We also completed a hydrant inventory and will begin to start raising money to replace aging hydrants. East Main Street Water Main was replaced from 6" to 12" from Attitash road to Wallace Way. This increased fire flow protection and water quality. Construction began at Crossing Way Development (118 East Main) with 16 units. This will increase fire flow protection and water quality for all to the east of Wallace Way. Leak Detection company Hydro Tech came in March 22 and performed leak detection surveys to help identify unaccounted for water. Underwater Solutions came in July 21 and performed a Sanitary and Security survey for the Water Tanks. The Water plant at Wallace way got a new power gate adding to security. The Water Main replacement on Mill Street was completed. The Bear Hill Water Main upgrade from the ARPA grant, started pre construction, buying materials, and notifying customers. Work to begin late summer. This project will upgrade the water main from Sargent Farm to Abbey Road from a 6" main to a 12" main.

**IN THE FUTURE:**

We continue to perform leak detection and look for new water sources. This will lower our unaccounted-for water, improve efficiency of existing supply, and examine current capacity of existing wells. Working with DEP for an increase water pumping capacity that was originally set in 1974. Also working with DEP for permits to start replacing our 40+ year old wells at the Bear Hill location that would increase them from 8" to 12" wells. In the spring of 2023, we will start the water main upgrade project on Woodland Street. Again, this will increase fire flow protection and water quality.

Without the support of the employees of the Water Department this would not be possible, and I would like to extend my sincere thanks to all employees for their efforts and commitment to water quality throughout the year.

I would also like to thank all the water customers for their part in water conservation efforts. Water bans are here to stay and with everyone's help in conserving water we can try to make them as short as possible. But even then, we can't abandon our conservation habits.

Robert Sinibaldi, Building Commissioner / Zoning Compliance Officer/DPW Director

**Respectfully submitted**



**TOWN OF MERRIMAC  
DEPARTMENT OF PUBLIC WORKS  
SEWER DEPARTMENT  
4 School St.  
Merrimac, MA 01860  
978-346-0525**

Chris Perkins – Superintendent  
978-346-7857

Robert Sinibaldi – DPW Director  
978-346-0612

**ANNUAL REPORT OF THE MERRIMAC WASTE WATER DEPARTMENT  
FOR FISCAL YEAR ENDING JUNE 30<sup>TH</sup> 2022**

**NEW CONNECTIONS:** During FY22 there were 11 new homes connected to the town's sewer system. This brings the total number of connections to 2115.

**Capital Fund:** \$26,950 was collected during FY22 from individuals and developers for new service connections and deposited to Sewer Capital account. MWWD utilizes this funding for various improvements to our wastewater services system.

**Retained Earnings Fund:** MWWD ended FY22 with a surplus of \$85,340. Those funds will be added to our Waste Water Retained Earnings account which is used for capital improvements.

**NOTABLE PROJECTS:** Our ongoing work for I & I (Inflow & Infiltration) fixes throughout the town continues. All generators were serviced. We de-watered 74.9 dry metric tons of sludge and sent it to Agresource in Ipswich to make compost; and completed Dig Safes throughout the year.

- Plant upgrade original quote came in at \$18,900,000 and now has increased to 23,500,000; working with Mike Roy, SME Engineers with Plant upgrade as well as Oliver Associates.
- Annual DEP inspection – all good – report submitted with help of Mike Roy, engineer from SME.
- Ongoing I & I repairs throughout the town. As well as on-going UV repairs (A/D)
- Working on New EPA & DEP requirements for flows, I & I, capacity etc., and Wastewater Management Plan.
- Alert Scientific did annual lab calibrations. – Passed all toxicity tests for the year. All generators serviced by Tr-State. All flow meters calibrated (A/D)
- Replaced shaft, drive coupling and rebuilt gear box on ditches. Vid motor replacement and sludge pump.
- River St Station - 2 new pumps, slides, & rails. Repairs at Orchard Pump Station-suction line, check valves, pump
- Continuation of Mission alarm installations at N. Valley and W. Shore

**General Permit Compliance**

The Wastewater Department continued efforts to maintain compliance with its National Pollutant Discharge Permit. Those efforts included but are not limited to collection system investigations to identify sources of inflow and infiltration (I&I), repair and removal of sources of I&I, educational public outreach program, engineering review of new sewer connections and extensions, testing of new sewer extensions, and continued collection system mapping. A new General Permit became effective 12/1/21.

**Wastewater Treatment Facilities Plan**

A Facilities Plan was completed for the Wastewater Treatment Facility. Due to the age of the facility significant improvements were identified in the plan. The identified improvements are required to maintain proper operation of the facility and ensure that the facility is able to process and treat wastewater generated by the Town in the future. The Wastewater Department provided the Facilities Plan to the Massachusetts DEP for their review and approval.

As always, a reminder to not throw any wipes in the toilet, even though they say that they are flushable. They are not and only cause serious damage to the pumps that are located throughout the town. Pump replacement costs are in the tens of thousands of dollars, so please do not flush any of those products. Please think before you flush.

Thank you

Sincerely,

Robert Sinibaldi

Building Commissioner / Zoning Compliance Officer/DPW Director



The Board of Light Commissioners and staff are pleased to submit the Annual Report of the Merrimac Municipal Light Department (MMLD or Department) for the year 2022.

### **MMLD MISSION STATEMENT**

The Merrimac Municipal Light Department (MMLD) exists to provide its owner, the Town of Merrimac's ratepayers, safe and reliable electricity at a reasonable and competitive rate that sustains the healthy operations of the department, and the maintenance, expansion, and modernization of the electrical distribution system. This mission has been accomplished by a staff of responsible, dedicated and customer-oriented employees with superior work ethics, skills, and professionalism.

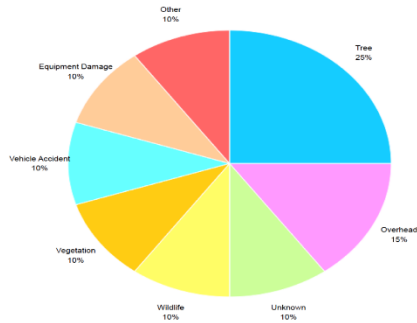
### **NEW SERVICES**

During 2022, there were a total of twenty-eight new electrical services added to the MMLD's electric distribution system. The total number of electric meters in service at year's end was 3,087 meters.

### **SYSTEM RELIABILITY**

The MMLD takes pride in providing the best electricity service possible to the Town of Merrimac residents and businesses. MMLD strives to provide safe and reliable power, by continuing capital improvements of the system, which reduce industry-accepted indexes used to track the reliability of electric systems. During 2022, the MMLD's system experienced a total of twenty power outages, which affected a total of 3,087 customers. Weather, trees, and animal-related issues accounted for 45% of the total number of outages during the year. These types of events are hard to prevent, but the Department continues to work on tree trimming and other ways to reduce their impact. The System Average Interruption Duration Index (SAIDI) measures the number of minutes, on average, a Merrimac customer is without power. The System Average Frequency Index (SAIFI) measures the average frequency of interruptions for a Merrimac customer. The Customer Average Interruption Duration Index (CAIDI) identifies the average length of time, in minutes, the customer experienced an outage. Causes for the outages on listed in the chart below:

<b>SAIDI</b>	<b>SAIFI</b>	<b>CAIDI</b>	<b>TOTAL NUMBER OF OUTAGES</b>
4.037	0.0396	101.923	20



## CAPITAL PROJECTS

During 2022, the Department worked on several customer related projects as well as multiple capital projects that focused on improving the distribution system reliability, incremental replacement of equipment near the end of its useful life, and safety-related projects. In an electrical distribution system, targeting these projects has reduced duration and the number of outages that could be experienced in major weather events such as those events we have experienced in past years. Updating equipment will not only improve reliability but ensure that the operations of the MMLD department are done in a safe reliable environment.

### HARRIMAN ROAD AND RED OAK

The skillful and hard-working lineman staff conducted this critical capital improvement project to create a more reliable electrical distribution system for this community. The project took over two years and cost approximately \$110,000. The project consists of 28 class 2/40-foot poles and 1 class 3/35 foot pole and 1 class 2/45 foot pole. Attached to the poles is (7) 25 KV transformers, (3) 37.5 KV transformers and (2) 15 KV transformers. This project also increased the electrical voltage from 2400 volts to 13800/7970 volts. The increase in power will accommodate the future electrical needs of EV chargers and air source heat pumps.

### RECLOSER PROJECT

A recloser is an automatic, high-voltage electric switch. Like a circuit breaker on household electric lines, it shuts off electric power when trouble occurs, such as a short circuit. Where a household circuit breaker remains shut off until it is manually reset, a recloser automatically tests the electrical line to determine whether the trouble has been removed. And, if the problem was only temporary, the recloser automatically resets itself and restores the electric power. Therefore, improves the reliability of the system for our customers. The project was started in 2022 and will be completed in the spring of 2023 at the cost of approximately \$65,000.00.



## **NEW GATEKEEPERS**

MMLD forefathers had tremendous insight and installed in 2008 Advanced Metering Infrastructure at the Light Department. The system needed an upgrade. Therefore, MMLD contracted for a new AMI system with state-of-the-art gatekeepers that will have the capacity to collect all the billing information of our over 3,000 meters and enhance software. When the AMI system was installed in 2008, it allowed meters to be read remotely saving on cost and the environment. The new gatekeepers will allow us to upgrade our current meters to allow dual readings. The dual readings will provide the opportunity for MMLD to offer off-peak pricing capabilities. The cost of the new gatekeepers is \$56,000 including the upgraded software and enhanced metering capabilities. Project was started in 2022 but due to supply chain issues will be completed in second quarter of 2023.

## **POWER SUPPLY**

The MMLD continues to work with Energy New England (ENE), who manages the MMLD's energy portfolio, to ensure energy contracts are in place to cover the Town's current and future energy needs. This is a challenging task because of the congested energy load-zone the Town of Merrimac is part of. Transmission congestion in Northeast Massachusetts (NEMA) and the retirement of old power plants have had a negative cost impact on all ISO New England customers and passed onto electric ratepayers. For 2022, the Department spent in power supply expenses.

The goal of the Department has been to maintain stable and affordable electric rates for all our customers, even during the volatile times in the Capacity and Transmission market. The Department has a good portion of renewable energy in its energy portfolio, which includes the local 1.5 MW solar farm, hydropower from the Brown Bear II Hydro Plant, and wind power from the Canton Mountain, Spruce Mountain, and Saddleback Ridge projects. During 2021, the Department also added hydro energy from Stevenson and Shepaug projects, located in Connecticut and wind energy from the Granite Wind. In 2022, the department add solar and nuclear energy from NextEra. At this point, the Department has secured power from different sources and has hedged close to 90% of its energy through 2024. Hedging provides a stable generation rate structure for our customers. We have over 93% of our portfolio on target for the state mandate that 50% of our power generation comes from renewables.

## **OTHER PROJECTS**

### **CITY OF HAVERHILL AND AMESBURY STREETLIGHTS**

During 2022, MMLD was able to continue doing the streetlight maintenance for the City of Haverhill and Amesbury on the lights they purchased from National Grid. The department was able to collect



revenue from these two programs, which in turn assists the department from keeping low electrical rates for our customers.

### **IMPROVE CUSTOMER SERVICE**

In the fall of 2022, MMLD launched a new program to enhance the customers' interaction with the department. We adopted a new online system which allows customers to view their bills online and pay their bill through multiple types of payments. Over 1,000 customers now view their bill online instead of receiving it in the mail resulting in over \$12,000 savings in postage and paper for the department.

MMLD wants to provide the best and easiest experience for our customers. We continue to provide multiple ways to pay your bills. You can pay online; you can pay by coming into our offices or at the drive-up window at 10 West Main Street, open Monday through Friday 7:30am until 4:00pm. For 2022, we installed a drive up drop off box which allows you to make a payment 24 hours 7 days a week.

To improve customer service online, we launched a new website which allows you to start and stop service online, request an electrical service online, pay online, request a service online, obtain updates on the department online. In addition, we have been posting department activity on our Facebook page which has over 1,200 followers.

### **FACEBOOK**

Merrimac Light has their own Facebook page. We encourage our customers to join over 1,200 followers we have to date. We post on a regular basis the work performed by our lineman as well as any immediate information we need to convey to our customers.

### **ENERGY CONSERVATION**

Understanding that costs continue to increase, the MMLD worked this year to provide resources for the ratepayers on ways to reduce their energy usage. We mailed each ratepayer an appliance rebate form which allows customers to obtain a rebate for qualified energy-efficient appliances. Customers were able to obtain \$6,000 in rebates.

Another major conversion energy efficiency project was to convert the rental streetlights at the cost of \$4,566.00. This conversion project alone saved approximately 54,000 kw per year savings. To further promote energy conservation, the Municipal Light Department continued making available the free Residential Energy Audit program for the community. During 2022, the MMLD spent \$1,860.00 in the Residential Energy Audit program. The Residential Energy Audit program

provides an energy expert to conduct a free home energy audit and for customers to identify ways to reduce energy consumption and lower their monthly electric

### **LED LIGHT BULB GIVEAWAY**

The department purchased over 3,000 LED light bulbs to giveaway to our ratepayers. The difference in electrical usage and cost savings is substantial. An incandescent light uses 1,000 hours at a cost of \$6.22/year whereas an LED light will use 15,000 hours for only \$.96 cents per year. Major cost savings to our ratepayers.

### **NEW COMMERCIAL OPPORTUNITIES**

In 2022, we spent 4 months working with Breezeline to develop a plan to provide high speed internet service. In 2023, they will begin to update the infrastructure throughout the town for customers to have a choice in the internet service provider. The work done by the lineman with representatives of Breezeline was labor intensive but will provide an opportunity for the community to have choices.

### **IMPROVE RECORD KEEPING FOR THE DEPARTMENT**

Since data is critical to providing maximum efficiency for the department, we have spent the year placing the entire MMLD electrical distribution service on a Geographic information System (GIS). The new GIS system will allow us to plan vegetation management, pinpoint outages, update equipment needs as well as maintain trackable and traceable changes to the system. With the new GIS system, we will have embarked on a five-year vegetation management plan and meter replacement program

### **CONTRIBUTIONS TO THE TOWN**

In 2022, the Municipal Light Board of Commissioners approved a **\$20,000** Payment in Lieu of Taxes to the Town. In addition to this cash payment, the MMLD had **\$5,576.16** of unbilled streetlight usage paid by the Department. The Municipal Light Department offers a reduced electric rate for all the municipal buildings in Town. Those buildings include the schools, water, and sewer plants, and all other buildings used by Town departments. The reduced rate for these facilities is a savings of **\$57,000** dollars. If the town was not serviced by MMLD but rather an IOU such as National Grid, the cost to the town would be an additional **\$198,000.00**

The MMLD continues to contribute \$3,000 annually for the Town's Code Red System which is a great asset to the Town.

In 2022, we assisted the water department by erecting a class 2/45 foot pole at the water tower on Bear Hill Road and moved the antenna to the new pole saving the water department \$15,000 in cost if done by a private contractor.

Town Square became brighter in 2022 with the replacement of the downtown lights at a cost of \$380 per light post or \$10,640 in out of pocket cost. The labor cost of retrofitting the post with new bulbs resulted in \$4,000 of in-kind labor costs. The total cost of the town square project was \$14,640.00.

Three years ago, MMLD entered into a Power Purchase Agreement with Duke Energy to erect a gas fired generator behind the meter peeker plant to shave the amount of transmission we pay to National Grid. In the PPA, the company was required to pay the town taxes on the facility located at 20 Federal Way. MMLD assisted the town in recovering back taxes on the facility in the amount of \$36,000.00.

MMLD worked closely with the town in securing Federal Funding for the Mill Street bridge project which will be moving forward this Spring. The reopening of the Mill Street bridge will assist our crew with enhanced egress to and from our substation and garage.

## **COMMUNITY**

The Municipal Light Department is a municipally owned utility, which means that it is owned by its ratepayers and not by shareholders like Investor-Owned Utilities (IOUs) such as National Grid and Eversource. The Municipal Light Department Board and staff are here to serve the community.

## **OLD HOME DAYS**

The MMLD staff was proud to participate in 2022 Old Home Days communicating with our customers and providing them with information on how to save energy, supplying them with energy savings tips and LED light bulbs.

## **INVOICE CLOUD WORKSHOP**

MMLD staff held three workshops throughout the summer to register customers for the new online service called invoice cloud. One was at the senior center; another was at the Library and the final workshop was in the evening at Town Hall. In total, over 600 residents have registered for autopay and another 1,050 have registered for paperless bill paying.

## **SANTA COMMITTEE**

MMLD takes great pride in participating in the Santa Committee parade and this year downtown decorations. The tree did require \$1,000 in new lighting. The ribbons and bows for the improved

streetlights were supplied by the Santa Committee. The labor in hanging the town hall wreaths, hanging the bows and ribbons, and installing and removing the Christmas tree lights was a total in-kind labor cost of \$4,500 dollars. This year we added a special treat for the children, reindeer lollipop and make their own bucket truck decorated with a miniature Christmas wreath. At the actual tree lighting ceremony, over 400 cups of hot chocolate and cookies were served making the event very special. All of the treats were donated by the light department at a cost of \$895.00

## **PUBLIC EDUCATION OPPORTUNITIES**

### **CABLE SHOWS**

Starting in June, MMLD participated in a cable show entitled How Merrimac Light Delivers Power to its customers (recording of the show on [merrimaclight.com](http://merrimaclight.com)). In October, Part II, “what are the reasons for increasing energy costs.”

### **PUBLIC EDUCATION FORUM**

In November, MMLD did an educational outreach program on energy savings, conservation, and rates in the community meeting room at the police station.

Respectfully submitted by the MMLD staff,

General Manager Mary Usovicz and Team  
Commissioners  
Chairman Norman Denault  
Vice Chairman Larry Fisher  
Secretary Paula Hamel

Merrimac Municipal Light Dept.  
BALANCE SHEET

Page: 1

G/L ACCOUNT

DESCRIPTION

CURRENT YTD  
THIS YEAR  
2022 (12 MTHS)

CURRENT YTD  
LAST YEAR  
2021 (12 MTHS)

1070	CONSTRUCTION WORK INPROGRESS	0	0
1230	ASSESSMENTS-MMWEC	719.17	719.17
1260	DEPRECIATION FUND	3858181.1	4171464.51
1261	STABILIZATION FUND	1560995.64	912686.44
1262	BOND FUND	0	0
1270	OPEB TRUST FUND	525969.48	539697.83
TOTAL FUNDS		5945865.39	5624567.95
CURRENT AND ACCRUED ASSET			
1311	CASH-OPERATIONS FUND	741970.53	1207002.24
1312	INTEREST FUND-CONSUMER DEP.	5219.11	3010.63
1320	CONSUMER DEPOSITS	114421.61	100477.07
1350	PETTY CASH	200	200
1420	MISC A/R	0	0
1421	ACCOUNTS RECEIVABLE	188309.66	89833.21
1430	ACCOUNTS RECEIVABLE;MISC	0	0
1460	RECEIVABLES FROM MUNICIPAL	4872.4	0
1540	PLANT MATERIAL	15001.94	15001.94
1650	PREPAYMENTS	-102.54	25522.55
1651	ENE PREPAYMENT	418661.61	416218.06
1652	EMPLOYEE PENSION PREPAYMENT	-78433.42	109949.93
1653	SPRUCE MOUNTAIN PREPAYMENT	2647.35	2628.42
1654	CANTON MOUNTAIN PREPAYMENT	4775.55	4741.43
1655	SADDLEBACK RIDGE PREPAYMENT	2724.41	2704.94
TOTAL CURRENT ASSETS		1420268.21	1977290.42
FIXED ASSETS			
3550	POLES AND FIXTURES TRANS	188569.43	188299.87
3551	RESERVE FOR DEPRECIATION	70352.66	65645.16
3560	OVERHEAD CONDUCTORS & DEVICES	98221.79	98221.79
3561	RESERVE FOR DEPRECIATION	83081.38	80661.28
3600	LAND + LAND RIGHTS	2091.54	2091.54
3610	STRUCTURES AND IMPROVEMENTS	19290.15	6564.91
3611	RESERVE FOR DEPRECIATION	7817.37	7653.27
3620	STATION EQUIPMENT	2505999.16	2496159.16
3621	RESERVE FOR DEPRECIATION	1649178.31	1586774.31
3640	POLES, TOWERS, FIXT. DISTRIBUT	1004458.11	978644.08
3641	RESERVE FOR DEPRECIATION	698989.49	676026.79
3650	OVERHEAD CONDUCTORS + DEVICES	2928322.62	2764306.32
3651	RESERVE FOR DEPRECIATION	1645270.54	1577662.04
3660	UNDERGROUND CONDUIT	307151.1	307151.1
3661	RESERVE FOR DEPRECIATION	284833.29	277154.49
3670	UNDERGROUND CONDUCTORS + DEVIC	383475.71	367737.06
3671	RESERVE FOR DEPRECIATION	217094.5	208163.2
3680	LINE TRANSFORMERS-DIST	1068128.26	1029287.73
3681	RESERVE FOR DEPRECIATION	549191.45	524361.65
3690	SERVICES	399995.89	383943.92
3691	RESERVE FOR DEPRECIATION	324833.62	315438.52
3700	METERS	441912.42	429241.3

Merrimac Municipal Light Dept.  
BALANCE SHEET

Page: 2  
DESCRIPTION

CURRENT YTD  
THIS YEAR  
2022 (12 MTHS)  
CURRENT YTD  
LAST YEAR  
2021 (12 MTHS)

G/L ACCOUNT

	3701	RESERVE FOR DEPRECIATION	159060.41	148398.01
	3710	INST. OF CUST. PREMISES DIST.	8134.25	0
	3711	RESERVE FOR DEPRECIATION	0	0
	3720	RENTAL WATER HEATERS	0	0
	3721	RESERVE FOR DEPRECIATION	0	0
	3730	ST. LGHT. + SIG. SYST. DIST.	473499.07	435349.51
	3731	RESERVE FOR DEPRECIATIO	345127.82	334399.92
	3890	LAND & LAND RIGHTS	110000	110000
	3900	STRUCTURES AND IMPROVEMENTS	776979.03	776979.03
	3901	RESERVE FOR DEPRECIATION	586591.22	567166.72
	3910	OFFICE FURNITURE AND EQUIPMENT	129771.84	121857.84
	3911	RESERVE FOR DEPRECIATION	128776.51	125730.01
	3920	TRANSPORTATION EQUIPMENT	875434.02	872739.77
	3921	RESERVE FOR DEPRECIATION	428652.81	406834.31
	3940	TOOLS, SHOP + GARAGE EQUIPMENT	277880.63	231900.85
	3941	RESERVE FOR DEPRECIATION	151653.31	145984.11
	3950	LAB EQUIPMENT	25200.11	25200.11
	3951	RESERVE FOR DEPRECIATION	10447.76	9817.76
	3970	COMMUNICATIONS EQUIPMENT	32701.6	32701.6
	3971	RESERVE FOR DEPRECIATION	34702.84	33895.34
	3980	MISC. EQUIPMENT	40136.02	29571.06
	3981	RESERVE FOR DEPRECIATION	6257.63	5518.33
TOTAL FIXED ASSETS			4715439.83	4590663.33
TOTAL ASSETS			12081573.43	12192521.7
LIABILITIES				
SURPLUS				
	2060	LOAN REPAYMENTS	2341707.96	2266707.96
	2070	APPROP FOR CONST REPAYMENTS	8889.05	8889.05
	2080	UNAPPROPRIATED EARNED SURPLUS	6525344.59	6324889.65
	2150	RESTRICTED (APPROP) SURPLUS	378199.36	369199.36
PROFIT & (LOSS)			254448.13	347992.59
	4340	MISC DEBITS TO SURPLUS	514247.25	514247.25
	4350	ILO TAXES	40000	20000
TOTAL SURPLUS			8954341.84	8783431.36
LONG TERM DEBT				
	2210	BONDS	450000	450000
	2310	NOTES PAYABLE	0	0
TOTAL BOND AND NOTES			450000	450000

Merrimac Municipal Light Dept.  
BALANCE SHEET

Page: 3

G/L ACCOUNT	DESCRIPTION	CURRENT YTD THIS YEAR 2022 (12 MTHS)	CURRENT YTD LAST YEAR 2021 (12 MTHS)
CURRENT & ACCRUED LIABILI			
2320	ACCOUNTS PAYABLE	-52854.9	364167.13
2350	CONSUMER DEPOSITS	112852.07	100477.07
2420	MISC CUR & ACC LIAB	5227.74	3010.63
TOTAL CURRENT & ACCRUED L		65224.91	467654.83
RESERVES			
2520	CUSTOMERS ADVANCE FOR CONST.	0	0
2521	CUSTOMER ADV FR CONST	1220.67	1220.67
2530	OPEB LIABILITY	468914	468914
2600	RES. UNCOLLECTIBLE ACCT.	13586.2	13586.2
TOTAL RESERVES		483720.87	483720.87
2710	CONTRIB IN AID OF CONST	2162554.87	2060252.29
TOTAL CONTRIBUTIONS		2162554.87	2060252.29
TOT LIABILITIES & OTHER C		12115842.49	12245059.35

