

ANNUAL REPORT
of the
OFFICERS, BOARDS
and
COMMITTEES
of the
TOWN OF MERRIMAC
MASSACHUSETTS

For the Fiscal Year Ending June 30, 2019



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2019
TOWN OF MERRIMAC RETIREES

Thank you for your dedicated service to the Town of Merrimac.

Patrick Noone
Wastewater Department
24 Years

We wish you the best in your retirement!

**IN MEMORY OF THOSE
WHO HAVE HELD PUBLIC OFFICE**

**In the
TOWN OF MERRIMAC**



Francis Noone
4/29/1923-4/6/2019
Highway Department
Fire Department

Edwin Noone
4/22/1932-6/6/2019
Fire Department

Frances Powers
6/30/1926-8/10/2019
Couplings

Rodger Morphett
11/26/1936-8/25/2019
Treasurer
Capital Planning

George Waterhouse
12/18/1937- 3/9/2019
Selectman

Town of Merrimac

ELECTED OFFICIALS

BOARD OF ASSESSORS		Oath Date	Term End
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Elected	JOYCE CLOHECY	5/6/2019	5/6/2022
Elected	EDWARD DAVIS	5/8/2018	5/7/2021
Elected	WILLIAM A. POLLMAN	5/1/2017	5/4/2020

BOARD OF HEALTH		Oath Date	Term End
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	CHRISTINE BERUBE		5/4/2020
Elected	MATHEW KIRK	5/7/2019	5/7/2021
Elected	JASON SARGENT	5/3/2016	5/6/2019

BOARD OF LIGHT COMMISSIONERS		Oath Date	Term End
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Elected	NORMAN DENAULT	5/2/2017	5/4/2020
Elected	LARRY FISHER	5/13/2019	5/6/2022
Elected	PAULA HAMEL	5/16/2018	5/7/2021

BOARD OF REGISTRARS		Oath Date	Term End
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Elected	GWENDOLYN LAY SABBAGH		
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BOARD OF SELECTMEN		Oath Date	Term End
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Elected	JOEL BREEN	5/2/2017	5/4/2020
Elected	HOLLY MORAN	5/7/2019	5/7/2022
Elected	RALPH SPENCER	5/8/2018	5/6/2021

CEMETERY COMMISSION		Oath Date	Term End
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	ELLEN FOWLER	8/5/2019	5/4/2020
	GWENDOLYN LAY SABBAGH	7/23/2019	5/4/2020
Elected	MADELAINE THOMPSON-JUDKINS	5/8/2019	5/6/2022

CONSTABLES		Oath Date	Term End
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Elected	ARTHUR EVANS	5/6/2019	5/6/2022
Elected	RAYMOND FELICE	5/13/2019	5/6/2022
Elected	KEITH POLLMAN	5/13/2019	5/6/2022

HOUSING AUTHORITY		Oath Date	Term End
Elected	CANDIE A BENJAMIN	5/10/2018	5/7/2023
Elected	ARTHUR EVANS	5/10/2018	5/7/2021
Elected	EDWARD LEDWICH	5/7/2019	5/7/2024
LIBRARY BOARD OF TRUSTEES		Oath Date	Term End
Elected	JENNIFER P. BROWN	5/14/2018	5/7/2021
Elected	SUSAN M. COBURN	5/14/2018	5/7/2021
Elected	YVONNE COSGROVE	7/18/2017	5/4/2020
Elected	CONSTANCE WHITING HABERKERN	5/1/2017	5/4/2020
Elected	JEFFREY W. HOYT	5/8/2019	5/6/2021
Elected	ROBERT MICHAUD	8/6/2019	5/2/2022
MODERATOR		Oath Date	Term End
Elected	JOHN SANTAGATE	5/8/2019	5/6/2020
PLANNING BOARD		Oath Date	Term End
Elected	ARTHUR AMIRAULT	5/7/2018	5/7/2022
Elected	DENNIS BRODIE	5/2/2016	5/3/2021
Elected	KAROL FLANNERY	5/4/2015	5/4/2020
Elected	KEITH POLLMAN	5/15/2018	5/8/2023
Elected	SANDRA VENNER	5/7/2019	5/6/2024
SCHOOL COMMITTEE		Oath Date	Term End
Elected	WAYNE P. ADAMS	6/4/2018	5/7/2021
Elected	JOANNA BLANCHARD	5/8/2019	5/6/2022
Elected	WILLIAM BUELL	5/14/2017	5/4/2020
TOWN CLERK		Oath Date	Term End
Elected	GWENDOLYN LAY SABBAGH	5/8/2019	5/6/2022

Annual Report
Of the
Merrimac Board of Selectmen
For the Year 2020

This past fiscal year was a year of continued development, a world-wide pandemic that tested the Town's collective departments and the public's response to help minimize the overall impact, not just to our Town but the surrounding communities as well..

We continue to work to complete cleanup of the former Coastal Metals site, which we hope to finalize soon. North Shore Development Coalition continues to plan a proposed 30-unit friendly 40B project on that site once we get the all clear.

We had some unfortunate events, that caused damage to several Town structures, the pump station explosion and substantial water damage to Town Hall. Both incidents demonstrated the incredible response and dedication by our First Responders, DPW, and surrounding communities to manage these crises to minimize impact to our Community and manage the mitigation and repairs.

These crises also helped prepare our First Responders, and Town, for what would be one of the most trying crises to date. COVID-19. This pandemic certainly tested not just the Town employees, but also all of our residents who had to do their part to help minimize the impact to our Community. Several Town Boards, Committees, citizens and Emergency Services pooled resources and coordinated efforts to ensure Merrimac, was able to manage the spread of the virus. These efforts helped keep Merrimac's infected numbers far below that of surrounding communities. Many thanks to our Board of Health, Carol McLeod, Chiefs Larry Fisher and Eric Shears, PRSD Superintendent Dr. Justin Bartholomew, and all members of the Merrimac COVID-19 Response Committee.

In terms of construction projects the New Police Station is almost complete. It will be great to have the Police relocated to their new home before the end of the year. Ensuring that our Police have the safety measures and facilities to protect themselves and our citizens is something we should all be proud of. However we as a community will have to address the deteriorating Fire Department and Department of Public Works facilities, and we will need to plan on how to address their needs appropriately.

The High/Middle School project is underway and on time. Dr. Bartholomew continues to spearhead that project to ensure we are staying on task. In addition to the new school, we are working as a community to understand what schooling will look like in a post COVID-19 environment. The School District and the town will continue to work in concert with the state to ensure our students are well served and protected whether that is through continued remote learning options or when they return to some form of in person schooling

Merrimac is a community that continues to focus and deliver on small town values and cares deeply for our friends and neighbors. It is important that we continue to foster those values while also focusing on the needed evolution of our Town, through development and growth. I am excited to continue to work with the dedicated employees, various Board members, and the countless volunteers who dedicate their time and efforts to betterment of the Town. I would encourage all our citizens to seek out the various opportunities to help serve the town. Whether it be on a Board, at the Senior Center or any number of available opportunities. Our Town is better when we work together.

Respectfully Submitted,

Joel D. Breen, Chairman

Ralph W. Spencer, Clerk

Holly Moran, Member



Merrimac Fire Department
2019
Report of the
Fire Chief
&
Emergency Management Director

Larry S. Fisher
Fire Chief

To: The Honorable Board of Selectmen &
The Citizens of the Town of Merrimac, Massachusetts;

I am pleased and honored to submit a report on the accomplishments of our department and its members. As Chief, I have witnessed each of our members manage their responsibilities to their family, their jobs and the department. The end result of their efforts brings us another successful year of providing quality care and service to Merrimac and our surrounding communities.

Fire Department

This past year at the Fire Department has been a year of stabilizing, building relationships, tackling challenges, growth, and reward. The end product is proof of teamwork that is taking place between us and area departments. Teamwork continues to be the cornerstone of our success as a Department and Community.

As a Department we responded to 1023 calls for aid. Approximately 60% of the calls are for medical aid. Our team continues to work hard to comply with many new standards, clean, paint and maintain the station. We are also responding to a higher volume of calls. The number of calls were up approximately 7% this past year. Our members continued to cover this increased volume as they were able. The demands of the job are reaching a point where our members are finding it difficult to maintain the required level of service. We are very fortunate to have their time and benefit significantly as a Community from their efforts. When you see one of our firefighters or EMT's, I would ask that you thank them. They work hard for our community.

The department has been able to replace and update 21 sets of bunker gear along with Nomex hoods, gloves, boots, and new hose. We have been able to bring our testing of equipment up to date which has allowed us to identify equipment that no longer meets standards or that our equipment is safe and within standards. This helps create a level of confidence that is necessary to do our jobs.

Although all of our members contribute, I would be remiss if I didn't acknowledge some of the members that have gone above and beyond.

First is our only full time member Captain/EMT-P Harry Ellis. Captain Ellis was responsible for our day to day successes. He took on many responsibilities that were new to him and our daily operations this past year. He embraced them, which help put a framework in place to allow for future growth. These results are clearly in place now, which will continue to allow for the next employees to grow and understand. Captain Ellis announcement his retirement after he served our Town for 25 years, 18 as a full time FF/EMT. This is a significant loss to our Department and Community. He will be greatly missed. Thank you again Captain Ellis!

Deputy Greg Habgood continues to be a big reason why our ambulance meets standards and succeeds. Deputy Habgood is an elite team player, I am fortunate to work with him.

Deputy Michael Sloban has started taking on the responsibility of helping our members to meet the training standards required to do our jobs. The standards have grown significantly in the last year. His assistance now and as we move forward will only add value and safety to our Department.

My next thank you is to our newest group of members. They come with various skill sets and a desire to do the job simply because they want to and like helping people. Benjamin Jennell, David Forziati, Duncan Weaver and Graeme Potter have been solid additions to our team. They bring leadership skills, positive energy and great attitudes.

We have also been successful in an area of our community that is close to most, our children. With the help of Keith Sherman and Nicole Sevigny, we continue to rebuild a program that will teach our children sound fire safety lessons. We also continue to open our station to any and all visitors, from Girl Scouts, Boy Scouts, group home organizations and adult learning groups to help better prepare them and to educate them for situations that they may face in their lives.

I am honored to be the first Merrimac Fire Chief to enroll and be selected for the Chief Fire Officer Management Program at the Massachusetts Fire Academy. The Academy and the University of Massachusetts partner to bring this high level management training course to Chiefs within the Commonwealth. The course took place from September 9th to January 31st. The knowledge gained will help me serve our community and has created a much larger network for me to pull from.

Emergency Management

Deputy Emergency Director, Steven Brown Sr. has continued working on better preparing our Emergency Management Volunteers. We are continually working on the process of cross training our people, so they are able to support each other if and when the need arises.

Over the last year, during the Police Station project we have been preparing for the relocation of our Emergency Operations Center. With the completion of the Police Station, we will be moving the operation center. The new space will allow us to take advantage of electronic advancements, updated phone and communications and a climate controlled space. This is only possible because of the building project. The Community is gaining a state of the art facility for the Police Department, but also the Emergency Operation Center. When the time comes for the Center to be activated, we will be finally working with current technology.

In closing, I would like to thank the Board of Selectmen and the Community for their support in the past, but specifically this last year. The community's acknowledgement and support for the Fire Department gives us the tools and the drive we need to perform under extreme pressure at times.

Respectfully,

Larry S. Fisher
Fire Chief

Merrimac Fire Department

2019

Larry S. Fisher *
Fire Chief / EMD

Gregory Habgood **
Deputy Chief

Shelley Fusco
Administrative Assist.

Michael Sloban
Deputy Chief

James David
Captain

Mark Soucy
Captain

Harry Ellis **
Captain

Timothy Bean
Lt.

James Seigny
Lt.

Shane Seigny **
Lt.

Zachary Brickett *	Mark Judson	Jacklyn Sarette *
Molly Brown	Matthew McGoldrick *	Nicole Seigny **
Steven Brown, Jr.	Justin Mercier **	Keith Sherman *
Steven Brown Sr. *	Patrick Noone	David Sherwood **
Robert Cook *	Kara Percival *	Chris Stiles *
Brandon Cox	Candace Peltier *	Curtis Walton *
Lisa Eichel *	Graeme Potter *	Duncan Weaver *
Jay Fournier	Nicholas Putnam **	
Robert Heusser *	Craig Richard	
William Howard *	Russell Ricker **	
Thomas Jordan		

* Denotes EMT-B

** Denotes EMT-P

Merrimac Fire Department

Couplings

2019

Judy David
Chief

Kathy Judson Captain	Carolyn Kelly Treasurer	Julia Fisher Secretary
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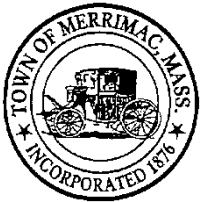
Ellen Amirault	Pat Jordan	Betty Sloban
Nancy Bachelder	Jeanne Judson	Nicole Smith
Donna Berard	Marilyn Judson	Sally Smith
Deanne Daneau	Sandy Noone	Ellen Soucy
Betty Elliott	Albert Peavey	
Maria Hansen	Jennifer Sevigny	

The Merrimac Fire Couplings continue to be a group of women that donate their time and energy for the sole purpose of supporting the Merrimac Fire Department. They have proven for more than 55 years that they have unyielding spirit for their Community and our Fire Department. They are the true unsung heroes of our team. They have earned our gratitude consistently and I wish to once again publicly acknowledge the group for the great support that they offer us.

Merrimac Emergency Management 2019

Personnel Roster

Emergency Management Director	Larry S. Fisher
Emergency Management Deputy Director	Steven Brown, Sr.
Municipal Official	Selectmen Designee
Police Department Representative	Eric M. Shears
Radiological Officers	Guy Oteri
	Edward Syvinski
	Bridget Burke
Transportation Coordinators	Keith Sherman
	Candace Peltier
	Bridget Burke
	Greg McLean
Communications Personnel	Ann Brown
	Rebecca Armstrong
Staging Area Personnel	Guy Oteri
	Greg McLean
Special Needs Notifier	Rebecca Armstrong
	Candace Peltier
Fire Department Representative	Greg Habgood
	Steve Brown Jr.
DPW Representative	Robert Sinibaldi
	Thomas Barry
EOC Administrative Personnel	Molly Brown
Police Dispatchers	Mark Sayers
	Rebecca Armstrong
Traffic Management & Municipal Security	Michael McGrath
	Sgt. David J. Vance



Eric M. Shears
Chief of Police

Merrimac Police Department

16 East Main Street
Merrimac, Massachusetts 01860

Tel: 978-346-8321
Fax: 978-346-0592



REPORT OF THE CHIEF OF POLICE

2019

To: The Honorable Board of Selectmen and the Citizens of the Town of Merrimac,
Massachusetts;

The Merrimac Police Department is committed to providing quality police services to this community. I am very proud of my staff. They are well-trained, hard-working and dedicated to the citizens of Merrimac.

The men and women of this department are putting forth tremendous efforts to keep up with an increased workload, many times, as the sole officer responding. This presents a risk to both the officer and our community. When looking at comparably sized communities, even those without a major highway running through, we are understaffed and will need to address this issue in FY 2021.

As you know, the Town approved the borrowing of 6.5 million dollars to design and build a new police headquarters. We hired NV5 as our Owner's Project Manager and The Carell Group, Inc. as our architect. LD Russo, Inc. was hired as our building contractor. We "officially" broke ground on June 6, 2019 with a brief ceremony at the site. Site prep and clearing of the land began in May, 2019. The building is moving along on schedule and on budget as of this writing and is nearing completion. We anticipate moving into this beautiful facility in June of 2020. We could not have done this without the support of our community. Thank you and we look forward to welcoming you to your new police headquarters.

We would like to thank our residents, the Board of Selectmen, the Finance Committee, Capital Planning and the entire staff at town hall for their continued support. We are also thankful for the public safety partnerships we enjoy with our Fire Department, Emergency Management, Department of Public Works, Light Department and the Pentucket Regional School District. Working together, we continue to provide for the safety and security of our "little" town.

It is truly a pleasure to serve as the Chief of Police in Merrimac. The men and women of the Merrimac Police Department remain dedicated to our community.

Respectfully submitted,

Eric M. Shears
Chief of Police

Merrimac Police Department

2019

Eric M. Shears
Chief of Police

Richard P. Holcroft
Operations /
Investigations Sergeant

Joelle Mather
Administrative
Assistant

David J. Vance
Operations /
Investigations Sergeant

Patrolmen

Stephen A. Ringuette
Patrolman

Jeffrey D. Boisvert
Patrolman

Robert F. Coppola
Patrolman

Stephen E. Beaulieu
Patrolman

Gina A. Bertelli
Patrolman

Reserve Officers

Michael R. McGrath
Reserve Officer

Mark E. Sayers
Reserve Officer

Adam E. White
Reserve Officer

Scott LaValley
Reserve Officer

Anthony Harris
Reserve Officer

Paul Arnold
Reserve Officer

Brett Remon
Reserve Officer

Jonathan Hewey
Reserve Officer

AJ Pesci
Reserve Officer

*Stephen M.
Ringuette*
Special Officer

Michael A. D'Angelo
Special Officer

Police & Fire Signal Operators

Mark E. Sayers
Dispatch Supervisor

Kathy A. Spencer
Dispatcher

James Stoner
Dispatcher

Tara Bernard
Dispatcher

Part-Time Police & Fire Signal Operators

Tenley Goodwin
Reserve Dispatcher

Joelle Mather
Reserve Dispatcher

Jonathan Hewey
Reserve Dispatcher

Joseph Brent
Reserve Dispatcher

Rebecca Armstrong
Reserve Dispatcher

2019 Calls by Dispatch Reason			
Intelligence	122	Welfare Check	84
Rape / Sexual Assault	0	Officer Wanted	440
Robbery (Unarmed)	0	Officer Wanted / Detail	246
Assault & Battery	0	Prisoner Transport	6
B & E (Attempted)	1	Assist Citizen	353
B&E Building	4	Assist Citizen/ Lock Out	20
B&E Boat	0	Assist Citizen / Transport	4
B&E Motor Vehicle	4	Building Check	4100
Larceny / Personal Property	12	Message Delivery	7
Larceny by Check	1	Animal Incident (ACO)	193
Larceny of Motor Vehicle	0	Assist Municipal Agencies	186
Kidnapping (Parental)	0	Utility Alarm / Emergency	88
Assault (Threats / No Battery)	0	Medical Emergency	569
Forgery & Counterfeiting	0	Mental Health Emergency	22
Stalking	0	Intoxicated Person	2
Vandalism Complaint	3	FIRE ALARM - Street Box	33
Weapons Violation	0	FIRE ALARM - Brush Fire	6
Sex Offenses	0	FIRE ALARM - Car Fire	7
Drug Law Violations	0	FIRE ALARM - Structure Fire	4
Gaming Law Violation	0	FIRE ALARM - Investigation	165
Offenses Against Family/Child	0	FIRE ALARM - Mutual Aid	60
Intoxicated Driver Complaint	6	Burglar Alarm	119
Disorderly Conduct	2	Confer with other PD	1
209A Violation	1	Assist Other Police Department	143
209A Order Received	17	Motor Vehicle Stop	1807
Officer Investigation	145	Motor Vehicle Listing	9
Warrant Arrest	13	Parking Violation	105
Larceny of a Bicycle	0	RADAR Assignment	611
General Offenses	2	Motor Vehicle Complaint (Speed)	73
Trespass Complaint	4	Motor Vehicle Accidents	119
Civil Complaint	3	Traffic Control	170
Juvenile Offense	1	Abandoned MV Complaint	0
Recoverd Stolen MV	0	Disabled MV Complaint	138
Missing Person	21	Car Seat Assist	22
Lost / Found Property	57	Assist Schools	142
Disturbance (General)	15	Community Policing	76
Domestic Disturbance	29	Inter - Department Services	1
Disturbance (School)	0	Court (On Duty)	75
Disturbance (Group)	8	911 Calls - Abandoned, Hangup, Silent, Wrong #	170
Hazard / Youths in Street	97	Servicing Cruiser	783
Disturbance (Noise)	56	Community Service	0
Annoying Harassing Phone Calls	10	Radio Communications Maint.	1
Suspicious Activity	149	Pursuit (MV or Foot)	0
Boating Complaint	0	Service of Legal Process	56
ATV / Dirt bike Complaint	4		
General Services	800		
General Services/ Directions	6	TOTAL	12809

ADULT ARRESTS

Male Arrests	41
Female Arrests	24

JUVENILE ARRESTS

Male Juvenile Arrests	0
Female Juvenile Arrests	0

PROTECTIVE CUSTODY

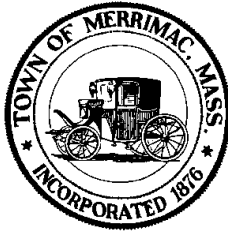
Male PC	5
Female PC	0

CRIMINAL COMPLAINT APPLICATIONS

Various Criminal Offenses	72
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TRAFFIC ENFORCEMENT

Total Motor Vehicle Stops	1807
Verbal Warnings	1326
Written Warnings	283
Civil Citations	63
Criminal Complaints	45



Merrimac Department of Veterans' Services

Kevin Hunt
Director

Telephone: 978 388-8136
Email: veterans@cityofnewburyport.com

TOWN OF MERRIMAC
OFFICE OF THE BOARD OF SELECTMEN
MERRIMAC, MA 01860

What follows is the annual report from The Department of Veterans' Services.