Merrimac Municipal Light Dept.  
INCOME STATEMENT

Page: 1  
DESCRIPTION

CURRENT YTD  
THIS YEAR  
2022 (12 MTHS)

CURRENT YTD  
LAST YEAR  
2021 (12 MTHS)

G/L ACCOUNT

INCOME

4150	SALES-MERCHAND., JOBBING, CONT	0	0
4190	INTEREST INCOME	-448876.5	363234.38
4401	RATE B SALES	3631649.75	3677551.8
4402	RATE C SALES	233753.56	232365.25
4421	RATE F1 SALES	368368.91	383122.1
4422	RATE E SALES	0	0
4423	RATE F SALES	264769.28	258558.17
4424	RATE F2 SALES	168609.59	174378.85
4440	MUNICIPAL SALES-ST LIGHTS	4872.4	5576.16
4441	MUNICIPAL SALES	111611.36	79137.08
4442	MUNICIPAL SALES DEMAND	227272.46	218389.2
4451	RATE G	16634.36	16799.23
4540	RENT FROM ELECTRIC PROPERTY	0	0
4541	SALES TAX	10881.74	24.43
4560	OTHER ELECTRIC REVENUES	101966.59	3177.6
4561	RCS SALES	7355.8	7423.6
4565	ERROR DISC ACCOUNT	0	0

TOTAL INCOME

4698869.3 5419737.85

EXPENSES

4030	DEPRECIATION EXPENSE	284627.7	342431.33
4270	INTEREST ON BONDS & NOTES	0	20437.5
4310	OTHER INTEREST EXPENSE	0	0
5550	PURCHASED POWER	2834921.73	3517104.23
5570	OTHER POWER SUPPLY EXPENSES	46346.96	49675.96
5810	OPERATION LABOR	0	0
5820	OPERATION SUPPLIES AND EXPENSE	1110	1295.15
5830	OVERHEAD LINE EXPENSE	6408.42	5425.42
5840	UNDERGROUND LINE EXPENSE	20674.22	21920.8
5850	ST. LGHT. + SIG. SYS. EXPENSES	9407.73	2382.53
5860	METER EXPENSES	6262.47	3086.96
5870	CUSTOMER'S INSTALL. EXPENSES	3771.37	17195.81
5880	MISC DISTR- CLOTHING	14169.2	28489.01
5881	BUILDING MAINTENANCE	16712.95	0
5882	MISC DISTR- SUPPLIES/ MISC	1976.36	0
5910	MAINT. OF STRUCTURES	0	0
5920	MAINT. OF STATION EQUIPMENT	9205.63	8312.75
5930	MAINT. OF OVERHEAD LINES	107660.9	204607.79
5931	MAINT. - POLICE DETAIL	2159.36	0
5940	MAINT. OF UNDERGROUND LINES	0	2215.42
5950	MAINT. OF LINE TRANSFORMERS	1301.85	3969.9
5960	MAINT. OF ST. LGHT. + SIG. SYS	0	0
5970	MAINT. OF METERS	0	0
5980	MAINT. OF MISC. DISTR. PLANT	69392.47	37083.98
9020	METER READING EXPENSES	12182.14	4647
9030	CUST. RECORD + COLLECTION EXP.	92787.15	98524.95



Merrimac Municipal Light Dept.  
INCOME STATEMENT

Page: 2

G/L ACCOUNT	DESCRIPTION	CURRENT YTD THIS YEAR 2022 (12 MTHS)	CURRENT YTD LAST YEAR 2021 (12 MTHS)
9040	UNCOLLECTIBLE ACCOUNTS	0	1078.22
9120	DEMONSTRATING AND SELLING EXP	0	0
9130	ADVERTISING EXPENSE	3763.8	6960.02
9160	MISC. SALES EXPENSES	0	0
9200	ADMIN AND GENERAL SALARIES	270020.58	208698.39
9210	OFFICE SUPPLIES AND EXPENSES	74052.55	64193.75
9230	OUTSIDE SERVICES- MEMBERSHIPS	34269.06	52537.65
9232	OUTSIDE SERVICES-COLLECTIONS	33.32	0
9233	OUTSIDE SERVICES- LEGAL	18586.87	0
9234	OUTSIDE SERVICES-CONSULTING	30109.5	0
9240	PROPERTY INSURANCE	0	0
9250	INJURIES AND DAMAGES	21785.37	20943.24
9260	EMPLOYEE PENSIONS AND BENEFITS	445309.9	330739.72
9280	REGULATORY COMMISSION EXPENSES	0	0
9300	MISC. GENERAL EXPENSES	5180.39	7103
9310	RENTS	25.25	0
9320	MAINT. OF GENERAL PLANT	3920.1	8115
9330	TRANSPORTATION- MAINTENANCE	12733.58	55107.43
9331	TRANSPORTATION-PARTS	7784.3	0
9332	TRANSPORTATION- FUEL	8195.53	0
9333	TRANSPORTATION- CAR ALLOWANCE	1841.52	0
TOTAL EXPENSES		4478690.23	5124282.91
PROFIT OR (LOSS)		220179.07	295454.94

## Planning Board 2022 Annual Report

In calendar year 2022 some developments in the town under the authority of the Planning Board were newly approved; while others continue to progress. The Board also continues to attend to other aspects of its role soliciting citizen input for perspective land use and development.

The end of year status of ongoing projects previously approved by the Board and subject to continued construction oversight are as follows:

Abbey Road (22-32 Bear Hill Road) – With new ownership, work has resumed at this Open Space Residential Development (OSRD) of 13 single family homes. Twelve homes are completed or nearly completed. Erosion control issues still need to be addressed.

Merrimac Crossing (118 E. Main St.) – Construction has moved quickly in this over-55 development of 16 units in eight duplex townhouses. Some units are ready for sale and construction is under way on the rest.

Regency Mixed-Use (One Jana Way) - The first of three planned commercial buildings was completed and occupied. The developer was issued a new Special Permit for mixed use to include the existing building and another commercial building near Hwy 110 and seven over- 55 townhouse units in two buildings in the back of this property. The residential buildings are under construction and the foundation has been poured for the new commercial building in front.

New actions on application include:

Stormwater Management Violation (1 High St.) – Property owner was informed that prior activity on the property made him in violation of the Stormwater Management regulations due to failure to make an application. Site is now stable and being monitored awaiting the plan for remediation and further site development.

Adult Use Recreational Marijuana Retail Establishment (17 Board St.) – A Special Permit was granted for this additional use at the existing medical marijuana dispensary contingent on receipt of state licensing approval and compliance with the town Host Agreement.

Proposed project for 51 E. Main St. – On November 1<sup>st</sup>, the Planning Board opened the public hearing for a preliminary plan for a new 100,000+ sf manufacturing building in the Office/Light Industrial District. The applicant will continue the process with a more finalized plan after hearing from the Conservation Commission.

In other planning activities, in calendar year 2022 the Board granted five Approval Not Required (ANR) requests for properties at 25 Hadley Road, 5 Colonial Drive, 73 Birchmeadow Road, 6 Brush Hill Road and 60 River Road. The Board collected \$1,400 in filing fees for its review activities in Fiscal Year 2022.

In other business, on February 15, 2022 the Planning Board held a public hearing to amend the Zoning Bylaw language for detached accessory dwellings, single-family dwellings in the Rural Highway District, and inclusion of self-storage facilities as an allowed uses by Special Permit in the Village Center and Office-Light Industrial Districts. The hearing also included allowance for detached accessory dwellings for agricultural workers in the Agriculture Residential District. These previously recommended articles were tabled at the 2021 Fall Special Town Meeting due to a technicality. The zoning changes were re-

introduced at the Annual Town Meeting and passed on April 25, 2022. On March 15<sup>th</sup>, the Planning Board held a public hearing to amend the Zoning Bylaw language to allow granting of a Special Permit for Adult Use Recreational Marijuana Retail Establishments. The Board recommended adoption of the change and it was voted at the same Annual Town Meeting.

The Planning Board continues to seek to fill the Administrative Assistant position. Denise McClure, Town Planning Consultant, is assisting the Board until the position can be permanently filled.

Sandra Venner continues in her role to serve as chairperson and Karol Flannery as Vice-Chair. At the end of the year John Thomas resigned as Alternate for Special Permits. Keith Pollman asked to resign his elected position on the Board and instead be appointed as an Alternate. David Cressman was appointed to fill the full position until the next Town election. Robert Bender serves as MVPC Commissioner. Sandra Venner serves as the representative to the Affordable Housing Board of Trustees.

Respectfully submitted by

Sandra Venner, Chair

Sandra Venner	Term expires 2024
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Karol Flannery	Term expires 2025
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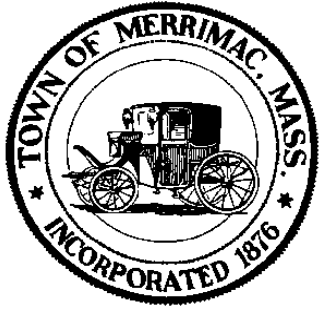
Dennis Brodie	Term expires 2026
---------------	-------------------

Thomas Abisalih	Term expires 2027
-----------------	-------------------

Keith Pollman, resigned Dec. 2022

Replaced by David Cressman	Term expires 2023
----------------------------	-------------------

John Thomas, replaced by Keith Pollman	Alternate for Special Permits
--	-------------------------------



**TOWN OF MERRIMAC**  
**Town Administrator, Finance Director**  
4 School Street  
Merrimac, MA 01860  
Phone (978) 346-0524  
E-Mail: [cmcleod@townofmerrimac.com](mailto:cmcleod@townofmerrimac.com)

**Honorable Board of Selectmen**  
**Town of Merrimac**  
**Massachusetts, 01860**

Honorable Selectmen,

In accordance with the requirements of the Massachusetts General Laws, the Annual Financial Report of the Town Accountant for the Town of Merrimac, for the fiscal year ended June 30, 2022 is herewith submitted.

The data represents a fair and accurate presentation in all material aspects of the Town's financial position and the results of its operations. Disclosures necessary to enable the reader to gain an understanding of the Town's financial affairs have been presented. Included are schedules on debt issue and servicing, a detailed listing of revenues and expenditures, a balance sheet for all fund types and account groups, and a combined statement of cash flows.

The reports are based on information recorded using the Uniform Municipal Accounting System (UMAS) of the Massachusetts Department of Revenue. The same information is used to prepare the Schedule A.

An audit of the Town's financial records by Roselli, Clark & Associates, has been completed and the results of this audit are available in my office for public inspection. The books of the Town are also open for public inspection during normal business hours.

Respectfully submitted,

Carol A. McLeod  
Town Administrator, Finance Director

**Town of Merrimac**  
**General Long Term Debt Activity**  
**Fiscal Year 2022**

Issue	Issue Date	Interest Rate	Original Amount	Balance 7/1/21	Additions	Retired	Balance 6/30/22	Interest Paid 7/1/21-6/30/22
Multi-Purpose Loan	11/15/03	2%-4.5%	\$ 4,231,000.00	\$ 260,000.00	\$ -	\$ 90,000.00	\$ 170,000.00	\$ 9,565.01
Multi-Purpose Loan	2/15/08	3.56%	\$ 2,380,000.00	\$ 525,000.00	\$ -	\$ 75,000.00	\$ 450,000.00	\$ 19,031.25
Multi-Purpose Loan	12/3/13	1.92%	\$ 3,971,000.00	\$ 960,000.00	\$ -	\$ 400,000.00	\$ 560,000.00	\$ 22,800.00
MWPAT - Water Mains	2/11/16	2.00%	\$ 860,000.00	\$ 678,334.00	\$ -	\$ 38,736.00	\$ 639,598.00	\$ 13,566.68
MWPAT - Water Mains	9/12/18	2.40%	\$ 1,600,000.00	\$ 1,527,141.00	\$ -	\$ 37,847.00	\$ 1,489,294.00	\$ 36,197.22
Multi-Purpose Loan	9/24/19	2.37%	\$ 7,985,000.00	\$ 7,790,000.00		\$ 210,000.00	\$ 7,580,000.00	\$ 260,195.00
<b>Total All</b>				<b>\$ 11,740,475.00</b>	<b>\$ -</b>	<b>\$ 851,583.00</b>	<b>\$ 10,888,892.00</b>	<b>\$ 361,355.16</b>
<b>Less: Electric</b>	2/15/08	<b>3.60%</b>	<b>\$1,500,000.00</b>	<b>\$ 525,000.00</b>		<b>\$ 75,000.00</b>	<b>\$ 450,000.00</b>	<b>\$ 19,031.25</b>
<b>Total Excluding Electric</b>				<b>\$ 11,215,475.00</b>	<b>\$ -</b>	<b>\$ 776,583.00</b>	<b>\$ 10,438,892.00</b>	<b>\$ 342,323.91</b>

MERRIMAC

Combined Balance Sheet - All Fund Types and Account Groups  
as of June 30, 2022  
(Unaudited)

ASSETS									
Cash and cash equivalents	2,585,715.76	1,916,515.96	41,715.14	7,543,987.73		4,210,296.72			16,298,231.31
Investments									0.00
Receivables:									
Personal property taxes	1,693.96								1,693.96
Real estate taxes	282,230.33								282,230.33
Allowance for abatements and exemptions	(118,937.03)								(118,937.03)
Tax liens	711,805.62								711,805.62
Deferred taxes									0.00
Motor vehicle excise	174,919.39								174,919.39
Other excises									0.00
User fees				229,384.12					229,384.12
Utility liens added to taxes				6,686.87					6,686.87
Departmental	130,745.56								130,745.56
Special assessments				78,286.84					78,286.84
Due from other governments									0.00
Other receivables									0.00
Foreclosures/Possessions	358,591.68								358,591.68
Fixed assets, net of accumulated depreciation									0.00
Amounts to be provided - payment of bonds							12,583,892.00		12,583,892.00
Amounts to be provided - vacation/sick leave									0.00
Total Assets	4,126,765.27	1,916,515.96	41,715.14	7,858,345.56	0.00	4,210,296.72	12,583,892.00		30,737,530.65

LIABILITIES AND FUND EQUITY

Liabilities:										
Warrants payable										0.00
Accounts payable										0.00
Accrued payroll										0.00
Withholdings										0.00
Accrued claims payable										0.00
Due to/from other funds										0.00
Due to other governments										0.00
Other liabilities										0.00
Deferred revenue:										
Real and personal property taxes	164,987.26									164,987.26
Tax liens	711,805.62									711,805.62
Deferred taxes										0.00
Foreclosures/Possessions	358,591.68									358,591.68
Motor vehicle excise	174,919.39									174,919.39
Other excises										0.00
User fees				229,384.12						229,384.12
Utility liens added to taxes				6,686.87						6,686.87
Departmental	130,745.56			78,286.84						130,745.56
Special assessments										78,286.84
Due from other governments										0.00
Other receivables										0.00

Deposits receivable									0.00
Notes payable									0.00
Bonds payable							12,583,892.00		12,583,892.00
Vacation and sick leave liability									0.00
Total Liabilities	1,541,049.51	0.00	0.00	314,357.83	0.00	0.00	12,583,892.00		14,439,299.34
Fund Equity:									
Reserved for encumbrances	10,642.42			450.00					11,092.42
Reserved for expenditures				20,000.00					20,000.00
Reserved for continuing appropriations	1,591,579.57			6,761,923.40					8,353,502.97
Reserved for petty cash	1,425.00			100.00					1,525.00
Reserved for debt service				91,885.46					91,885.46
Reserved for premiums									0.00
Reserved for working deposit									0.00
Undesignated fund balance	982,068.77	1,916,515.96	41,715.14			4,210,296.72			7,150,596.59
Unreserved retained earnings				669,628.87					669,628.87
Investment in capital assets									0.00
Total Fund Equity	2,585,715.76	1,916,515.96	41,715.14	7,543,987.73	0.00	4,210,296.72	0.00		16,298,231.31
Total Liabilities and Fund Equity									
	4,126,765.27	1,916,515.96	41,715.14	7,858,345.56	0.00	4,210,296.72	12,583,892.00		30,737,530.65

**TOWN OF MERRIMAC**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**NON-MAJOR GOVERNMENTAL FUNDS**  
**FOR FISCAL YEAR ENDED JUNE 30, 2022**  
**(UNAUDITED)**

	<u>Governmental Fund Types</u>		<u>Fiduciary Fund Types</u>		<b>Total</b>
	<b>Special Revenue</b>	<b>Capital Projects</b>	<b>Stabilization Fund</b>	<b>Other Trust and Agency Funds</b>	
<b>REVENUES</b>					
Department Charges for Services	\$ 2,541,343				\$ -
Intergovernmental	\$ 4				\$ 2,541,343
Investment Income	\$ 560,583	\$ 1,722,000	\$ (11,502)	\$ (354,710)	\$ (366,208)
Other				\$ 83,796	\$ 2,366,379
<b>Total Revenues</b>	<u>\$ 3,101,930</u>	<u>\$ 1,722,000</u>	<u>\$ (11,502)</u>	<u>\$ (270,914)</u>	<u>\$ 4,541,514</u>
<b>EXPENDITURES</b>					
Current					
General Government	\$ 85,274	\$ 127,472			\$ 212,746
Public Safety	\$ 96,756	\$ 1,202,928			\$ 1,299,684
Public Works	\$ 353,940	\$ 522,000			\$ 875,940
Human Services	\$ 4,609				\$ 4,609
Recreation and Culture	\$ 12,901				\$ 12,901
Other	\$ 979,750		\$ 98,352		\$ 1,078,102
Capital Outlay					\$ -
<b>Total Expenditures</b>	<u>\$ 1,533,230</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 98,352</u>	<u>\$ 3,483,982</u>
Excess (Deficiency) of Revenues over Expenditures	\$ 1,568,700	\$ (130,400)	\$ (11,502)	\$ (369,266)	\$ 1,057,532
Other Financing Sources (Uses)					
Proceeds from Bond Issues	\$ 25,857				\$ -
Operating Transfers In	\$ (341,536)	\$ (29,894)	\$ 100,000	\$ 152,563	\$ 278,420
Operating Transfers Out			\$ (249,000)		\$ (620,430)
<b>Total Other Financing Sources (Uses)</b>	<u>\$ (315,679)</u>	<u>\$ (29,894)</u>	<u>\$ (149,000)</u>	<u>\$ 152,563</u>	<u>\$ (342,010)</u>
Net Changes in Fund Balances	\$ 1,253,021	\$ (160,294)	\$ (160,502)	\$ (216,703)	\$ 715,522
<b>Fund Balances, Beginning of Year</b>	<b>\$ 663,495</b>	<b>\$ 202,009</b>	<b>\$ 1,440,904</b>	<b>\$ 3,175,653</b>	<b>\$ 5,482,061</b>
<b>Fund Balances, End of Year</b>	<u><b>\$ 1,916,516</b></u>	<u><b>\$ 41,715</b></u>	<u><b>\$ 1,280,402</b></u>	<u><b>\$ 2,958,950</b></u>	<u><b>\$ 6,197,583</b></u>



**TOWN OF MERRIMAC**  
**BALANCE SHEET**  
**June 30, 2022**  
**(Unaudited)**

<b>FUND/ACCOUNT #</b>	<b>ACCOUNT TITLE</b>	<b>DEBIT</b>	<b>CREDIT</b>
<b>ASSETS</b>			
01-000-1020-000000	Petty cash	1,425.00	
01-000-1040-000000	Cash unrestricted checking	2,584,290.76	
	<b>Total cash and cash equivalents</b>	<b>2,585,715.76</b>	
<b>Receivables</b>			
01-000-1210-202200	Personal property-2022	460.67	
01-000-1210-202100	Personal property-2021	3.07	
01-000-1210-202000	Personal property-2020	381.48	
01-000-1210-201900	Personal property-2019	484.75	
01-000-1210-000000	Personal property-prior years	363.99	
01-000-1220-202200	Real estate-2022	277,435.66	
01-000-1220-202100	Real estate-2021	4,794.67	
	<b>Property taxes receivable</b>	<b>283,924.29</b>	
01-000-1220-000000	Supplemental real estate		
	<b>Misc. non-reoccurring receivable</b>	<b>0.00</b>	
<b>Overlay</b>			
01-000-1230-000000	Allowance for abatements & exemptions		118,937.03
	<b>Total allowance for abate &amp; exemptions</b>		<b>118,937.03</b>
01-000-1240-000000	Tax liens receivable	711,805.62	
01-000-1880-000000	Tax foreclosures	358,591.68	
	<b>Total tax liens and foreclosures</b>	<b>1,070,397.30</b>	
01-000-1260-202200	Motor vehicles excise-2022	124,511.33	
01-000-1260-202100	Motor vehicles excise-2021	23,942.57	
01-000-1260-202000	Motor vehicles excise-2020	9,490.76	
01-000-1260-201900	Motor vehicles excise-2019	8,291.27	
01-000-1260-000000	Motor vehicles excise-prior years	8,683.46	
	<b>Total motor vehicle excise</b>	<b>174,919.39</b>	
01-000-1340-000000	Departmental A/R-ambulance	126,804.30	
	<b>Total user charges</b>	<b>126,804.30</b>	
01-000-1420-013303	Title V-interest receivable		
01-000-1720-000000	Due from Commonwealth		
Total Asset		<b>4,241,761.04</b>	<b>118,937.03</b>
<b>LIABILITIES</b>			
<b>DEFERRED REVENUE</b>			
01-000-2610-000000	Real & personal property		164,987.26
01-000-2622-000000	Tax liens & litigation		711,805.62
01-000-2623-000000	Tax foreclosures		358,591.68
01-000-2630-000000	Motor vehicle excise		174,919.39
01-000-2654-000000	Departmental-ambulance		126,804.30
01-000-2660-013303	Title V-interest repayments		
	<b>Total deferred revenue</b>		<b>1,537,108.25</b>
<b>FUND BALANCES</b>			
01-000-3211-000000	Reserve for encumbrances		10,642.42
01-000-3250-000000	Reserved for other-petty cash		1,425.00
01-000-3295-000000	Reserved for continued appropriation		1,591,579.57
	<b>Total reserved</b>		<b>1,603,646.99</b>
01-000-3590-000000	Unrestricted/undesignated fund balance		<b>982,068.77</b>
	<b>Total Fund Balance</b>		<b>2,585,715.76</b>
<b>TOTAL</b>		<b>4,241,761.04</b>	<b>4,241,761.04</b>

**TOWN OF MERRIMAC  
BALANCE SHEET  
June 30, 2022  
(Unaudited)**

<b>FUND/ACCOUNT #</b>	<b>ACCOUNT TITLE</b>	<b>DEBIT</b>	<b>CREDIT</b>
<b>FUND # 20</b>	<b>RECEIPTS RESERVED - OTHER</b>		
20-000-1040-000000	Cash unrestricted	40,098.06	
20-000-1060-000000	Cash restricted	34,955.12	
20-000-3580-203303	F/B Title V repayments principal only		23,627.80
20-000-3590-203301	F/B Sale of bond premiums		3,927.32
20-000-3590-203316	F/B Sale of real estate		20,402.40
20-171-3590-203307	F/B Conservation		2,502.58
20-172-3590-203302	F/B Open Space preservation		16,004.88
20-241-3590-203309	F/B Code enforcement/municipal hearings		100.00
20-420-3590-203304	F/B Highway transportation Infrastructure		1,088.20
20-491-3580-203300	F/B Sale of cemetery lots		7,400.00
	<b>Total Other Receipts Reserved</b>	<b>75,053.18</b>	<b>75,053.18</b>
<b>FUND # 21</b>	<b>RECEIPTS RESERVED - CABLE ACCESS</b>		
21-000-1040-000000	Cash unrestricted	518,261.45	
21-000-3211-000000	F/B Cable reserve for encumbrances		6,650.00
21-199-3590-213301	F/B Cable TV grant old		7,599.37
21-199-3590-213312	F/B Cable PEG Access		25,000.00
21-199-3590-213313	F/B Cable TV grant		479,012.08
	<b>Total Receipts Reserved - Cable TV</b>	<b>518,261.45</b>	<b>518,261.45</b>
<b>FUND # 23</b>	<b>GIFTS</b>		
23-000-1040-000000	Cash unrestricted	121,577.73	
23-000-3590-233588	F/B Monument		2,735.03
23-124-3590-233582	F/B Commission on Disabilities		1,470.95
23-146-3590-233586	F/B Elder/disabled		2,736.18
23-171-3590-233588	F/B Conservation		5,000.00
23-210-3590-233583	F/B Police		444.52
23-220-3590-233589	F/B Fire		2,575.76
23-422-3590-233588	F/B Highway paving		90,686.58
23-491-3590-233588	F/B Cemetery		200.00
23-541-3590-233581	F/B Council on Aging		666.62
23-610-3590-233587	F/B Library		6,227.22
23-630-3590-233588	F/B Playground		7,834.87
23-650-3590-233588	F/B Parks		1,000.00
	<b>Total Gifts</b>	<b>121,577.73</b>	<b>121,577.73</b>
<b>FUND # 24</b>	<b>REVOLVING 53E 1/2</b>		
24-000-1040-000000	Cash unrestricted	208,689.42	
24-145-3590-243577	F/B Tax title	8,188.46	
24-176-3590-243569	F/B Zoning Board of Appeals		4,492.93
24-241-3590-243573	F/B Zoning/Building code enforcement		43,302.82
24-241-3590-243578	F/B Inspectional services		160,643.60
24-510-3590-243574	F/B Board of Health projects		2,228.66
24-510-3590-243579	F/B Board of Health code enforcement		6,063.00
24-522-3590-243570	F/B Town nurse		146.87
	<b>Total 53E 1/2 Revolving</b>	<b>216,877.88</b>	<b>216,877.88</b>

**TOWN OF MERRIMAC**  
**BALANCE SHEET**  
**June 30, 2022**  
**(Unaudited)**

<b>FUND/ACCOUNT #</b>	<b>ACCOUNT TITLE</b>	<b>DEBIT</b>	<b>CREDIT</b>
<b>FUND # 25</b>	<b>REVOLVING - OTHER</b>		
25-000-1040-000000	Cash unrestricted	106,324.91	
25-000-3590-253565	F/B Insurance <\$150K		5,781.00
25-171-3590-253567	F/B Wetlands		31,385.25
25-210-3590-253562	F/B Police firearms \$5K	2,275.00	
25-302-3590-253536	F/B Pentucket grounds \$50K		71,433.66
	<b>Total Other Revolving</b>	<b>108,599.91</b>	<b>108,599.91</b>
<b>FUND # 28</b>	<b>GRANTS - STATE</b>		
28-000-1040-000000	Cash unrestricted	125,506.93	
28-122-3590-283544	F/B Recycling (RDP)		2,975.09
28-124-3590-280005	F/B Self-evaluation and transition plan grant		97.75
28-124-3590-280017	F/B eopss sidewalk school grant earmark		124.75
28-155-3590-283558	f/b town hall comm compact IT grant		25,245.00
28-161-3590-283527	F/B Clerk extended polling hours		7,555.55
28-161-3590-283583	F/B Clerk SHRAB grant		328.05
28-192-3590-280008	F/B Town Hall ramp earmark		20,000.00
28-210-3590-280003	F/B Police MED project grant		2,874.07
28-210-3590-280006	F/B Police Muni Road Safety (MRS)	6,094.84	
28-210-3590-283516	F/B Police ALERRT grant	1,232.79	
28-210-3590-283554	F/B Police 911 training/ EMD	554.17	
28-210-3590-283555	F/B Police 911 support & incentive	241.81	
28-210-3590-283559	F/B Emrg medical dispatch (EMD) grant	129.93	
28-220-3590-283533	F/B Fire safety		5,318.36
28-220-3590-283582	F/B Fire SAFE		11,395.36
28-231-3590-283596	F/B ambulanc AED equipment		1,871.25
28-420-3590-280007	F/B Highway culvert Div of Eco Restoration	2,475.00	
28-450-3590-280018	F/B water META-10 muni energ tech asst	1,000.00	
28-541-3590-283525	F/B COA Elder Affairs Formula		18,754.38
28-543-3590-283590	F/B Veteran Heritage		2,420.00
28-543-3590-283594	F/B Veteran COLA		3,318.00
28-610-3590-283532	F/B Library MEGLIG		34,788.43
28-699-3590-283524	F/B Cultural arts		169.43
	<b>Total State Grants</b>	<b>137,235.47</b>	<b>137,235.47</b>
<b>FUND # 29</b>	<b>GRANTS - FEDERAL</b>		
29-000-1040-000000	Cash unrestricted	761,102.34	
29-000-3590-293519	F/B FEMA COVID-19		
29-000-3590-293520	F/B CARES Act (CvRF)		904,567.92
29-420-3590-293521	F/B Bear Hill culvert improvement	143,465.58	
	<b>Total Federal Grants</b>	<b>904,567.92</b>	<b>904,567.92</b>
<b>FUND # 30</b>	<b>CHAPTER 90</b>		
30-000-1040-000000	Cash unrestricted		
30-000-1720-000000	Due from Comm of Mass-Chapter 90		
	<b>Total Chapter 90</b>	<b>0.00</b>	<b>0.00</b>
<b>FUND # 35</b>	<b>CAPITAL PROJECTS</b>		
35-000-1040-000000	Cash Unrestricted Checking	16,323.41	
35-000-2720-000000	General bond anticipation notes payable		
35-192-3590-353426	F/B Police station construction		5,492.72
35-220-3590-353432	F/B Fire erescue vehicle		8,270.69
35-420-3590-353433	F/B DPW vehicle		2,560.00
	<b>Total Capital Projects</b>	<b>16,323.41</b>	<b>16,323.41</b>

**TOWN OF MERRIMAC**  
**BALANCE SHEET**  
**June 30, 2022**  
**(Unaudited)**

<b>FUND/ACCOUNT #</b>	<b>ACCOUNT TITLE</b>	<b>DEBIT</b>	<b>CREDIT</b>
<b>FUND # 40</b>	<b>WATER CAPITAL PROJECTS</b>		
40-000-1040-000000	Cash unrestricted	25,391.73	
40-450-3590-403402	F/B Water E Main St station repair ATM04/08 A12		18,754.50
40-450-3590-403431	F/B Water Bear Hill well replacement STM10/18 A6		6,637.23
	<b>Total Water Capital Projects</b>	<b>25,391.73</b>	<b>25,391.73</b>
<b>FUND # 60</b>	<b>WATER ENTERPRISE</b>		
60-000-1020-000000	Cash petty	50.00	
60-000-1040-000000	Cash unrestricted	374,188.39	
60-000-1310-000000	Water user charges receivable	41,477.20	
60-000-1331-000000	Water liens receivable	2,526.62	
60-000-2651-000000	Water user charges deferred revenue		41,477.20
60-000-2653-000000	Water liens deferred revenue		2,526.62
60-000-3211-000000	Water reserved for encumbrances		450.00
60-000-3250-000000	Water reserved for petty cash		50.00
60-000-3295-000000	Water reserved for continued appropriation		220,799.45
60-000-3590-000000	Water retained earnings		152,938.94
	<b>Total Water Enterprise</b>	<b>418,242.21</b>	<b>418,242.21</b>
<b>FUND # 61</b>	<b>WASTEWATER ENTERPRISE</b>		
61-000-1020-000000	Cash petty	50.00	
61-000-1040-000000	Cash unrestricted	1,443,025.84	
61-000-1310-000000	Wastewater user charges receivable	45,338.58	
61-000-1332-000000	Wastewater liens receivable	1,807.09	
61-000-1410-000000	Wastewater betterment unapportioned receivable	78,286.84	
61-000-2651-000000	Wastewater user charges deferred revenue		45,338.58
61-000-2653-000000	Wastewater liens deferred revenue		1,807.09
61-000-2660-000000	Wastewater special assessment deferred revenue		78,286.84
61-000-3240-000000	Wastewater reserved for expenditures		40,000.00
61-000-3250-000000	Wastewater reserved for petty cash		50.00
61-000-3295-000000	Wastewater reserved for continued appropriation		1,170,800.68
61-000-3300-000000	Wastewater reserved for betterments		91,885.46
61-000-3590-000000	Wastewater retained earnings		140,339.70
	<b>Total Wastewater Enterprise</b>	<b>1,568,508.35</b>	<b>1,568,508.35</b>
<b>FUND # 67</b>	<b>ELECTRIC ENTERPRISE</b>		
67-000-1040-000000	Cash unrestricted	5,726,673.50	
67-000-1310-000000	Electric user charges receivable	142,568.34	
67-000-1330-000000	Electric liens receivable	2,353.16	
67-000-2651-000000	Electric user charges deferred revenue		142,568.34
67-000-2653-000000	Electric liens deferred revenue		2,353.16
67-000-3295-000000	Electric reserved for continued appropriation		5,370,323.27
67-000-3590-000000	Electric retained earnings		356,350.23
	<b>Total Light Enterprise</b>	<b>5,871,595.00</b>	<b>5,871,595.00</b>
<b>FUND # 75</b>	<b>OTHER POST EMPLOYMENT BENEFITS TRUST (OPEB)</b>		
75-000-1060-000000	Cash restricted	2,251,821.80	
75-000-3580-753375	Electric OPEB		472,238.45
75-000-3580-753377	General OPEB		1,393,466.65
75-000-3580-753378	Water OPEB		145,147.95
75-000-3580-753379	Wastewater OPEB		240,968.75
	<b>Total OPEB Trust</b>	<b>2,251,821.80</b>	<b>2,251,821.80</b>

**TOWN OF MERRIMAC**  
**BALANCE SHEET**  
**June 30, 2022**  
**(Unaudited)**

<b>FUND/ACCOUNT #</b>	<b>ACCOUNT TITLE</b>	<b>DEBIT</b>	<b>CREDIT</b>
<b>FUND # 80</b>			
<b>TRUSTS</b>			
80-000-1040-000000	Cash unrestricted - expendable	254,392.37	
80-000-1060-000000	Cash restricted - non-expendable	374,316.71	
80-000-3590-803311	Affordable housing		100,181.30
80-210-3590-803566	Police drug forfeiture	255.00	
80-491-3580-803352	Cemetery perpetual care Armstrong/McGinnis - non-expendable		5,000.00
80-491-3580-803353	Cemetery perpetual Sweetsir - non-expendable		5,000.00
80-491-3580-803358	Cemetery perpetual Harry Robinson - non-expendable		1,500.00
80-491-3580-803370	Cemetery perpetual - non-expendable		335,016.71
80-491-3580-803376	Cemetery Amos Weed Kimball Park - non-expendable		2,000.00
80-491-3590-803352	Cemetery Armstrong McGinnis perpetual care expendable		76.01
80-491-3590-803353	Cemetery perpetual Sweetsir expendable		1,552.30
80-491-3590-803358	Cemetery perpetual Harry Robinson expendable		2,246.36
80-491-3590-803370	Cemetery perpetual care expendable		145,062.00
80-610-3580-803354	Library Albert Wadleigh - non-expendable		2,000.00
80-610-3580-803355	Library Thomas Hoyt - non-expendable		16,000.00
80-610-3580-803357	Library books - non-expendable		6,800.00
80-610-3590-803354	Library Albert Wadleigh expendable		1,415.38
80-610-3590-803355	Library Thomas Hoyt expendable		2,031.35
80-610-3590-803357	Library books expendable		1,832.26
80-650-3580-803371	Judith Kimball park - non-expendable		1,000.00
80-650-3590-803371	Judith Kimball park - expendable		95.00
80-650-3590-803376	Amos Weed Kimball park expendable		155.41
	<b>Total Trusts</b>	<b>628,964.08</b>	<b>628,964.08</b>
<b>FUND # 82</b>			
<b>STABILIZATION</b>			
82-000-1060-000000	Cash restricted	1,275,127.06	
82-000-3580-823380	Stabilization		974,123.71
82-000-3580-823381	Ambulance stabilization		635.08
82-000-3580-823382	Capital stabilization		300,368.27
	<b>Total Stabilization</b>	<b>1,275,127.06</b>	<b>1,275,127.06</b>
<b>FUND # 90</b>			
<b>AGENCY</b>			
90-000-1040-000000	Cash unrestricted		28,297.35
90-161-2580-903564	Clerk dog licenses		1,193.75
90-210-2580-903561	Police details	22,390.60	
90-220-2580-903523	Fire COVID-19 watch details	3,500.00	
90-512-2580-903523	BOH COVID-19 vaccine clinic	3,600.50	
	<b>Total Agency</b>	<b>29,491.10</b>	<b>29,491.10</b>
<b>FUND # 91</b>			
<b>ESCROWS</b>			
91-000-1040-000000	Cash unrestricted	78,418.20	
91-175-2550-913601	Plan Board - Bozek/Equestrian Estates		385.72
91-175-2550-913609	Plan Board - Poplar Hill / Midde & North		506.70
91-175-2550-913616	Plan Board - Birchmeadow Estates		3,489.07
91-175-2550-913617	Plan Board - Lakewood/Boyle/Bear Hill/West Parish		2,167.64
91-175-2550-913625	Plan Board - Poplar Hill Circle		4,427.55
91-175-2550-913636	Plan Board - Pondelli / MJS Trust / Emery / Sunset Terr		5,000.00
91-175-2550-913653	Plan Board - Cameron & DeMille/2 Prospect Hill		610.50
91-175-2550-913654	Plan Board - Merrimac Housing Crossing/118 E Main St		4,516.00
91-175-2550-913655	Plan Board - Regency Village (Mixed Use)		8,599.73
91-175-2550-913658	Plan Board - Fitzgerald/Abbey Rd		10,000.00
91-175-2550-913659	Plan Board - 1 High St remediation		5,000.00
91-176-2550-913651	Appeals Board - Police station		168.00
91-176-2550-913657	Appeals Board - CH40B		33,547.29
	<b>Total Escrows</b>	<b>78,418.20</b>	<b>78,418.20</b>

**TOWN OF MERRIMAC**  
**BALANCE SHEET**  
**June 30, 2022**  
(Unaudited)

<b>FUND/ACCOUNT #</b>	<b>ACCOUNT TITLE</b>	<b>DEBIT</b>	<b>CREDIT</b>
<b>FUND # 92</b>	<b>AGENCY-PAYROLL WITHHOLDINGS</b>		
92-000-1040-000000	Cash restricted	4,517.93	
92-000-2150-000000	Payroll Withholding - MIIA health insurance		
92-000-2151-000000	Payroll Withholding - Boston Mutual life insurance		
92-000-2152-000000	Payroll Withholding - MIIA dental insurance		
92-000-2153-000000	Payroll Withholding - AFLAC insurance		195.80
92-000-2155-000000	Payroll Withholding - AFLAC other insurance		1,133.44
92-000-2170-000000	Payroll Withholding - Union 170 & 939		3,188.69
	<b>Total Payroll Withholdings</b>	<b>4,517.93</b>	<b>4,517.93</b>
<b>FUND # 99</b>	<b>LONG-TERM DEBT</b>		
90-000-1996-000000	Amounts to be provided for long-term debt	12,583,892.00	
99-000-2900-610904	\$4.231M Inside FY24		170,000.00
99-000-2900-992923	\$3.971M Inside FY23-FY24		320,000.00
99-000-2900-992929	\$7.8951M Inside FY38-FY44		7,580,000.00
99-000-2900-992930	\$1.695M Inside FY27-40		1,695,000.00
99-000-2940-601004	\$1.6M Outside FY49		1,489,294.00
99-000-2940-992920	\$2.38M Outside FY20-FY28		450,000.00
99-000-2940-992923	\$3.971M Outside FY23-FY24		240,000.00
99-000-2940-992924	\$860K Outside FY23		639,598.00
	<b>Total Long-Term Debt</b>	<b>12,583,892.00</b>	<b>12,583,892.00</b>

**TOWN OF MERRIMAC**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**BUDGETARY BASIS - GENERAL FUND**  
**FOR FISCAL YEAR ENDING JUNE 30, 2022**  
**(UNAUDITED)**

	<u>Original</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>Revenues:</b>				
Property Taxes	\$ 16,434,827	\$ 16,434,827	\$ 16,274,959	\$ (159,868)
Excise Taxes	\$ 1,100,000	\$ 1,100,000	\$ 1,050,148	\$ (49,852)
Tax Title	\$ -	\$ -	\$ 63,022	\$ 63,022
Penalties and Interest	\$ 35,000	\$ 35,000	\$ 39,597	\$ 4,597
Payments in Lieu of Tax	\$ 1,300	\$ 1,300	\$ 1,298	\$ (2)
Departmental Charges for Services	\$ 488,000	\$ 488,000	\$ 574,021	\$ 86,021
Fees	\$ 47,000	\$ 47,000	\$ 54,661	\$ 7,661
Rentals	\$ 125,000	\$ 125,000	\$ 129,300	\$ 4,300
Licenses and Permits	\$ 75,000	\$ 75,000	\$ 80,751	\$ 5,751
Fines	\$ 18,000	\$ 18,000	\$ 21,515	\$ 3,515
Investment Income	\$ 12,000	\$ 12,000	\$ 15,000	\$ 3,000
Other	\$ 180,000	\$ 180,000	\$ 234,564	\$ 54,564
State Revenues	\$ 1,109,707	\$ 1,109,707	\$ 1,088,638	\$ (21,069)
<b>Total Revenue</b>	<b>\$ 19,625,834</b>	<b>\$ 19,625,834</b>	<b>\$ 19,627,474</b>	<b>\$ 1,640</b>
<b>Expenditures:</b>				
General Government	1,209,908	\$ 1,165,629	\$ 1,054,414	\$ 111,215
Public Safety	2,337,015	\$ 2,346,624	\$ 2,143,984	\$ 202,640
Education	11,647,785	\$ 11,706,821	\$ 11,706,821	\$ -
Public Works	762,979	\$ 792,860	\$ 668,412	\$ 124,448
Human Services	526,330	\$ 527,190	\$ 462,704	\$ 64,486
Culture and Recreation	334,776	\$ 334,776	\$ 321,361	\$ 13,415
Debt Service	822,335	\$ 744,785	\$ 744,771	\$ 14
Lease	156,024	\$ 156,024	\$ 156,024	\$ -
State and County Assessments	110,471	\$ 110,471	\$ 110,471	\$ -
Employee Benefits	647,316	\$ 649,316	\$ 644,670	\$ 4,646
Insurance	562,000	\$ 637,000	\$ 575,447	\$ 61,553
Other	105,000	\$ 111,799	\$ 117,421	\$ (5,622)
<b>Total Expenditures</b>	<b>\$ 19,221,939</b>	<b>\$ 19,283,295</b>	<b>\$ 18,706,500</b>	<b>\$ 576,795</b>
<b>Excess(Deficiency) of Revenue over Expenditures</b>	<b>\$ 403,895</b>	<b>\$ 342,539</b>	<b>\$ 920,974</b>	<b>\$ 578,435</b>
<b>Other Financing Sources (Uses):</b>				
Operating Transfers In	167,649	\$ 153,400	\$ 580,077	\$ 426,677
Operating Transfers (Out)	(90,000)	\$ (91,563)	\$ (117,421)	\$ (25,858)
<b>Total Other Financing Sources (Uses)</b>	<b>77,649</b>	<b>61,837</b>	<b>462,656</b>	<b>400,819</b>
<b>Excess(Deficiency) of Revenue over Expenditures and other Financing Sources (Uses)</b>	<b>\$ 481,544</b>	<b>\$ 404,376</b>	<b>\$ 1,383,630</b>	<b>\$ 979,254</b>

**TOWN OF MERRIMAC, MASSACHUSETTS**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Proprietary Funds**  
**For the Year Ended June 30, 2022**  
**(Unaudited)**

	<b>Enterprise</b>			
	<b>Water</b>	<b>Sewer</b>	<b>Electric</b>	<b>Total</b>
<b>REVENUES</b>				
Charges for Services	\$ 1,196,530	\$ 1,142,819	\$ 5,252,685	\$ 7,592,034
State Revenues	\$ 110,000			\$ 110,000
Miscellaneous Revenues	\$ 33,828	\$ 117,862	\$ 619,001	\$ 770,691
Earnings on Investments	\$ 244	\$ 648	\$ 2,303	\$ 3,195
<b>Total Revenues</b>	<b>\$ 1,340,602</b>	<b>\$ 1,261,329</b>	<b>\$ 5,873,989</b>	<b>\$ 8,475,920</b>
<b>EXPENDITURES</b>				
Salary and Wages	\$ 434,850	\$ 562,293	\$ 637,552	\$ 1,634,695
Expenditures	\$ 407,633	\$ 401,209	\$ 5,580,328	\$ 6,389,170
Construction	\$ 365,521	\$ 158,503		\$ 524,024
Capital Outlay	\$ 102,460			
Debt Service	\$ 233,907	\$ 142,415	\$ 94,031	\$ 470,353
<b>Total Expenditures</b>	<b>\$ 1,544,371</b>	<b>\$ 1,264,420</b>	<b>\$ 6,311,911</b>	<b>\$ 9,018,242</b>
Transfers Out	\$ 10,000	\$ 15,000	\$ 56,000	\$ 81,000
Total Expenditures and Transfers Out	\$ 1,554,371	\$ 1,279,420	\$ 6,367,911	\$ 9,201,702
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ (213,769)</b>	<b>\$ (18,091)</b>	<b>\$ (493,922)</b>	<b>\$ (725,782)</b>
<b>Fund Balance Beginning of Year</b>	<b>\$ 588,007</b>	<b>\$ 1,461,169</b>	<b>\$ 6,220,594</b>	<b>\$ 8,269,770</b>
<b>Fund Balance End of Year</b>	<b>\$ 374,238</b>	<b>\$ 1,443,078</b>	<b>\$ 5,726,672</b>	<b>\$ 7,543,988</b>





# TOWN OF MERRIMAC

## Board of Assessors

6 School Street  
Merrimac, MA 01860  
978-346-9022

### 2022 ANNUAL REPORT OF THE BOARD OF ASSESSORS

#### FISCAL YEAR 2022 RECAPITULATION

##### 1. Tax Rate Summary

A. Total amount to be raised		\$	23,028,516.64
B. Total estimated receipts		\$	6,593,689.49
C. Net amount to be raised by taxation (Levy)		\$	16,434,827.15
D. Classified tax levies			
1. Residential	95.8847%	\$	15,758,482.72
2. Commercial	2.2678%	\$	372,701.22
3. Industrial	0.8587%	\$	141,131.19
4. Personal	0.9888%	\$	162,512.02

##### 2. Amounts to be raised

A. Appropriations	\$	22,826,165.48
B. Total cherry sheet offsets	\$	13,677.00
C. State and County cherry sheet charges	\$	112,231.00
D. Allowance for abatements & exemptions	\$	76,443.16
E. Total amount to be raised	\$	23,028,516.64

##### 3. Estimated receipts

A. State	\$	1,109,707.00
B. Local	\$	2,081,300.00
C. Enterprise funds	\$	2,545,252.00
D. Free cash	\$	406,487.00
E. Other available funds	\$	430,943.49
F. Municipal light	\$	20,000.00
G. Total Estimated receipts	\$	6,593,689.49

We would like to thank the citizens of Merrimac for their continued cooperation during the cyclical and permit inspections. Cyclical inspections are required by the Department of Revenue and dictates that we must inspect every home in town once every nine years for data quality. We appreciate the cooperation of homeowners allowing us into their homes for these inspections. Permit inspections are done for the previous years building permits as well as Occupancy inspections for new homes that are occupied after July 1<sup>st</sup> are also being completed on an annual basis.

The tax rate for fiscal year 2022 was \$16.34 per thousand. Property cards may be obtained on line by property owners to view their data. <http://www.townofmerrimac.com/>

**BOARD OF ASSESSORS:**

Edward Davis - Chairman	Term expires 2024
William Pollman	Term expires 2023
Joyce Clohecy	Term expires 2025

Respectfully submitted by,  
Heather Roche  
Assistant Assessor

## Annual Report of the Animal Care and Control Officer

To: The Honorable Board of Selectman

Re: Activities from January 2022 to December 2022

### **Dogs**

Five Hundred Fifteen (515) dogs were licensed in 2022. These dogs were licensed under Mass. General Laws Ch. 140 Sec. 137. All dogs over six months of age are required to have rabies vaccine and be licensed.

Seventy-Three (73) dogs were reported loose or missing in 2022. Twenty-Five (25) dogs were found by their owners; Nineteen (19) were found by Merrimac Police and the Animal Control Officer. These animals were returned. Twenty-Nine (29) dogs that were reported missing or lost found their own way home. One (1) dog was surrendered to the Town of Merrimac. This dog was kenneled at the Bed and Biscuit in Amesbury. This dog was held for ten days while the kennel owner and Merrimac ACO tried to find him a new home.

Nine (9) dog bites/fights were reported. These (9) dogs were quarantined for the required 10 days per Mass General Law Chapter 129. All dogs were current on rabies vaccinations. Please remember that Rabies Vaccination is required under Mass General Laws Ch. 140 sec. 145.

There were also multiple calls for barking complaints.

### **Cats**

Ten (10) cats were reported missing in 2022. One (1) cat was found and returned to its home. Three (3) cats were found deceased and these cats were scanned for a microchip. No microchips were found and these cats were disposed of in a humane manner. One (1) cat that was sick and the owner was not able to be located. This cat was brought to the MSPCA in Methuen. This cat was euthanized because it was suffering from cancer. One (1) cat was surrendered to the Town of Merrimac. This cat was brought to the Merrimack River Feline Rescue in Salisbury Ma to be re-homed.

### **Welfare Checks**

Two (2) welfare check requests were reported, these were investigated and determined to be unfounded.

### **Barn Inspections**

Barn inspections were conducted this year. All properties passed inspection. The barn book was returned to the Commonwealth of Massachusetts Agricultural Resources Department.