COMMONWEALTH OF MASSACHUSETTS CHAPTER 115 BENEFITS:

This department was able to assist veterans or family members this past year under M.G.L. Chapter 115. This is emergency financial assistance provided to financially qualified veterans or their surviving spouses. Any money expended to these veterans under Chapter 115 is returned to the Town by the State at the rate of \$.75 to the dollar expended. In 2019/2020, approximately \$101,000 was expended to eligible veterans and their families, of which \$75,750 will be returned to the Town..

VETERANS DAY:

Thanks to the efforts of Commander Roger Clark, the members of Post 134 of the American Legion, and The Merrimac Council On Aging, Veterans Day was commemorated on Monday, November 11, 2019 with a sit-down meal and the spirit of patriotism.

MEMORIAL DAY FLAGS:

Again, thanks to the efforts of Commander Clark and the members of Post 134 of the American Legion, veterans' graves and memorials were appropriately decorated with American Flags by May 27th, Memorial Day..

VA COMPENSATION AND PENSIONS:

This department continues to assist and secure various VA benefits -- service connected and non-service connected -- disability compensations and pensions. Last year, the Federal Department of Veterans' Affairs distributed nearly \$108,983 to Merrimac veterans and/or their surviving spouses as compensation or pension. The Veterans' Office assists veterans in applying for these benefits. The Town of Merrimac does not have to pay anything to receive these funds, much of which is spent within the Town.

VA HEALTH CARE:

This department assisted and secured various VA medical benefits for service and non-service connected veterans. These medical benefits included short and long-term medical treatments at the VA satellite Clinic in Haverhill and VA Hospitals in the surrounding area.

SOCIAL SECURITY :

This department continues to assist and refer veterans seeking benefits from Social Security.

Respectfully submitted,

Kevin Hunt
Director of Veterans' Services
Town of Merrimac

Jeremiah Murphy
Associate Director
Town of Merrimac

**District Administrative Offices
22 Main Street
West Newbury, MA 01985
Telephone (978) 363-2280
Fax (978) 363-1165**

Dr. Justin Bartholomew
Superintendent of Schools

Greg Labrecque
Business Manager

The Merrimac Annual Report of the School Department activities for FY19 has been developed by the Principals at the Dr. Frederick N. Sweetsir School and the Helen R. Donaghue School, Pentucket Regional Middle School and Pentucket Regional High School on behalf of the Superintendent of Schools and the Pentucket Regional School Committee.

Wayne Adams, Chairwoman
Lisa O'Connor, Vice Chairman
Bill Buell
Joanna Blanchard
Christine Reading
Dick Hodges
Dena Trotta
Emily Dwyer
Marie Felzani

Helen R. Donaghue Elementary School
Dr. Frederick N. Sweetsir Elementary School
Annual Report Fiscal Year 2018 - 2019

Demographic Information

The Donaghue and Sweetsir Schools are located in the town of Merrimac, Massachusetts, and serves the students in grades PK-6. The Sweetsir (enrollment 227) serves PK-2, and then students transition to the Donaghue (enrollment 226) for grades 3-6. Students from the Donaghue continue their education in grade 7 at Pentucket Regional Middle School in West Newbury, Massachusetts.

Below is a summary of activities at Sweetsir and Donaghue that took place in the areas of curriculum, instruction, assessment, and community service.

Curriculum

- The Eureka math program continued into year 2 of full implementation. This curriculum aligns with MA State standards and frameworks.
- The Oakland Units of Study were implemented for year 2 of full implementation. This curriculum aligns with MA State standards and frameworks.
- Schedule designed to include core academics, and enrichment specialist classes in the areas of STEM, music, art, and PE.

Instruction

- Per the PRSD strategic plan, all professional staff focused on aligning their planning and instruction to Universal Design for Learning (UDL) strategies.
- All professional staff participated in UDL professional development throughout the year.

Assessment

- Teachers began use of a Literacy data tracker to monitor early literacy progress.
- Educators used curriculum, Lexile, and Quantile assessments to inform instruction.
- A goal for next year is to increase the use of data (iReady system was demonstrated for possible implementation in 19-20).
- Donaghue administered MCAS 2.0 Next Generation state assessments in grades 3-6 for ELA, Math and STE (grade 5 only) as a computer based test (CBT) for the first time.

Community

- Students and staff participated in the Holiday Helper food and mitten drives.
- Students performed in winter and spring music concerts at the PRHS auditorium that were well attended.
- Students participated in a play production of Charlie and the Chocolate Factory.
- Merrimac PTO was active and supportive of school programming.

Respectfully submitted,
Kenneth Kelley
Principal
Sweetsir and Donaghue

Pentucket Regional Middle School
Annual Report Fiscal year 2018 - 2019

The 2018 - 2019 year was productive and resulted in a new direction for the Pentucket Regional Middle School. Student enrollment was 398 and was comprised of 98 from West Newbury, 150 from Groveland, 134 from Merrimac, and 16 choice students.

Below is a summary of activities that took place in the areas of curriculum, instruction, assessment, and other areas of interest for students.

Teachers focused on developing cohesive units of instruction that incorporated UDL and SEL strategies. UDL stands for Universal Design for Learning while SEL stands for Social Emotional Learning. These strategies are key to engagement and differentiation in the classroom. Grade 7 & 8 piloted the Oakland English Language Arts timeline and sequence, and grade 7 piloted the Eureka math program. Both resulting from the district's curriculum renewal process.

Pentucket Middle School students performance on standard assessments like MCAS, Lexile, and Quantile was measured three times last year and the results used to make decisions on curriculum and instruction. This year was the third that the entire middle school participated in the computer-based Next Generation MCAs assessment, which is ahead of the state required timeline.

The master schedule and programming wants typically have seven classes per day. Students received the four core academic disciplines of math, science, ELA, and social studies, and chose their three remaining elective classes to further increase student engagement. The middle school continues to explore strategies to increase student engagement, and is researching academic team based teaching for the 2019 - 2020 school year.

Students have a wide menu and variety of extracurricular activities at the middle school. The clubs and activities students participated in this year included Student Council, Math Team, Community Service, snow Angel dual production, yearbook, GSA, and Intramural Sports.

The school district and community continued to progress through the MSBA building project process. After an historic collaboration between the citizens of the three Pentucket Communities funding authorization for the long awaited 7 - 12 Building Project was enthusiastically approved. Additional design work will continue with anticipated construction beginning in the spring of 2020.

Respectfully submitted,
Ken Kelley, Principal

Pentucket Regional High School
Annual Report Fiscal Year 2018 - 2019

The 2018 - 2019 school year was productive at Pentucket Regional High School. Student enrollment was 741 and comprised of 184 from West Newbury, 259 from Groveland, 258 from Merrimac, and 40 school choice students. 181 students graduated in the class of 2019.

Below is a summary of activities that took place in the areas of curriculum, instruction, assessment and other areas of interest.

Teachers focused on developing cohesive units of instruction that incorporated UDL and SEL strategies. UDL stands for Universal Design for Learning while SEL stands for Social Emotional Learning. These strategies are key to engagement and differentiation in the classroom.

Pentucket High School students continue to excel on state assessments such as the MCAS< ELA, Biology and Math administered in the 9th or 10th grade. This year marks the first year that high school students will be assessed using the next generation MCAS assessment and one of the changes associated with this is that these tests will be administered on computers. As a result we have invested in classroom based computer equipment such as inexpensive and versatile chromebooks.

Expanded programming throughout the year resulted in learning opportunities. The Movement Science and Athletics Academy has partnered with Merrimack College to allow students to earn college credits when they successfully complete Anatomy and Physiology I & II through concurrent enrollment and this partnership was expanded to add an additional course for students exploring a future in health care called "Careers in Health Science."

Once again numerous students received awards for their sportsmanship, talent and hard work through musical and artistic competitions as well as athletics.

The school district and community continues to progress through the MSBA building project process. After an historic collaboration between the citizens of the 3 Pentucket Communities funding authorization for the long awaited 7 - 12 Building project was enthusiastically approved. Additional design work will continue with anticipated construction beginning in the spring of 2020.

Respectfully submitted,
Jonathan Seymour, Principal

MERRIMAC GRADUATES:

Armao, Steven R.	Jamaouy, Jasmine A.
Baynes, Jake I.	Jegorow, Richard J.
Beland, Jacob B.	Jones, Allyson D.
Belaya, Kristina N.	Labadini, Jnna F.
Blanchard, Trevor D.	Lassor, Katie L.
Bogart, Zackery A.	Luke, Jacob A.
Bouley, Mark G.	Mailhot, Madeline F.
Brassil, Lyndsey R.	Manganello, Arron V.
Brookhart, Allison M.	Mansfield-Parisi, MACL
Brown, Cassidy M.	Markuns, Kalyn M.
Caires, David J.	Markuns, Mackenzie A.
Chirigotis, Sophia O.	Messier, Jake A.
Coogan, Tiffany A.	Milne, Emma M.
D'Agostino, Peter A.	Nicosia, Cole A.
Deboyas, Lauren E.	O'Connor, Daniel T.
Delaney, Mackenzie C.	Oteri, Daniel A.
Dickens, Janet M.	Peavey, Aaron B.
Dillon, Patrick S.	Pratt, Colby M.
Flaherty, Justin T.	Provencal, Andre S.
Franco, Vanessa A.	Queenan, Jack T.
Gallagher, Ryan M.	Queenan, Lillian G.
Gawrys, Maura S.	Roche, Riley L.
Glaser, Kristian G.	Scheffen, Korey F.
Heath, Valerie E.	Shedd, McKenna K.
Hegarty, Cameron S.	Sullivan, Katelin G.



WHITTIER REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

Alana Gilbert
Chairperson School Committee
Maureen Lynch
Superintendent

115 Amesbury Line Road
Haverhill, MA 01830-1898
978-373-4101
Fax: 978-521-0260
www.whittiertech.org

July 26, 2019

ANNUAL OPERATIONAL REPORT

TO: The Honorable Board of Selectmen

FROM: Paul Tucker, Whittier Representative
Maureen Lynch, Superintendent

Whittier offers 23 vocational technical career areas designed to provide the necessary training and skills for further education or work force success.

Whittier's academic program is designed to offer students the fundamental skills through its core curriculum in English, Math, Science and Technology, Social Studies, World Languages, Physical Education/Health, and Elective subjects. Courses are aligned with the Massachusetts Curriculum Frameworks in order to achieve success on the MCAS.

Courses are offered in a sequential format and are integrated with the vocational technical areas, wherever practicable and mutually beneficial. All academic courses offer advanced sections for students who desire to further their education. We offer honors courses in English, science, and math to lead toward advanced placement courses. Moreover, a Tech Prep program is offered to eleventh and twelfth grade students which parallels the College Prep program and provides students with the opportunity to earn college credit and/or advanced college placement.

Since all programs are open to both females and males, we encourage our students to explore and to specialize in non-stereotyped, non-traditional vocational-technical areas and to strive for the maximum realization of their goals and potential.

Whittier Regional Vocational Technical High School is entering its forty sixth year. To date we have graduated 11,883 students from the day school.

The enrollment for the Evening School from Merrimac: 35

Honorable Board of Selectmen July 26, 2019

The October 1, 2018 Day School Enrollment:

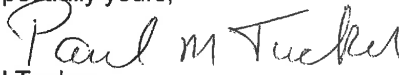
	Boys	Girls
Grade 9	7	5
Grade 10	7	9
Grade 11	15	9
Grade 12	11	9

Total - 72

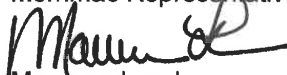
2019 Graduates - 20

The cost to Merrimac for the school year 2018-2019 was \$991,730.00.

Respectfully yours,


Paul Tucker

Merrimac Representative


Maureen Lynch
Superintendent

ML/lr



TOWN OF MERRIMAC
INSPECTIONAL SERVICES
 2 School Street Merrimac, MA 01860
 Ph. (978) 346-0525

2019 ANNUAL R E P O R T

	Calendar Year			
BUILDING PERMITS ISSUED	2018	2019	+/-	
New 1+2 Family Dwellings (R4)	3	10	7	
Residential: Addition/Remodel (R4)	181	169	-12	
Accessory Building / Barn / Detached Garage	3	4	1	
Fireplace & Wood/Coal/Pellet Stove (independent)	0	5	5	
Swimming Pools: In-ground + Above-ground	6	5	-1	
New/Replacement Manufactured Housing (M.H.)	2	1	-1	
Permit for Temporary Housing Unit	0	0	0	
Trench Permits	5	15	10	
Mechanical Permits	9	20	11	
Commercial: New / Addition / Remodel	15	10	-5	
Multi-family Dwelling: R3, R2, R1	0	0	0	
Municipal Projects	2	0	-2	
Demolition Permits	8	1	-7	
Pending Permits	0	0	0	
NUMBER OF BUILDING DEPT PERMITS ISSUED	234	240	6	3%
Amount collected from building permits issued	\$69,506.00	\$71,342.41		
Trench permits, fees collected	\$150.00	\$450.00		
Mechanical permit fees collected	\$785.00	\$19,858.13		
Sprinkler Permit fees collected	\$425.00	\$7,200.00		
Municipal Projects, fees collected	\$8,915.00	\$18,821.00		
Occupancy and Use certificate	\$800.00	\$2,415.00		
Total Building Dept Permit Fees	\$80,581.00	\$120,086.54	+/-	% Change
Total Wiring Permit Fees	\$26,336.00	\$28,653.00	\$39,505.54	33%
Total Plumbing Permit Fees	\$13,145.00	\$20,713.00	\$2,317.00	8%
Total Gas Permit Fees	\$7,430.00	\$7,890.00	\$7,568.00	37%
Total Enforcement Action Fees	\$0.00	\$0.00	\$460.00	6%
TOTAL DEPARTMENT FEES	\$127,492.00	\$231,162.54	\$0.00	0%
Fees Waived by Selectmen	\$0.00	\$53,820.00	\$103,670.54	45%
TOTAL COLLECTED REVENUE	\$127,492.00	\$177,342.54		
			\$49,850.54	28%

Submitted By: Robert S. Sinibaldi, Building Commissioner / Zoning Enforcement Officer (A.S.)



**TOWN OF MERRIMAC
DEPARTMENT OF PUBLIC WORKS
WATER DEPARTMENT
4 School St.
Merrimac, MA 01860
978-346-0525**

James Clark – Superintendent
978-346-8147

Robert Sinibaldi – DPW Director
978-346-0612

**ANNUAL REPORT OF THE MERRIMAC WATER DEPARTMENT
FOR THE FISCAL YEAR ENDING JUNE 30, 2019**

NEW CONNECTIONS: During FY19 there were 6 new homes connected to the town's water system, bringing the total number of connections to 1910

PRIVILEGE FEE: \$58,972.20 was collected during FY2019 from individuals and developers for new service connections, apartment unit fees, and fire services and deposited to Water Department Privilege Fee account. MWD utilizes this funding for various improvements to our distribution system. We used these funds to support the special articles to provide new water meters and necessary upgrades to wells at Bear Hill/Sargent wellfield. Our Balance at the end of FY19 was \$60,901.70

RETAINED EARNINGS FUNDS: MWD ended FY19 with a surplus of \$268,511.87. Those funds will be added to our Water Retained Earnings account which is used for capital improvements.

WELL CLEANING: Wells at both East Main and Bear Hill well fields were cleaned in August 2018. The well cleaning, completed by F.G. Sullivan Co. is performed to improve pumping capacity and water quality.

ANNUAL PUMPING STATISTICS:

Gallons pumped from Bear Hill and East Main	125,080,700	an increase of 3,877,800 from FY18
Gallons sold to customers	109,482,759	an increase of 2,115,381 from FY18
Gallons plant backwash	1,612,000	
Gallons unaccounted for	13,985,941	11% of all water pumped could not be accounted for. This is an INCREASE from 9% last year. Causes: Fire protection, flushing, inaccurate meters, water theft and minor leaks not detectable, water main breaks and two new water mains put in.

NOTABLE HAPPENINGS:

We are continuing with our water meter replacement program to ensure both accurate readings and safe water along with a method to reduce the man hours it takes to obtain quarterly readings. We replaced 120 meters in 2019. This brings our meters to replace number to 432. This will lead to a cost saving to the consumer. The meter replacement program has also significantly reduced our unaccounted for water ratio.

Regency Village development – The 1st Building of Two is online and occupied. The third Booster station is online and functioning to support the increase in flows. Leak Detection company Hydro Tech came in and performed leak detection surveys to help identify unaccounted for water. 2018 Sanitary Survey was completed in July and was in compliance.