### **Wildlife**

We received many calls about bears, coyotes, bobcats, raccoons, skunks, turkeys, deer and other small wildlife that were found to be a nuisance. To prevent these animals from becoming problematic, the Commonwealth of Massachusetts suggests that residents remove any food from their properties and keep garbage cans covered.

Merrimac Police dispatched three (3) rabid raccoons and one (1) rabid porcupine. Merrimac police also responded to six (6) deer strikes, these deer were removed from the area by residents on the deceased deer call list. One (1) deer that was stuck in the mud was rescued by Officer Stoner. This deer ran off into the woods

### **Rabies control**

Two (2) animals were picked up by the ACO to be tested for rabies. These animals were transported to Amesbury Animal Hospital where they were processed and packaged. They were then transported to the Massachusetts state lab to be tested. These tests came back negative.

Respectfully Submitted,

Gregory F Pickering

Animal Care and Control Officer

## **MERRIMAC CONSERVATION COMMISSION FISCAL YEAR 2022 ANNUAL REPORT**

The primary function of the Conservation Commission is to protect and preserve the Town's wetland resource areas as defined in the Massachusetts Wetland Protection Act (M.G.L Chapter 131, Section 40) and the Merrimac Wetlands Protection Bylaw. The Merrimac Wetlands Protection Bylaw was enacted by the town in 2003 to strengthen protection of Merrimac's wetlands beyond what is addressed in Massachusetts Wetland Protection Act.

Wetlands are an important resource providing essential functions and benefits to the Town's residents including protection of water quality for surface and ground waters, stormwater and flood damage protection, protection of wildlife and plant habitat, and providing recreational opportunities and large tracts of open and undeveloped space. The loss of wetlands means the loss of the vital benefits they provide. To prevent damage to these fragile and often irreplaceable resources, the Conservation Commission is charged with regulating activities in or within 100 feet of a wetland or intermittent stream and in or within 200 feet of a river or stream that flows year-round including, but not limited to, the Merrimack River and Cobblers Brook.

The Conservation Commission is a seven-person unpaid volunteer commission. Members are appointed by the Board of Selectmen for terms of three years. At times, Associate Members are also appointed. The Conservation Commission is assisted by a part-time Conservation Agent.

The Conservation Commission holds public meetings to conduct regular business and holds public hearings related to filings for projects regulated under the Wetlands Protection Act and Merrimac Wetlands Protection Bylaw. The Conservation Commission typically meets once a month on the fourth Tuesday of each month at the Merrimac Public Library. Please refer to the meeting schedule posted on the Conservation Commission section of the Town website to determine upcoming meeting dates.

During Fiscal Year 2022 the Conservation Commission:

- Held 12 regularly scheduled meetings;
- Conducted multiple site visits in connection with filings, questions, and violations;
- Issued 8 Orders of Conditions permitting work in jurisdictional areas;
- Issued 9 Negative Determinations permitting work in jurisdictional areas;
- Issued 3 Certificates of Compliance;
- Issued 4 partial Certificates of Compliance;
- Issued 2 violation notices for work in jurisdictional areas without proper permits.

In addition to permitting projects and addressing violations under the state Wetlands Protection Act and Merrimac Wetlands Protection Bylaw, the Conservation Commission holds Conservation Restrictions to preserve open space in Merrimac and works with the Lake Attitash Association to improve the water quality of Lake Attitash and Open Space

Committee to manage the Town's open space. The Conservation Commission collaborates with other Town boards and departments providing review of projects as requested and guidance as it relates to natural resource protection. Additionally, a member of the Conservation Commission participates in the Site Plan Review Committee under Merrimac's Zoning Bylaw.

In FY 2022 the Merrimac Conservation Commission saw many changes in personnel and commissioners.

In August of 2021 the Commission's longtime Conservation Agent, Jay Smith, retired after serving the Town for over 20 years. The Merrimac Conservation Commission is thankful for Mr. Smith's service and wishes him the best in his retirement.

In September of 2021 the Commission hired a new part-time Conservation Agent, Michelle Greene, whose position is formally shared between the towns of Merrimac and West Newbury.

In April of 2022 longtime Commission Chair, Robert Prokop, resigned after over 30 years of service on the Merrimac Conservation Commission. The Commission wishes to thank Mr. Prokop for his service and dedication to the Merrimac Conservation Commission and the protection of the Town's wetland resource areas.

The Conservation Commission is eager to assist with decisions about whether and how to proceed with a project near wetlands. Residents are encouraged to contact the Conservation Commission or Conservation Agent with any questions or concerns related to the Town's wetland resources. If you are planning a project and are unsure if there are wetlands on your property or if you are unsure whether your project will require a filing with the Conservation Commission, contact the Conservation Commission or Conservation Agent who will be happy to assist you. The Conservation Agent can be reached at 978-891-0238 or by email at [mgreene@townofmerrimac.com](mailto:mgreene@townofmerrimac.com).

Respectfully Submitted,

#### MERRIMAC CONSERVATION COMMISSION

Jon Pearson, Chair	Term expires June 30, 2025
Jerome Mathieu, Vice Chair	Term expires June 30, 2023
Arthur Yarranton, Member	Term expires June 30, 2024
Gregory MacLean, Member	Term expires June 30, 2025
William Andrulitis, Member	Term expires June 30, 2023
Wystan Umland, Member	Term expires June 30, 2024
Gregory Hochmuth, Member	Term expires June 30, 2025
Charlie Covahey, Alternate Member	Term expires June 30, 2024
Alejandra Chandler, Alternate Member	Term expires June 30, 2025
Michelle Greene, Conservation Agent	Term expires June 30, 2023

## BOARD of HEALTH 2022 ANNUAL REPORT

The Board of Health is made up of a 3 member elected Board, 25 hour Health Agent and 10 hour per Part-time secretary. Meetings are held on an as-needed basis. We may be contacted at (978) 346-4066 or at [boh@townofmerrimac.com](mailto:boh@townofmerrimac.com). The office is staffed by the Health Agent to conduct all BOH matters. The Board has been meeting consistently once a month and as necessary. Minutes and Agendas are available on the town website.

During 2023, the Board of Health continued to participate in Homeland Security and the Emergency Preparedness Plan, and for these efforts we receive supplemental funding from the Regional Coalition. Deborah Ketchen, Health Agent is the primary representative and contact in this program.

### Merrimac Board of Health

**Christine Berube** was re-elected May of 2020 term expiring in May of 2023 and appointed Chairperson in 2021.

**Irina Gorzynski** was elected in May of 2021. Her term continues until May of 2024

**Jason Sargent** was re-elected in May of 2022. His term with the Board of Health continues until May of 2025.

**Deborah Ketchen** has been our Health Inspector since March 2006 (16+ years). In 2012 she received her Bachelor of Arts Degree, majoring in Homeland Security and Emergency Management. This accomplishment was achieved through Ashford University, Clinton, Iowa, by enlisting in their distance learning program for a period of 2-plus years.

Debbie regularly attends meetings of the NE Region 3A Coalition where training plans are formulated. She also acts as our representative during hearings that are litigated at the Housing Court. She is responsible for the ultimate enforcement of the Code of Massachusetts Regulations as they pertain to the minimum standards of health and safety. Attributed to the health agent's periodic monitoring, conditions in restaurants and rental units continually improve. For the past 2 years, Debbie has been the lead in contact tracing and the ever-changing environment of COVID-19 for the Town of Merrimac. The BOH Health Agent's Food establishment inspections include a safety factor, cracked glass windows are no good, and she follows up on all complaints, hair in food etc. for the food establishments in town. Septic plan review and installation inspection is also a large portion of the Agent's job.

**Deborah Ketchen:** Deb assumes the role of Health Agent to the Town of Merrimac. Deb assumes multiple responsibilities to include conducting a variety of routine inspections, enforcing regulations and compliance, submitting special reports to the Mass. Dept. of Public Health, complaint investigations, collaboration with public health nurse, and sign off on permits.

**Annual Licenses or Permits:** Annual application forms and regulations may be obtained at the Board of Health office or on our website at [www.townofmerrimac.com](http://www.townofmerrimac.com). Applications and notification of expiration are no longer mailed. Annual license fees are payable by December 31 each year.

**Keeping of Animals:** In FY2023 the BOH voted to establish the Regulation of the Merrimac Board of Health Minimum Standards for the Keeping of Animals. This new regulation became effective 4/1/2023 but was unanimously approved 3-0 on 10/3/2022. This new regulation requires town residents with non-domestic animals to complete a form that informs the BOH of said animals.

**Permits/Licensing and Fees:** Notices were sent proactively to all businesses that need specific permits to operate in Merrimac starting in December of 2022 for the upcoming year. In doing so, responses for the completion and payment were 75% complete as of January 1, 2022. Fee collection 2023 is \$5950.00

**Title V inspections: 10** (by address at BOH office if needed)

**Rental/Rodent Inspections Completed:** (by address at BOH office if needed)

31 total inspections for a total of \$1,240.00

**Pumping Record:** 91 properties at 116,550 gallons pumped. (By address at BOH office if needed)

## 2022 Annual Report of the Affordable Housing Board of Trustees

The Affordable Housing Board of Trustees (AHBT) was established in June 2009 in accordance with the Town By-Law voted in May 2008. The Board met in February, April and October of 2022.

The Board continues to support the Town's efforts to re-develop the former site of Coastal Metals at Little's Court as affordable housing. North Shore Community Development Coalition (NSCDC) remains committed to develop approximately 38 affordable housing rental units on this site and that of the former fire station/senior center on School Street.

The Board is following the ZBA's public hearing for the proposed 40b project of 180 rental apartment units, The Flats at Merrimac Square. The ZBA asked the AHBT for further input as follow-up to its letter of March 2021. The Board supports the intent to increase the number of state-qualifying affordable housing units to a number that represents 10% of housing units in town. It is noted in the eleven points cited in the letter that 130 units will be sufficient to reach this goal along with the units in the housing project noted above.

The Board joined other Town Departments in reviewing and commenting on the preliminary regulations for new zoning for Multi-Family Housing in designated MBTA Communities of which Merrimac is one. The Board believes the revisions made to the final regulations are more suitable for communities of Merrimac's size and rural nature.

The Board sent a letter of support to the Board of Selectmen and the Finance Committee for the creation of the position of Town Planning Consultant. This action was approved at the Annual Town Meeting on April 25, 2022.

The percent of the affordable housing units in Merrimac that appears on the state's Subsidized Housing Inventory list remains at 5.6% at present. When the number of housing units in Town recorded in the 2020 Census becomes available, the state will recalculate this percentage.

Respectfully submitted by:

Sandra Venner, Chairperson

Term expires 2024

Philip Parry

Term expires 2024

Colleen Ranshaw-Fiorello, Secretary

Term expires 2024

Dawne Young

Term expires 2023

Holly Moran

Term expires 2023

Brienne Walsh (appointed in March)

Term expires 2023

Benjamin Beaulieu, Representative of Board of Selectmen

Term expires 2023



**Merrimac Council on Aging  
And Senior Center  
FY 2022 Annual Report**

2022 was a transition year as we began a post COVID era that had us in a flux of sorts. We were fully in person through the whole of the year but in limited capacities in many groups and we continued with a lot of pivoting and reframing in order to serve the needs of the community continuously through the year. Mandatory masking continued through March 2022 at the Senior Center and we then transitioned to a voluntary mask recommendation. We are grateful for the support of the Council on Aging Board of Directors, the COA Staff, the seniors, legislators, our Town Departments, Board of Selectmen, business leaders, and peers.

The staff at the Council on Aging cross-trains within our department, works with a team approach and collaborates with other departments within Town and other agencies. We also collaborate with other COA's to be able to deliver better programming and services. We would like to thank the Selectmen, Merrimac Fire and Police Departments, the Merrimac Public Health Nurse, Public Health Department, Merrimac Light Department, Merrimac Cultural Council, and the Merrimac DPW; Essex County Sheriff's Dept., Executive Office of Elder Affairs, Agespan, Community Action, Merrimac Housing Authority and our legislators. We are also grateful for the support from local residents and businesses including Northern Essex Elder Transport (NEET), MA Commission for the Blind, the Merrimac Lions Club, David Heating & Cooling, and AARP, and the Girl Scouts & Boy Scouts.

**Breakfast with the Chiefs** every other month has been a great opportunity to bring back town officials, legislators and many others to the table for open discussions on events and town news. Seniors and community members (Department Heads, Board of Selectmen, Police and Fire, Veterans Agent, local Legislative representation, business and community leaders) are invited to attend for breakfast and the opportunity to ask questions and learn about updates from town departments and how they affect residents. It has been great to be back inside the building this year and we have relished spending time with our community residents again.

**January 2022** brought the new year and we continued to wear masks as part of our COVID safety protocols. We were thrilled to be able to welcome back our volunteers from Coastal Connections! They are our master decorators, reachers of high up items, helping to organize our library and puzzle area as well as doing a multitude of administrative tasks! Thank you to all our Coastal Crew, especially Bonnie and Nancy, for making our partnership possible!

**February 2022** was filled with Flower Arranging with Christine from Cottage Gardens and more pick up craft opportunities! We also celebrated Valentine's Day with a candy raffle!

**March 2022** Christina Connor, COA Senior Aide for 5 years, left to pursue other job opportunities. We wish Christina much success in her future endeavors. Tech Classes with Amy, our intern, continued and were well attended. Potassium Iodide Clinics were conducted by Eileen Stepanian, Public Health Nurse during this month. **The Senior Center also continued as a SNAP Outreach Partner** in 2022 and as a result can assist anyone with SNAP application, questions, concerns or recertifications. This year, Our Neighbor's Table was without a SNAP Application Coordinator and COA staff helped handle their applications for several months to help their clients in the area. Teamwork makes everything work!

**April 2022** saw our **First Annual Easter Egg Hunt!** We had 60 children and their families searching our back grass for eggs and then stay for prizes and photos with the Easter Bunny! Special Thank you to our volunteers and Kerri Tremblay of Merrimac for the amazing photos! Also, thank you to Rob and Laurie at Skip's for allowing us to park cars in their lot, much appreciated as always! We can't wait to make this an annual event!

**May 2022** saw the departure of our Program Coordinator, Shawn Cass. Shawn left to pursue another opportunity and we wish him well! Shawn enjoyed working with us here and we look forward to having him with us in another way as a volunteer and potential Board member in the future. Our long time intern, Amy Thissell, also completed her time with us and we were so happy to see her graduate from Simmons University with her BSW! Amy will be moving on to study for her Master's Degree in the summer of 2022 at UPENN. Congratulation Amy and thank you!

**The Friends of the COA Senior Scramble** was able to be held again in **June 2022** at Apple Hill Country Club! The money raised from this event along with other donations made throughout the year make it possible for them to support and sponsor the Nutrition Program, Transportation and special events and programs offered at the Senior Center. We are grateful to the Friends for continuing to support the COA during what can only be described as our most challenging years to date. They donate \$1000 per month to the Senior Center to help with the meals program, transportation and the LGBT Senior Social Supper. A special thank you is extended to them for their hard work! We could not make our efforts work without your support!

Additionally, during the month of **June**, our longtime Public Health Nurse, Eileen Stepanian, retired on 6/30/2022 after 51 years of service to the Town of Merrimac. We celebrated her illustrious career with a wonderful retirement part with staff, family and friends all in attendance. A wonderful time was had by all and we will miss Eileen's steadfast guidance of all things health related. Eileen will remain a member of the COA Board after her retirement. We wish her much happiness in her well- deserved retirement!

**The Merrimac COA & Senior Center Annual Senior Health Fair** was finally held once again in **June 2022**. We enjoyed having many area vendors and community stakeholders as well as Merrimac residents join us for a day of health and learning. We had over 100 people attend!

In **July 2022**, our Outreach & Human Services Coordinator, Stacey Sherman, retired from the COA. Over the last 3.5 years, we have appreciated Stacey's humor and candor as well as her dedication to the older residents of Merrimac. Not being one for fanfare, we celebrated Stacey with a staff gathering and wish her a joyous retirement! We wish Stacey well in her retirement!

**August 2022** saw the addition of Denise Gilman as our Program Coordinator. Denise worked previously at the Groveland and Rowley COA's and brings a wealth of knowledge with her! Welcome Denise!

**September 2022 brought us a newly Paved Parking Lot!** Complete with new lines and handicapped accessible spaces, we are grateful to the DPW department, specifically, Tom Barry and Bob Sinibaldi, for helping us to coordinate this project! This project took a few days between August and September due to high temperatures and rain, but we are so happy to have a safe and accessible parking lot again!

**October 2022** brought the fall and we were able to hold our **Annual Flu Clinic in partnership with Stop N Shop of Amesbury** and vaccinate 68 seniors. We are grateful to their staff, particularly Jon Hersey, staff pharmacist, for their help in administering vaccinations and presenting an efficient clinic in our Main Dining Room. Alongside Jon, was pharmacy technician Jessica, who assisted in keeping things running efficiently.

In **November 2022**, the annual **Holiday Craft Fair and Café** typically takes place. Unfortunately, this was cancelled once again due to COVID 19 pandemic restrictions. Usually, the crafters meet throughout the year planning and making items, visiting other fairs for ideas and inviting other crafters to attend our fair. Donations for drawings come from the crafters themselves and money from the tables and café is given to the Senior Center Gift Account to help pay for activities and programs. We hope to be able to once again restart this time-honored tradition once the restrictions of the COVID 19 pandemic have been lifted. For the first time in almost 3 years, we were able to host the **Annual Veterans Luncheon**. The Luncheon was graciously sponsored by **Webster Credit Union**. Special thanks to Jennifer and Heather! We thank our veterans and their families for

their service to our town and our country and we were honored to be able to celebrate them in this way once again.

**In December 2022**, we welcomed a new COA Senior Aide, Paul Charron. Paul is a Merrimac resident and former teacher. Welcome Paul! We held our **Third Annual Mystery Holiday Raffle**. The staff and I created 35 raffle baskets that were given to randomly selected members of the Merrimac COA community that had signed up to participate. The raffle was open to any 60+ Merrimac resident and was a great way to bring holiday cheer to our seniors! Raffle baskets featured games, candy, household items, personal care items, gift certificates to area restaurants and shops, books, leisure activity items and much more. The raffle was held on 12/22/2022. and baskets were delivered to raffle winners that afternoon! We greatly enjoyed bringing a new and socially distanced activity that was fun and interactive to our senior community during the festive holiday season as a nice ending to another difficult year, especially for the older adult population of our community. We thank our elves, Harleigh Walsh and our incoming new intern Tori Dolan, for helping to pack the gifts and get everything delivery ready!

The Senior Center Staff consists of Brienne R. Walsh, Executive Director; Denise Gilman Program Coordinator; Eileen Murray, Food & Nutrition Director; Charlotte Eileen Stepanian, Public Health Nurse, MSN, RN-BC; Paul Charron, Senior Aide, Van Driver, Kitchen Asst.; Sandy Blanchet, Volunteer Coordinator; Stacey Sherman, Outreach & Human Services Coordinator; Nicholas Fiorello, Transportation Coordinator & Van Driver; and Wayne Jones, Custodian/Van Driver.

There are not enough words to express our gratitude towards our volunteers without whom we would not be able to accomplish so much. Our Volunteers lend their expertise and time as drivers, receptionists, dispatchers, kitchen assistants, food pantry organizers, trip leaders, group leaders, tax assistance, craft fair organizers providing over 5,000 Volunteer hours\* (\*This does not include those who don't remember to sign in to record their hours and accounts for the lessened amounts of volunteers in house this year due to the COVID 19 restrictions) of service to the Senior Center. The Senior Center Crafters Showcase and annual Holiday Fair have always provided local talented seniors with a way to sell their wares, and support the Senior Center by generously donating 10 per cent of their earnings. It is our greatest hope to return to this in 2023.

In addition to serving the senior population in Merrimac, as the only Human Services Agency in town we also serve the general population by providing resource information, referrals, counseling, medical equipment, flu shots, blood pressure clinics, and opportunities to volunteer or participate in programs, activities, and more. We also assist friends and families looking for services for their loved ones.

The Council on Aging core programs offered through the Senior Center are: Nutrition (congregate meal site, food pantry); Transportation (COA van and NEET volunteer drivers); Outreach (Identifies Needs, Case Management, Home Visits and Calls), Information and Referrals; and Health & Wellness (Intellectual, Social, Emotional, Vocational, Spiritual, Educational and Physical), and Activities and Services offered at the Merrimac Senior Center include (but are not limited to):

AA Meetings	Candidate & Issues Forum	Copying
Advocacy & Representation	Caregivers Support Group	Craft Fair-Annual
Bingo	Chair Yoga	Crafters Meeting
Blood Pressure Clinic	Confidential Financial Advice &	Cribbage
Book Club & Guest Authors	Assistance with bill pay,	Cross Stitch
Bocce	reconciling statements,	Cultural and Educational
Bowling	reconciling medical bills with	Events/Workshops
Breakfast with the Chiefs	Insurance, etc.	Crochet & Knitting
Bridge	Congregate Meals	DMV-DOT-Registration &

License assistance  
 Exercise Classes (M/W/TH)  
 Friendly Visiting  
 Flu Clinics (Seasonal),  
 Vitamin B-12 shots  
 45's Card Game  
 Friends of COA Mtg.  
 (1<sup>st</sup> Tue of Month)  
 Friends Senior Scramble  
 Free Birthday Lunch  
 Health Fair-Annual  
 Home delivered meals  
 Hearing Clinics  
 Holiday Parties  
 Ice Cream Socials  
 Information & Referrals  
 Intergenerational  
 Programming  
 LGBT Social Connections (3<sup>rd</sup>  
 Thursday of month at 6:30)  
 Library  
 Line Dancing

Low Vision Support Group  
 (Including field trips)  
 Group/Speakers  
 Lunch Club  
 Medical Equipment Lending  
 Men's Group  
 Movies at the Center  
 Newsletter Committee  
**Our Neighbors' Table** Food  
 Pantry Site\*  
 Outreach  
 Painting Classes  
 Peggy's Senior Food Pantry a  
 Partner of ONT\*  
 Public Health Nurse  
 Information & Consulting  
 Podiatry (Foot care) Clinics  
 Poker  
 Pool  
 Powerful Tools for Caregivers  
 Quilting  
 Reassurance Calls

Rug Hooking  
 Seasonal Events  
 Senior Health Fair\*  
 Senior Sing-a-long  
 Senior Tax Work Off Program  
 SHARPS (needles) Collection  
 Site through Town Nurse  
 SHINE (Health Insurance Help)  
 Shredding (Secure) Free  
 SNAP Outreach Partner Assistance  
 The Centerpiece (Newsletter-  
 Available by mail & online)  
 Travel Club – Day trips, and  
 Guided Travel Tours!  
 Tax Preparation (seasonal)  
 Transportation-Van & Northern  
 Essex Elder Transportation-  
 (NEET) Volunteer Drivers  
 Trips  
 Volunteer Opportunities  
 Yoga -3 kinds!  
 Walking Club

The COA would like to thank the Merrimac Public Access Cable TV and Carol Traynor, Manager, Chris Liquori and volunteers for their dedication to finding and taping programs for the benefit of seniors and community in general.

<u>Council on Aging Board Members:</u>	<u>Term Expiration:</u>
Colleen Ranshaw-Fiorello, Chairwoman	2022
Sgt. David Vance, Assistant Chairman	2023
Candie Benjamin, Secretary	2023
Nancy Bachelder	2023
Betty Lou Elliott	2023
Maryann Mikson	2022
Vacant Slot	2023
Charlotte Eileen Stepanian	2023
Vacant Slot	2024

Respectfully Submitted,

Brianne R. Walsh, Executive Director

## 2022 Town Clerk Annual Report

To the Honorable Board of Selectmen and Citizens of the Town of Merrimac,

In 2022, the Clerk's office administered three elections and two town meetings. The annual local election and the State Primary and State Election. 2022 saw many changes to voting in Massachusetts with the passing of the 2022 Votes Act. The most notable change to voting was the permanent addition of Voting by Mail.

I would like to thank the voters who participated in our local government by attending Town Meeting and voting during this election season.

Dog Tags Issued	519
Marriage Intentions	18
Marriages	18
Births	45
Deaths	66

Respectfully Submitted,

Gwendolyn Lay Sabbagh

Town Clerk, Town of Merrimac

**ANNUAL REPORT  
BOARD of TRUSTEES  
MERRIMAC PUBLIC LIBRARY  
January 1, 2022 -December 31, 2022**

The trustees of the Merrimac Public Library are pleased to provide a summary of services from 2022 and highlight the use of the collection both physically and virtually. The scope and volume of materials and services offered to the community cannot always be seen but the high demand of materials in physical and digital formats such as ebooks, audio, and streaming video increases with each passing year. The library continues to find new ways to offer materials and services to the community and is grateful for the support and feedback from residents.