IN THE FUTURE:

We continue to perform leak detection and look for new water sources. This will lower our unaccounted for water, improve efficiency of existing supply, and examine current capacity of existing wells. Working with DEP for an increase water pumping capacity that was originally set in 1974. Also working with DEP for permits to start replacing our 40+ year old wells at the Bear Hill location that would increase them from 8" to 12" wells.

Without the support of the employees of the Water Department this would not be possible, and I would like to extend my sincere thanks to all employees for their efforts and commitment to water quality throughout the year.

Respectfully submitted



**TOWN OF MERRIMAC
DEPARTMENT OF PUBLIC WORKS
SEWER DEPARTMENT
4 School St.
Merrimac, MA 01860
978-346-0525**

Mike Buzzell – Superintendent
978-346-7857

Robert Sinibaldi – DPW Director
978-346-0612

**ANNUAL REPORT OF THE MERRIMAC WASTE WATER DEPARTMENT
FOR FISCAL YEAR ENDING JUNE 30TH 2019**

NEW CONNECTIONS: During FY19 there were 10 new homes connected to the town's sewer system. This brings the total number of connections to 2072.

Capital Fund: \$24,500 was collected during FY19 from individuals and developers for new service connections and deposited to Sewer Capital account. MWWD utilizes this funding for various improvements to our wastewater services system.

Retained Earnings Fund: MWWD ended FY19 with a surplus of \$52,624.62. Those funds will be added to our Waste Water Retained Earnings account which is used for capital improvements.

NOTABLE PROJECTS: Our ongoing work for I & I (Inflow & Infiltration) fixes throughout the town continues. All generators were serviced. We continue to be in the Birchmeadow area, Carriage Town Park, and Bisson Lane Boat Ramp. We de-watered 72.8 dry metric tons of sludge and sent it to Agresource in Ipswich to make compost; and completed Dig Safes throughout the year.

- Getting quotes for the Plant generator & working with Mike Roy, SME Engineers with Plant upgrade
- Completed sewer lines for the new Regency Village apartments, Jana Way, and Attitash Ave
- Ongoing I & I repairs throughout the town working with Scherborn Co. and EcoClean.
- Working on New EPA & DEP requirements for flows, I & I, capacity etc., NEW Annual Bio Solids Report for EPA
- Started looking into Feasibility Study for sewer extension on River Road. Inquiry letter was sent to residents.
- Installed Mission alarms at River Rd & Birchmeadow Stations. Installed new VFD & Totalizer side #1 oxidation ditches
- Unclog Pumps (ongoing) at station, sewer lines were jetted & TV
- Did sump pump inspections at Birchmeadow Estates.

OPERATION AND MAPPING PLAN:

As required by our National Pollutant Discharge Elimination System Permit, in 2016 the wastewater department began to prepare a Wastewater Collection system Operation and Maintenance Plan. The plan was to be completed and implemented by October 2017, however it was extended and now the plan has shifted to include the comprehensive upgrade to the plant. The O & M plan shall include a preventative maintenance and monitoring program, a description of staffing necessary to properly operate and maintain the collection system, a description of funding provisions to implement the plan, a description of programs for preventing I & I related effluent violations, and educational public outreach program for I & I control, and an Overflow Emergency Response Plan.

UPCOMING PROJECTS:

FY20 Replace Generator at Main Plant & Working with Mike Roy, SGC Engineering, on plan for upgrade.

MERRIMAC MUNICIPAL LIGHT DEPARTMENT



ANNUAL REPORT OF THE YEAR ENDING DECEMBER 31, 2019

The Board of Light Commissioners and General Manager are pleased to submit the Annual Report of the Merrimac Municipal Light Department (“MMLD” or “Department”) for the year 2019.

MMLD MISSION STATEMENT

“The Merrimac Municipal Light Department (“MMLD”) exists to provide its owner, the Town of Merrimac’s ratepayers, safe and reliable electricity at a reasonable and competitive rate that sustains the healthy operations of the department, and the maintenance, expansion, and modernization of the electrical distribution system. This mission will be accomplished by a staff of responsible, dedicated and customer-oriented employees with superior work ethics, skills, and professionalism.”

NEW SERVICES

During 2019, there were a total of 69 new electrical services added to the MMLD's electric distribution system. The total number of electric meters in service at year's end was 2,985.

SYSTEM RELIABILITY

The MMLD is committed to providing the best electricity service to the Town of Merrimac residents. It also strives to provide safe and reliable power, by continuing capital improvements of the system, in turn, reducing the major industry-accepted indexes used to track the reliability of electric systems.

During 2019, the MMLD’s system experienced a total of 25 power outages, which affected a total of 673 customers, compared to 26 outages affecting 3,717 in 2018. The year had a lot of days with strong wind, but fortunately, no major storms, compared to 2018. Weather, trees and animal-related issues accounted for 84% of the total number of outages during the year. These types of events are hard to prevent, but the Department continues to work on tree trimming and other ways to reduce their impact.

The System Average Interruption Duration Index (SAIDI) measures the number of minutes, on average, a Merrimac customer is without power. The System Average Frequency Index (SAIFI) measures the average frequency of interruptions for a Merrimac customer. The Customer Average Interruption Duration Index (CAIDI) identifies the average length of time, in minutes, that a customer who is interrupted can expect that interruption to last. All the indexes results, for both the combination of equipment and non-equipment related outages, are found in Table 1 below.

SAIDI	SAIFI	CAIDI	TOTAL NUMBER OF OUTAGES
30.58	0.226	136	25

Table 1

CAPITAL PROJECTS

During 2019, the Municipal Light Department worked on several of customer-owned projects and on multiple capital projects that focused on improving the distribution system reliability, incremental replacement of equipment near the end of its useful life, and safety-related projects. In an electrical distribution system, targeting these projects will reduce the number of issues that could be sustained in major weather events such as those events we have experienced in past years. Storms can cause significant damages to the electrical distribution infrastructure, but systems that focus on on-going system improvements have less of an impact and can restore power much faster than other systems where this is not a priority.

The following are some of the customer-owned and capital projects the Department worked on during 2019:

Regency Office Park & New Police Station

The underground distribution system was installed for the first building of Regency Office Park and provisions were made to accommodate two additional buildings expected to be built soon. Additionally, the Department installed all electrical equipment necessary to supply power to the new Police Station at the same site. Three-phase underground cable, sectionalizer cabinets, and pad-mounted transformers were installed to supply power to these two neighboring sites.

Public Streetlights Retrofit Project

In 2017, the Municipal Light Department was able to get a grant from the Department of Energy Resources (DOER) for the replacement of High-Pressure Sodium (HPS) streetlights, and by the end of 2018; the Department had all the pole-mounted lights replaced. Other HPS technology-based ornamental lights were not covered under the original grant, but based on some rebates found, the Department was able to retrofit all the ornamental lights during 2019. These new LED lights last longer and use much less energy.

River Road (Locust to Broad St.) Area Conversion

This project consisted of the upgrade and conversion of the electrical infrastructure from the corner of Locust Street to the Broad Street intersection. Some of the poles, part of the electrical infrastructure, were old, and a large section of secondary cable needed to be updated to triplex secondary. The existing primary wire was already rated for 13.8 kV. This project was completed in 2019.

Broad, High & S. Pleasant Street Area Conversion

The work to be performed in this area included getting rid of the bare wire to install covered tree wire. Aged and damaged poles will be replaced, and transformers rated for 13.8 kV will be installed. The entire area was upgraded to 13.8 kV and is now being fed from the Mill Street Substation.

River Road Dead-End & North St. Area Conversion

The dead-end portion of River Road was very old, and while there are not a lot of houses there, the area needed to be upgraded and prepared for the conversion. The Department replaced several old poles, removed the bare primary and installed tree wire. Transformers rated for 13.8 kV were added to this area.

Transformer Cutout Installation

In the MMLD's distribution system, there are still transformers without a distribution cutout. This situation has proven to have a big impact on reliability. Large areas could go without power as a result of a problem involving a single distribution transformer in a distribution feeder. Additionally, distribution transformers could be significantly overloaded, resulting in reduced lifespan for those units.

Individual equipment protection is normal in electrical distribution systems, and to reduce unnecessary widespread outages, the MMLD continued working on the installation of cutouts for transformers that are part of Feeder 3 and Feeder 4. Since Feeder 2 will be completely upgraded in future years, the upgrade will involve installing cutouts for each distribution transformer at the time of the upgrade.

OTHER PROJECTS

City of Haverhill Streetlight Maintenance

During 2019, the Municipal Light Department was able to continue doing the maintenance of the streetlights they purchased from National Grid. This agreement has been very beneficial for the Department since, by sending guys to do streetlight maintenance in Haverhill during specific periods convenient to the Department, a profit is made. This profit continues to help the Department reduce its expenses.

POWER SUPPLY

The MMLD continues to work with Energy New England ("ENE"), who manages the MMLD's energy portfolio, to ensure energy contracts are in place to cover the Town's energy needs for future years. This is a

challenging task especially because of the congested energy load-zone that the Town of Merrimac is part of. Power congestion in Northeast Massachusetts (“NEMA”) and old power plants coming offline have made a significant impact on transmission and capacity. For 2019, the Department spent \$3,226,227 in power supply expenses. The goal of the Department has been to maintain electric rates stable and affordable for all of our customers, even during the turbulent times in the Capacity and Transmission market.

The Department has a good portion of renewable energy in its energy portfolio, which includes the local 1.5 MW solar farm, hydropower from the Brown Bear II Hydro Plant, and wind power from the Canton Mountain, Spruce Mountain, and Saddleback Ridge projects. During 2019, the Department added hydro energy from Stevenson and Shepaug projects, located in Connecticut. Additional wind energy, from the Granite Wind project, was contracted to start in 2020. The Department made provisions to get a combination of solar and nuclear energy from a contract with NextEra, involving the Seabrook nuclear plant, starting in 2021. Additional solar energy was contracted to start in 2024 from the Chariot Solar and energy from a biomass plant located in Palmer, which will start in 2023.

At this point, the Department has secured power from different sources and has hedged close to 90% of its energy to 2023. The year 2024 is hedged at around 53.5%. Energy hedging, for future years, helps the Department have a good idea of what to expect and maintain rate stability.

CREDIT PROFILE

For the Municipal Light Department to secure good power contracts, it needs to have a good credit rating assigned by an independent institution. In 2019, Standard & Poor’s Ratings Services upgraded the Municipal Light Department credit rating from “A/Stable” to “A+/Stable” based business practices and outlook.

AUDITED FINANCIALS

The Department used the services of Powers & Sullivan, LLC to audit the financial statements of the Department. The audit conducted during 2019 determined that the Department finances and processes are in order and conform to accounting principles generally accepted in the United States of America.

CONTRIBUTIONS TO THE TOWN

In 2019, based on what was approved by the Municipal Light Board of Commissioners, the MMLD provided the Town with a **\$15,000** cash payment for Payment in Lieu of Taxes. In addition to this cash payment, the MMLD had **\$6,141** of unbilled streetlight usage that was absorbed by the Department.

As indicated in past reports, the MMLD has a reduced public streetlight rate of \$0.103/kWh; however, per the Department of Public Utilities, this rate should be more close to \$0.1783/kWh. This would make the Unbilled Streetlight Usage **\$10,629** for 2019.

The Municipal Light Department offers a reduced electric rate for all of the municipal buildings in Town. Those buildings include the schools, water and sewer plants, and all the other buildings used by the multiple Town departments. This reduced rate for municipal buildings resulted in savings close to **\$56,871** for the Town. The MMLD continues to contribute **\$3,000** annually for the Town’s Code Red System which is a great asset to the Town.

COMMUNITY

The Municipal Light Department is a public utility, which means that it is owned by its ratepayers and not by a board of directors like the Investor-Owned Utilities (IOUs). One of the great advantages of a local municipal light department is that when people call or come into the office they get to talk to a person, someone who will help them with questions that they may have about billing or the services the Department provides. Most of the time, for customers being served by IOUs, it is difficult to speak with someone to answer questions. The Municipal Light Department is here to serve the community.

During 2019, the MMLD conducted an indoor and an outdoor electrical safety presentation at the Helen R. Donaghue School. This program was conducted by the MMLD’s Public Safety Coordinator consultant, and electrical safety materials were given to the children. The objective of this program is to teach the young population in our community about the potential electrical hazards at home or outside, how to stay safe and how to keep others safe when dangerous electrical situations are encountered. The Municipal Light Department and its Board of Commissioners believe that investing in the safety of the children of the community is a priority.

The Department also attended other community events organized by other town departments where equipment, tools, and trucks were shown to the attendants. At the office, we also had a lot of materials for kids and parents regarding electrical safety and energy conservation tips.

The MMLD celebrated Public Power Week during the first full week in October. During that week, the Department gave away a lot of items to the public in celebration of being a non-profit, community-owned utility. The raffle for this year's Public Power Week celebration was a free month of electricity, which was excitedly received by one of the residents who participated in the raffle.

In December of 2019, the MMLD assisted the Santa Committee hanging wreaths at the Town Hall building and participated in the annual Christmas parade with two decorated trucks. Like in past years, the Department strung the lights for the annual Christmas Tree Lighting event at Kimball Park, which has become a family tradition well enjoyed and attended by hundreds in the community.

To promote energy conservation, the Municipal Light Department continued making available the Appliance Rebate Program and the free Residential Energy Audit program for the community. During 2019, the MMLD spent \$3,726 in appliance rebates and \$5,840 in the Residential Energy Audit program. The Appliance Rebate Program allows residential customers to obtain a rebate for qualified energy-efficient appliances, while the Residential Energy Audit program allows them to have an energy expert visit their homes to conduct a free energy audit and find ways to reduce energy consumption.

During 2018, the Municipal Light Department opted to be part of a solar rebate program with the DOER. The program allocates a fund made up by a contribution of the Light Department, which is then matched by the DOER. This fund will be used to provide rebates to residential customers looking to install solar arrays at their homes. The program was launched in 2019, and since the start of the program, a few customers enrolled to take advantage of this great program.

GENERAL MANAGER, STAFF AND COMMISSIONERS

Both the MLD's staff and Commissioners continue to be dedicated to having a municipal light department that provides safe and reliable electricity to the Town while maintaining rates stable, in an energy market where costs are periodically changing.

In 2019, the Department decided to add to its operations an apprentice lineman to start training to become a 1st class lineman. Cody Bernard was hired as an apprentice and he has progressing very well by going to linemen school and also receiving training by his more experienced coworkers. As some of our linemen approach retirement age, it is going to be important for the Department to add new talents that can learn the trade and take advantage of the experience of seasoned linemen.

The MMLD's General Manager, Francisco A. Frias, together with the staff and under the direction of the Municipal Light Board, continues to work towards making the Department's Mission Statement a reality in every aspect of the day to day operations.

Respectfully submitted,

Francisco A. Frias, General Manager

Board of Light Commissioners

Norman Denault

Term Expires 2020

Larry Fisher

Term Expires 2022

Paula Hamel

Term Expires 2021

MERRIMAC MUNICIPAL LIGHT DEPARTMENT

STATEMENT OF INCOME FOR THE YEAR 2019

	Current Year	Increase or (Decrease) from Preceding Year	
OPERATING INCOME			
400 Operating Revenue	4,866,602.25	(173,214.35)	5,039,816.60
OPERATING EXPENSES			
401 Operation Expense	4,146,842.81	(287,777.28)	4,434,620.09
402 Maintenance Expense	143,378.59	9,600.49	133,778.10
403 Depreciation Expense.....	326,863.43	(15,418.31)	342,281.74
Total Operating Expenses.....	4,617,084.83	(293,595.10)	4,910,679.93
Operating Income.....	249,517.42	120,380.75	129,136.67
OTHER INCOME			
415 Income from Merchandising, Jobbing and Contract Work.....			
419 Interest Income.....	449,964.32	557,021.75	(107,057.43)
421 Miscellaneous Nonoperating Income.....			
Total Income.....	699,481.74	677,402.50	22,079.24
INTEREST CHARGES			
427 Interest on Bonds and Notes.....	25,950.00	(3,562.50)	29,512.50
431 Other Interest Expense.....			
Total Interest Charges.....	<u>25,950.00</u>	<u>(3,562.50)</u>	<u>29,512.50</u>
NET INCOME.....	<u>673,531.74</u>	<u>680,965.00</u>	<u>(7,433.26)</u>

	Debits	Credits
208 Unappropriated Earned Surplus (at beginning of period).....		5,051,366.48
433 Balance Transferred from Income.....		673,531.74
434 Miscellaneous Credits to Surplus.....		33,000.00
435 Miscellaneous Debits to Surplus.....	75,000.00	
436 Appropriations of Surplus.....	21,140.66	
437 Surplus Applied to Depreciation.....		
208 Unappropriated Earned Surplus (at end of period).....	<u>5,661,757.56</u>	
	<u>5,757,898.22</u>	<u>5,757,898.22</u>

2019 Planning Board Annual Report

In calendar year 2019 several developments in the town under the authority of the Planning Board were newly approved or completed while others are still in process. The Board also continues to attend to other aspects of its role soliciting citizen input for perspective land use and development.

The end of year status of ongoing projects previously approved by the Board and subject to continued construction oversight are as follows:

Abbey Road (22-32 Bear Hill Road) – Work is ongoing at this Open Space Residential Development (OSRD) of the 13 single family homes with several homes completed and others under construction. Until issues with drainage and infrastructure are all resolved, the Board has asked that building permits not be issued for the last lots.

Regency Village (106 W. Main) – The first building is complete and near fully occupied in this dual development of a total of 96 apartments for residents over-55. The work progresses on the second residential building and it is scheduled to open in July 2020.

Lily Village Plaza (118 E. Main St.) – A Special Permit for a 12,450 sq. ft. commercial building in front with two buildings consisting of a total of nine two-bedroom condo units in back was granted in May 2017 and granted a two-year extension in May 2019. As of the end of 2019, construction site work has not yet begun.

BeWell Organic Medicine (17 Board St.) – Construction is complete on this facility for dispensing medical marijuana. It is scheduled to open in early 2020.

Regency Office Park (108 W. Main St.) – Construction on the first of three buildings in this commercial development is near completion. The construction on the other two buildings is on hold as tenants are sought.

Site Plan Review (SPR) approved by Committee for use approved by right:

Police Headquarters (Jana Way) – SPR for this project was approved in March and site work began during the summer. Board oversight of this project is limited to infrastructure development.

Special Permit granted by the Board with Site Plan Review:

Over-55 Development 114 E. Main St. – The Board approved this over-55 project consisting of five duplexes. The decision with conditions was voted in December 2019.

In other housing development activities, the Board granted Approval Not Required (ANR) for two lots at 3A-5 Central Street and a lot at 0 Moonlit Way. The Board collected \$970.00 in filing fees for its review activities in 2018.