Below are some of the library use statistics at a glance:

<ul style="list-style-type: none"><li>● Merrimac residents with library cards: 3310</li><li>● New cards issued in 2022: 304</li><li>● Hours open to the public: 1880*</li><li>● Items added to the collection: 3674*</li><li>● Total circulation of physical materials: 42,960*</li><li>● Items loaned to other libraries: 10,708*</li></ul>	<ul style="list-style-type: none"><li>● Total circulation of e-materials: 7014*</li><li>● E-books available: 43,993*</li><li>● Audio books available: 18,554*</li><li>● E-magazines available: 4186*</li><li>● Total hours of volunteer work: 396*</li><li>● Total State Aid Grants received: \$13,547</li></ul>
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(\*these figures are from 7/2021-7/2022, all others figures are from 2022)

The board of trustees saw changes as long-time trustee, Jeffery Hoyt, stepped down from his position after serving as a Library Trustee for many years. While serving on the board Jeff coordinated the annual Wadleigh Award Competition, a scholarship opportunity for Merrimac high school students. Jeff's contributions were celebrated at a small gathering during which the Special Collections room was re-named the Jeffery W. Hoyt Archives in his honor. We thank Jeff for his many years of service to the town of Merrimac as a Library Trustee.

The board of trustees welcomed new trustee, Patricia Adams, who was elected to the board in the annual town election in the spring. There were some changes to the library staff over the course of the year as well, and the library was happy to add Merrimac resident, Trish Horgan to the staff as the new Youth Services Assistant.

The library is fortunate to collaborate with multiple organizations and businesses throughout the area. We would like to thank the Friends of the Library who sponsor many of the programs at the library, purchase museum passes, and present fun and informative events throughout the year. In addition, we would like to thank the Garden Club, numerous Scout groups, the students and teachers from Whittier Tech, and the Merrimac schools for collaborating with the library on many projects such as the Story Walk and Pollinator Garden. We are also grateful for the generous and delicious contributions to programs by local businesses including Hodgies Ice Cream, Andyman Bakery, and 5 Daughters. Lastly, we would like to thank the volunteers and staff who work daily to fulfill the needs of patrons and are the heart of the library.

Respectfully Submitted,

Susan Coburn, Chair  
Patricia Adams  
Jennifer Brown  
Yvonne Cosgrove  
Connie Haberkern  
Robert Michaud

**ANNUAL REPORT  
LIBRARY DIRECTOR  
MERRIMAC PUBLIC LIBRARY  
January 1, 2022 -December 31, 2022**

Library programming serves to enhance and contribute to the emotional wellness, social opportunities and skills, educational objectives, and personal interests of library patrons. These activities have become increasingly important in our community given the rise in social isolation, stress, and the increase of “screen time” and use of social media, especially by our younger patrons. The library staff, along with the help of the Friends of the Library, have worked to provide these valuable opportunities to all Merrimac residents.

This year, a number of programs utilized the beautiful grounds surrounding the library. We were excited when Merrimac resident Jennifer Mansfield approached us with a proposal to add a Pollinator Garden to the back lawn. The Friends of the Library, along with the library staff, the Merrimac Garden Club, and the students and teachers from Whittier Tech, all worked together on the project. The students built and delivered a beautifully designed, high quality planter that was then filled with native plants to attract and sustain pollinators. To further understand pollinators, the Essex County Beekeeping Association gave a presentation at the library.

The timing of the installation of the Pollinator Garden coincided with the refurbishing of the birdhouses in the children’s garden. Resident David Shaw removed and cleaned the houses, and a group of talented residents repainted the houses. The Garden Club also installed a “Gratitude Tree”, a wooden, tree-like sculpture. Patrons wrote what they were grateful for on strips of material that they hung on the “tree” like “leaves”. In addition, high school student Cliffe Judson designed, built, and installed a new Story Walk on the lawn as his Eagle Scout project. The Story Walk featured numerous stories throughout the year. All of these projects allowed patrons to use the outdoor space even when the library was closed, and encouraged environmental awareness.

Adult programming was increased this year, and to the delight of the patrons included the Monday Movie Matinees, the library book group, “take out” bags that are similar to subscription boxes, the ever-popular “Winter Greens” workshop, author visits, and a Titanic program presented by Kate Gilbert, to name a few. There were many virtual programs as well, on subjects such as the politics of tea, home improvement, personal finance, and home brewing.

Teens and preteens kept busy with Sketchbook Club, the Comic Book Club, Fandom Parties, and Movie Nights. The Teen Advisory Group (TAG) continued to grow, and they organized programs including an Escape Room.

While the library offered weekly story times, book clubs, and events for children throughout the year, the Summer Reading Program is always a highlight. This year, 318 students joined the program, including 53 teens. Everyone who completed the program was given a Hodgies Gift Certificate and a free book of their choice. Over 600 people total attended the weekly summer events.

The library works to provide materials and programs for all ages and interests. We have made a conscious effort this year to diversify our collection and programming to ensure it is inclusive and represents all library users.

Respectfully Submitted,

Kelly Unsworth, Library Director



## 2022 Annual Report for Open Space Committee

Activities in the past year of the Open Space Committee continued to progress the recommendations of the Open Space Plan. The committee researched the conservation protections currently in place for the Town Forest. The deeds to the five parcels that make up the original Town Forest lands dated back to the 1920's and 30's and were obtained to investigate whether these parcels are protected by Article 97 under the Smith v. Westfield case. Town Counsel was asked to review the official history of all land acquisitions in the Town Forest. The OSC is awaiting a final memo recommending action to be taken for future conservation protection.

At the Fall Town Meeting on October 25, 2022, the Town adopted new language in the General bylaws designating the Open Space Committee as an official town committee. The committee is to be made up of seven members appointed to two-year staggered terms whose purpose is oversight of implementation of the Open Space and Recreation Plan. Additionally, a budget of \$3000 was approved via vote at the April 17, 2022 Town Meeting to be used for tree removal.

The field near Emery Street (also known as Carriage Town Park) has been identified by the committee as a suitable space to develop accessible community gardens and other recreational facilities to foster a sense of community in Merrimac. The BOS was in favor of surveying members of the community concerning possible uses for this space.

For community engagement activities, the Committee sponsored an ecologist-lead walk in the Spring on the McLaren and Marshview Trails with focus on flora and fauna. In the Fall the committee conducted a trail maintenance day for major trails in the Town Forest. Trails were re-blazed using paint to minimize plastic and harm to the trees and new trail signs were posted. The Winter Street kiosk was refreshed. New maps have been requested from MVPC to reflect the updated trail system. Several downed trees were cleared by the committee. Planning is underway for an Edibles Walk with a local **ecologist** to be held in the Fall of 2023.

The Committee also educated the community on open space resources and needs by hosting a booth at Old Home Days and maintaining an informative and frequently updated web page link from the Town website.

Thank you to our volunteers who help us monitor and maintain the trails.

Respectfully submitted by:

Carrie Rennie, Chair

Lucy Abisalih, Vice Chair

Dawn Ackerman

Mary Ann Glennon (Appointed March 2022)

Jennifer Mansfield (Appointed March 2022)

Brian Mulvany (Appointed March 2022)

Susan Simmons

Sandra Venner



**Town of**  
**MERRIMAC, MASS.**

**Report of the**  
**CAPITAL PLANNING COMMITTEE**

**FY2022**

**A Summary of the recommendations**  
**To be presented at the**  
**Annual Town Meeting**  
**To be held on:**

**Monday April 26, 2021**  
**7:30 P.M.**

**At the Whittier Regional Vocational Technical High School**  
**115 Amesbury Line Rd.**  
**Haverhill, MA 01830**

# **Report of the Capital Planning Committee Town of Merrimac Fiscal Year 2022**

The Capital Planning Committee met with numerous department heads and committees during February and March 2021 to review Capital requests for Fiscal Year 2022 and projected Capital requests through Fiscal Year 2026. Departments are asked to project their anticipated Capital requests for the next five fiscal years so the Town can plan accordingly. We have numerous challenges facing us as a community. The Committee reviews all Capital requests with an anticipated life duration of at least five years and an initial cost of \$10,000 or more. Generally, the criteria applied in developing recommendations in order of priority are: 1) necessary to respond to State or Federal mandates; 2) public safety and/or health considerations; and 3) operational necessity.

Attached is a Summary of our Recommendations together with the Requests by Department reflecting the votes of the Capital Planning Committee for Fiscal Year 2022.

Respectfully Submitted,

Mike Marden, Chairperson & representing Finance Committee

Sandra Venner

David Cressman

Andrew Dick

Marcia Zosack, alternate Finance Committee Representative

Joel Breen, representing Board of Selectmen

Carol McLeod, Finance Director (Ex-Officio)

## FY2022 - Capital Planning Recommendations

### Summary

#### **Free Cash**

Total Available (Unaudited)	\$	405,152
Capital Requests	\$	(204,741)
<b>Balance for Other Requests</b>	<b>\$</b>	<b>200,411</b>

#### **Water Retained Earnings**

Total Available (Unaudited)	\$	161,105
Capital Requests	\$	(160,000)
<b>Balance for Other Requests</b>	<b>\$</b>	<b>1,105</b>

#### **Wastewater Retained Earnings**

Total Available (Unaudited)	\$	142,013
Capital Requests	\$	(115,000)
<b>Balance for Other Requests</b>	<b>\$</b>	<b>27,013</b>

<b>Total Recommended Requests</b>	<b>\$</b>	<b>479,741</b>
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Stabilization Balance	\$	965,636
Ambulance Stabilization	\$	49,602
Capital Stabilization	\$	395,498
<b>Total Stabilization as of 12/31/20</b>	<b>\$</b>	<b>1,410,736</b>

## FY2022 - Capital Planning Recommendations

### Summary

#### **Free Cash**

Total Available (Unaudited)	\$	405,152
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Ambulance Stabilization	\$	49,602
Capital Stabilization	\$	395,498
<b>Total Stabilization as of 12/31/20</b>	<b>\$</b>	<b>1,410,736</b>

FY2022 - Capital Planning Requests

Description	Replacement or New	Amount					Funding Source	Recommendation
		FY22	FY23	FY24	FY25	FY26		
<b>Police</b>								
Police Cruiser	Replacement					\$ 57,000.00		
Administrative Police Cruiser	Replacement		\$ 45,000	\$ 57,000				
Fire Arms	Replacement			\$ 20,000				
Computer Server	Replacement					\$ 20,000		
Radios	Replacement				\$ 60,000			
<b>Sub-total Police</b>		\$ -	\$ 45,000	\$ 77,000	\$ 60,000	\$ 20,000		
<b>Fire</b>								
Engine 31	Replacement							
Engine 34	Replacement							
<b>Ladder</b>	<b>Replacement</b>	\$ 1,200,000					<b>Borrowing</b>	<b>Approved 5 - 0</b>
Rooftop Heating Unit	Replacement	\$ 65,000						
Building Renovations- Masonary, Roofing & Painting	Replacement	\$ 25,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000		
Ambulance 38	Replacement		\$ 325,000					
Garage Doors & Openers	Replacement *		\$ 85,000					
Forestry 35	New				\$ 85,000			
Fire Alarm System	Replacement		\$ 25,000					
#12 - Command Vehicle - C1	New		\$ 70,000					
<b>Sub-total Fire</b>		\$ 1,290,000	\$ 680,000	\$ 825,000	\$ 585,000	\$ 500,000		
<b>COA</b>								
Car - Delivery of Meals	New	\$ 30,000						
<b>Sub-total COA</b>		\$ 30,000	\$ -	\$ -	\$ -	\$ -		
<b>Highway</b>								
Town wide road improvements	Replacement	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000		
John Deere 444 Loader	Replacement	\$ 200,000						
Case Backhoe	Replacement					\$ 195,000		
<b>Ford F450 Dump Truck/ W Plow/ W Sander (H14)</b>	<b>Replacement</b>	\$ 80,000					<b>Free Cash</b>	<b>Approved 5 - 0</b>
International Dump Sander / W Plow (H6)	Replacement		\$ 197,000					
Ford F450 Dump Truck / W Plow (H11)	Replacement		\$ 80,000					
Ford F450 Dump Truck / W Plow (H10)	Replacement			\$ 80,000				
Ford 3930 Tractor/ Mid Mount Mower	Replacement			\$ 140,000				
Morebark Brush Chipper	Replacement				\$ 55,000			
Johnston MX450 Sweeper	Replacement				\$ 250,000			
Lee Boy Roller	Replacement				\$ 45,000			
Falcon Hot Box	Replacement				\$ 30,000			
<b>Bear Hill Culvert - FEMA Match</b>	<b>Replacement</b>	\$ 96,741					<b>Free Cash</b>	<b>Approved 5 - 0</b>
<b>Sub-total Highway</b>		\$ 876,741	\$ 777,000	\$ 720,000	\$ 880,000	\$ 695,000		
<b>Cemetery</b>								
Wright Stander X52 " mower	Replacement	\$ -						
Wright Velke 48" Mower	Replacement	\$ -						
John Deere X743 Mower	Replacement	\$ -						

**FY2022 - Capital Planning Requests**

Description	Replacement or New	Amount					Funding Source	Recommendation
		FY22	FY23	FY24	FY25	FY26		
<b>Sub-total Cemetery</b>		\$ -	\$ -	\$ -	\$ -	\$ -		
<b>Parks &amp; Recreation</b>								
TI520 New Holland Tractor	Replacement				\$ 25,000			
Kubota F3680 Mower	Replacement		\$ 30,000					
John Deere X730 Mower	Replacement			\$ 15,000				
Belmont Landscape Trailer	Replacement					\$ 5,000		
<b>Sub-total Parks &amp; Rec</b>		\$ -	\$ 30,000	\$ 15,000	\$ 25,000	\$ 5,000		
<b>Water</b>								
<b>Meter Replacement</b>	<b>Replacement</b>	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	Retained Earnings	Approved 5 - 0
<b>Well Replacements (10 wells)</b>	<b>Replacement</b>	\$ 40,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ 50,000	Retained Earnings	Approved 5 - 0
Building Maintenance Road Replacement	Replacement	\$ -	\$ 50,000		\$ 50,000			
<b>Water Infrastructure</b>	<b>Replacement</b>	\$ 100,000	\$ 100,000	\$ 150,000	\$ 150,000	\$ 200,000	Retained Earnings	Approved 5 - 0
Roadway Compressor	Replacement		\$ 25,000					
Truck Replacement 1	Replacement			\$ 60,000				
Truck Replacement 2	Replacement				\$ 60,000			
<b>Solar Development</b>	<b>New</b>	\$ 10,000	\$ 25,000	\$ 50,000	\$ 50,000	\$ 100,000	Retained Earnings	Approved 5 - 0
<b>Sub-total Water</b>		\$ 160,000	\$ 310,000	\$ 370,000	\$ 370,000	\$ 360,000		
<b>Wastewater</b>								
<b>Sewer System Improvements</b>	<b>Replacement</b>	\$ 50,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	Retained Earnings	Approved 5 - 0
<b>Plant Engineering</b>	<b>New</b>	\$ 50,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 100,000	Retained Earnings	Approved 5 - 0
<b>Water Meters</b>	<b>Replacement</b>	\$ 15,000					Retained Earnings	Approved 5 - 0
Truck Replacement	Replacement	\$ -				\$ 65,000		
Wastewater Generators	Repairs and Replacements		\$ 80,000		\$ 80,000			
<b>Sub-total Wastewater</b>		\$ 115,000	\$ 430,000	\$ 350,000	\$ 430,000	\$ 365,000		
<b>Library</b>								
<b>HVAC Roof Compressor Units (2)</b>	<b>Replacement</b>	\$ 28,000					Free Cash	Approved 5 - 0
Painting and Trim Repair	Repair	\$ 30,000	\$ 30,000	\$ 30,000				
Sidewalk Replacement	Repair	\$ 60,000						
<b>Sub-total Library</b>		\$ 118,000	\$ 30,000	\$ 30,000	\$ -	\$ -		
<b>Town Hall</b>								
Exterior Painting	Replacement	\$ -	\$ 125,000	\$ -	\$ -	\$ -		
<b>Sub-total Town Hall</b>		\$ -	\$ 125,000	\$ -	\$ -	\$ -		
<b>Sweetsir</b>								
Building - Awning Roof	Replacement	\$ 20,000						
Remove Asbestos Tiles	Replacement	\$ 150,000						
Replace Fire Alarm System	Replacement	\$ 50,000						
Replace PA System	Replacement		\$ 100,000					
Camera/Surveillance	Replacement	\$ 20,000	\$ -					
Renovate Kitchen	Replacement	\$ 150,000						
Renovate Restrooms	Replacement	\$ 200,000						
Replace Potable Water Plumbing	Replacement	\$ 250,000						

**FY2022 - Capital Planning Requests**

Description	Replacement or New	Amount					Funding Source	Recommendation
		FY22	FY23	FY24	FY25	FY26		
Repair/Seal Coat	Replacement		\$ 50,000					
<b>Sub-total Sweetsir</b>		<b>\$ 690,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Donaghue</b>								
HVAC - Unit Ventilators	Replacement		\$ 150,000					
Boilers/Heating Plant	Replacement	\$ 400,000						
Replace Fire Alarm System	Replacement	\$ 50,000	\$ 50,000					
Replace Stairwell Treads	Replacement	\$ 50,000						
Camera Surveillance	Replacement	\$ 20,000						
Replace Window Door systems	Replacement	\$ 250,000						
Classroom Electrical Upgrade	Replacement	\$ 30,000						
Replace PA System	Replacement		\$ 100,000					
Replace Potable Water Plumbing	Replacement	\$ 250,000	-					
Renovate Restrooms	Replacement		\$ 100,000					
Repair/Seal Coat	Replacement		\$ 75,000					
<b>Sub-total Donaghue</b>		<b>\$ 1,050,000</b>	<b>\$ 475,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Commission of Disabilities</b>								
Town wide Sidewalk improvements	Replacement	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000		
<b>Sub-total Commissions on Disabilities</b>		<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>		
<b>Total Requests</b>		<b>\$ 4,374,741</b>	<b>\$ 3,202,000</b>	<b>\$ 2,387,000</b>	<b>\$ 2,350,000</b>	<b>\$ 1,973,500</b>		

## Tax Impact on Home Valued at \$431,483

Resulting from Debt Exclusions and General Overrides

**Debt Exclusions** - Impact on property tax rate is for the duration of debt service - usually 20 years capital expenditures.

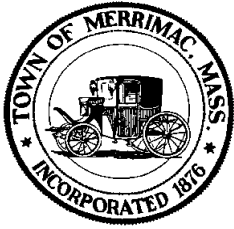
	Amount	FY2018	FY2019	FY2020	FY2021
Town Hall Renovation and Addition	\$ 2,850,000	\$ 73	\$ 84	\$ 78	\$ 68
Construction of New Library	\$ 2,351,263	\$ 62	\$ 71	\$ 68	\$ 57
Police Station Project	\$ 6,500,000	-	-	\$ 55	\$ 166
PRSD Middle/High School Project					\$ 405
<b>Total Debt Exclusions</b>		<b>\$ 135</b>	<b>\$ 156</b>	<b>\$ 200</b>	<b>\$ 695</b>

**General Overrides** - Impact on property tax rate is permanent and can increase each year by 2.1% decreases when re-evaluated property values go up.

	Amount	FY2018	FY2019	FY2020	FY2021
School Operating Budget - FY2002	\$ 167,768	\$ 115	\$ 132	\$ 130	\$ 120
School Operating Budget - FY2003	\$ 243,818	\$ 163	\$ 178	\$ 173	\$ 178
Library Operating Budget - FY2005	\$ 35,034	\$ 22	\$ 24	\$ 24	\$ 24
School Operating Budget - FY2006	\$ 484,500	\$ 300	\$ 329	\$ 320	\$ 329
EMT-Firefighter - FY2008	\$ 47,000	\$ 28	\$ 30	\$ 30	\$ 30
COA Nutrition Program - FY2008	\$ 31,700	\$ 18	\$ 20	\$ 19	\$ 20
On Call Firefighter/EMT - FY2009	\$ 50,000	\$ 29	\$ 32	\$ 31	\$ 31
Schools Operating Budget - FY2010	\$ 315,000	\$ 177	\$ 194	\$ 188	\$ 194
Schools Operating Budget - FY2017	\$ 100,000	\$ 47	\$ 52	\$ 50	\$ 52
<b>Total General Overrides</b>		<b>\$ 898</b>	<b>\$ 990</b>	<b>\$ 965</b>	<b>\$ 977</b>

<b>Combined Total Impact of Debt Exclusions and Overrides</b>	<b>\$ 1,033</b>	<b>\$ 1,146</b>	<b>\$ 1,165</b>	<b>\$ 1,673</b>
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**TOWN OF MERRIMAC**  
**Commission on Disabilities**  
4 School Street, Merrimac, MA 01860  
**E-MAIL [COD@townofmerrimac.com](mailto:COD@townofmerrimac.com)**

**Merrimac Commission on Disabilities**  
**2022 Annual Report**

To: The Honorable Board of Selectmen &  
The Citizens of the Town of Merrimac, Massachusetts;

The Merrimac Commission on Disabilities (MCOD) mission is to represent the interests of persons with disabilities and promote equal access to community life and activities. The MCODE works to increase awareness, provide education and advocates for the needs of all disabled residents of Merrimac.

The Merrimac Commission on Disabilities has been working hard to improve accessibility and ensure that the town sidewalks, streets, buildings and outside areas are inclusive and able to be enjoyed by everyone. The COD's goals towards accessibility not only assists the disabled residents in Merrimac but are also to the benefit of all residents. Advantages such as accessible doorways and walkways make the town more walkable and inclusive to all residents of Merrimac and helps to provide a fuller and more balanced living experience for the community at large.

All of the funding currently administrated through the COD is comprised of private donations and grant funding. Since its creation, the COD has been responsible for garnering over \$320,000.00 in grants and other funding, all of which has been directly beneficial to the residents of Merrimac through various accessibility projects in Town. The volunteer COD Board currently researches, applies for, and seeks out all funding at this time.

We are grateful for the support of the Commonwealth of Massachusetts, the Merrimac Honorable Board of Selectmen, as well as the Town of Merrimac Departments for their support and assistance with projects as we navigate in a post COVID 19 environment. Of particular note, the COD wishes to thank Merrimac DPW Director Bob Sinibaldi and the Highway Department staff for helping to effectively utilize our grant funding. The COD also wishes to thank the Friends of the Merrimac COA for funding the installation of automatic ADA compliant doors on the second- floor restrooms of the Merrimac Senior Center.

The COD also wishes to express its sincere thanks to the support and advocacy of our most recent legislative partners, Senator Diana DiZoglio and State Rep. Lenny Mirra. The COD looks forward to working with State Senator Barry Finegold and his staff as well as and State Rep. Dawne Shand during this next legislative term.

This last year has seen the launch of several new accessibility projects. The ADA Transition Plan can be found on our webpage on the Town of Merrimac's website at [Commission on Disabilities | Merrimac, MA \(townofmerrimac.com\)](https://www.townofmerrimac.com/Commission-on-Disabilities). Several departments have begun to actively respond to the ADA Transition Plan. COD Chairman Christopher Gaudet has met with individual departments as needed to discuss next steps on how to best proceed with taking actionable and impactful tasks from the Plan to bring all departments and buildings into compliance. This is a slow process and will take time to bring all departments to compliance, but the COD is happy to assist in any way possible in order to complete these much needed and required changes. The COD wishes to thank the Town of Merrimac department heads and committee chairs for their commitment to this process.

Building off of the 2022 sidewalk improvements on Church Street, the COD, in conjunction with the Merrimac DPW's assistance, utilized a \$45K earmark by adding 1 curb ramp and replacing approximately 1400 feet of new asphalt sidewalks within the zone of the Sweetsir School and Church Street project that had been previously worked on. In addition, Chairman Christopher Gaudet and the COD as a whole has spent much of this year dedicating time and energy for the advocacy of a new special article of \$45,000.00 for a separate line item to be added to the Highway Department budget for sidewalk improvements. This is a starting point to have funding set aside each year in the Annual Town Budget to have continuous project improvement in this area.

The COD also created an Americans with Disabilities Act (ADA) Grievance policy and procedures manual and implemented these documents to be available on the Town's website and to any residents should the need arise. The COD also drafted an Americans with Disabilities Act (ADA) Reasonable Accommodation's policies and procedures. These policies and procedures are available at Town Hall and on the Town's website. This year also saw work done on the Town's website to bring equitable and accessible software options available to those in need of assistance when using the website, specifically those with hearing and vision challenges. Another important initiative this year has been investigating, funding, and securing the use of Assistive Listening Devices for Town meetings and to have accessible for anyone that might need hearing support. Investigation and discussion have also been done in the area of language translation services include ASL support, if needed. Parameters have been established, and the COD

is continuing to work on these important components of making the Town of Merrimac accessible across multiple platforms.

Community input is always welcome, and our meetings that are held at the Merrimac Senior Center the first Wednesday evening of each month at 6:30pm are open to the public. If you are unable to attend meetings or have questions about ongoing activities, please email at [cod@townofmerrimac.com](mailto:cod@townofmerrimac.com). We also have openings on the COD and encourage interested parties to apply for membership if interested.

The MCOD was started in July 2019 with the overarching goal of helping the current and future disabled residents of Merrimac to be able to have a fully accessible town environment. Each of the current 9 board member panel, with 1 alternate member, serve a (3) year term and either has a disability themselves, or has a direct family member or friends that live with a disability and are all Merrimac residents that are committed to the continued accessibility of those in town. The members of the current board are detailed below.