In other business, on December 11, 2018 the Board had held a public hearing for a citizen petition to amend the zoning map from Agricultural Residential to Highway Services for a parcel located on High Street adjacent to I-495. The Board voted not to recommend this zoning change for approval by Town

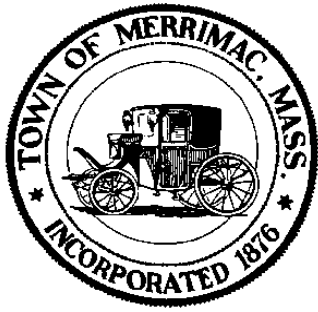
Meeting and it was voted down at the Annual Town Meeting (ATM) on April 29, 2019. On April 2, 2019 the Board held a public hearing to discussed proposed zoning changes for dimensional requirements in the OSRD and construction of accessory apartments. These changes were supported by the Board and accepted at the ATM on April 29th. Also on April 2nd, the Board held a public hearing on a citizen's petition to allow retail establishments for adult use of non-medical marijuana by Special Permit in the Office/Light Industrial District. The Board did not recommend passage of this zoning change and it was defeated at the April 29th ATM. On November 5th, the Board again held a public hearing on this same matter responding to a new citizen's petition. Again, the Board did not recommend passage of this zoning change siting several procedural issues. The warrant article was defeated at Special Town Meeting on November 12, 2019.

When the Board reorganized in May, Sandra Venner was voted to continue to serve as Chair and Karol Flannery to serve as Vice Chair. During the year, Thomas Abisalih was voted to serve as Alternative for Special Permits and John Thomas as MVPC Commissioner. Sandra Venner continues to serve as the representative to the Affordable Housing Board of Trustees.

As always, the Board is grateful for the professionalism and dedication of its administrative assistant, Patricia True, whose expertise and historical knowledge is of great benefit to the Board.

Respectfully submitted by
Sandra Venner, Chairperson

Sandra Venner	Term expires 2024
Karol Flannery	Term expires 2020
Dennis Brodie	Term expires 2021
Keith Pollman	Term expires 2022
Arthur Amirault	Term expires 2023
Thomas Abisalih	Alternate for Special Permits



**TOWN OF MERRIMAC
FINANCE DIRECTOR**

4 School Street
Merrimac, MA 01860
Phone (978) 346-0524

E-Mail: cmcleod@townofmerrimac.com

**Honorable Board of Selectmen
Town of Merrimac
Massachusetts, 01860**

Honorable Selectmen,

In accordance with the requirements of the Massachusetts General Laws, the Annual Financial Report of the Town Accountant for the Town of Merrimac, for the fiscal year ended June 30, 2019 is herewith submitted.

The data represents a fair and accurate presentation in all material aspects of the Town's financial position and the results of its operations. Disclosures necessary to enable the reader to gain an understanding of the Town's financial affairs have been presented. Included are schedules on debt issue and servicing, a detailed listing of revenues and expenditures, a balance sheet for all fund types and account groups, and a combined statement of cash flows.

The reports are based on information recorded using the Uniform Municipal Accounting System (UMAS) of the Massachusetts Department of Revenue. The same information is used to prepare the Schedule A.

An audit of the Town's financial records by Bill Fraher, C.P.A., has been completed and the results of this audit are available in my office for public inspection. The books of the Town are also open for public inspection during normal business hours.

Respectfully submitted,

Carol A. McLeod
Finance Director

Town of Merrimac
General Long Term Debt Activity

Fiscal Year 2019

Issue	Issue Date	Interest Rate	Original Amount	Balance 7/1/18	Additions	Retired	Balance 6/30/19	Interest Paid 7/1/18-6/30/19
River Road MWPAT	10/6/99		\$ 149,856.00	\$ 20,000.00	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -
Multi-Purpose Loan	11/15/03	2%-4.5%	\$ 4,231,000.00	\$ 530,000.00	\$ -	\$ 90,000.00	\$ 440,000.00	\$ 20,904.99
Multi-Purpose Loan	2/15/08	3.56%	\$ 2,380,000.00	\$ 900,000.00	\$ -	\$ 150,000.00	\$ 750,000.00	\$ 32,212.50
Sewer - Ridgefield Rd.	8/23/10	3.97%	\$ 132,080.00	\$ 30,000.00	\$ -	\$ 10,000.00	\$ 20,000.00	\$ 1,062.50
Multi-Purpose Loan	12/3/13	1.92%	\$ 3,971,000.00	\$ 2,195,000.00	\$ -	\$ 420,000.00	\$ 1,775,000.00	\$ 55,425.00
MWPAT - Water Mains	2/11/16	2.00%	\$ 860,000.00	\$ 789,668.00	\$ -	\$ 36,316.00	\$ 753,352.00	\$ 15,793.36
MWPAT - Water Mains	9/12/18	2.40%	\$ 1,600,000.00	\$ -	\$ 1,600,000.00	\$ -	\$ 1,600,000.00	\$ 13,120.00
Total All				\$ 4,464,668.00	\$ -	\$ 716,316.00	\$ 5,348,352.00	\$ 138,518.35
Less: Electric	2/15/08	3.60%	\$1,500,000.00	\$750,000.00		\$75,000.00	\$ 675,000.00	\$27,731.25
Total Excluding Electric				\$ 3,714,668.00	\$ -	\$ 641,316.00	\$ 4,673,352.00	\$ 110,787.10

TOWN OF MERRIMAC, MASSACHUSETTS
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2019

	Funds		
	General	Nonmajor Governmental	Total
Revenues:			
Property taxes	\$ 13,030,298	\$ -	\$ 13,030,298
Excise taxes	1,008,645	-	1,008,645
Payments in lieu of taxes	1,295	-	1,295
Departmental charges for services	545,090	204,553	749,643
Licenses and permits	81,254	-	81,254
Intergovernmental	1,011,281	424,510	1,435,791
Fines	35,191		35,191
Investment income	116,327	31,027	147,354
Other	73,411	277,905	351,316
Total revenues	15,902,792	937,995	16,840,787
Expenditures:			
Current:			
General government	820,861	215,636	1,036,497
Public safety	2,100,290	883,862	2,984,152
Education	9,192,063	-	9,192,063
Public works	1,257,948	294,611	1,552,559
Human services	456,892	83,181	540,073
Recreation and culture	302,167	665,371	967,538
Intergovernmental	97,339	-	97,339
Employee benefits	955,621	-	955,621
Other	102,711	-	102,711
Debt service	497,228	-	497,228
Total expenditures	15,783,120	2,142,661	17,925,781
Excess (deficiency) of revenues over expenditures	119,672	(1,204,666)	(1,084,994)
Other financing sources (uses):			
Operating transfers in	24,400	-	24,400
Operating transfers out		(14,400)	(14,400)
Total other financing sources (uses)	24,400	(14,400)	10,000
Net changes in fund balances	144,072	(1,219,066)	(1,074,994)
Fund balance, beginning of year	2,741,747	1,369,923	4,111,670
Fund balance, end of year	\$ 2,885,819	\$ 150,857	\$ 3,036,676

TOWN OF MERRIMAC, MASSACHUSETTS
Statement of Revenues, Expenditures and Changes in Fund Net Position
Proprietary Funds
For the Year Ended June 30, 2019

	Enterprise			
	Water	Sewer	Electric	Total
Operating revenues:				
Charges for services	\$ 1,262,220	\$ 1,098,908	\$ 5,054,272	\$ 7,415,400
Special assessments	-	20,596	-	20,596
Other operating revenues	100,000	680	10,476	111,156
Total operating revenues	1,362,220	1,120,184	5,064,748	7,547,152
Operating expenditures:				
Energy purchases	-	-	3,645,337	3,645,337
Other operating expenses	748,774	958,231	943,187	2,650,192
Depreciation	250,981	309,731	378,784	939,496
Total operating expenditures	999,755	1,267,962	4,967,308	7,235,025
Operating income	362,465	(147,778)	97,440	312,127
Nonoperating revenues (expenses):				
Interest expense	(73,291)	(31,796)	(31,834)	(136,921)
Other	-	522	121,579	122,101
Investment income (loss)	1,955	11,592	(107,057)	(93,510)
Total nonoperating revenues (expenses)	(71,336)	(19,682)	(17,312)	(108,330)
Income before transfers	291,129	(167,460)	80,128	203,797
Operating transfers (out)	-	-	(16,243)	(16,243)
Changes in net position	291,129	(167,460)	63,885	187,554
Net position, beginning of year	2,714,274	6,340,869	7,918,210	16,973,353
Net position, end of year	\$ 3,005,403	\$ 6,173,409	\$ 7,982,095	\$ 17,160,907

TOWN OF MERRIMAC, MASSACHUSETTS
Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2019

	Governmental Fund Types		Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	Long-term Debt	(Memorandum Only)
<u>ASSETS</u>							
Cash and cash equivalents	1,482,289.79	1,072,753.04	2,118,701.90	6,992,667.66	3,664,910.45		15,331,322.84
Investments							0.00
Receivables:							
Personal property taxes	1,352.90						1,352.90
Real estate taxes	223,480.88						223,480.88
Deferred taxes	(70,833.23)						0.00
Allowance for abatements and exemptions				157,836.09			(70,833.23)
Special assessments							157,836.09
Tax liens	103,112.70						103,112.70
Tax foreclosures	358,591.68						358,591.68
Motor vehicle excise	136,064.26						136,064.26
Other excises							0.00
User fees							0.00
Utility liens added to taxes				2,096.08			2,096.08
Departmental	106,671.00			273,919.56			380,590.56
Other receivables		4,691.08					4,691.08
Due from other governments	64,129.00	7,635.00					71,764.00
Due to/from other funds							0.00
Working deposit							0.00
Prepays							0.00
Inventory							0.00
Fixed assets, net of accumulated depreciation						5,348,352.19	5,348,352.19
Amounts to be provided - payment of bonds							0.00
Amounts to be provided - vacation and sick leave							0.00
Total Assets	2,404,858.98	1,085,079.12	2,118,701.90	7,426,519.39	3,664,910.45	5,348,352.19	22,048,422.03

LIABILITIES AND FUND EQUITY

Liabilities:

Accounts payable						0.00
Warrants payable						0.00
Accrued payroll and withholdings						0.00
Accrued claims payable						0.00
IBNR						0.00
Other liabilities						0.00
Agency Funds						0.00
Deferred revenue:						0.00
Real and personal property taxes	154,000.55					154,000.55
Deferred taxes						0.00
Prepaid taxes/fees						0.00
Special assessments					157,836.09	157,836.09
Tax liens	103,112.70					103,112.70
Tax foreclosures	358,591.68					358,591.68
Motor vehicle excise	136,064.26					136,064.26
Other excises						0.00
User fees						0.00
Utility liens added to taxes					2,096.08	2,096.08
Departmental	106,671.00				273,919.56	380,590.56
Deposits receivable						0.00
Other receivables				4,691.08		4,691.08
Due from other governments				7,635.00		7,635.00
Due to other governments						0.00
Due to/from other funds						0.00
Bonds payable					5,348,352.19	5,348,352.19
Notes payable						3,100,000.00
Vacation and sick leave liability						0.00
Total Liabilities	858,440.19	12,326.08	3,100,000.00	433,851.73	0.00	9,752,970.19

Fund Equity:

Reserved for encumbrances	937.50			1,916.06		2,853.56
Reserved for expenditures				60,000.00		60,000.00
Reserved for continuing appropriations	1,032,193.90		(1,075,555.35)	2,557,555.32		2,514,193.87
Reserved for petty cash	1,325.00			100.00		1,425.00
Reserved for appropriation deficit						0.00
Reserved for snow and ice deficit						0.00
Reserved for debt service						0.00
Reserved for fund balances				367,307.77		367,307.77
Reserved for working deposit						0.00
Undesignated fund balance	511,962.39	1,072,753.04	94,257.25	4,005,788.51	3,664,910.45	9,349,671.64
Unreserved retained earnings						0.00
Investment in capital assets						0.00
Total Fund Equity	1,546,418.79	1,072,753.04	(981,298.10)	6,992,667.66	0.00	12,295,451.84
Total Liabilities and Fund Equity	2,404,858.98	1,085,079.12	2,118,701.90	7,426,519.39	5,348,352.19	22,048,422.03

TOWN OF MERRIMAC
BALANCE SHEET
June 30, 2019

FUND/ACCOUNT #	ACCOUNT TITLE	DEBIT	CREDIT
ASSETS			
01-000-1020-000000	Petty cash	1,325.00	
01-000-1040-000000	Cash unrestricted checking	1,480,964.79	
	Total cash and cash equivalents	1,482,289.79	
Receivables			
01-000-1210-201900	Personal property-2019	696.05	
01-000-1210-201800	Personal property-2018	363.99	
01-000-1210-201700	Personal property-2017	99.45	
01-000-1210-201600	Personal property-2016	193.41	
01-000-1220-201900	Real estate-2019	217,002.57	
	Property taxes receivable	218,355.47	
01-000-1220-000000	Supplemental real estate	6,478.31	
	Misc. non-reoccurring receivable	6,478.31	
Overlay			
01-000-1230-000000	Allowance for abatements & exemptions		70,833.23
	Total allowance for abate & exemptions		70,833.23
01-000-1240-000000	Tax liens receivable	103,112.70	
01-000-1880-000000	Tax foreclosures	358,591.68	
	Total tax liens and foreclosures	461,704.38	
01-000-1260-201900	Motor vehicles excise-2019	104,799.91	
01-000-1260-201800	Motor vehicles excise-2018	17,744.74	
01-000-1260-201700	Motor vehicles excise-2017	5,366.82	
01-000-1260-201600	Motor vehicles excise-2016	4,196.34	
01-000-1260-201500	Motor vehicles excise-2015	3,120.83	
01-000-1260-000000	Motor vehicles excise-prior years	835.62	
	Total motor vehicle excise	136,064.26	
01-000-1340-000000	Departmental A/R-ambulance	106,671.00	
	Total user charges	106,671.00	
01-000-1720-000000	Due from Commonwealth	64,129.00	
Total Asset		2,475,692.21	70,833.23
LIABILITIES			
DEFERRED REVENUE			
01-000-2610-000000	Real & personal property		154,000.55
01-000-2622-000000	Tax liens & litigation		103,112.70
01-000-2623-000000	Tax foreclosures		358,591.68
01-000-2630-000000	Motor vehicle excise		136,064.26
01-000-2654-000000	Departmental-ambulance		106,671.00
	Total deferred revenue		858,440.19
FUND BALANCES			
01-000-3211-000000	Reserve for encumbrances		937.50
01-000-3250-000000	Reserved for other-petty cash		1,325.00
01-000-3295-000000	Reserved for continued appropriation		1,032,193.90
01-000-3590-000000	Unrestricted/undesignated fund balance		511,962.39
	Unreserved/undesignated fund balances		511,962.39
	Total Fund Balance		1,546,418.79
TOTAL		2,475,692.21	2,475,692.21

**TOWN OF MERRIMAC
BALANCE SHEET
June 30, 2019**

FUND/ACCOUNT #	ACCOUNT TITLE	DEBIT	CREDIT
FUND # 20	RECEIPTS RESERVED - OTHER		
20-000-1040-000000	Cash unrestricted	3,318.10	
20-000-1060-000000	Cash restricted	60,519.18	
20-000-1420-203303	A/R Title V - principal repayments	4,691.08	
20-000-2660-203303	D/R Title V - principal repayments		4,691.08
20-000-3580-203303	F/B Title V repayments principal only		19,711.72
20-000-3590-203316	F/B Sale of real estate		18,084.00
20-171-3590-203307	F/B Conservation		2,502.58
20-172-3590-203302	F/B Open Space preservation		16,004.88
20-420-3590-203304	F/B Highway transportation Infrastructure		234.10
20-241-3590-203309	F/B Code enforcement/municipal hearings		100.00
20-491-3580-203300	F/B Sale of cemetery lots		7,200.00
	Total Other Receipts Reserved	68,528.36	68,528.36
FUND # 21	RECEIPTS RESERVED - CABLE ACCESS		
21-000-1040-000000	Cash unrestricted	439,026.24	
21-199-3590-213301	F/B Cable TV grant old		7,599.37
21-199-3590-213312	F/B Cable PEG Access		5,000.00
21-199-3590-213313	F/B Cable TV grant new		426,426.87
	Total Receipts Reserved - Cable TV	439,026.24	439,026.24
FUND # 23	GIFTS		
23-000-1040-000000	Cash unrestricted	219,389.24	
23-000-3590-233584	F/B Old Home Days		4,418.86
23-000-3590-233588	F/B Monument	145.00	
23-146-3590-233586	F/B Elder/disabled		2,732.07
23-171-3590-233588	F/B Conservation		5,000.00
23-210-3590-233583	F/B Police		103.58
23-220-3590-233589	F/B Fire		1,821.64
23-422-3590-233588	F/B Highway paving		34,000.00
23-450-3590-233588	F/B Water infrastructure		135,530.00
23-491-3590-233588	F/B Cemetery		200.00
23-541-3590-233581	F/B Council on Aging		3,950.47
23-610-3590-233587	F/B Library		23,442.75
23-630-3590-233588	F/B Playground		7,834.87
23-650-3590-233588	F/B Parks		500.00
	Total Gifts	219,534.24	219,534.24
FUND # 24	REVOLVING 53E 1/2		
24-000-1040-000000	Cash unrestricted	323,581.53	
24-145-3590-243577	F/B Tax title		8,191.14
24-176-3590-243569	F/B Zoning Board of Appeals		11,843.99
24-241-3590-243573	F/B Zoning/Building code enforcement		64,224.88
24-241-3590-243578	F/B Inspectional services		228,968.00
24-510-3590-243574	F/B Board of Health projects		2,228.66
24-510-3590-243579	F/B Board of Health code enforcement		5,821.97
24-522-3590-243570	F/B Town nurse		2,302.89
	Total 53E 1/2 Revolving	323,581.53	323,581.53