<b><u>Commission on Disabilities Board Members:</u></b>	<b><u>Term Expiration:</u></b>
Christopher Gaudet Chairman	2023
Robert Hart Vice Chairman	2024
Kathleen Sullivan Secretary	2025
John Joseph Murphy Treasurer	2024
Robert Sinibaldi Member/ADA Compliance Officer	2025
Ann Marie Murphy Member	2023
Charlotte Eileen Stepanian Member	2025
Brienne Walsh Member/COA Director	2025
Margaret Sullivan Member	2024

Respectfully Submitted,

Christopher Gaudet, Chairman, Merrimac Commission on Disabilities



# Division of Standards

1000 Washington Street, Suite 510, Boston, MA 02118

(617) 727-3480

James.Cassidy@mass.gov

## Annual Report 2022

Section 57. The director of the office of consumer affairs shall prepare and submit to the governor, the general court and the senate and house committees on post audit and oversight an annual report of the acts of the division of standards. Said report shall include a description of the activities of inspectors of the division of standards and sealers for cities and towns, a description of the components of the weights and measures program, including but not limited to, an inventory of all weighing and measuring devices and equipment held by the division of standards, the most recent date of certification for each device or piece of equipment, total inspection results by category, results of tests performed pursuant to section 56D, total citations issued by category, and the net loss restored to consumers and merchants as a result of its enforcement program.

Questions	Answer	Explanation
City/Town:	Merrimac	
Sealer's name:	Leonard Rose	
Sealer's personal and work email addresses:	<a href="mailto:leonardrosescale@comcast.net">leonardrosescale@comcast.net</a>	
Sealer's personal and work phone numbers:	978 357 3525 cell 978 569 0975	
Business (Office) Address		
Location of Weights and Measures Office:	2-8 School Street	
Sealer's Complete Residential Address:	1 Willard Road North Reading MA 01864	
In the order showed below, please enter the information that apply: Supervisor's name, phone and email address: City/Town Chairman/Chairwoman/Mayor/Manager's name, phone and email address: City/Town Clerk's name, phone and email address:	Carol McLeod ( supervisor and town admin) 978 346 0524 <a href="mailto:cmcleod@townofmerrimac.com">cmcleod@townofmerrimac.com</a> , Gwendolyn Lay Sabbagh 978 346 0813 <a href="mailto:townclerk@townofmerrimac.com">townclerk@townofmerrimac.com</a>	
Has your City/Town established a Consumer/Merchant Fund? Enter YES or NO. If YES, what is the year end account balance? Enter dollar amount (\$)	no	
Enter the total amount (\$) year end fees collected for the following (copy the list format below and paste it into the answer box to submit your response(s):	\$520	
Total cost of department, including salary, equipment, transportation, training and all other expenses. Enter dollar amount (\$)	\$1,500	
Location of Standards	1 Willard Road North Reading MA 01864	
Select the ones which still are within your jurisdiction:		
Avoirdupois Weights - 50 lb.		
Avoirdupois Weights - 25 lb.	yes	
Avoirdupois Weights - 20 lb.		
Avoirdupois Weights - 10 lb.	yes	
Avoirdupois Weights - 5 lb.	yes	
Avoirdupois Weights - 1 lb.	yes	
Avoirdupois Weights - 8 oz.		
Avoirdupois Weights - 4 oz.		
Avoirdupois Weights - 2 oz.		
Avoirdupois Weights - 1 oz.		
Avoirdupois Weights - 1/4 oz.		
Avoirdupois Weights - 1/16 oz.		
Capacity Measures - 1/2 bu.		
Capacity Measures - 1/4 bu.		
Capacity Measures - 1/16 bu.		
Capacity Measures - 1 gal.		
Capacity Measures - 1/2 gal.		
Capacity Measures - 1 qt.		
Capacity Measures - 1 pt.		
Capacity Measures - 1 gill		
50 lb.		
25 lb.	yes	
20 lb.		
10 lb.	yes	
5 lb.	yes	
4 lb.		
2 lb.	yes	
1 lb.	yes	
8 oz.		
4 oz.		
2 oz.		
1 oz.		
1/2 oz.		
1/8 oz.		
1/32 oz.		
Apothecary - 2 drams		
Apothecary - 1 dram		
Apothecary - 1/2 dram		
Apothecary - 1 scruple		
Apothecary - 10 grains		
Apothecary - 5 grains		
Apothecary - 1 grain		
Apothecary - 0.5 grain		
Apothecary - 0.1 grain		

Metric - 50 grams	yes	
Metric - 20 grams	yes	
Metric - 10 grams	yes	
Metric - 5 grams	yes	
Metric - 1 gram	yes	
Metric - 500 mg	yes	
Metric - 200 mg	yes	
Metric - 100 mg	yes	
Metric - 50 mg	yes	
Metric - 20 mg	yes	
Metric - 10 mg	yes	
Troy - 1lb.		
Troy -5 oz.		
Troy -2 oz.		
Troy -1 oz.		
Troy -10 dwt.		
Troy -5 dwt.		
Troy -2 dwt.		
Troy -1 dwt.		
Decimal - .2 lb.		
Decimal - .1lb.		
Decimal - .05 lb.		
Decimal - .02 lb.		
Decimal - .01 lb.		
Decimal - .005 lb.		
Decimal - .002 lb.		
Decimal - .001 lb.		
Customary - 32 liq. oz. by ½ oz.		
Customary - 16 liq. oz. by ¼ oz.		
Customary - 8 liq.oz. by 1/8 oz.		
Customary - 4 liq.oz. by 1/16		
Customary - 2 liq.oz by 1/16		
Customary - 1 liq.oz oz. by ¼ dram		
Metric - 1,000 ml. by 10 ml.		
Metric - 500 ml. by 5 ml.		
Metric - 250 ml. by 2 ml.		
Metric - 100 ml. by 1 ml.		
Metric - 50 ml. by 0.5 ml.		
Metric - 25 ml. by 0.2 ml.		
Metric - 10 ml. by 0.1 ml.		
5 gals.	yes	
1 gal.		
½ gal.		
1 qt.		
1 pt.		
½ pt.		
1 gill		
½ bu.		
¼ bu.		
1/8 bu.		
1/16 bu.		
1/32 bu.		
Standard Measuring Flask U.S. Customary - 16 liq.oz.		
Standard Measuring Flask U.S. Customary - 8 liq.oz.		
Standard Measuring Flask U.S. Customary - 4 liq.oz.		
Standard Measuring Flask U.S. Customary - 2 liq.oz.		
Standard Measuring Flask U.S. Customary - 1 liq.oz.		
Standard Measuring Flask U.S. Customary - 4 liq. Drams graduated in minims		
Standard Measuring Flask Metric Units - 500 ml.		
Standard Measuring Flask Metric Units - 250 ml.		
Standard Measuring Flask Metric Units - 100/100 ml.		
Standard Measuring Flask Metric Units - 50 ml.		
Standard Measuring Flask Metric Units - 25/25 ml.		
Test Measures for Gasoline Pumps - 5 gals.		
Test Measures for Gasoline Pumps - 4 gals.		
Test Measures for Gasoline Pumps - 3 gals.		
Test Measures for Gasoline Pumps - 2 gals.		
Test Measures for Fuel Oil Meters 200 gals		
Test Measures for Fuel Oil Meters 100 gals		
Test Measures for Fuel Oil Meters 50 gals		
In the following order, using the M/D/YYYY format enter the LAST DAY OF CERTIFICATION for each Standard (copy the list format below and paste it into the answer box to submit your answers):	3-18-22, 6 25lb weights 3-18-22 one class F Apothecary Metric weight kit set ranges from 2 oz ap to 1grand 50g to 10mg, 3-18-22 one rice lake weighing system class F Avoirdupois weight set 10lbs to .001lb and 8 oz to 1/32oz~27 total, 3-18-22, 2 5 gallon seraphin stainless steel test measure	
Steel Rule		
Annual Seals GREEN/RED	250 red 250 green	
Yard Measure		
Not Sealed Labels		100
Steel Tape		
Condemning Tags		100
Steel Dies		
Hopper Funnel		2
Lead or Wire		
Press	yes	
Level		
Lead or Wire		
Seals		100
Receipt Books		5

Fiber/Aluminum Seals	100	
Inspection Pads	5	
Sealing Clamp	1	
Mass.Gen. Laws and CM Reg's pertaining to Weights and Measures	1	
Reweighting Books	5	
Handbooks 44, 130, 133	1	
SCALES - Adjusted. Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none: Cap. Over 10,000 lbs.:5,000 -10,...	0	
SCALES - Sealed. Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none: Cap. Over 10,000 lbs.:5,000 -10,0...	10	
SCALES - Condemned Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none: Cap. Over 10,000 lbs.:5,000 -10...	0	
SCALES - SEALING FEE (\$) CHARGED PER DEVICE: Cap. Over 10,000 lbs.:5,000 -10,000 lbs.:100 -5,000 lbs.:Under 100 lbs.:Balances:Cannabis Balances:Enter dollar amount.	10,000lb and up \$100 per, 5000-10,000lb \$75per, 100-1000lb \$20, under100lbs \$15	
WEIGHTS - Adjusted. Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none: Avoirdupois:Metric:Troy:Apothe...	0	
WEIGHTS - Sealed. Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none: Avoirdupois:Metric:Troy:Apoth...	0	
WEIGHTS - Condemned. Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none: Avoirdupois:Metric:Troy:Apoth...	0	
WEIGHTS - SEALING FEE (\$) CHARGED PER DEVICE: Enter dollar amount. If different fees apply for different type of weights, please enter amount next to device name, if the fee is the same for all device.	10,000 and up \$100 per, 5000-10,000lb \$75 per, 100-1000lb \$25per under100lb \$15per	
VOLUMETRIC MEASURING DEVICES - Adjusted. Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none:Vehicle Tank...	0	
VOLUMETRIC MEASURING DEVICES - Sealed. Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none:Vehicle Tank...	3	bulk storage home heating fuel
VOLUMETRIC MEASURING DEVICES - Condemned. Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none:Vehicle Tank ...	0	
VOLUMETRIC MEASURING DEVICES - SEALING FEE (\$) CHARGED PER DEVICE. Enter dollar amount. If different fees apply for different type of devices, please enter fee amount next to device name	\$65	
AUTOMATIC LIQUID MEASURING DEVICES - Adjusted: Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none:	0	
AUTOMATIC LIQUID MEASURING DEVICES - Sealed: Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none:	3	

AUTOMATIC LIQUID MEASURING DEVICES - Condemned: Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none:	0	
AUTOMATIC LIQUID MEASURING DEVICES- SEALING FEE (\$) CHARGED PER DEVICE. Enter dollar amount. If different fees apply for different type of devices, please enter fee amount next to device name, if the ...	\$15	
OTHER AUTOMATIC MEASURING DEVICES - Sealed: Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none:	0	
OTHER AUTOMATIC MEASURING DEVICES - Adjusted: Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none:	0	
OTHER AUTOMATIC MEASURING DEVICES - Condemned: Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none:	0	
OTHER AUTOMATIC MEASURING DEVICES - SEALING FEE (\$) CHARGED PER DEVICE. Enter dollar amount. If different fees apply for different type of devices, please enter fee amount next to device name, if the ...	0	
LINEAR MEASURES - Sealed: Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none: Yardsticks:Tapes:	0	
LINEAR MEASURES - Adjusted: Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none: Yardsticks:Tapes:	0	
LINEAR MEASURES - Condemned: Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none: Yardsticks:Tapes:	0	
LINEAR MEASURES - SEALING FEE (\$) CHARGED PER DEVICE. Enter dollar amount. If different fees apply for different type of devices, please enter fee amount next to device name.	0	
SCANNING SYSTEMS - Sealed: Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none: Number Scanning System...	0	
SCANNING SYSTEMS - Adjusted: Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none:	0	
SCANNING SYSTEMS - Condemned: Enter quantity of total for the year, just copy the list below and paste it into the answer box to submit your responses. Enter 0 (zero) if none:	0	
ENTER TOTAL NUMBER OF DEVICES INSPECTED DURING 2022	16	
Bread, Butter, Flour and Confectionery (Sugar) - Amount Saved to Consumers (\$)	0	
Bread, Butter, Flour and Confectionery (Sugar) - Amount Saved to Merchants(\$)	0	
Fruits, Vegetables, Potatoes, Meats - Amount Saved to Consumers (\$)	0	
Fruits, Vegetables, Potatoes, Meats - Amount Saved to Merchants (\$)	0	
Liquid Commodities, such as Milk - Amount Saved to Consumers (\$)	0	
Cannabis Products - Amount Saved to Merchants (\$)	0	

Cannabis Products - Amount Saved to Consumers (\$)	0	
OTHER COMMODITIES - Amount Saved to Consumers (\$)	0	
OTHER COMMODITIES - Amount Saved to Merchants (\$)	0	
TOTAL SAVINGS ON COMMODITIES TO Merchants (\$)	0	
TOTAL SAVINGS ON COMMODITIES TO Consumers (\$)	0	
Gasoline Meters - Amount Saved Consumers (\$)	0	
Gasoline Meters - Amount Saved Merchants(\$)	0	
Vehicle Tank Meters (Heating Oil) - Amount Saved Consumers (\$)	0	
Vehicle Tank Meters (Heating Oil) - Amount Saved Merchants (\$)	0	
Item Pricing/ Scanning Errors - Amount Saved Consumers (\$)	0	
Item Pricing/ Scanning Errors - Amount Saved Merchants (\$)	0	
OTHER SAVINGS TO Merchants (\$)	0	
OTHER SAVINGS TO Consumers (\$)	0	
TOTAL SAVINGS TO Merchants (\$)	0	
TOTAL SAVINGS TO Consumers (\$)	0	
Do you keep a permanent record on file of all individual inspections and reweighing's?	yes	
Peddler's Licenses	0	
Transient Vendors	0	
Fuel Oil Delivery Certificates	0	
Marking of:		
Bread:Food Packages:	0	
Scales	10	
Other Inspections	0	
Measure Containers	0	
Retest of gasoline devices after sealing	0	
Number of retail outlets required to:		
Have scanning system tested:Post Unit Pricing:Post Consumer Notice:	0	
Number of Scanning Inspections	0	
Number of Unit Pricing Inspections	0	
Number of Unit Pricing prosecutions and hearings	0	
Miscellaneous Inspections and Tests	0	
Reweighing and re-measurements made for municipality (specify commodity and quantity)	0	



Sealer of Weights and Measures

I hereby submit my report as Sealer of Weights and Measures for the Town of Merrimac from January 1st 2022 to December 31st 2022. I have inspected, sealed, and adjusted or condemned a total of 16 measuring units. Fees totaling \$520.00 were billed. Below is a detailed summery

Respectfully submitted

Leonard Rose

Inspector of Weights and Measures

• Brox	5/11	103 East Main St	3 devices	\$200.00
• Donaghue School	12/9	2 Union St	1 device	No Charge
• Sweetsir School	12/9	104 Church St	1 device	No Charge
• The Town Café	12/9	101 East Main St	1 device	\$15.00
• The Nuke's	12/9	130 East Main St	3 devices	\$35.00
• Cozy Cleaners	12/9	4 East Main St	1 device	\$15.00
• Be Well	12/9	17 Broad St	1 device	\$15.00
• Edgemont Oil	12/22	115 West Main St	6 devices	\$240.00

## Zoning Board of Appeals

Annual Report 2022

March 3, 2023

The Zoning Board of Appeals received 6 applications for the use of requesting a hearing before the ZBA, consistent with Bylaw Article 25-Appeals. The requested hearing can be for a Variance, a Special Permit in accordance with Section 6 of M.G.L. c.40A, or Comprehensive Permit M.G.L. c 40B.

The Zoning Board of Appeals continued the public hearing for the Flats at Merrimac Square.

Zoning Board of Appeals Board Members each serve three-year terms. The members are:

- Matthew Passeri, Chairperson (currently)
- Josh Jackson
- Mitch Kostoulakos
- Ken Nobrega
- Joanne Rodrigues
- Benjamin Beaulieu (BOS representative)

Year to date balance for ZBA Miscellaneous Expense Account: \$425.00



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 1.** To see if the Town will vote to appropriate from Free Cash for **FY2022**, a sum of money in the amount of **\$809,363** for the following specific purposes outlined below; or take any other action relative hereto.

a. Battis Road Landfill Closure Activities	\$100,000
b. Former Coastal Metals Site Testing	\$ 75,000
c. Tax Title Revolving Account	\$ 10,000
d. OPEB Actuarial Study	\$ 5,000
e. Employee Retirement Funding	\$ 2,500
f. Open Space Committee for Tree Removal	\$ 3,000
g. Lake Attitash Invasive Weeds	\$ 5,000
h. Town Planner	\$ 10,000
i. Town Health Insurance	\$ 50,000
j. Snow and Ice Projected Deficit	\$ 28,000
k. Mill St. Culvert	\$100,000
l. (4) Election Ballot Tabulator Machine	\$ 22,300
m. COA Parking Lot and Building Repairs	\$ 40,000
n. Boiler and Hot Water Replacement at the Elementary Schools	\$150,000
o. Repair of the Roof Awning at the Sweetsir School	\$ 25,000
p. ADA Compliance for the Town Sidewalks	\$ 45,000
q. Police Patrol Vehicle	\$ 57,000
r. Police Firearms and Training	\$ 15,000
s. Fire Department Roof Top Heating Unit	\$ 65,000
t. OPEB Trust Funding	\$ 1,563

The Town voted to appropriate from Free Cash for **FY2022**, a sum of money in the amount of **\$809,363** for the purposes and in the amounts stated in the warrant.

Hand Vote

Article Passed by a Majority, so declared the Moderator.

A TRUE COPY ATTEST

*Gwendolyn Lay*

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 2:** To see if the Town will vote to appropriate from Water Retained Earnings for **FY022**, a sum of money in the amount of **\$ 245,000** for the following specific capital purposes outlined below; or take any other action relative hereto.

a. Water Meter Replacement	\$ 10,000
b. Well Replacement	\$ 40,000
c. Building Maintenance and Road Replacement	\$ 25,000
d. Water Infrastructure	\$170,000

The Town voted appropriate from Water Retained Earnings for **FY022**, a sum of money in the amount of **\$ 245,000** for the purposes and in the amounts stated in the warrant.

**Hand Vote**

**Article Passed by a Majority, so declared the Moderator.**

A TRUE COPY ATTEST

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 3:** To see if the Town will vote to transfer from the Wastewater Retained Earnings for **FY2022**, a sum of money in the amount of **\$ 210,000** for the following specific capital purposes outlined below; or take any other action relative hereto.

- |                                  |           |
|----------------------------------|-----------|
| a. Wastewater Plant Improvements | \$150,000 |
| b. Wastewater Pumps              | \$ 60,000 |

The Town voted to transfer from the Wastewater Retained Earnings for **FY2022**, a sum of money in the amount of **\$ 210,000** for the purposes and in the amounts stated in the warrant.

**Hand Vote**  
Article Passed by a Majority, so declared the Moderator.

A TRUE COPY ATTEST

*Gwendolyn Lay*

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 4.** To see if the Town will vote to appropriate from Wastewater Retained Earnings for **FY2022** a sum of money in the amount of **\$157,736.63** for I & I repairs throughout town; or take any other action hereto.

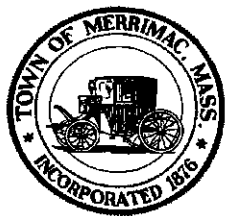
The Town voted to appropriate from Wastewater Retained Earnings for **FY2022** a sum of money in the amount of **\$157,736.63** for I & I repairs throughout town

**Hand Vote**

**Motion Passed Unanimously, so declared the moderator.**

A TRUE COPY ATTEST

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 5:** To see if the Town will vote pursuant to the provisions of M.G.L. c. 44, Section 53E½, as most recently amended, to establish **FY2023** limitations on expenditures from the revolving funds established by the General Bylaw entitled, "Departmental Revolving Funds", with such limitations to remain applicable from fiscal year to fiscal year until such time as they are later amended as follows:

Revolving Fund	Fiscal Year Spending Limit
Firearms	\$12,000
Zoning Board of Appeal	\$4,000
Town Nurse	\$10,000
Zoning and Building Code Compliance	\$15,000
Board of Health Projects	\$4,500
Rental Inspections	\$4,000
Inspectional Services	\$100,000
PRSD Grounds	\$50,000
Tax Title	\$10,000
Fire Watch	\$5,000

The Town will voted pursuant to the provisions of M.G.L. c. 44, Section 53E½, as most recently amended, to establish **FY2023** limitations on expenditures from the revolving funds established by the General Bylaw entitled, "Departmental Revolving Funds", with such limitations to remain applicable from fiscal year to fiscal year until such time as they are later amended as identified above.

**Hand Vote**

**Article Passed by a Majority, so declared the Moderator.**

A TRUE COPY ATTEST

*Gwendolyn Lay*

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 6:** To see if the Town will vote to fix the salary and compensation of all elective officers of the Town as provided by Massachusetts General Laws, Chapter 41, Section 108 as amended: Town Clerk, three Assessors, three Commissioners of Municipal Light, and raise, appropriate or transfer sums of money therefore and to determine sums of money raised to be transferred to defray the necessary and usual charges and expenses of the Town for the Fiscal Year commencing July 1, 2022 and make appropriations for the same, said sums of money so raised, appropriated or transferred to be expended for specific purposes to be voted; or take any other action relative thereto.

The Town voted to fix the salary and compensation of all elective officers of the Town as provided by Massachusetts General Laws, Chapter 41, Section 108 as amended: Town Clerk, three Assessors, three Commissioners of Municipal Light, and raise, appropriate or transfer sums of money therefore and to determine sums of money raised to be transferred to defray the necessary and usual charges and expenses of the Town for the Fiscal Year commencing July 1, 2022 and make appropriations for the same, said sums of money so raised, appropriated or transferred to be expended for specific purposes to be voted.

And that **\$19,957,778** be raised as follows:

Raise and Appropriate		<b>\$ 19,809,682</b>
Transfer from Cable TV Receipts Reserved		<b>\$ 148,096</b>
General Government	Lines 1 - 35	\$ 1,2018,776
Public Safety	Lines 36 - 49	\$ 2,537,531
Education	Lines 50 - 52	\$ 11,974,175
Highway	Lines 53 - 55	\$ 653,602
Cemetery	Lines 57 - 58	\$ 64,484
Health & Sanitation	Lines 56, 59 - 62	\$ 141,784
Public Assistance	Lines 63 - 65	\$ 423,781
Library	Lines 66 - 67	\$ 326,082
Parks & Rec	Line 68	\$ 11,520
Town Gardens	Line 69	\$ 600
Debt Service	Lines 70 - 71	\$ 1,061,803
<u>Gen Govt Unclassified</u>	<u>Lines 72 - 73</u>	<u>\$ 1,543,640</u>
<b>Total Omnibus</b>		<b>\$ 19,957,778</b>

Hand Vote

Article Passed by a Majority, so declared the Moderator.

A TRUE COPY ATTEST

*Gwendolyn Lay*

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts





OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 7:** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to operate the Wastewater Department Enterprise for FY2023; or take any other action relative hereto.

Salaries:	\$ 630,019
Expenses:	\$ 442,588
<u>Debt Service:</u>	<u>\$ 158,751</u>
<b>Total</b>	<b>\$1,231,358</b>

And that **\$ 1,231,358** be raised as follows:

Departmental Receipts:	<b>\$ 1,211,358</b>
Wastewater Betterment Fund:	<b>\$ 20,000</b>

The Town voted to raise and appropriate, or transfer from available funds, a sum of money to operate the Wastewater Department Enterprise for FY2023.

Salaries:	\$ 630,019
Expenses:	\$ 442,588
<u>Debt Service:</u>	<u>\$ 158,751</u>
<b>Total</b>	<b>\$1,231,358</b>

And that **\$ 1,231,358** be raised as follows:

Departmental Receipts:	<b>\$ 1,211,358</b>
Wastewater Betterment Fund:	<b>\$ 20,000</b>

**Hand Vote**

**Article Passed Unanimously, so declared the Moderator.**

A TRUE COPY ATTEST

*Gwendolyn Lay*

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 8:** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to operate the Water Department Enterprise for FY2023; or take any other action relative hereto.

Salaries:	\$ 505,986
Expenses:	\$ 457,196
<u>Debt Service:</u>	<u>\$ 200,838</u>
<b>Total</b>	<b>\$1,164,020</b>

And that **\$1,164,020** be raised as follows:

Departmental Receipts: **\$ 1,164,020**

the Town vote to raise and appropriate, or transfer from available funds, a sum of money to operate the Water Department Enterprise for FY2023.