TOWN OF MERRIMAC
BALANCE SHEET
June 30, 2019

FUND/ACCOUNT #	ACCOUNT TITLE	DEBIT	CREDIT
FUND # 25	REVOLVING - OTHER		
25-000-1040-000000	Cash unrestricted	88,756.30	
25-000-3590-253565	F/B Insurance <\$150K		16,455.76
25-171-3590-253567	F/B Wetlands		18,026.88
25-210-3590-253562	F/B Police firearms \$5K	3,000.00	
25-302-3590-253536	F/B Pentucket grounds \$50K		57,273.66
	Total Other Revolving	91,756.30	91,756.30
FUND # 28	GRANTS - STATE		
28-000-1040-000000	Cash unrestricted	26,926.10	
28-122-3590-283544	F/B Recycling (RDP)		300.00
28-161-3590-283527	F/B Clerk extended polling hours		3,773.55
28-210-3590-283539	F/B Police bullet proof vests	2,936.50	
28-210-3590-283554	F/B Police 911 training/ EMD	2,630.25	
28-220-3590-283533	F/B Fire safety		6,653.35
28-220-3590-283545	F/B Firefighters charitable trust		508.77
28-220-3590-283546	F/B Fire emergency management EOP		345.00
28-220-3590-283549	F/B Fire forestry		30.15
28-220-3590-283550	F/B Fire local preparedness		422.38
28-510-3590-283547	F/B Town nurse/BOH emergency preparedness		710.20
28-543-3590-283590	F/B Veteran Heritage		2,420.00
28-610-3590-283532	F/B Library MEGLIG		17,067.43
28-699-3590-283524	F/B Cultural arts		262.02
	Total State Grants	32,492.85	32,492.85
FUND # 29	GRANTS - FEDERAL		
29-000-1040-000000	Cash unrestricted		81,128.65
29-145-3590-293517	F/B Brownfields/Coastal Metals	100,046.15	
29-220-3590-293552	F/B Fire Act		18,917.50
	Total Federal Grants	100,046.15	100,046.15
FUND # 30	CHAPTER 90		
30-000-1040-000000	Cash unrestricted		7,635.00
30-000-1720-000000	Due from Comm of Mass-Chapter 90	7,635.00	
30-422-3590-000000	F/B-Chapter 90 Highway		0.00
	Total Chapter 90	7,635.00	7,635.00
FUND # 35	CAPITAL PROJECTS		
35-000-1040-000000	Cash Unrestricted Checking	2,024,444.65	
35-000-2720-000000	General bond anticipation notes payable		3,100,000.00
35-192-3590-353426	F/B Police station construction	688,003.99	
35-192-3590-353431	F/B Town Hall Exteriors repairs	72,743.38	
35-610-3590-353428	F/B Library roof replacement	314,807.98	
	Total Capital Projects	3,100,000.00	3,100,000.00
FUND # 40	WATER CAPITAL PROJECTS		
40-000-1040-000000	Cash unrestricted	94,257.25	
40-000-2720-000000	Water bond anticipation notes payable		
40-450-3590-403402	F/B Water E Main St station repair ATM04/08 A12		18,754.50
40-450-3590-403415	F/B Water Rehab W Main & Bear Hill storage tanks STM04/11 A9		24,527.18
40-450-3590-403417	F/B Water Sargent pit well field & pump ATM10/11 A3		5,782.68
40-450-3590-403423	F/B Water 3 booster pump station ATM04/13 A13		45,192.89
	Total Water Capital Projects	94,257.25	94,257.25

**TOWN OF MERRIMAC
BALANCE SHEET
June 30, 2019**

FUND/ACCOUNT #	ACCOUNT TITLE	DEBIT	CREDIT
FUND # 60	WATER ENTERPRISE		
60-000-1020-000000	Cash petty	50.00	
60-000-1040-000000	Cash unrestricted	577,634.54	
60-000-1310-000000	Water user charges receivable	66,459.32	
60-000-1331-000000	Water liens receivable	1,246.61	
60-000-2651-000000	Water user charges deferred revenue		66,459.32
60-000-2653-000000	Water liens deferred revenue		1,246.61
60-000-3211-000000	Water reserved for encumbrances		
60-000-3250-000000	Water reserved for petty cash		50.00
60-000-3295-000000	Water reserved for continued appropriation		248,220.97
60-000-3300-603306	Water privilege reserved for appropriation		60,901.70
60-000-3590-000000	Water retained earnings		268,511.87
	Total Water Enterprise	645,390.47	645,390.47
FUND # 61	WASTEWATER ENTERPRISE		
61-000-1020-000000	Cash petty	50.00	
61-000-1040-000000	Cash unrestricted	1,529,097.16	
61-000-1310-000000	Wastewater user charges receivable	67,575.04	
61-000-1332-000000	Wastewater liens receivable	849.47	
61-000-1410-000000	Wastewater betterment unapportioned receivable	148,700.81	
61-000-1420-000000	Wastewater betterment apportioned receivable-prin	9,135.28	
61-000-2651-000000	Wastewater user charges deferred revenue		67,575.04
61-000-2653-000000	Wastewater liens deferred revenue		849.47
61-000-2660-000000	Wastewater special assessment deferred revenue		157,836.09
61-000-3211-000000	Wastewater reserved for encumbrances		1,916.06
61-000-3240-000000	Wastewater reserved for expenditures		60,000.00
61-000-3250-000000	Wastewater reserved for petty cash		50.00
61-000-3295-000000	Wastewater reserved for continued appropriation		1,108,150.41
61-000-3300-000000	Wastewater reserved for betterments		89,697.88
61-000-3300-613304	Wastewater reserved for capital appropriation		216,708.19
61-000-3590-000000	Wastewater retained earnings		52,624.62
	Total Wastewater Enterprise	1,755,407.76	1,755,407.76
FUND # 67	ELECTRIC ENTERPRISE		
67-000-1040-000000	Cash unrestricted	4,885,835.96	
67-000-1310-000000	Electric user charges receivable	139,885.20	
67-000-1330-000000	Electric liens receivable		
67-000-2651-000000	Electric user charges deferred revenue		139,885.20
67-000-2653-000000	Electric liens deferred revenue		
67-000-3295-000000	Electric reserved for continued appropriation		1,201,183.94
67-000-3590-000000	Electric retained earnings		3,684,652.02
	Total Light Enterprise	5,025,721.16	5,025,721.16
FUND # 75	OTHER POST EMPLOYMENT BENEFITS TRUST (OPEB)		
75-000-1060-000000	Cash restricted	1,601,666.93	
75-000-3580-753375	Electric OPEB		327,381.87
75-000-3580-753377	General OPEB		987,428.68
75-000-3580-753378	Water OPEB		107,717.56
75-000-3580-753379	Wastewater OPEB		179,138.82
	Total OPEB Trust	1,601,666.93	1,601,666.93

TOWN OF MERRIMAC
BALANCE SHEET
June 30, 2019

FUND/ACCOUNT #	ACCOUNT TITLE	DEBIT	CREDIT
FUND # 80	TRUSTS		
80-000-1040-000000	Cash unrestricted - expendable	265,155.18	
80-000-1060-000000	Cash restricted - non-expendable	361,116.71	
80-000-3590-803311	Affordable housing		120,443.50
80-491-3580-803352	Cemetery perpetual care Armstrong/McGinnis - non-expendable		5,000.00
80-491-3580-803353	Cemetery perpetual Sweetsir - non-expendable		5,000.00
80-491-3580-803358	Cemetery perpetual Harry Robinson - non-expendable		1,500.00
80-491-3580-803370	Cemetery perpetual - non-expendable		321,816.71
80-491-3580-803376	Cemetery Amos Weed Kimball Park - non-expendable		2,000.00
80-491-3590-803352	Cemetery Armstrong McGinnis perpetual care expendable		36.30
80-491-3590-803353	Cemetery perpetual Sweetsir expendable		1,568.34
80-491-3590-803358	Cemetery perpetual Harry Robinson expendable		2,217.05
80-491-3590-803370	Cemetery perpetual care expendable		134,608.60
80-610-3580-803354	Library Albert Wadleigh - non-expendable		2,000.00
80-610-3580-803355	Library Thomas Hoyt - non-expendable		16,000.00
80-610-3580-803357	Library books - non-expendable		6,800.00
80-610-3590-803354	Library Albert Wadleigh expendable		2,380.73
80-610-3590-803355	Library Thomas Hoyt expendable		1,890.32
80-610-3590-803357	Library books expendable		1,764.74
80-650-3580-803371	Judith Kimball park - non-expendable		1,000.00
80-650-3590-803371	Judith Kimball park - expendable		93.37
80-650-3590-803376	Amos Weed Kimball park expendable		152.23
	Total Trusts	626,271.89	626,271.89
FUND # 82	STABILIZATION		
82-000-1060-000000	Cash restricted	1,289,194.59	
82-000-3580-823380	Stabilization		908,922.25
82-000-3580-823381	Ambulance stabilization		29,574.66
82-000-3580-823382	Capital stabilization		350,697.68
	Total Stabilization	1,289,194.59	1,289,194.59
FUND # 90	AGENCY		
90-000-1040-000000	Cash unrestricted		8,146.59
90-210-2580-903561	Police details	8,646.59	
90-220-2580-903523	Fire details		500.00
	Total Agency	8,646.59	8,646.59
FUND # 91	ESCROWS		
91-000-1040-000000	Cash unrestricted	139,755.63	
91-175-2550-913600	Plan Board - Quail Ridge Infrastructure Surety		31,151.02
91-175-2550-913601	Plan Board - Bozek/Equestrian Estates		385.72
91-175-2550-913604	Plan Board - CDL/Deer Crossing		4,612.50
91-175-2550-913606	Plan Board - Nixon/Jakobek Way/Highland/Battis		40.68
91-175-2550-913609	Plan Board - Poplar Hill / Midde & North		506.70
91-175-2550-913616	Plan Board - Birchmeadow Estates		3,489.07
91-175-2550-913617	Plan Board - Lakewood/Boyle/Bear Hill/West Parish		2,167.64
91-175-2550-913625	Plan Board - Poplar Hill Circle		4,427.55
91-175-2550-913629	Plan Board - Groden / 22 Bear Hill		8,496.34
91-175-2550-913630	Plan Board - 3A Central St		11,772.99
91-175-2550-913633	Plan Board - Regency Village / 106 W Main (residential)		22,891.51
91-175-2550-913634	Plan Board - Curran 17 Broad / IC Entertrust / 17 Broad		3,766.19
91-175-2550-913636	Plan Board - Pondelli / MJS Trust / Emery / Sunset Terr		5,000.00
91-175-2550-913637	Plan Board - DiGiacomo / 128 W Main		1,787.98
91-175-2550-913647	Plan Board - Regency Village / 108 W Main (commercial)		4,095.20
91-175-2550-913649	Plan Board - Poplar Circle bonding		5,000.00
91-175-2550-913650	Plan Board - BeWell Organic Medicine		23,086.19
91-176-2550-913648	Appeals Board - Ram's Head LLC		6,910.35
91-176-2550-913651	Appeals Board - Police station		168.00
	Total Escrows	139,755.63	139,755.63

**TOWN OF MERRIMAC
BALANCE SHEET
June 30, 2019**

FUND/ACCOUNT #	ACCOUNT TITLE	DEBIT	CREDIT
FUND # 92	AGENCY-PAYROLL WITHHOLDINGS		
92-000-1040-000000	Cash restricted	16,168.00	
92-000-2150-000000	Payroll Withholding - MIIA health insurance		10,543.59
92-000-2151-000000	Payroll Withholding - Boston Mutual life insurance		4,456.32
92-000-2152-000000	Payroll Withholding - MIIA dental insurance		533.47
92-000-2153-000000	Payroll Withholding - AFLAC insurance		354.47
92-000-2170-000000	Payroll Withholding - Union 170 & 939		280.15
	Total Payroll Withholdings	16,168.00	16,168.00
FUND # 99	LONG-TERM DEBT		
90-000-1996-000000	Amounts to be provided for long-term debt	5,348,352.19	
99-000-2900-610902	\$132.08K Ridgefield Inside FY21		20,000.00
99-000-2900-610904	\$4.231M Inside FY24		440,000.00
99-000-2900-992920	\$2.38M Inside FY20		34,999.99
99-000-2900-992923	\$3.971M Inside FY23-FY24		1,265,000.00
99-000-2940-601004	\$1.6M Outside FY49		1,600,000.00
99-000-2940-610903	River Road Sewer SRF FY20		10,000.20
99-000-2940-992920	\$2.38M Outside FY20-FY28		715,000.00
99-000-2940-992923	\$3.971M Outside FY23-FY24		510,000.00
99-000-2940-992924	\$860K Outside FY23		753,352.00
	Total Long-Term Debt	5,348,352.19	5,348,352.19



TOWN OF MERRIMAC
Board of Assessors
6 School St.
Merrimac, MA 01860
(978) 346-9022

ANNUAL REPORT OF THE BOARD OF ASSESSORS

The Board of Assessors respectfully submits the following report for the calendar year 2019.

This past year was especially busy as it was a recertification year. Patriot Properties, Inc. and the Department of Revenue reviewed the town sales to ensure the new valuations were updated in the system in a timely manner in order to set the tax rate.

The Board would like to thank the citizens of Merrimac for their continued cooperation during our cyclical and building permit inspections. Cyclical inspections are done over a 9 year period for data quality and are required by the DOR.

The tax rate for fiscal year 2020 is \$14.88 per thousand. Property cards may be obtained on line by property owners to view their data. <http://www.merrimac01860.info/171/Assessors>

BOARD OF ASSESSORS

Edward R. Davis - Chairman

Term expires 2021

William Pollman - Secretary

Term expires 2020

Joyce Clohecy - Member

Term expires 2022

Heather Roche, Clerk

FISCAL YEAR 2020 RECAPITULATION

1. Tax Rate Summary

A. Total Amount to be Raised		\$	20,585,938.83
B. Total Estimated Receipts/Revenue		\$	6,971,898.00
C. Net Amount to be Raised by Taxation (Levy)		\$	13,614,040.83
D. Classified Tax Levies			
1. Residential	95.7378%	\$	13,033,789.88
2. Open Space	0	\$	0
3. Commercial	2.3950%	\$	326,052.79
4. Industrial	0.8993%	\$	122,427.13
5. Personal	0.9679%	\$	131,771.03

2. Amounts to be Raised

A. Appropriation	\$	20,400,576.00
B. Total Cherry Sheets Offsets	\$	9,920.00
C. State and County Cherry Sheet Charges	\$	103,363.00
D. Allowance for Abatements/Exemptions	\$	72,079.83

Total Amount to be Raised \$ 20,585,938.83

3. Estimated Receipts and other Revenue

A. State	\$	1,032,915.00
B. Local	\$	1,943,200.00
C. Enterprise Funds	\$	3,057,970.00
D. Free Cash	\$	706,297.00
E. Other Available Funds	\$	216,516.00
F. Municipal Light Source	\$	15,000.00

Total Estimated Receipts \$ 6,971,898.00

Number of Taxable Accounts

1. Residential Single Family	1,653
2. Residential Two Family	98
3. Residential Three Family	9
4. Residential Apt. Bldg. / Misc.	17
5. Residential Land	148
6. Condominiums	280
7. Commercial	47
8. Industrial	19
9. Commercial Other	28
10. Personal Property	47
11. Chapter 61	7

Respectfully submitted,

Heather Roche, Clerk

On behalf of the Board of Assessors

Annual Report of the Animal Care and Control Officer

To: The Honorable Board of Selectman:

Re: Activities from January 2019 to December 2019

Dogs

Seven Hundred Twenty Two (722) dogs were licensed in 2019. As you know, under Mass. Gen. Laws Ch. 140 sec. 137 all dogs over six months of age are required to have rabies vaccine and to be licensed.

Eighty nine (89) dogs were reported missing in 2019, Forty seven (47) of those were returned to their owners by Merrimac Police and Animal Control. Forty two (42) of the eighty nine (89) dog reported missing found their own way home. Ten (10) dogs were picked up or dropped off at the police department. Eight (8) of those dogs were promptly returned and released from the police department upon current rabies vaccination, current licensing. Two (2) of those dogs were kenneled at the Bed and Biscuit and were released upon current rabies vaccination, current licensing and payments of fines. One (1) dog were abandoned or surrendered to the Town of Merrimac's Animal Control Officer. This one (1) dog was held for the required 7 days and returned to the original owner

We had three (3) dogs that reported deceased. Two (2) of these were struck by motor vehicles on the highway. They were removed by the State Highway dept. One (1) dog was found in a vacant apartment and was removed by the ACO.

Eleven (11) dog bites were reported. These (11) dogs were quarantined for the required ten (10) days per Massachusetts General Laws Chapter 129. All dogs were current on rabies vaccinations. Please remember that Rabies Vaccination is required under Mass Gen. Laws Ch. 140, sec. 145 for the protection of pets and people.

We also responded to multiple barking complaints, nuisance issues and dogs running at large.

Cats

Twenty six (26) cats were reported missing of that, two (2) were found and returned to their homes.

We had one (1) cat bite that was reported. This one (1) cat was quarantined for the required ten days per Massachusetts General Laws Chapter 129. This cat did receive a rabies booster shot and is current with all other vaccinations.

We had two (2) cats that was struck and killed by a car. The owners claimed the cats and removed them from the scene.

Welfare Checks

The ACO responded to five (5) welfare checks. All five (5) were investigated and followed up on. The ACO determined that both call were unfounded.

Wildlife

We received many calls about raccoons, skunks, squirrels, coyotes, goats and other small wildlife that were found to be a nuisance. To avoid these animals being problematic, we suggest that residents remove any food in your yard and keep garbage cans covered. The ACO had several wildlife rescues with positive outcomes. The ACO responded to one (1) call for bats in the house. This one (1) bat was able to get out of the house by itself. No human contact was reported. The ACO caught a few skunks that appeared to be injured or sick and were euthanized in a humane way.

Respectfully submitted,

Gregory F Pickering
Animal Care & Control Officer

2019 ANNUAL REPORT OF THE CAPITAL PLANNING COMMITTEE

As in past years, Town Departments were requested to submit documentation supporting capital items for consideration for Fiscal Year 2019 and anticipated capital items through Fiscal Year 2024. Capital item requests must have an anticipated life duration of at least five years and an initial cost of \$10,000 or more. During the months of February and March the committee met with department heads to review supporting documentation. Generally, the criteria applied in developing recommendations in order of priority: a) necessary to respond to State or Federal mandates; b) public health and/or safety consideration; and c) operational necessity.

Following discussion, the Capital Planning Committee made the following recommendations for Town Meeting held on April 30, 2018 for capital expenditures in Fiscal Year 2019:

1. **Police Department:** Purchase of 1 Animal Control Vehicle (\$31,000) from Free Cash. Vote 5-0.
2. **Highway Department:** Town wide road improvements (\$270,000) from Free Cash. Vote 5-0. Purchase of Ford F350 4 x 4 Pickup W/Plow (\$65,000) utilizing Free Cash. Vote 5-0.
3. **Cemetery Department:** Purchase of Giant Vacuum Truck Loader (\$20,000) utilizing Free Cash. Vote 5-0.
4. **Water Department:** Support Water Meter Replacement (\$30,000), and Well Replacement (\$50,000) via transfer from Water Privilege/ Retained Earnings. Vote 5-0.
5. **Wastewater Department:** Support transfer from Wastewater Department Retained Earnings for Land Taking (\$50,000), Plant Upgrade / Engineering (\$150,000) and Water Meters (\$30,000). Vote 5-0.
6. **Library:** Support cost of Exterior Repairs (\$10,000) utilizing Free Cash. Vote 5-0.
7. **Town Hall Repairs:** Support the transfer of previously recommended funded via Borrowing/Grants of Replace Roof with Slate Roof (\$402,000), Replace Windows (\$405,000) and Repoint Bricks (\$338,000) to Exterior Repairs (\$1,145,000). Vote 5-0.
8. **Playground Department** Support cost of Handicap Accessible Work (\$25,000) utilizing Free Cash. Vote 5-0.

Respectfully submitted,

Janet Bruno, Chairperson

Sandra Venner

Michael Marden (Representing the Finance Committee)

Carol Traynor (Representing the Board of Selectmen)

David Cressman

Carol McLeod, Ex-Officio

MERRIMAC CONSERVATION COMMISSION 2019 ANNUAL REPORT

The primary function of the Conservation Commission is to protect and preserve wetland resource areas as defined in the Massachusetts Wetland Protection Act (M.G.L Chapter 131, Section 40) and the Merrimac Wetland Protection Bylaw. Since Colonial times, Massachusetts has lost nearly one third of its wetlands to development. The loss of wetlands means the loss of the vital benefits they provide. These benefits include the protection of water quality for Merrimac's surface and ground waters, stormwater and flood damage protection, and the protection of wildlife and plant habitat.

The Commission works to protect the Town's natural resources in accordance with the Act and the Town Wetland Protection Bylaw. The Conservation Commission is composed of eight members who serve as unpaid volunteers, who are assisted by a part-time Wetland Agent. The Commission generally meets once a month on the fourth Tuesday of the month at the Public Library to conduct regular business and public hearings on proposed projects under the Commission's jurisdiction. When necessary, the Commission schedules special meetings and site visits to review projects. During the course of this year 11 regular meetings and 1 Special meeting were held and 7 site visits were conducted. There were 13 projects filed with the Commission, primarily involving construction of subdivision roads and utilities, new single-family homes, tree cutting and additions to existing buildings throughout Merrimac. In addition to reviewing proposed projects submitted by property owners, the Commission addresses work that affects wetlands conducted without the required permits. In 2018 6 violation/enforcement orders were issued to property owners regarding work undertaken in violation of the Act and the Town Bylaw. The Commission has also aided Essex County Greenbelt in acquiring land and creating conservation restrictions in Merrimac and worked with the Lake Attitash association to improve the quality of the lake. A member of the Commission also participates in the Site Plan Review Committee under Merrimac's Zoning bylaw.

The Commission continues to implement the additional protection measures provided in the Merrimac Wetland Protection Bylaw and the Merrimac Wetland Protection Regulations when considering proposed projects in Town. The Bylaw was adopted at Town Meeting in the fall of 2003, and it became effective in late 2003. The regulations include a number of provisions to strengthen protection of Merrimac's wetlands beyond what is addressed in Massachusetts Wetland Protection Act including:

1. Provide added protection to wetlands with no or limited protection by state law such as isolated wetlands and vernal pools--wetlands that hold water in the spring long enough to provide critical breeding habitat for frogs, salamanders and other aquatic life and most dry up by mid-summer. Vernal pools are rare in the landscape. Many vernal pools are small, isolated wetlands that have little or no protection under the Massachusetts Wetland Protection Act.
2. Establish a no-disturb zone surrounding wetlands to protect wetlands from new development and encroachment from existing development.

3. Allow the Commission to issue fines to irresponsible property owners who ignore Wetlands Protection regulations and orders issued by the Commission and damage wetland resources.
4. Allow the town to charge reasonable application fees to defray the cost of administering the Bylaw.

If you are contemplating any work within 100 feet of a wetland, intermittent stream or within 200 feet of any river or stream that flows year-round (such as the Merrimack River and Cobblers Brook), you need to consult with the Commission prior to undertaking any work.

Wetlands are an important resource to the Town of Merrimac. They protect, filter, and provide the high quality of water in our water supply wells. They protect and support fish and wildlife in Lake Attitash, the Merrimack River, and other water bodies in town. They provide habitat and food sources for the birds, reptiles, amphibians and other animals that make Merrimac a unique place to live. They provide large tracts of open and undeveloped land that make up the quality of life we all enjoy in Merrimac.

The Commission is eager to assist landowners in their decisions about whether and how to proceed with a project near wetlands. We encourage all residents to contact us regarding any questions or concerns related to the Town's wetland resources. The Commission is always looking for interested citizens that may want to get involved in working with others to protect the valuable wetland resources we all share in Merrimac, so if you have an interest or expertise in protecting wetlands please contact any of the Commission members, or just attend one of the meetings, to get involved.

Respectfully Submitted,

MERRIMAC CONSERVATION COMMISSION

Robert Prokop, Chairman

Dennis Hogan, Member

Jerome Mathieu, Member

Jon Pearson, Member

Janet Terry, Member

Arthur Yarranton, Member

Gregory Maclean Member

William Andrulitis Member

Jay Smith, Agent

Each member is appointed by the Board of Selectmen for a three year term.

BOARD of HEALTH 2019 ANNUAL REPORT

The Board of Health meetings are held on the third Monday of the Month, or on an as-needed basis. We may be contacted at (978) 346-4066 or at boh@townofmerrimac.com. The office is staffed by the Health Agent to conduct all BOH matters.

During 2019, the Board of Health continued to participate in Homeland Security and the Emergency Preparedness Plan, and for these efforts we receive supplemental funding from the Regional Coalition. Deborah Ketchen, Health Agent, and Charlotte E. Stepanian, Public Health Nurse, are the primary representatives and contacts in this program.

Deborah Ketchen has been our Health Inspector since March 2006. In 2012 she received her Bachelor of Arts Degree, majoring in Homeland Security and Emergency Management. This accomplishment was achieved through Ashford University, Clinton, Iowa, by enlisting in their distance learning program for a period of 2-plus years.

Debbie regularly attends meetings of the NE Region 3A Coalition where training plans are formulated. She also acts as our representative during hearings that are litigated at the Housing Court. She is responsible for the ultimate enforcement of the Code of Massachusetts Regulations as they pertain to the minimum standards of health and safety. Attributed to the health agent's periodic monitoring, conditions in restaurants and rental units continually improve.

Matthew Kirk was voted as Chainman to the Board of Health his term continues until May of 2021.

Christine Berube was appointed to fill the remainder of a vacant term expiring in May of 2020.

Jason Sargent was re-elected in May of 2019. His term with the Board of Health continues until May of 2022.

Deborah Ketchen has assumed the position as the Administrative Assistant for the Board of Health. She handles inquiries from the general public and assists contractors and business owners with licenses and permits. Several responsibilities include updating records, maintaining BOH files and transcribing minutes of meetings.

Annual Licenses or Permits

Annual application forms and regulations may be obtained at the Board of Health office or on our web site at www.townofmerrimac.com. Applications and notification of expiration are no longer mailed. Annual license fees are payable by December 31 each year.

Respectfully submitted,

Merrimac Board of Health

Christine Berube Term expires 2020

Matthew Kirk Term expires 2021

Jason Sargent Term expires 2022

MOSQUITO CONTROL PROGRAM INFORMATION

For more information on the Northeast Massachusetts Mosquito Control and Wetlands Management District, call 978-463-6630, or 978 352 2800.

SURVEILLANCE and **LARVICIDING** are of the utmost importance, and they comprise the greatest portion of the program cost. This is the regular testing of mosquitoes and birds for the virus, and the application of larvicides to mosquito breeding areas to kill or inhibit the growth of mosquito larvae (the early stage of the mosquito) from developing into the adult form. Continued annual surveillance is an early intervention or preemptive action to prevent a potential mosquito breeding site from becoming an actual mosquito breeding site.

ADULTICIDING is a term used by mosquito control to describe spraying for adult or flying mosquitoes. There are two kinds of adulticiding: Aerial, done by aircraft only in the event of a public health emergency; and Ground, sprayed from trucks selectively in accordance with the individual municipality's Best Management Practice Plan (BMP).

Ground Adulticiding is used in today's programs to control the mosquito populations in their aquatic or larval stages. This is accomplished by means of a truck-mounted Ultra Low Volume (ULV) aerosol sprayer. ULV sprays up to six ounces of insecticide per acre, creating a 300- to 400-foot swath. Depending on wind direction this swath will drift off the road; and tiny droplets will impinge on mosquitoes, effectively controlling the mosquitoes in the area.

Insecticide: The District uses Anvil (EPA Reg. No. 1021-1688-8329) for ULV applications. The active ingredient, Sumithrin, has a very low toxicity to mammals. This product is registered for use by the US EPA and the Mass. Pesticide Bureau. All District personnel are certified applicators and annually attend seminars to obtain recertification credits.

Most people are not expected to experience any adverse health effects after pesticide spraying for adult mosquito control. This includes pregnant women and unborn children. If a person has any concerns, the Board of Health may be contacted to request that spraying be excluded from the specific property.

Ground sprays do not pose an unreasonable risk to birds or mammals. Since spraying is done in the late evening, the bees and other flying insects are not foraging at that hour and will not be affected.

West Nile Virus: The primary mosquito carrier of WNV, *Culex Pipiens*, usually breeds in artificial containers such as catch basins, storm water structures, industrial parks and commercial or agricultural livestock facilities. Regularly empty any water-holding containers on your property such as garbage cans, flower pots, swimming pool covers, watering troughs and birdbaths, and dispose of old tires.

Information about EEE and reports of EEE activity in Massachusetts can be found on the MDPH website at www.mass.gov/dph/wnv/wnvl.htm. Merrimac will continue to work closely with the MDPH Arbovirus Surveillance Program and the NE Massachusetts Mosquito Control Agency on mosquito control and surveillance efforts. Decisions regarding spraying will be made by the Board of Health in cooperation with the Mosquito Control Agency. As long as this program is continued annually, we remain protected from severe outbreaks.

TOWN OF MERRIMAC
Nursing Services
100 East Main Street
Merrimac, MA 01860
[Tel:9708-346-9549](tel:9708-346-9549)
nurse@townofmerrimac.com

Public Health Nurse Report for FY 2020

This fiscal year has been a mixture of personal health issues and conditions beyond my control that have disrupted the best laid plans of mice and men. Unfortunately, they both occurred at about the same time—the annual Fall Health Fair at the Senior Center scheduled for the last Tuesday in September every year. Earlier that month, I learned that the vision problem I was having was a new onset of macular degeneration in my healthy eye. This meant that I was not able to load the ‘flu vaccine into the syringe for the flu clinics. However, a friend’s daughter who gave me my Flu Shot last year volunteered to come to my aid and continued the painless flu shot tradition on my behalf admirably. Sadly, the major issue became the delivery of the vaccine—in very small amounts that prohibited scheduling large clinics as usual for the fair or large community clinics. The amount I purchased was based on last year’s usage of 124 Flu vaccines administered. This year’s total 89 doses administered. A decision to continue this service must be reached in the coming weeks. Unfortunately, Merrimac is surrounded by pharmacies that provide walk-in services for flu vaccines from late summer until the following spring months that are not dependent upon corporate delivery systems.

The monthly *Thought You’d Like to Know* columns continued in spite of my visual issues thanks to some deeply appreciated assistance this Fall before my sight returned just before Christmas. That was a gift that is priceless in value!

The Sharps disposal program continues being well utilized by the community for more than 30 years with large red Sharps containers available for \$9 each at the Senior Center. The drug take-back kiosk remains in the lobby of the police station and will travel to the new station for the community’s continued use.

I continue to represent Merrimac as the representative for Merrimac at the 3A Emergency Preparedness Meetings. A closer alliance with the town’s emergency management has been established since preparedness was identified as one of the town’s shortcomings during the recent community assessment conference.

Weekly Blood Pressure Clinics continue on Tuesday right after lunch in the Second floor Library at the Senior Center. B12 injections are also provided in conjunction with your provider’s orders

I am available for questions or concerns on Monday, Tuesday, , and Thursday from 11AM - 3PM, Wednesday from 1- 4 PM and Friday from 11AM – 1:30 PM by calling the Senior Center at 978-346-9549.

Respectfully Submitted,
Charlotte E. Stepanian
Charlotte E. Stepanian, MSN, RN-BC

Merrimac Cultural Council 2019 Annual Report

The Merrimac Cultural Council is a board of local volunteers with demonstrated interest in the cultural life here in Merrimac. Each year the Massachusetts Cultural Council allocates proportional grant amounts to the local cultural councils in cities and towns in Massachusetts. The purpose is to fund projects in the arts, humanities, and interpretive sciences to benefit the residents of each community. These funds are applied for by non-profit organizations, presenters, or members of the public every October through a grant application process.

The Merrimac Cultural Council favors local applicants with established venues or sponsors. We fund arts-related projects when feasible, and encourage new applicants or projects of particular interest to our local community. When reviewing applicants, we also consider local needs, a balanced age range and scope of audiences, community involvement, and diversity.

Each year we fund many programs at the library, the Senior Center, and during Old Home Days, among other local venues. Input from the community is always welcome and we encourage new memberships annually. Members are appointed by the Merrimac Selectmen. Each member is appointed for a three-year term and can be reappointed for one additional three-year term. At the end of the second term, there must be at least one full year before the member can be reappointed.

For the 2020 grant cycle which occurs in 2019, the Merrimac Cultural Council will operate the third year of paying out grants in advance rather than as a reimbursement as in prior years. In 2017, the Merrimac Cultural Council worked closely with Ann Jim, Town Accountant to establish the protocol for this process. As a part of this protocol, Council members are assigned to attend each funded event. There is also regular communication with the Chair and each event contact to confirm the event is happening to get new dates if it is rescheduled. If the event doesn't happen the grantee can request the funds to be reallocated and the Council will decide if that is appropriate or if funds need to be returned.

2020 Grants:

Project Title	Award
Songbirds of the Northeast	450
Merrimac Old Home Days with the MVCB	750
Newburyport Chamber Music Summer Festival 2020	480
SONGS OF WORLD WAR II	450
Henry the Juggler	300
Newburyport Choral Society Spring Concert 2020: Elijah	300
Merrimac Schools/Donahue Create with Technology	500
PTO Summer Movie Night	360
Merrimac Schools/Merrimac Children's Theater Program	400
Exhibit Advisor at the Merrimac Public Library	500
Pentucket Arts Foundation 17th Annual A cappella Night	500
Port Players	400
Outdoor Sculpture at Maudslay 2020	250

For more information go to: @MerrimacCulturalCouncil on Facebook.

2019/2020 Members

Julia	Bethmann	Co-Chair
Courtney	Breen	Co-Chair
Alex	Cain	
Chrissy	Corkery	
David	Cressman	
Gillian	Hosman	Secretary
Eleanor	McCarthy	
Rick	Olson	Mail
Carole	Sokolowski	Treasurer
Valerie	LaBelle	

2019 Annual Report of the Affordable Housing Board of Trustees

The Affordable Housing Board of Trustees (AHBT) was established in June 2009 in accordance with the Town By-Law voted in May 2008. The Board met in March and August in 2019.

Although the Board continues to support the Town's efforts to re-develop the former site of Coastal Metals at Little's Court as affordable housing, little progress was made in 2019 as the Town has not been able to get further funding for additional cleaning of the site. Efforts to acquire funding for site clean-up will continue. North Shore Community Development Coalition (NSCDC) remains committed to develop affordable housing apartment units on this site and that of the former fire station/senior center on School Street.

The application for a Comprehensive Permit project of 189 apartment units off of High Street near I-495 submitted in June 2018 to the Zoning Board of Appeals was withdrawn as the developer determined the costs of developing the site would be prohibitive. With the failure of these projects to move forward, the percent of the affordable housing units in town that appear on the state's Subsidized Housing Inventory list remains at 5.8%.

Respectfully submitted by:

Sandra Venner, Chairperson	Term expires	2020
Laura Dillingham-Mailman	Term expires	2020
Philip Parry	Term expires	2020
Colleen Ranshaw-Fiorello, Secretary	Term expires	2020
Dawne Young	Term expires	2021
Vacancy	Term expires	2021
Carol Traynor, Representative of Board of Selectmen (resigned in May)		
Holly Moran, Representative of Board of Selectmen (appointed in May)		

**Merrimac Council on Aging
And Senior Center
FY 2019 Annual Report**

After 27 years as of February 2, 2020, I have decided to retire in August of 2020 so this will be my last annual report. A great many changes have occurred since I began working at the old School Street Senior Center which had been rehabbed from an 1871 Firehouse. I was the only town employee, working with 2 part time people from a program run by Elder Services of Merrimack Valley. There was only one activity room, a kitchen, reception room, small office and a closet made into the nurse's/outreach office. After my first year we were using every available space for staff and activities- 2 desks in the reception area and a table for classes, 2 staff in the small office, 2 staff in the "closet", classes held in the kitchen, and then we began using a church and fire station. It was at this point we realized we needed a new home. Two COA Board members, Colleen Ranshaw-Fiorello, Terri Walden and I successfully wrote a Community Block Grant and a One Time Health and Human Services Grant that helped build the Senior Center that we currently enjoy. We moved into the new Senior Center in August of 2001. Over the next 19 years our focus has been on Health and Wellness initiatives: Emotional, Spiritual, Intellectual, Physical, Environmental, Financial, Occupational, and Social. We continue to evolve our programming to meet the needs of the multi-generations of older adults and their families, as well as the community at large. I cannot believe that we are operating at maximum capacity! I am grateful for the support of the Council on Aging Board of Directors, the COA Staff, the seniors, legislators, our Town Departments, Board of Selectmen, business leaders, and my peers. The awards and recognition I have received for doing what I have loved has been heartwarming and deeply appreciated. Thank you for the privilege of serving you.

I have noted in previous annual reports, the staff at the Council on Aging cross-trains within our department, works with a team approach and collaborates with other departments within Town and other agencies. We also collaborate with other COA's to be able to deliver better programming and services. We would like to thank the Selectmen, Merrimac Fire and Police Departments, the Merrimac Public Health Nurse, Public Health Department, Merrimac Light Department, Merrimac Cultural Council, and the Merrimac DPW; Essex County Sheriff's Dept., Executive Office of Elder Affairs, Elder Services of Merrimack Valley, Community Action, Merrimac Housing Authority and our legislators. We are also grateful for the support from local residents and businesses including Northern Essex Elder Transport (NEET), Merrimack Valley Health Center, MA Commission for the Blind, the Merrimac Lions Club, Steven St. Germain, DDS, and AARP, and the Girl Scouts & Boy Scouts.

Breakfast with the Chiefs has been a great opportunity to bring town officials, legislators and many others to the table for open discussions on events and town news. Seniors and community members (Department Heads, Board of Selectmen, Police and Fire, business and community leaders) are invited to attend for breakfast and the opportunity to ask questions, share concerns and learn about happenings. We try to hold the breakfast once a month except for summer and holidays. All are welcome to attend!

The Friends of the COA have successfully brought back the Senior Scramble fundraiser in June. The money raised from this event along with other donations made throughout the year make it possible for them to support and sponsor the Nutrition Program, Transportation and special events and programs offered at the Senior Center. They donate \$600 per month to the Senior Center to help with the meals program, transportation and the LGBT Senior Social Supper. A special thank you is extended to them for their hard work!