Salaries:	\$ 505,986
Expenses:	\$ 457,196
<u>Debt Service:</u>	<u>\$ 200,838</u>
<b>Total</b>	<b>\$1,164,020</b>

And that **\$1,164,020** be raised as follows:

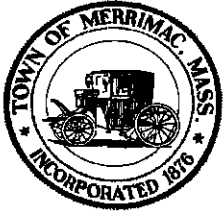
Departmental Receipts: **\$ 1,164,020**

**Hand Vote**

**Article Passed by a Majority, so declared the Moderator.**

A TRUE COPY ATTEST

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 9:** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money from the Electric Light Operating Balance, said money to be used by the Assessors to reduce the Tax Rate for Fiscal Year 2023; or take any other action relative thereto.

The Town voted to transfer from available funds, a sum in the amount of **\$20,000** from the Electric Light Operating Balance, said money to be used by the Assessors to reduce the Tax Rate for Fiscal Year 2023.

**Hand Vote**

**Article Passed Unanimously, so declared the Moderator.**

A TRUE COPY ATTEST

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 10:** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of **\$ 1,000** from available funds known as "Sale of Cemetery Lots", such sum or part thereof, to be expended under the direction of the Cemetery Trustees for the care, improvement and embellishment of said cemeteries, in accordance with M.G.L. Chapter 114, Section 15 and Section 25; or take any other action relative thereto.

The Town voted to transfer a sum of money in the amount of **\$ 1,000** from available funds known as "Sale of Cemetery Lots, to be expended under the direction of the Cemetery Trustees for the care, improvement and embellishment of said cemeteries, in accordance with M.G.L. Chapter 114, Section 15 and Section 25.

**Hand Vote**

**Article Passed by a Majority, so declared the Moderator.**

A TRUE COPY ATTEST

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 11:** To see if the Town will vote to raise and appropriate a sum of money in the amount of **\$185,000**, to be used to make necessary repairs to Town roadways; or take any other action relative thereto.

The Town voted to raise and appropriate a sum of money in the amount of **\$185,000**, to be used to make necessary repairs to Town roadways.

**Hand Vote**

**Article Passed by a Majority, so declared the Moderator.**

A TRUE COPY ATTEST

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 12:** To see if the Town will vote to accept the State Grant of Chapter 90 Highway Funds and authorize the Board of Selectmen to expend said funds for Highway purposes in accordance with the terms of said grants; or take any other action relative thereto.

The Town voted to accept the State Grant of Chapter 90 Highway Funds and authorize the Board of Selectmen to expend said funds for Highway purposes in accordance with the terms of said grants.

**Hand Vote**

**Article Passed Unanimously, so declared the Moderator.**

A TRUE COPY ATTEST

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 13:** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of **\$280,000** for Solid Waste Collection and Disposal, Recycling Collection; or take any other action relative thereto.

The Town voted to raise and appropriate a sum of money in the amount of **\$280,000** for Solid Waste Collection and Disposal, Recycling Collection.

**Hand Vote**

**Article Passed Unanimously, so declared the Moderator.**

A TRUE COPY ATTEST

*Gwendolyn Lay*

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 14:** To see if the Town will vote to raise and appropriate a sum of money in the amount of **\$470,000** to fund a portion of its share of the assessment of the Pentucket Regional School District Budget for Fiscal Year 2023, contingent upon the successful passage of a levy limit override question in the amount of **\$470,000** on May 2, 2022, under Mass. General Laws Chapter 59, Section 21C; or take any other action relative thereto.

The Town voted to raise and appropriate a sum of money in the amount of **\$470,000** to fund a portion of its share of the assessment of the Pentucket Regional School District Budget for Fiscal Year 2023, contingent upon the successful passage of a levy limit override question in the amount of **\$470,000** on May 2, 2022, under Mass. General Laws Chapter 59, Section 21C.

**Hand Vote**

**Article Passed by a Majority, so declared the Moderator.**

A TRUE COPY ATTEST

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts





OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 15:** To see if the Town will vote to amend the Merrimac Zoning By-Laws as follows:

**Remove Article 3.1.1:** The operation of all types of non-medical marijuana establishments as defined in GL c 94G sec.1, including marijuana cultivators, independent testing laboratory, marijuana product manufacturers, marijuana retailers or any other type of licensed marijuana related businesses within the Town of Merrimac.

**Add Article 11.4.17 Adult Use Marijuana Establishments** subject to Article 18A of this Bylaw, entitled "Adult Use Marijuana Establishments". Allowed uses under this subsection shall be limited to "Marijuana Retailer" and "Marijuana Cultivator" as defined at M.G.L. c.94G, §1.

**Add Article 18A: Adult Use Marijuana Establishments**

**18A.1 Purpose**

18A.1.2 To provide for Marijuana Establishments in suitable locations and under strict conditions. Uses allowed in accordance with Section 18A are limited to "Marijuana Retailer" and "Marijuana Cultivator" as defined at M.G.L. c.94G, §1, and other marijuana establishments under M.G.L. c.94G are prohibited.

18A.1.3 To regulate the siting, design, placement, operation, safety, monitoring, modification and removal of any Marijuana Establishment that may be located within the Town.

18A.1.4 To minimize the adverse impacts of any Marijuana Establishment on the Town, nearby properties, residential neighborhoods, schools and other places where minors congregate, local historic districts, and other land uses incompatible with said establishments.

18A.1.5 To establish that on-premises consumption shall not be permitted unless the Town votes to authorize on-premises consumption pursuant to M.G.L. c.94G, §3.

**18A.2 Applicability**

18A.2.1 The commercial cultivation, production, processing, manufacturing, packaging, testing, retail or wholesale trade, distribution, transporting, dispensing, researching and studying of Marijuana for Adult Use is prohibited unless expressly permitted as a Marijuana Establishment under this Article.

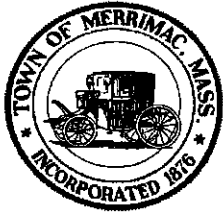
18A.2.2 No Marijuana Establishment shall be established except in compliance with the provisions of this Article.

18A.2.3 Nothing in this Article shall be construed to supersede federal and state laws governing the sale and distribution of narcotic drugs; nor shall any special permit issued pursuant to this Article supersede federal, state or local laws.

A TRUE COPY ATTEST

*Gwendolyn Lay*

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

18A.2.4 Where not expressly defined, all terms used herein shall be as defined in M.G.L. c.94G and 935 CMR 500 et seq.

**18A.3 Siting**

The following classes of Marijuana Establishments may be sited within the Office-Light Industrial District only, subject to all of the provisions of this Article: Marijuana Retailer and Marijuana Cultivator.

**18A.4 Limitations on Marijuana Retailers**

18A.4.1 The number of Marijuana Retailers within the Town shall not exceed twenty per cent (20%) of the number of licenses issued within the Town for the retail sale of alcoholic beverages not to be drunk on the premises where sold under Chapter 138 of the General Laws.

18A.4.2 All Marijuana Establishments are prohibited from delivering cannabis or marijuana products to consumers, and offering cannabis or marijuana products for consumption on the premises of a Marijuana Establishment.

**18A.5 Administration and Procedure**

18A.5.1 Marijuana Retailers and Marijuana Cultivators may be allowed in locations set forth above by special permit from the Planning Board/Special Permit Granting Authority (the "SPGA") in accordance with M.G.L. c.40A, §9, only subject to the procedures, regulations, requirements, conditions and limitations set forth herein. Only an applicant holding a valid existing medical marijuana license from the Cannabis Control Commission issued pursuant to M.G.L. c.94G and 935 CMR 500 et. seq., is eligible to receive a special permit pursuant to this Article.

18A.5.2 Applicants for a special permit pursuant to this Article are strongly encouraged to meet with the SPGA at a public meeting to discuss the proposed application for an Adult Use Marijuana Establishment special permit, in conjunction with the applicant's existing medical marijuana establishment license (if applicable), and to discuss in general terms, the proposed Adult Use Marijuana Establishment prior to the formal submission of an application.

18A.5.3 In addition to the standard Special Permit Application form, an applicant for a special permit under this Article shall also submit the following:

18A.5.3.1 A copy of the final, executed Host Community Agreement ("HCA") between the applicant and the Town of Merrimac.

18A.5.3.2 A written description of the status of its application to the Cannabis Control Commission relative to the establishment at issue, or a copy of such license, as applicable.

A TRUE COPY ATTEST

*Gwendolyn Lay*

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

18A.5.3.3 A list of any waivers of regulations that the applicant seeks to obtain from the Cannabis Control Commission, or a copy of any such waivers that the Commission has issued to the applicant, as applicable.

18A.5.3.4 Copies of all policies and procedures that have been submitted to the Cannabis Control Commission including without limitation the Marijuana Establishment's operating and safety procedures, or copies of such policies and procedures that the applicant intends to submit to the Commission, as applicable.

18A.5.3.5 The quantity and source or sources of all marijuana and marijuana products that will be sold at the proposed Marijuana Establishment, as applicable.

18A.5.3.6 Written statement confirming that no marijuana or marijuana products will be smoked, burned, or consumed on the premises

18A.5.3.7 Names and addresses of each owner of the Marijuana Establishment, and where the owner is a business entity, the names and address of each owner of that establishment.

18A.5.3.8 If applicable, a copy of the Applicant's Articles of Organization/Certificate of Organization, a current Certificate of Legal Existence from the Commonwealth, and the most recent annual report.

18A.5.3.9 Copies of all licenses and permits issued to the Applicant by the Commonwealth of Massachusetts and any of its agencies.

18A.5.3.10 Evidence that the applicant has site control and the right to use the proposed site as a Marijuana Establishment. Such evidence shall be in the form of a deed, purchase and sale agreement, lease, or other legally binding document.

18A.5.3.11 In addition to what is otherwise required to be shown on a site plan, the applicant shall provide details showing all exterior proposed security measures for the premises, including but not limited to lighting, fencing, gates and alarms to ensure the safety of employees and patrons and to protect the premises from theft or other criminal activity. The site plan shall further delineate various areas of the Marijuana Establishment (indoors and outdoors) such as public access areas, employee only access areas, storage, cultivation, preparation, waste disposal, administrative, transportation, loading and parking areas. Site plans and/or application narrative shall contain sufficient information so that the SPGA can evaluate the design and operational standards contained in this Article.

18A.5.3.12 Certification to the SPGA that the applicant has filed copies of the special permit application as required.

**18A.6 Special Permit Requirements**

18A.6.1 No Marijuana Establishment shall be located within 500 feet of any lot containing a school. For purposes of this section, distances shall be measured in a straight line from the nearest point of the property line in question to the nearest point of the property line where the Marijuana Establishment is or will be located.



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

18A.6.2 No smoking, burning, or consumption of any marijuana product shall be permitted at any Marijuana Establishment

18A.6.3 All shipping and receiving areas shall serve the Marijuana Establishment exclusively. In the case of a multi-use or multi-tenant site, the Marijuana Establishment shall be laid out and designed to ensure separation from other uses or tenants at the site.

18A.6.4 The Marijuana Establishment shall have adequate water supply, storm water systems, sewage disposal, and surface and subsurface drainage.

18A.6.5 A Marijuana Retailer shall post at a conspicuous location at the public entrance a sign that states "Only individuals 21 years of age or older, unless in possession of a registration card issued by the MA Department of Public Health." The required text shall be a minimum of two inches in height. Signage shall otherwise be limited to that which is permitted under 935 CMR 500 et. seq. and the Town's sign bylaw.

18A.6.6 The Marijuana Establishment shall provide and keep up to date contact information as required by the Chief of Police such as name, telephone number and electronic mail address of a contact person who must be available 24 hours a day, seven days a week.

18A.6.7 No special permit shall be issued unless the applicant has executed a Host Community Agreement with the Town in accordance with M.G.L. c.94G, §3.

18A.6.8 No special permit shall be issued until the Applicant has held a community outreach hearing consistent with the Commission's Guidance for License Applicants on Community Outreach and 935 CMR 500.101(1)(a)(9) or (2)(b)(7).

**18A.7 Special Permit Approval Criteria**

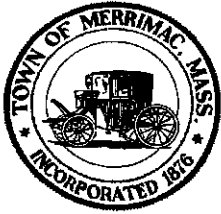
The SPGA may grant a SPECIAL PERMIT for an Adult Use Marijuana Establishment with any conditions, safeguards, and limitations, upon determining that the applicant meets all SPECIAL PERMIT granting criteria for the zoning district in which the proposed facility will be located and the following additional criteria:

18A.7.1 The Marijuana Establishment is fully permitted by all applicable agencies within the Commonwealth of Massachusetts and is in compliance with all State laws and regulations; provided, however, that issuance of a valid license pursuant to M.G.L. c.94G may be a condition of the special permit.

18A.7.2 The proposed use is designed to minimize any adverse impacts on the on the residents of the Town.

**18A.8 Special Permit Conditions**

18A.8.1 In addition to compliance with M.G.L. c.94G, and 935 CMR 500 et seq., the SPGA may impose reasonable conditions to Improve site design, traffic flow, public safety, water quality, air quality, protection of significant environmental resources and the preservation of community character of the surrounding area including, without limitation, the following:



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

- 18A.8.1.1 Minimization of the impacts of increased noise and traffic.
- 18A.8.1.2 Imposition of security precautions related to the high value of products and case transactions.
- 18A.8.1.3 Deterring the presence of unauthorized or ineligible persons at, or near, the Marijuana Establishment.
- 18A.8.1.4 Imposition of measures to prevent diversion of marijuana and marijuana products.
- 18A.8.1.5 Conditions related to the design and construction of the facility to improve safety, security and conformance with community character.
- 18A.8.1.6 Conditions, consistent with the State Building Code, relating to energy efficiency and conservation.

18A.8.2 The SPGA shall include conditions concerning the following in any special permit granted pursuant to this Article:

- 18A.8.2.1 Hours of operation
- 18A.8.2.2 Compliance with the Host Community Agreement.
- 18A.8.2.3 The submission of a copy of the license from the Cannabis Control Commission with the SPGA and the Building Commissioner prior to the issuance of a building permit, certificate of occupancy, or commencement of use, whichever occurs first.
- 18A.8.2.4 The reporting of any incidents to the Building Commissioner as required pursuant to 935 CMR 500.110(7) within 24 hours of their occurrence. Such reports may be redacted as necessary to comply with any applicable state or federal laws or regulations.
- 18A.8.2.5 The reporting of any cease-and-desist order, quarantine order, suspension order, limiting sales order, notice of hearing or final action by the Cannabis Control Commission or the Division of Administrative Law Appeals, as applicable, regarding the Marijuana Establishment to the Building Commissioner within 48 hours of the applicant's receipt.
- 18A.8.2.6 Copies of all reports submitted to any state agency, including, but not limited to, the reports required by 935 CMR 500.105(10) (d) describing the establishment's liability insurance coverage and the annual security system audits required by 935 CMR 500.110(8) shall be submitted to the SPGA within 5 business days of submission to the State. Such reports may be redacted as necessary to comply with any applicable state or federal laws or regulations.
- 18A.8.2.7 Documentation to the SPGA that each Marijuana Establishment Agent has completed training regarding the proper handling of marijuana prior to performing job functions. Such documentation must be provided to the Board within 5 business days of

*Gwendolyn Lay*





OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
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the completion of such training. Annually, the establishment shall provide documentation to the SPGA and the Board of Selectmen that all Marijuana Establishment Agents have received at least eight hours of on- going training.

18A.8.3 The issuance of a special permit pursuant to this Article shall also be subject to the following:

18A.8.3.1 The special permit shall expire within five (5) years of the date of issue. If the applicant wishes to renew the special permit, an application to renew must be submitted at least 120 days prior to the expiration of the special permit.

18A.8.3.2 Special permits shall be limited to the original applicant(s) and shall expire if the special permit holder ceases operation of the Marijuana Establishment.

18A.8.3.3 The holder of a special permit shall annually file an affidavit with the Building Commissioner demonstrating that it is in good standing with respect to its license from the Cannabis Control Commission and any other applicable State licenses.

18A.8.3.4 The holder of a special permit shall notify the Building Commissioner and the SPGA in writing within 48 hours of the cessation of operation of the Marijuana Establishment or the expiration or termination of the permit holder's license from the Cannabis Control Commission.

18A.8.3.5 Special permits shall lapse upon the expiration or termination of an applicant's license from the Cannabis Control Commission.

; or take any other action relative hereto

The Town voted to amend the Town of Merrimac Zoning By-Laws, as printed in the warrant.

**2/3 Vote Required**

**Hand Vote**

**Article Passed by a Majority, so declared the Moderator.**

A TRUE COPY ATTEST

*Gwendolyn Lay*

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 16:** To see if the Town will vote to amend the Town of Merrimac Zoning By-Laws with additions to the indicated Articles as written below:

**ARTICLE 2. DEFINITIONS**

***SELF-STORAGE SERVICE FACILITY:*** A building or group of buildings consisting of individual, self-contained units leased to individuals, organizations, or businesses for self-service storage of personal property and other non-hazardous durable goods, excluding vehicles. The use of units for other than dead storage is prohibited.

**ARTICLE 8. VILLAGE CENTER DISTRICT (VC)**

**8.3.15** ***SELF-STORAGE SERVICE FACILITY*** shall be located in an existing building and shall be accessible only from the interior of the business. Eight parking spaces are required plus two additional spaces for each 10,000 square feet of floor area or fraction thereof over the first 20,000 square feet.

**ARTICLE 11. OFFICE-LIGHT INDUSTRIAL DISTRICT (OI)**

**11.4.17** ***SELF-STORAGE SERVICE FACILITY.*** Eight parking spaces are required plus two additional spaces for each 10,000 square feet of floor area or fraction thereof over the first 20,000 square feet.

; or take any other action relative thereto.

**2/3 Vote Required**

The Town voted to amend the Town of Merrimac Zoning By-Laws, as printed in the warrant.

**Hand Vote**

Article Passed by a Majority, so declared the Moderator.

A TRUE COPY ATTEST

*Gwendolyn Lay*

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 17:** The see if the Town will vote to amend Article 17 of the Town of Merrimac Zoning By-Laws as written below:

**ARTICLE 17. ACCESSORY DWELLING UNITS AND CONVERSION OF EXISTING SINGLE-FAMILY DWELLINGS**

**17.1. Purposes.**

The purposes of the Accessory Dwelling Units and Conversions of Existing Structures bylaw are to provide for a range of housing types in the Town of Merrimac through the reuse of existing buildings, to encourage the creation of affordable housing units, to enable homeowners to accommodate the needs of elderly family members or family members with disabilities, and to provide suitable housing for caregivers.

**17.2. Applicability.**

In any zoning district where an accessory dwelling or a conversion of a single-family dwelling to not more than four dwelling units is permitted only by SPECIAL PERMIT, the BOARD OF APPEALS shall be the Special Permit Granting Authority.

**17.3. Accessory Dwelling Unit.**

17.3.1. The intent and the purpose of this section is to permit accessory dwelling units in residential districts subject to the standards and procedures hereinafter set forth. It is also the intent to assure that the single-family character of the neighborhood will be maintained and that the accessory unit remains subordinate to the principal living quarters.

17.3.2. Restrictions. A SPECIAL PERMIT may be granted by the Zoning BOARD OF APPEALS to accommodate an accessory dwelling by ***either the construction of a separate dwelling unit or by*** the installation of a common wall or the partitioning of or extension of existing living space. There shall be no other living unit on the LOT upon which such accessory unit is to be located.

17.3.3. Use limitations. Such accessory dwelling unit shall at the discretion of the Zoning BOARD OF APPEALS accommodate up to a maximum of three persons, provided that the owner of record of the ~~STRUCTURE~~ ***lot*** is a resident of the ***primary*** STRUCTURE ***on the lot*** which includes the accessory dwelling unit and occupancy of the ***accessory*** dwelling unit is limited to:

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*Gwendolyn Lay*

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts





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17.3.3.1. A family related by blood, marriage or adoption to the owner of the premises, or

17.3.3.2. A household with an individual who is 65 years of age or older, or

17.3.3.3. A household with an individual with disabilities.

**17.3.3.4 A household with an individual providing care to the occupant of the primary dwelling**

~~17.3.3.4.~~ 17.3.3.5 A low- or moderate-income household, provided the unit meets the requirements of the Local Initiative Program, 760 CMR 45.00, for listing on the Chapter 40B SUBSIDIZED HOUSING INVENTORY as provided for by G.L. c.40B, Sections 20-23.

17.3.4. Disposal of sewage. Adequate provision shall be made for the disposal of sewage, waste and drainage generated by the occupancy of such accessory unit in accordance with the requirements of the Board of Health. Connection to the municipal sewer system is required for property located in a designated sewer service area unless such connection imposes an undue economic hardship on the applicant, as determined by the Sewer Commission. Such determination shall be made prior to the application for a SPECIAL PERMIT, and evidence of same shall be included with such application.

17.3.5. DESIGN - **ATTACHED ACCESSORY DWELLING UNIT**. An **attached** ACCESSORY DWELLING UNIT shall be a structurally integral part of the SINGLE-FAMILY DWELLING in which it is contained. Viewed from the exterior it shall preserve the appearance of and be indistinguishable from such a SINGLE-FAMILY DWELLING. It may be created by the installation of a common wall or the partitioning of or extension of existing habitable area. It shall not be separated from such existing habitable area by unheated or uninhabitable space, such as a garage, but may be separated from such area by common residential space on exceeding 35 square feet in floor area. All stairways to additional stories shall be enclosed within the exterior walls of the STRUCTURE.

17.3.5.1 Ingress, egress, access. Adequate provision, as determined by the BUILDING COMMISSIONER, shall be provided for separate ingress and egress to the outside of each unit. An interior doorway shall be provided between DWELLING UNITS as a means of access for purposes of supervision and emergency response.



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**17.3.6. DESIGN – DETACHED ACCESSORY DWELLING UNIT.** *A detached dwelling unit shall be designed and constructed in such a manner that is consistent with the design of the primary dwelling unit. The detached dwelling unit shall be located on the lot to the rear of the frontline of the primary structure.*

**17.3.6.1 Ingress, egress, access.** *Adequate provision, as determined by the BUILDING COMMISSIONER, shall be provided for separate ingress and egress to the outside of each unit. Both the primary and accessory units shall access the lot from the same driveway.*

~~17.3.6~~ **17.3.7** Area limitation. Such accessory unit shall be limited to a maximum of 900 square feet in floor area.

~~17.3.7~~ **17.3.8** Plans. Floor plans of the accessory unit and principal residence and a certified site plan showing the dwelling unit on the LOT and its relationship to other STRUCTURES and premises within 200 feet of the LOT shall be filed with the application for a SPECIAL PERMIT. ***All setback requirements shall be met for the detached accessory dwelling unit and shall be shown on the plan.***

~~17.3.8~~ **17.3.9** Parking. Provisions for off-street parking of residents and guests of both units shall be provided in such a fashion as is consistent with the character of the neighborhood, as determined by the Zoning BOARD OF APPEALS, which shall seek advice from the BUILDING COMMISSIONER.

~~17.3.9~~ **17.3.10** Special Permit. No building permit shall be issued in accordance with the SPECIAL PERMIT issued under this section until the SPECIAL PERMIT has been recorded in the Registry of Deeds by the applicant and evidence of such recording has been submitted to the BUILDING COMMISSIONER.

~~17.3.10~~ **17.3.11** Occupancy permit; control. No occupancy of the additional dwelling unit shall take place without an occupancy permit issued by the BUILDING COMMISSIONER.

~~17.3.11~~ **17.3.12** For an accessory dwelling unit authorized by the BOARD OF APPEALS as affordable housing unit, the BUILDING COMMISSIONER shall not issue an occupancy permit without evidence that an affordable housing USE RESTRICTION or deed rider has been recorded at the Registry of Deeds and the unit has been approved by the Department of Housing and Community Development for inclusion on the Chapter 40B SUBSIDIZED HOUSING INVENTORY.



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~~17.3.12.~~ **17.3.13** Occupancy permits shall not be transferable upon change in ownership or change in occupancy. In such event, an affidavit shall be presented to the BUILDING COMMISSIONER attesting to the fact that the circumstances under which an occupancy permit was granted will in the future continue to exist. The owner of record is responsible for initiating each application to the BUILDING COMMISSIONER. Appropriate fees, as established and recorded, may be assessed for each such renewal review, investigation and processing. All documentation presented hereunder must be in form and content satisfactory to the BUILDING COMMISSIONER.

; or take any other action relative thereto.

**2/3 Vote Required**

The Town voted to amend the Town of Merrimac Zoning By-Laws, as printed in the warrant.

**Hand Vote**

Article Passed by a Majority, so declared the Moderator.

A TRUE COPY ATTEST

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 18:** To see if the Town will vote to amend Article 19 of the Merrimac Zoning By-Laws with the addition written below:

**ARTICLE 19. RURAL HIGHWAY DISTRICT (RH)**

**9.3.8 Residential and Accessory Uses**

***9.3.8.3 SINGLE-FAMILY DWELLING, only when the dwelling is accessory to a business, consisting of no more than 2,000 square feet and is located on the site. The owner of the business on site must reside in the SINGLE-FAMILY DWELLING. The maximum building height for all buildings shall be 35 feet and 2 ½ stories. The Planning Board may waive the maximum front yard setback for the RURAL HIGHWAY DISTRICT to protect significant landscapes and reduce site disturbance.***

; or take any other action relative thereto.