The Council on Aging core programs offered through the Senior Center are: Nutrition (congregate meal site, food pantry); Transportation (COA van and NEET volunteer drivers); Outreach (Identifies Needs, Case Management, Home Visits and Calls), Information and Referrals; and Health & Wellness (Intellectual, Social, Emotional, Vocational, Spiritual, Educational and Physical), and Activities and Services offered at the Merrimac Senior Center include (but are not limited to):

AA Meetings	Flu Clinics (Seasonal),	Public Health Nurse –
Advocacy & Representation	Vitamin B-12 shots	Information & Consulting
Bingo	45's Card Game (T)	Podiatry (Foot care) Clinics
Blood Pressure Clinic	Friends of COA Mtg. (1st Tue of Month)	Poker
Book Club & Guest Authors	Friends Senior Scramble	Pool
Bocce	Free Birthday Lunch	Powerful Tools for Caregivers
Bowling at Leo's	Health Fair-Annual	Quilting
Breakfast with the Chiefs	Hearing Clinics	Reassurance Calls
Bridge	Holiday Parties	Rug Hooking
Candidate & Issues Forum	Ice Cream Socials	Seasonal Events
Caregivers Support Group	Information & Referrals	Senior Health Fair* (4th -Tuesday in Sept.)
Chair Yoga	Intergenerational Programming	Senior Sing-a-long
Confidential Financial Advice & Assistance with bill pay, reconciling statements, reconciling Medical bills with Insurance, etc.	LGBT Social Connections (3rd Thursday of month at 6:30)	Senior Tax Work Off Program
Congregate Meals	Library	SHARPS (needles) Collection Site through Town Nurse
Copying	Line Dancing (F)	SHINE (Health Insurance Help)
Craft Fair-Annual	Low Vision Support Group (Including field trips)	Shredding (Secure) Free
Crafters Gift Shoppe	Group/Speakers	The Centerpiece (Newsletter- Available by mail & Online)
Crafters Meeting- 1st Wed of Month	Lunch Club	Travel Club – Day trips, and Guided Travel Tours!
Cribbage	Medical Equipment Lending	Tai Chi
Cross Stitch	Men's Group	Tax Preparation (seasonal)
Cultural and Educational Events/Workshops	Movies at the Center	Transportation - Van & Northern Essex Elder Transportation - (NEET) Volunteer Drivers
Crochet & Knitting	"Mr. Fix-it"	Trips
DMV-DOT-Registration & License assistance	Newsletter Committee	Volunteer Opportunities
Exercise Classes (M/W/TH)	Our Neighbors' Table Food Pantry Site*	Yoga
Friendly Visiting	Outreach	Walking Club
	Painting Classes	Zumba
	Peggy's Senior Food Pantry a Partner of ONT*	

On the fourth Tuesday of September we held the **6th Annual Senior Health Fair** and again it was a huge success thanks to the vendors, volunteers and hundreds of participants, and all enjoyed a picnic lunch under the tents and umbrellas. Many thanks to a great group of volunteers who help us set everything up in advance and then help take it all down and put it away!

In November, the Merrimac Senior Crafters once again held their hugely successful annual **Holiday Craft Fair and Café**. The crafters meet throughout the year planning and making items, visiting other fairs for ideas and inviting other crafters to attend our fair. Donations for drawings come from the crafters themselves and money from the tables and café is given to the Senior Center Gift Account to help pay for activities and programs.

The Senior Center Staff consists of Laura Dillingham-Mailman, Executive Director; Ann Murphy, Administrative Assistant; Eileen Murray, Kitchen Manager & Cook, Cook (PPT); Charlotte Eileen Stepanian, Public Health Nurse, MSN, RN-BC; Christina Connor, Senior Aide, Van Driver, Kitchen Asst.; Sandy Blanchet, Volunteer Coordinator; Bonnie Kitsakos, Nutritionist; Nicholas Fiorello, Van Driver; and Wayne Jones, Custodian. In the fall our Outreach Coordinator, Barbara Farquhar, LSW resigned and we are now in search of someone to fill that position.

There are not enough words to express our gratitude towards our volunteers without who we would not be able to accomplish so much. As I have stated in the past, Volunteers lend their expertise and time as drivers, receptionists, dispatchers, kitchen assistants, food pantry organizers, trip leaders, group leaders, tax assistance, craft fair organizers and craft shop participants and handy men providing over 7,000 Volunteer hours* (*This does not include those who don't remember to sign in to record their hours) of service to the Senior Center. The Senior Center Crafters Showcase and annual Holiday Fair have provided local talented seniors with a way to sell their wares, and support the Senior Center by generously donating 10 per cent of their earnings.

In addition to serving the senior population in Merrimac, as the only Human Services Agency in town we also serve the general population by providing resource information, referrals, counseling, medical equipment, flu shots, blood pressure clinics, and opportunities to volunteer or participate in programs, activities, and more. We also assist friends and families looking for services for their loved one.

The COA would like to thank the Merrimac Public Access Cable TV and Carol Traynor, Manager, Chris Liquori and volunteers for their dedication to finding and taping programs for the benefit of seniors and community in general.

<u>Council on Aging Board Members:</u>	<u>Term Expiration:</u>
Colleen Ranshaw-Fiorello, Chairwoman	2022
Sgt. David Vance, Assistant Chairman	2021
Candie Benjamin, Secretary	2021
Nancy Bachelder	2021
Betty Lou Elliott	2023
Dorothy Lumsden	2023
Maryann Mikson	2022
James Murphy	2022
Charlotte Eileen Stepanian	2022

Respectfully Submitted,

Laura Dillingham-Mailman, Executive Director

2019 Town Clerk Annual Report:

To the Honorable Board of Selectmen and Citizens of the Town of Merrimac,

The Office of the Town Clerk has been very busy during 2019. I would like to take this opportunity to thank each and every person who help to make this office run. I am privileged to have a talented election staff, they rise to every new challenge with such enthusiasm and confidence! We have begun using new technology to check voters into Town Meetings and Early Voting and the transition has been wonderful for the voter and the election workers. Thank you to each and every person who works on election day and the days leading up to the election and town meetings, you make everything run smoothly.

2019 Dog Tag Totals	-	721
Male	-	33
Female	-	24
Neutered	-	252
Spayed	-	412

2019 Vital Statistics

Marriage Intentions	-	18
Marriages	-	16
Births	-	50
Deaths	-	57

2019 Public Records Request

January-December 2019 -	424
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Respectfully Submitted,
Gwendolyn Lay Sabbagh
Town Clerk

ANNUAL REPORT
BOARD of TRUSTEES
MERRIMAC PUBLIC LIBRARY
For the year ending December 31, 2019

To the citizens of Merrimac,

The trustees of Merrimac Public Library are pleased to report that 2019 has been yet another year of steady growth in the number, kind, and quality of library services delivered by our very talented professional staff within an attractive, safe and well-maintained facility.

The Annual Report of the Library Director, Kelly Unsworth, includes a detailed description of all of the various programs, improvements, services, activities, and multitude of enhancements offered during the past year at the library.

Please be assured that the Trustees of Merrimac Public Library wholeheartedly thank and appreciate each and every group for enriching the programming and activities at the library. In particular this year we wish to thank Mr. Chris Gaudet for his invaluable assistance in working to comply with ADA standards by facilitating the installation of a second set of automatic door openers for the meeting room entrance, and to the Friends of the Library for generously funding the same.

Several significant long-term capital building projects were completed during the year: installation of a new standing seam roof to replace the asphalt roof, painting of the ceilings throughout, and cleaning of the HVAC ducts and vents. The HVAC system also received an upgrade, paid for by the town's Green Communities Grant, which included the installation of a computerized control system that can be accessed from any computer. An additional value, these changes to the system will result in significant cost savings in the future.

The composition of the Board of Trustees has seen two changes during the past year. After several years of faithful service, trustee Susan Kern chose not to run for re-election this year. Fortunately, another qualified individual, Mr. Robert Michaud, took out nomination papers and won the election to a three-year term at the annual town election in April. We welcome him and look forward to working with him.

Soon after the annual town election, the board organized as follows: Susan Coburn, *Chair.*, Jeffrey Hoyt, *Vice-Chair.*, Jennifer Brown, *Corresponding Secretary*, Yvonne Cosgrove, *Recording Secretary*, and Connie Haberkern, *Alternate Verifier of Payment Warrants*. The Board of Trustees regularly meets on the second Wednesday of the month at 5:30 P.M. in the periodical room of the library. Meeting agendas are always posted at the Town Clerk's office forty-eight hours in advance.

Respectfully Submitted,

Susan Coburn, Chair.
Jennifer Brown
Yvonne Cosgrove
Connie Haberkern
Jeffrey Hoyt
Robert Michaud

Library Director's Report

This past year, the library offered programming, worked collaboratively, and upgraded technology to enhance the lives of the residents of Merrimac. We completed the replacement of the older computers, and the new ones feature larger monitors and updated software. In addition, a color printer/scanner/copier with the ability to print directly from a phone, computer, iPad, or USB stick was installed. Our goal was to create an environment to rival any small business or home office environment.

The staff continued to offer educational and entertaining programs for all ages. A new "Teen Advisory Group" was established collaboratively with the librarians at the Groveland and West Newbury libraries. The purpose of "TAG" is to offer teens the opportunity to suggest library offerings for teens, and to design, plan and attend programs. One of the most popular events was when 2 furry therapy dogs came to the school library during finals week. Nearly 50 students, and even some teachers, came for hugs, pets, and relaxation with the dogs. Teens also began to attend some of the adult programming, such as the popular "Paint Night" and the "Science of Happiness" presentation. Fully intergenerational programs included the Kitty Café, when over 100 people came to see the adorable kittens from the Merrimack River Feline Rescue, and an Origami workshop with internationally known Origami artist Michael LaFosse.

The Children's Summer Program, "A Universe of Stories" had a record breaking sign-up, and kept everyone busy with space themed events such as: the Museum of Science "Night Sky" with an inflatable indoor planetarium, and the "Rocket Fly-in Movie" where children decorated large cardboard boxes as rockets and then 'flew' in them while watching space-themed cartoons. Other programs featured music, dance, theatre, karate, art, math and engineering. This was all in addition to their packed schedule throughout the year with their weekly storytimes for children ages infant through 5th grade.

The Friends of the Library held a unique fundraiser, "The Chair-Affair". Residents picked-up surplus wooden children's chairs and returned them 3 weeks later painted and decorated. We were amazed at the level of artist talent in Merrimac! The chairs were beautiful, colorful, painted, stenciled, and collaged. They were displayed in the library and auctioned off through a silent auction during an evening with music and fun. As usual, the Friends used their funds to generously support the library. Examples included the purchase of some of the Museum Passes, which allow patrons entrance to local museums and state parks at reduced rates. They also arranged fabulous programs such as the Deborah Sampson historical reenactment and helped to sponsor many of the library programs.

What else happened? Blood Drives, Art Exhibits, Books-in-Bloom, Yoga, Zumba, Poetry, to name a few. It all couldn't have happened without the hard work of the library staff, dedicated volunteers, the Garden Club, the Arts Exhibit Coordinator Catherine Dullea, the Friends of the Library, Town Employees from all departments, and the guidance and commitment from the Trustees of the Library.

Respectfully Submitted,

Kelly Unsworth
Library Director

2019 Annual Report for Open Space Committee

The revised Open Space Plan for 2016-2023 was completed with drafting assistance from Susan Moses, consultant, and the creation of required maps by Merrimack Valley Planning Commission. In July notification was received from the Executive Office of Energy and Environmental Affairs that the plan was approved. Copies are available on the Town website and at Town Hall and the library.

The Committee supported efforts of Eagle Scout candidate Jesse Judson to rebuild the Cobbler's Brook Greenway trail and install benches by the wetlands off of Board Street. The committee was designated as the beneficiary for the project.

To celebrate Earth Day, the Committee hosted an open house at the library on April 27th. Photos, slides, and poster maps depicting open space parcels in town were on display. Activities for children were available. Trail maps were distributed and people were invited to sign-up for the naturalist led trail walk in the Town Forest which took place on May 11th.

In August the Committee sponsored a booth at the Old Home Days celebration with the open space displays and children's activities along with a raffle for a nature backpack. Adults were invited to complete the ongoing open space use survey. Similar offerings were made available by Committee members at the Health Fair sponsored in September by the Senior Center.

On October 19th the Committee, with help from the Merrimac Garden Club, cleared sections of the Innis and the Marshview Trails. Emergency repairs were done to the wetlands crossing on the Marshview Trail and directional arrows were posted on both trails as needed. Members also posted more trail arrows in the Town Forest and installed trail map boxes in more key locations.

With assistance from Essex County Greenbelt, the Town applied for a land grant to purchase property across Battis Road from the earlier Greenbelt land purchase. A warrant article was approved at the Fall Town Meeting for the Town to receive a Conservation Restriction on the land. The grant application proved unsuccessful, but Greenbelt still intends to proceed with the purchase of this 15-acre parcel.

The many activities of the committee were aided by appointment of three new members in July who joined the six current members who were reappointed in July by the Board of Selectmen.

Respectfully submitted by:

Carrie Rennie, Chair

Lucy Abisalih (first appointed in July)

Dawn Ackerman

Mel Briggles

Heather Burkett (first appointed in July)

Kathleen Milstein

Tracy Saitow-Cronin (first appointed in July)

Susan Simmons

Sandra Venner

Zoning Board Of Appeals Annual Report 2019

January 27, 2019

The Zoning Board of Appeals received 6 applications for the use of requesting a hearing before the ZBA, consistent with Bylaw Article 25-Appeals. The requested hearing can be for a Variance, a Special Permit in accordance with Section 6 of M.G.L. c.40A, or Comprehensive Permit M.G.L. c 40B.

The Zoning Board of Appeals continued to hear the application for RAMSHEAD LLC as well.

Zoning Board of Appeals Board Members each serve three-year terms. The members are:

- Earl Baumgardner-Chair, resigned November 2019
- Arthur Amirault
- Ed Mills-Chair, November 2019-present
- Josh Jackson
- Mitch Kostoulakos

Year to date balance for ZBA Miscellaneous Expense Account: \$425.00

TOWN OF MERRIMAC

ANNUAL TOWN MEETING,

APRIL 29, 2019 Article 19

Moderator Bender

MAY 13, 2019 Article 1-18 & Article 20-21

Moderator Santagate

COPY OF THE VOTE

James Archibald – Read Motion for Article	1
Joel Breen – Read motions for Articles	2 - 8
Ralph Spencer – Read motions for Articles	9 - 15
Carol Traynor – April 29, 2019	
Holly Moran - Read motions for Articles	16-18 & 20-21

A TRUE COPY ATTEST



GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 1: To see if the Town will vote to fix the salary and compensation of all elective officers of the Town as provided by Massachusetts General Laws, Chapter 41, Section 108 as amended: Town Clerk, three Assessors, three Commissioners of Municipal Light, and raise, appropriate or transfer sums of money therefore and to determine sums of money raised to be transferred to defray the necessary and usual charges and expenses of the Town for the Fiscal Year commencing July 1, 2019 and make appropriations for the same, said sums of money so raised, appropriated or transferred to be expended for specific purposes to be voted; or take any other action relative thereto.

COPY OF THE VOTE

The Town voted to fix the salary and compensation of all elective officers of the Town as provided by Massachusetts General Laws, Chapter 41, Section 108 as amended: Town Clerk, three Assessors, three Commissioners of Municipal Light, and raise, appropriate or transfer sums of money therefore and to determine sums of money raised to be transferred to defray the necessary and usual charges and expenses of the Town for the Fiscal Year commencing July 1, 2019 and make appropriations for the same, said sums of money so raised, appropriated or transferred to be expended for specific purposes to be voted.

And that \$ 15,753,948 be raised as follows:

Raise and Appropriate \$ 15,753,948

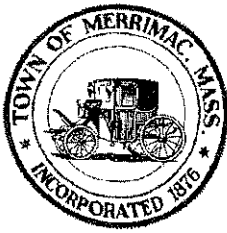
Gen Govt Unclassified	\$ 1,164,068
General Government	\$ 903,278
Public Safety	\$ 2,154,556
Health & Sanitation	\$ 121,749
Highway	\$ 600,011
Public Assistance	\$ 393,696
Education	\$ 9,480,724
Library	\$ 299,686
Cemetery	\$ 60,700
Parks & Rec	\$ 12,300
Town Gardens	\$ 600
Long Term Principal	\$ 321,855
Long Term Interest	\$ 87,818
<u>Lease Expense</u>	<u>\$ 152,907</u>
TOTAL	\$ 15,753,948

HAND VOTE

Article Passed by Majority, so declared the Moderator

ATTEST:

A TRUE COPY ATTEST
Gwendolyn Lay
GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 2: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to operate the Wastewater Department Enterprise; or take any other action relative thereto.

Salaries:	\$ 515,842
Expenses:	\$ 434,510
<u>Debt Service:</u>	<u>\$ 195,053</u>
Total	\$ 1,145,405

And that **\$ 1,145,405** be raised as follows:

Departmental Receipts:	\$ 1,105,405
Wastewater Betterment Fund:	\$ 40,000

COPY OF THE VOTE

The Town voted to raise and appropriate, or transfer from available funds, a sum of money to operate the Wastewater Department Enterprise.

Salaries:	\$ 515,842
Expenses:	\$ 434,510
<u>Debt Service:</u>	<u>\$ 195,053</u>
Total	\$ 1,145,405

And that **\$ 1,145,405** be raised as follows:

Departmental Receipts:	\$ 1,105,405
Wastewater Betterment Fund:	\$ 40,000

HAND VOTE

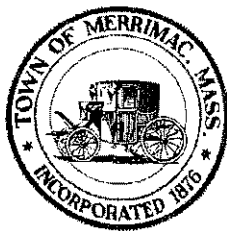
Article Passed by Majority, so declared the Moderator

ATTEST:

A TRUE COPY ATTEST

Gwendolyn Lay

GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 3: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to operate the Water Department Enterprise; or take any other action relative thereto.

Salaries:	\$ 404,272
Expenses:	\$ 374,292
<u>Debt Service:</u>	<u>\$ 264,001</u>
Total	\$1,042,565

And that **\$1,042,565** be raised as follows:

Departmental Receipts: **\$ 1,042,565**

COPY OF THE VOTE

The Town voted to raise and appropriate, or transfer from available funds, a sum of money to operate the Water Department Enterprise.

Salaries:	\$ 404,272
Expenses:	\$ 374,292
<u>Debt Service:</u>	<u>\$ 264,001</u>
Total	\$1,042,565

And that **\$1,042,565** be raised as follows:

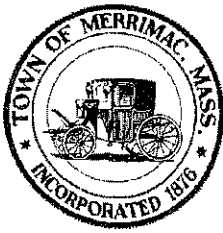
Departmental Receipts: **\$ 1,042,565**

HAND VOTE

Article Passed by Majority, so declared the Moderator

ATTEST:

A TRUE COPY ATTEST
Gwendolyn Lay
GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 4: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to fund the operations of the Cable Television Department; or take any other action relative thereto.