**2/3 Vote Required**

The Town voted to amend the Town of Merrimac Zoning By-Laws, as printed in the warrant.

**Hand Vote**

**Article Passed by a Majority, so declared the Moderator.**

A TRUE COPY ATTEST

*Gwendolyn Lay*

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 19:** To see if the Town will vote to amend Article 19 of the Merrimac Zoning By-Laws with the addition written below:

**ZONING BY-LAW AMENDMENT AGRICULTURAL EMPLOYEE UNITS**  
**Add the following language to Section 6.4:**

**6.4.9** A lot containing a minimum of twenty (20) acres and used for agriculture shall be permitted, by special permit issued by the Planning Board, a maximum of four (4) detached accessory dwelling units to be rented out to employees of the agricultural use. The units shall meet the following requirements:

**6.4.9.1** Each unit shall be a maximum of 900 square feet in size

**6.4.9.2** Each unit shall be located to the rear of the existing single-family dwelling on site

**6.4.9.3** Each unit shall be accessed from an existing curb cut on a public way

**6.4.9.4** Each unit shall be accessed from an existing driveway located on the site

**6.4.9.5** The owner of the property shall retain ownership of the accessory detached dwelling units. The accessory dwelling units cannot be held under separate ownership as the owner of the property.

**6.4.9.6** Each unit shall be subject to the Board of Health Inspection Application process, inspection by the Board of Health Agent, and must comply with the Board of Health Rental Housing Regulations, Signature Signoff, and all necessary fees in accordance with 105 CMR 410.000, State Sanitary Code Chapter II: Minimum Standards of Fitness for Habitation as well as the Merrimac Board of Health Regulations Governing Certification of Rental Dwelling and Rooming Units.

; or take any other action relative thereto.

**2/3 Vote Required**

The Town voted to amend the Town of Merrimac Zoning By-Laws, as printed in the warrant.

**Hand Vote**

Article Passed by a Majority, so declared the Moderator.

A TRUE COPY ATTEST

*Gwendolyn Lay*

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK

Merrimac Town Hall  
2 School Street, Merrimac MA 01860  
Annual Town Meeting, April 25, 2022

**COPY OF THE VOTE**

**Article 20:** To see if the Town will vote to transfer from the tax custodian for tax title purposes to the Board of Selectmen for general municipal purposes and for the purpose of conveyance, the care, custody and control of the parcel of land located on Vendome St., identified by the Assessors as Parcel 9-2-4, and acquired by the Town by low value foreclosure recorded with the Essex South District Registry of Deeds in Book 4429, Page 121, and to authorize the Board of Selectmen to convey a parcel of land located on said parcel on such terms and conditions and for such consideration as the Board of Selectmen deems appropriate; or take any other action relative hereto.

**2/3 Vote Required**

The Town vote to transfer from the tax custodian for tax title purposes to the Board of Selectmen for general municipal purposes and for the purpose of conveyance, the care, custody and control of the parcel of land located on Vendome St., identified by the Assessors as Parcel 9-2-4, and acquired by the Town by low value foreclosure recorded with the Essex South District Registry of Deeds in Book 4429, Page 121, and to authorize the Board of Selectmen to convey a parcel of land located on said parcel on such terms and conditions and for such consideration as the Board of Selectmen deems appropriate.

**Hand Vote**

**Article Passed Unanimously, so declared the Moderator.**

A TRUE COPY ATTEST

*Gwendolyn Lay*

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



Office of the Town Clerk  
2 School Street, Town Hall  
Merrimac, MA 01860

**Town Meeting Minutes**  
**April 25, 2022**

**April 25, 2022**

Pursuant to the foregoing Warrant, the legal voters of the Town of Merrimac met at the Dr. Frederick N. Sweetsir School, Merrimac MA, on April 25, 2022 at 7:30 pm. A quorum of 375 registered voters gathered at 7:30 pm. The Annual Town Meeting was held in the cafeteria with an overflow area outside which was equipped with lights and sound system. This overflow area was put into place for any capacity issues and in an effort to ease concerns of the citizens who may want to practice social distancing.

The Town Meeting was called to order by Moderator John Santagate. Moderator Santagate led the assembled citizens in the Pledge of Allegiance. Moderator Santagate stated upon his inspections of the Warrant for the meeting, he deemed it proper and correct as posted by Constable Keith Pollman.

Moderator Santagate introduced myself, Town Clerk, Gwendolyn Lay Sabbagh, Chairman of the Board of Selectmen, Benjamin Beaulieu and Selectman Chris Manni and Selectman Joel Breen.  
**Motion to dispense with the reading of the Warrant by Benjamin Beaulieu, second by Chris Manni, Motion carried by hand count so declared the Moderator.**

**Article 1:**

**Motion by Benjamin Beaulieu and duly seconded to appropriate from Free Cash for FY2022, a sum of money in the amount of \$809,363 for the following specific purposes outlined below; or take any other action relative hereto.**

a. Battis Road Landfill Closure Activities	\$100,000
b. Former Coastal Metals Site Testing	\$ 75,000
c. Tax Title Revolving Account	\$ 10,000
d. OPEB Actuarial Study	\$ 5,000
e. Employee Retirement Funding	\$ 2,500
f. Open Space Committee for Tree Removal	\$ 3,000
g. Lake Attitash Invasive Weeds	\$ 5,000
h. Town Planner	\$ 10,000
i. Town Health Insurance	\$ 50,000
j. Snow and Ice Projected Deficit	\$ 28,000
k. Mill St. Culvert	\$100,000
l. (4) Election Ballot Tabulator Machine	\$ 22,300
m. COA Parking Lot and Building Repairs	\$ 40,000
n. Boiler and Hot Water Replacement at the Elementary Schools	\$150,000
o. Repair of the Roof Awning at the Sweetsir School	\$ 25,000
p. ADA Compliance for the Town Sidewalks	\$ 45,000
q. Police Patrol Vehicle	\$ 57,000



r. Police Firearms and Training	\$ 15,000
s. Fire Department Roof Top Heating Unit	\$ 65,000
t. OPEB Trust Funding	\$ 1,563

Motion by Harry Bowen and duly seconded to allow for an individual letter item vote and discussion if requested for letter items in Article 1.

Motion did not pass by hand vote, so declared the Moderator.

Motion by Harry Bowen and duly seconded to discuss and reject item Q.

After much discussion by the voters of Merrimac the motion failed by a majority, so declared the Moderator.

Original Motion for Article 1, Passed by a Majority, so declared the Moderator.

Article 2: Motion by Benjamin Beaulieu and duly seconded to appropriate from Water Retained Earnings for FY022, a sum of money in the amount of \$ 245,000 for the following specific capital purposes outlined below; or take any other action relative hereto.

a. Water Meter Replacement	\$ 10,000
b. Well Replacement	\$ 40,000
c. Building Maintenance and Road Replacement	\$ 25,000
d. Water Infrastructure	\$170,000

Motion Passed by a Majority, so declared the Moderator.

Motion by Michelle Gustison and duly seconded to take Article 14 out of order.

Motion Passed by a Majority, so declared the Moderator.

Article 14: Motion by Chris Manni and duly seconded raise and appropriate a sum of money in the amount of \$470,000 to fund a portion of its share of the assessment of the Pentucket Regional School District Budget for Fiscal Year 2023, contingent upon the successful passage of a levy limit override question in the amount of \$470,000 on May 2, 2022, under Mass. General Laws Chapter 59, Section 21C; or take any other action relative thereto.

After much discussion on the floor of Town Meeting by the citizens of Merrimac and a presentation given by Superintendent Dr. Justin Bartholomew,

Motion Passed by a Majority, so declared the Moderator.

Motion from the floor and duly seconded to take Article 15 out of order.

Motion Passed by a Majority, so declared the Moderator.

Article 15: Motion by Joel Breen, and duly seconded to amend the Town of Merrimac Zoning By-Laws, as printed in the warrant.





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Merrimac, MA 01860

**Town Meeting Minutes  
April 25, 2022**

After much discussion and participation by the citizens of Merrimac the

**Motion Passed by a Majority, so declared the Moderator.**

**Motion from the floor  
and duly seconded to take Article 17 out of order.**

**Motion Passed by a Majority, so declared the Moderator.**

**Article 17: Motion by Joel Breen, and duly seconded to amend the Town of Merrimac Zoning By-Laws, as printed in the warrant.**

**Motion Passed by a Majority, so declared the Moderator.**

**Article 3: Motion by Benjamin Beaulieu and duly seconded to transfer from the Wastewater Retained Earnings for FY2022, a sum of money in the amount of \$ 210,000 for the following specific capital purposes outlined below; or take any other action relative hereto.**

- |                                  |           |
|----------------------------------|-----------|
| a. Wastewater Plant Improvements | \$150,000 |
| b. Wastewater Pumps              | \$ 60,000 |

**Motion Passed by a Majority, so declared the Moderator.**

**Article 4. Motion by Benjamin Beaulieu and duly seconded to appropriate from Wastewater Retained Earnings for FY2022 a sum of money in the amount of \$157,736.63 for I & I repairs throughout town; or take any other action hereto.**

**Motion Passed by Unanimously, so declared the Moderator.**

**Article 5: Motion by Benjamin Beaulieu and duly seconded pursuant to the provisions of M.G.L. c. 44, Section 53E½, as most recently amended, to establish FY2023 limitations on expenditures from the revolving funds established by the General Bylaw entitled, "Departmental Revolving Funds", with such limitations to remain applicable from fiscal year to fiscal year until such time as they are later amended as identified in the Warrant.**

**Motion Passed by a Majority, so declared the Moderator.**

**Article 6: Motion by James Archibald and duly seconded to fix the salary and compensation of all elective officers of the Town as provided by Massachusetts General Laws, Chapter 41, Section 108 as amended: Town Clerk, three Assessors, three Commissioners of Municipal Light,**

and raise, appropriate or transfer sums of money therefore and to determine sums of money raised to be transferred to defray the necessary and usual charges and expenses of the Town for the Fiscal Year commencing July 1, 2022 and make appropriations for the same, said sums of money so raised, appropriated or transferred to be expended for specific purposes to be voted.

And that **\$19,957,778** be raised as follows:

Raise and Appropriate		<b>\$ 19,809,682</b>
Transfer from Cable TV Receipts Reserved		<b>\$ 148,096</b>
General Government	Lines 1 - 35	\$ 1,218,776
Public Safety	Lines 36 - 49	\$ 2,537,531
Education	Lines 50 - 52	\$ 11,974,175
Highway	Lines 53 - 55	\$ 653,602
Cemetery	Lines 57 - 58	\$ 64,484
Health & Sanitation	Lines 56, 59 - 62	\$ 141,784
Public Assistance	Lines 63 - 65	\$ 423,781
Library	Lines 66 - 67	\$ 326,082
Parks & Rec	Line 68	\$ 11,520
Town Gardens	Line 69	\$ 600
Debt Service	Lines 70 - 71	\$ 1,061,803
<u>Gen Govt Unclassified</u>	<u>Lines 72 - 73</u>	<u>\$ 1,543,640</u>
<b>Total Omnibus</b>		<b>\$ 19,957,778</b>

**Article Passed by a Majority, so declared the Moderator.**

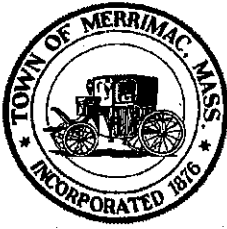
**Article 7: Motion by Chris Manni and duly seconded to raise and appropriate, or transfer from available funds, a sum of money to operate the Wastewater Department Enterprise for FY2023; or take any other action relative hereto.**

Salaries:	\$ 630,019
Expenses:	\$ 442,588
<u>Debt Service:</u>	<u>\$ 158,751</u>
<b>Total</b>	<b>\$1,231,358</b>

And that **\$ 1,231,358** be raised as follows:

Departmental Receipts:	<b>\$ 1,211,358</b>
Wastewater Betterment Fund:	<b>\$ 20,000</b>

**Article Passed Unanimously, so declared the Moderator.**



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**Town Meeting Minutes  
April 25, 2022**

**Article 8: Motion by Chris Manni and duly seconded** to raise and appropriate, or transfer from available funds, a sum of money to operate the Water Department Enterprise for FY2023; or take any other action relative hereto.

Salaries:	\$ 505,986
Expenses:	\$ 457,196
<u>Debt Service:</u>	<u>\$ 200,838</u>
<b>Total</b>	<b>\$1,164,020</b>

**Article Passed by a Majority, so declared the Moderator.**

**Article 9: Motion by Chris Manni and duly seconded** to raise and appropriate, or transfer from available funds, a sum of money from the Electric Light Operating Balance, said money to be used by the Assessors to reduce the Tax Rate for Fiscal Year 2023; or take any other action relative thereto.

**Article Passed Unanimously, so declared the Moderator.**

**Article 10: Motion by Chris Manni and duly seconded** to raise and appropriate, or transfer from available funds, a sum of money in the amount of **\$ 1,000** from available funds known as "Sale of Cemetery Lots", such sum or part thereof, to be expended under the direction of the Cemetery Trustees for the care, improvement and embellishment of said cemeteries, in accordance with M.G.L. Chapter 114, Section 15 and Section 25; or take any other action relative thereto.

**Article Passed by a Majority, so declared the Moderator.**

**Article 11: Motion by Chris Manni and duly seconded** to raise and appropriate a sum of money in the amount of **\$185,000**, to be used to make necessary repairs to Town roadways; or take any other action relative thereto.

**Article Passed by a Majority, so declared the Moderator.**

**Article 12: Motion by Chris Manni and duly seconded** to accept the State Grant of Chapter 90 Highway Funds and authorize the Board of Selectmen to expend said funds for Highway purposes in accordance with the terms of said grants; or take any other action relative thereto.

**Article Passed Unanimously, so declared the Moderator.**

**Article 13: Motion by Chris Manni and duly seconded to raise and appropriate, or transfer from available funds, a sum of money in the amount of \$280,000 for Solid Waste Collection and Disposal, Recycling Collection; or take any other action relative thereto.  
Article Passed Unanimously, so declared the Moderator.**

**Article 16: Motion by Joel Breen and duly seconded to amend the Town of Merrimac Zoning By-Laws with additions to the indicated Articles as written in the Warrant.  
Article Passed by a Majority, so declared the Moderator.**

**Article 18: Motion by Joel Breen and duly seconded to amend Article 19 of the Merrimac Zoning By-Laws with the addition written in the Warrant.  
Article Passed by a Majority, so declared the Moderator.**

**Article 19: Motion by Joel Breen and duly seconded to amend Article 19 of the Merrimac Zoning By-Laws with the addition written below:  
Article Passed by a Majority, so declared the Moderator.**

**Article 20: Motion by Joel Breen and duly seconded to transfer from the tax custodian for tax title purposes to the Board of Selectmen for general municipal purposes and for the purpose of conveyance, the care, custody and control of the parcel of land located on Vendome St., identified by the Assessors as Parcel 9-2-4, and acquired by the Town by low value foreclosure recorded with the Essex South District Registry of Deeds in Book 4429, Page 121, and to authorize the Board of Selectmen to convey a parcel of land located on said parcel on such terms and conditions and for such consideration as the Board of Selectmen deems appropriate; or take any other action relative hereto.  
Article Passed Unanimously, so declared the Moderator.**

**Motion to adjourn by Chris Manni and duly seconded,  
Motion carried, so declared the Moderator.**

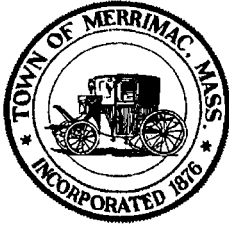
**Respectfully Submitted,**

**Gwendolyn Lay Sabbagh,  
Town Clerk Town of Merrimac**



Office of the Town Clerk  
2 School Street, Town Hall  
Merrimac, MA 01860

Town Meeting Minutes  
April 25, 2022



Office of the Town Clerk  
2 School Street, Town Hall  
Merrimac, MA 01860

SPECIAL TOWN MEETING, October 17, 2022

### **COPY OF ARTICLE WARRANT**

**Article 1:** To see if the Town will vote to decrease the amount raised and appropriated in Article 1, Line # 77, Health Insurance, of the April 25, 2022 Annual Town Meeting, by the sum of **\$50,000**; or take any other action relative thereto.

**COPY OF THE VOTE:                      OCTOBER 17, 2022**

**Article 1:** The Town voted to decrease the amount raised and appropriated in Article 1, Line # 77, Health Insurance, of the April 25, 2022 Annual Town Meeting, by the sum of **\$50,000**; or take any other action relative thereto.

Hand Count  
Motion Passed unanimously so declared the Moderator.

ATTEST  
A TRUE COPY ATTEST  
*Gwendolyn Lay*  
GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



Office of the Town Clerk  
2 School Street, Town Hall  
Merrimac, MA 01860

SPECIAL TOWN MEETING, October 17, 2022

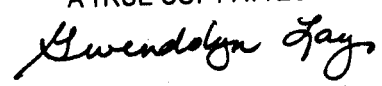
### **COPY OF ARTICLE WARRANT**

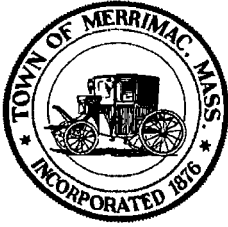
**Article 2:** To see if the Town will vote, in accordance with G.L. c. 30B sec. 12(b) to authorize the Board of Selectmen to enter into a contract for a term of Five-Year (5) years with Pitney Bowes for the lease of the postage machine at Town Hall for a sum of **\$8,743.80**; or take any other action relative thereto:

**COPY OF THE VOTE:                      OCTOBER 17,2022**

**Article 2:** The Town voted, in accordance with G.L. c. 30B sec. 12(b) to authorize the Board of Selectmen to enter into a contract for a term of Five-Year (5) years with Pitney Bowes for the lease of the postage machine at Town Hall for a sum of **\$8,743.80**.

**Hand Count**  
**Motion Passed unanimously so declared the Moderator.**

A TRUE COPY ATTEST  
  
GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



Office of the Town Clerk  
2 School Street, Town Hall  
Merrimac, MA 01860

SPECIAL TOWN MEETING, October 17, 2022

### **COPY OF ARTICLE WARRANT**

**Article 3:** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to operate the Water Department Enterprise for FY2023; or take any other action relative hereto.

Salaries:	\$	8,300
Expenses:	\$	43,500
<b>Total</b>	<b>\$</b>	<b>51,800</b>

And that **\$ 51,800** be raised as follows:

Departmental Receipts: **\$ 51,800**

**COPY OF THE VOTE:**

**OCTOBER 17,2022**

**Article 3:** The Town voted to raise and appropriate, a sum of money to operate the Water Department Enterprise for FY2023.

Salaries:	\$	8,300
Expenses:	\$	43,500
<b>Total</b>	<b>\$</b>	<b>51,800</b>

And that **\$ 51,800** be raised as follows:

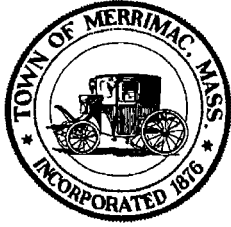
Departmental Receipts: **\$ 51,800**

**Hand Count**

**Motion Passed unanimously so declared the Moderator.**

A TRUE COPY ATTEST  
*Gwendolyn Lay*  
GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts





Office of the Town Clerk  
2 School Street, Town Hall  
Merrimac, MA 01860

SPECIAL TOWN MEETING, October 17, 2022

**COPY OF ARTICLE WARRANT**

**Article 4:** To see if the Town will vote to reduce the amount appropriated from Wastewater Retained Earnings for **FY2022** in Article 4 of the April 25, 2022 Annual Town Meeting, by the sum of **\$56,980.63**, for I & I repairs throughout town; or take any other action hereto.

**COPY OF THE VOTE:                      OCTOBER 17,2022**

**Article 4:** The Town voted to reduce the amount appropriated from Wastewater Retained Earnings for **FY2022** in Article 4 of the April 25, 2022 Annual Town Meeting, by the sum of **\$56,980.63**.

**Hand Count**

**Motion Passed unanimously so declared the Moderator.**

A TRUE COPY ATTEST

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



Office of the Town Clerk  
2 School Street, Town Hall  
Merrimac, MA 01860

SPECIAL TOWN MEETING, October 17, 2022

### **COPY OF ARTICLE WARRANT**

**Article 5:** To see if the Town will vote to transfer the balance of Article 2 of the April 15, 2015 Special Town Meeting, Security Gate, a sum of **\$12,623.00**, for the purchase of a Kabota Mower; or take any other action hereto.

**COPY OF THE VOTE:                      OCTOBER 17,2022**

**Article 5:** The Town vote to transfer the balance of Article 2 of the April 15, 2015 Special Town Meeting, Security Gate, a sum of **\$12,623.00**, for the purchase of a Kabota Mower.

Hand Count

**Motion Passed unanimously so declared the Moderator.**

A TRUE COPY ATTEST

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



Office of the Town Clerk  
2 School Street, Town Hall  
Merrimac, MA 01860

SPECIAL TOWN MEETING, October 17, 2022

### **COPY OF ARTICLE WARRANT**

**Article 6:** To see if the Town will vote, pursuant to G.L. c. 44 sec. 21C, to authorize the Board of Selectmen to enter into a lease agreement for the lease purchase of a tractor for the Wastewater Facility, for the period of 5 years, but in any event not in excess of the useful life of the property to be purchased, to be procured on such terms and conditions as the Board of Selectmen deem in the best interest of the Town; and to authorize the Board of Selectmen to take all actions necessary to administer and implement such agreement and to fund the first year of the lease by transferring **\$13,443.83** from Article 3a of the April 26, 2021 Annual Town Meeting, Sewer Equipment, to Wastewater Debt Service; or take any other action relative thereto.

**COPY OF THE VOTE:                      OCTOBER 17, 2022**

**2/3 Vote Required**

**Article 6:** The Town voted, pursuant to G.L. c. 44 sec. 21C, to authorize the Board of Selectmen to enter into a lease agreement for the lease purchase of a tractor for the Wastewater Facility, for the period of 5 years, but in any event not in excess of the useful life of the property to be purchased, to be procured on such terms and conditions as the Board of Selectmen deem in the best interest of the Town; and to authorize the Board of Selectmen to take all actions necessary to administer and implement such agreement and to fund the first year of the lease by transferring **\$13,443.83** from Article 3a of the April 26, 2021 Annual Town Meeting, Sewer Equipment, to Wastewater Debt Service.

**2/3 Vote Required**

**Hand Count**

**Motion Passed unanimously so declared the Moderator.**

A TRUE COPY ATTEST

*Gwendolyn Lay*

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



Office of the Town Clerk  
2 School Street, Town Hall  
Merrimac, MA 01860

SPECIAL TOWN MEETING, October 17, 2022

### **COPY OF ARTICLE WARRANT**


**Article 7:** To see if the Town will vote to accept the provisions of M.G.L. c.64N, §3, to impose an excise tax on the retail sales of marijuana for adult use at the rate of three percent (3%); or take any other action relative hereto.

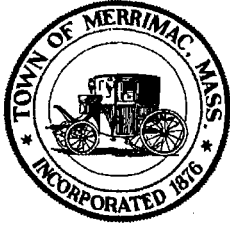
### **COPY OF THE VOTE:                      OCTOBER 17,2022**

**Article 7:** The Town voted to accept the provisions of M.G.L. c.64N, §3, to impose an excise tax on the retail sales of marijuana for adult use at the rate of three percent (3%).

**Hand Count**

**Motion Passed unanimously so declared the Moderator.**

A TRUE COPY ATTEST  
  
GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts



Office of the Town Clerk  
2 School Street, Town Hall  
Merrimac, MA 01860

SPECIAL TOWN MEETING, October 17, 2022

### **COPY OF ARTICLE WARRANT**

**Article 8:** To see if the Town will vote to amend the Town of Merrimac General By-Laws by adding the following new Article 11

#### **Article 11: OPEN SPACE COMMITTEE**

11.1 The purpose of the Open Space Committee is to implement the Open Space and Recreation Plan of the Town of Merrimac by maintaining and updating the Plan itself and by managing the implementation of the action plans contained therein.

11.2 Said committee shall be appointed by the Board of Selectmen and shall consist of up to seven members. Members shall be appointed for staggered two-year terms with four members to be appointed for two-year terms the first July 1<sup>st</sup> or thereabouts following the passage of this bylaw and three members to be appointed for a one-year term at that time. Subsequent appointments of new members shall be for two-year terms each July 1<sup>st</sup> or thereabouts. In the event of a vacancy caused by the resignation, removal, or inability to serve of a member, the Board of Selectmen, upon recommendation of the remaining committee members, shall appoint a new member to serve the balance of any such term.

; or take any other action relative hereto.

### **COPY OF THE VOTE:                      OCTOBER 17,2022**

**Article 8:** The Town voted to amend the Town of Merrimac General By-Laws, as printed in the warrant.

**Hand Count**

**Motion Passed unanimously so declared the Moderator.**

A TRUE COPY ATTEST

GWENDOLYN LAY, Town Clerk  
Merrimac, Massachusetts

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