Salaries:	\$ 56,216
<u>Expenses:</u>	<u>\$ 85,500</u>
Total	\$ 141,716

And that **\$ 141,716** be transferred from the Cable Television Receipts Reserved Account.

COPY OF THE VOTE

The Town voted to raise and appropriate, or transfer from available funds, a sum of money to fund the operations of the Cable Television Department.

Salaries:	\$ 56,216
<u>Expenses:</u>	<u>\$ 85,500</u>
Total	\$ 141,716

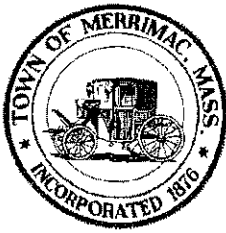
And that **\$ 141,716** be transferred from the Cable Television Receipts Reserved Account.

HAND VOTE

Article Passed by Majority, so declared the Moderator

ATTEST:

A TRUE COPY ATTEST
Gwendolyn Lay
GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 5: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money from the Electric Light Operating Balance, said money to be used by the Assessors to reduce the Tax Rate for Fiscal Year 2020; or take any other action relative thereto.

COPY OF THE VOTE

The Town voted to raise and appropriate, or transfer from available funds, a sum in the amount of **\$15,000** from the Electric Light Operating Balance, said money to be used by the Assessors to reduce the Tax Rate for Fiscal Year 2020.

HAND VOTE

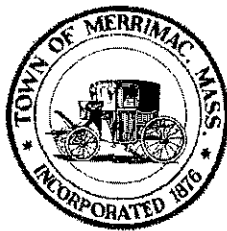
Article Passed by Majority, so declared the Moderator

ATTEST:

A TRUE COPY ATTEST

Gwendolyn Lay

GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 6: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of **\$10,740** to be expended by the Board of Assessors to hire a consultant to perform an independent revaluation; or take any other action relative thereto.

COPY OF THE VOTE

The Town voted to raise and appropriate, a sum of money in the amount of **\$10,740** to be expended by the Board of Assessors to hire a consultant to perform an independent revaluation.

HAND VOTE

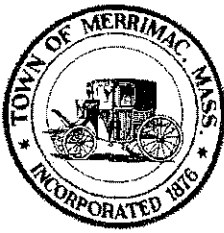
Article Passed by Majority, so declared the Moderator

ATTEST:

ATRUE COPY ATTEST

Gwendolyn Lay

GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 7: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of **\$ 4,800** from available funds known as "Sale of Cemetery Lots", such sum or part thereof, to be expended under the direction of the Cemetery Trustees for the care, improvement and embellishment of said cemeteries, in accordance with M.G.L. Chapter 114, Section 15 and Section 25; or take any other action relative thereto.

COPY OF THE VOTE

The Town voted to transfer from available funds, a sum of money in the amount of **\$ 4,800** from available funds known as "Sale of Cemetery Lots", such sum or part thereof, to be expended under the direction of the Cemetery Trustees for the care, improvement and embellishment of said cemeteries, in accordance with M.G.L. Chapter 114, Section 15 and Section 25.

HAND VOTE

Article Passed by Majority, so declared the Moderator

ATTEST:

A TRUE COPY ATTEST

Gwendolyn Lay
GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 8: To see if the Town will vote to raise and appropriate a sum of money in the amount of **\$160,500**, to be used to make necessary repairs to Town roadways; or take any other action relative thereto.

COPY OF THE VOTE

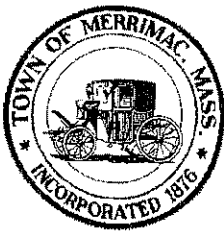
The Town voted to raise and appropriate a sum of money in the amount of **\$160,500**, to be used to make necessary repairs to Town roadways.

HAND VOTE

Article Passed by Majority, so declared the Moderator

ATTEST: _____

A TRUE COPY ATTEST
Gwendolyn Lay
GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 9: To see if the Town will vote to accept the State Grant of Chapter 90 Highway Funds and authorize the Board of Selectmen to expend said funds for Highway purposes in accordance with the terms of said grants; or take any other action relative thereto.

COPY OF THE VOTE

The Town voted to accept the State Grant of Chapter 90 Highway Funds and authorize the Board of Selectmen to expend said funds for Highway purposes in accordance with the terms of said grants.

HAND VOTE

Article Passed by Majority, so declared the Moderator

ATTEST:

ATRUE COPY ATTEST
Gwendolyn Lay
GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 10: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of **\$275,000** for Solid Waste Collection and Disposal, Recycling Collection; or take any other action relative thereto.

COPY OF THE VOTE

The Town voted to raise and appropriate a sum of money in the amount of **\$275,000** for Solid Waste Collection and Disposal, Recycling Collection.

HAND VOTE

Article Passed by Majority, so declared the Moderator

ATTEST:

A TRUE COPY ATTEST
Gwendolyn Lay
GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 11: To see if the Town will vote pursuant to the provisions of M.G.L. c. 44, Section 53E½, as most recently amended, to establish fiscal year limitations on expenditures from the revolving funds established by the General Bylaw entitled, "Departmental Revolving Funds", with such limitations to remain applicable from fiscal year to fiscal year until such time as they are later amended as follows:

Revolving Fund	Fiscal Year Spending Limit
Firearms	\$5,000
Zoning Board of Appeal	\$4,000
Town Nurse	\$10,000
Zoning and Building Code Compliance	\$15,000
Board of Health Projects	\$4,500
Rental Inspections	\$4,000
Inspectional Services	\$100,000
PRSD Grounds	\$50,000
Tax Title	\$5,000
Fire Watch	\$5,000

or take any other action relative hereto.

COPY OF THE VOTE

The Town voted pursuant to the provisions of M.G.L. c. 44, Section 53E½, as most recently amended, to establish fiscal year limitations on expenditures from the revolving funds established by the General Bylaw entitled, "Departmental Revolving Funds", with such limitations to remain applicable from fiscal year to fiscal year until such time as they are later amended as follows:

Revolving Fund	Fiscal Year Spending Limit
Firearms	\$5,000
Zoning Board of Appeal	\$4,000
Town Nurse	\$10,000
Zoning and Building Code Compliance	\$15,000
Board of Health Projects	\$4,500
Rental Inspections	\$4,000
Inspectional Services	\$100,000
PRSD Grounds	\$50,000
Tax Title	\$5,000
Fire Watch	\$5,000

HAND VOTE

Article Passed by Majority, so declared the Moderator

ATTEST:

A TRUE COPY ATTEST
Gwendolyn Lay
GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts

ATM COPY OF THE VOTE

April 29, 2019

Town Clerk



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 12: To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money in the amount of **\$60,000**, for additional closure activities at the Battis Rd. Landfill; or take any other action relative thereto.

COPY OF THE VOTE

The Town voted to raise and appropriate, a sum of money in the amount of **\$60,000**, for additional closure activities at the Battis Rd. Landfill.

HAND VOTE

Article Passed by Majority, so declared the Moderator

ATTEST:

A TRUE COPY ATTEST
Gwendolyn Lay
GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 13: To see if the Town will vote to accept the donation of a certain parcel of land located on Lakeview Avenue, described in a deed recorded with the Essex South Registry of Deeds in Book 2613, Page 301 (Parcel ID #94-1-223), to be held by the Board of Selectmen for general municipal purposes; or take any other action relative hereto.

COPY OF THE VOTE

The Town voted to accept the donation of a certain parcel of land located on Lakeview Avenue, described in a deed recorded with the Essex South Registry of Deeds in Book 2613, Page 301 (Parcel ID #94-1-223), to be held by the Board of Selectmen for general municipal purposes.

HAND VOTE

Article Passed by Majority, so declared the Moderator

ATTEST:

A TRUE COPY ATTEST
Gwendolyn Lay
GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 14: To see if the Town will vote to amend the Pentucket Regional School District Regional Agreement last amended July 1, 2014, per the attached document (Attachment A) with strike through and underlined changes; or take any other action relative hereto.

COPY OF THE VOTE

The Town voted to amend the Pentucket Regional School District Regional Agreement last amended July 1, 2014, per the attached document (Attachment A) with strike through and underlined changes.

HAND VOTE

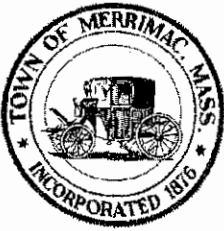
Article Passed by Majority, so declared the Moderator.

ATTEST:

A TRUE COPY ATTEST

Gwendolyn Lay

GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 15: To see if the Town will vote to accept MGL C41, §19K: Additional Compensation for Town Clerk; or take any other action relative hereto.

COPY OF THE VOTE

The Town voted to accept MGL C41, §19K: Additional Compensation for Town Clerk.

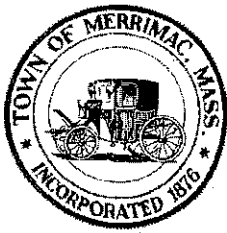
HAND VOTE

ATTEST:

ARTICLE PASSED BY MAJORITY SO DECLARED THE MODERATOR

A TRUE COPY ATTEST

Gwendolyn Lay
GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 16: To see if the Town will vote to amend the Merrimac Zoning Bylaw; Article 15: Open Space Residential Development, as follows, where new text is shown in bold and deleted text is stricken through:

15.11 Dimensional Standards

The Planning Board may waive the minimum requirements for ~~lot area~~ **LOT AREA**, FRONTAGE and/or yard requirements that would normally apply to land in the Agricultural Residential District in order to maximize the amount of open space, protect significant landscapes and reduce site disturbance. The ~~Planning Board may also permit more than one single or two-family dwelling to be located on a LOT in an OSRD, subject to the following requirements;~~

And to insert a new section 15.11.1 as follows:

15.11.1 If the minimum requirements in the AR District are waived for a SINGLE-FAMILY DWELLING located on a LOT in the OSRD, it is subject to the following requirements:

- 15.11.1.1 Minimum LOT AREA: 21,780 square feet
- 15.11.1.2 Minimum FRONTAGE: 100 feet
- 15.11.1.3 Maximum LOT COVERAGE: 40%
- 15.11.1.4 Minimum Front Yard SETBACK: 20 feet
- 15.11.1.5 Minimum Side Yard SETBACK: 10 feet
- 15.11.1.6 Minimum Rear Yard SETBACK: 10 feet
- 15.11.1.7 Minimum Rear and Side Yard SETBACKS for ASSESSORY STRUCTURES: One (1) foot greater than that of the PRIMARY STRUCTURE on the LOT.

And to insert a new section 15.11.2 as follows:

15.11.2 The Planning Board also may permit more than one SINGLE or TWO-FAMILY DWELLING to be located on a LOT in an OSRD, subject to the following requirements:

And to renumber existing sections 15.11.1 thru 15.11.8 as 15.11.2.1 thru 15.11.2.8

; or take any other action relative hereto.

COPY OF THE VOTE

The Town voted to amend the Merrimac Zoning Bylaw; Article 15: Open Space Residential Development, as written above, where new text is shown in bold and deleted text is stricken through.

2/3's VOTE REQUIRED

HAND VOTE

YES 203

NO 4

ARTICLE PASSED BY MAJORITY SO DECLARED THE MODERATOR

A TRUE COPY ATTEST

Gwendolyn Lay

GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 17: To see if the Town will vote to amend the Merrimac Zoning Bylaw; Article 17 ACCESSORY DWELLING UNITS & CONVERSION OF EXISTING SINGLE-FAMILY DWELLINGS, Subsection 17.3 Accessory Dwelling Unit as follows: By deleting the current sub-section 17.3.5 in its entirety and replacing it with the following:

Subsection 17.3.5 DESIGN. An ACCESSORY DWELLING UNIT shall be a structurally integral part of the SINGLE-FAMILY DWELLING in which it is contained. Viewed from the exterior it shall preserve the appearance of and be indistinguishable from such a SINGLE-FAMILY DWELLING. It may be created by the installation of a common wall or the partitioning of or extension of existing habitable area. It shall not be separated from such existing habitable area by unheated or uninhabitable space, such as a garage, but may be separated from such area by common residential space not exceeding 35 square feet in floor area. All stairways to additional stories shall be enclosed within the exterior walls of the STRUCTURE.

And to insert a new section 17.3.5.1 as follows:

17.3.5.1 Ingress, egress, access. Adequate provision, as determined by the BUILDING COMMISSIONER, shall be provided for separate ingress and egress to the outside of each unit. An interior doorway shall be provided between DWELLING UNITS as a means of access for purposes of supervision and emergency response.

; or take any other action relative hereto.

COPY OF THE VOTE

The Town voted to amend the Merrimac Zoning Bylaw; Article 17 ACCESSORY DWELLING UNITS & CONVERSION OF EXISTING SINGLE-FAMILY DWELLINGS, Subsection 17.3 Accessory Dwelling Unit as written above: By deleting the current sub-section 17.3.5 in its entirety and replacing it as written above.

2/3's VOTE REQUIRED

HAND VOTE

YES 184

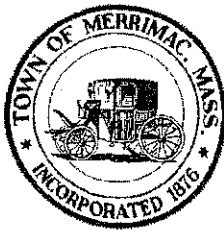
NO 8

ARTICLE PASSED BY MAJORITY SO DECLARED THE MODERATOR

A TRUE COPY ATTEST

Gwendolyn Lay

GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 18: To see if the Town will vote to approve an amendment to the Official Zoning Map, by re-zoning the parcels of land located at 6 High Street and Broad Street and an abutting unnumbered parcel of land at High Street shown on Assessor's Map 36 as Lots 2-4 and 2-3.A, respectively, from the Agricultural Residential District to the Highway Services District, as follows, or take any other action in relation hereto:

1. Change the designation of parcels of land known as Assessor's Map 36 Lots 2-4 and 2-3.A, from the Agricultural Residential District to Highway Services District; and
2. Revise the Official Zoning Map to locate Assessor's Map 36 Lots 2-4 and 2-3.A in the Highway Services District.

COPY OF THE VOTE

The Town voted not to amend the Official Zoning Map, by re-zoning the parcels of land located at 6 High Street and Broad Street and an abutting unnumbered parcel of land at High Street shown on Assessor's Map 36 as Lots 2-4 and 2-3.A, respectively, from the Agricultural Residential District to the Highway Services District, as follows:

1. Change the designation of parcels of land known as Assessor's Map 36 Lots 2-4 and 2-3.A, from the Agricultural Residential District to Highway Services District; and
2. Revise the Official Zoning Map to locate Assessor's Map 36 Lots 2-4 and 2-3.A in the Highway Services District.

2/3's VOTE REQUIRED

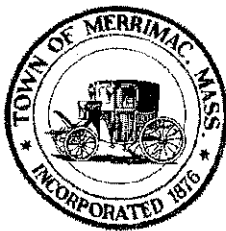
HAND VOTE

YES 5

NO 215

MOTION FAILED SO DECLARED THE MODERATOR

A TRUE COPY ATTEST
Gwendolyn Lay
GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 19: To see if the Town will vote to amend the Zoning Bylaw as follows:
Remove Article 3.1.1: The operation of all types of non-medical marijuana establishments as defined in GL c 94G sec.1, including marijuana cultivators, independent testing laboratory, marijuana product manufacturers, marijuana retailers or any other type of licensed marijuana related businesses within the Town of Merrimac.

Add Article 11.4.5 **Adult Use Retail Marijuana Establishments**

Add New Article **Adult Use Retail Marijuana Establishments**

Purpose

- A. To provide for Marijuana Establishments in suitable locations and under strict conditions.
- B. To regulate the siting, design, placement, operation, safety, monitoring, modification and removal of any Marijuana Establishment that may be located within the Town.
- C. To minimize the adverse impacts of any Marijuana Establishment on the Town, nearby properties, residential neighborhoods, schools and other places where minors congregate, local historic districts, and other land uses incompatible with said establishments.
- D. To limit the overall number of Marijuana Retailers that may be located within the Town to an appropriate amount, which shall not exceed twenty per cent (20%) of the number of licenses issued within the Town for the retail sale of alcoholic beverages not to be drunk on the premises where sold under Chapter 138 of the General Laws.
- E. To establish that on-premises consumption shall not be permitted unless the Town votes to authorize on-premises consumption pursuant to M.G.L. c.94G, §3.

Applicability.

- A. The commercial cultivation, production, processing, manufacturing, packaging, testing, retail or wholesale trade, distribution, transporting, dispensing, researching and studying of Marijuana for Adult Use is prohibited unless permitted as a Marijuana Establishment under this Article.
- B. No Marijuana Establishment shall be established except in compliance with the provisions of this Article.
- C. Nothing in this Article shall be construed to supersede federal and state laws governing the sale and distribution of narcotic drugs; nor shall any special permit issued pursuant to this Article supersede federal, state or local laws.
- D. Where not expressly defined, all terms used herein shall be as defined in MGL C. 94G and 935 CMR 500 et seq.

Siting.

- A. The following classes of Marijuana Establishments may be sited within the Office-Light Industrial District (01) only, subject to all of the provisions of this Article:
 - 1. Marijuana Retailer;



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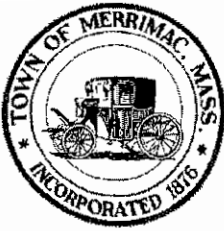
COPY OF THE VOTE

Limitations on Marijuana Retailers.

- A. The number of Marijuana Retailers within the Town shall not exceed twenty per cent (20%) of the number of licenses issued within the Town for the retail sale of alcoholic beverages not to be drunk on the premises where sold under Chapter 138 of the General Laws.
- B. All Marijuana Establishments are prohibited from delivering cannabis or marijuana products to consumers, and from offering cannabis or marijuana products for consumption on the premises of a Marijuana Establishment.

Administration and Procedure.

- A. A Retail Marijuana Establishment may be allowed in locations set forth above by special permit from the Planning Board (the "SPGA") in accordance with M.G.L. c.40A, §9, only subject to the procedures, regulations, requirements, conditions and limitations set forth herein. Only an applicant holding a valid license from the Cannabis Control Commission issued pursuant to M.G.L. c.94G and 935 CMR 500 et. seq., is eligible to receive a special permit pursuant to this Article.
- B. Applicants for a special permit pursuant to this Article are strongly encouraged to meet with the SPGA at a public meeting to discuss the proposed application for a new Marijuana Establishment and to discuss in general terms of the proposed Marijuana Establishment prior to the formal submission of an application.
- C. In addition to the standard Special Permit Application form, an applicant for a special permit under this Article shall also submit the following:
 - 1. A copy of the final, executed Host Community Agreement ("HCA") between the applicant and the Town of Merrimac.
 - 2. A written description of the status of its application to the Cannabis Control Commission relative to the establishment at issue, or a copy of such license, as applicable.
 - 3. A list of any waivers of regulations that the applicant seeks to obtain from the Cannabis Control Commission, or a copy of any such waivers that the Commission has issued to the applicant, as applicable.
 - 4. Copies of all policies and procedures that have been submitted to the Cannabis Control Commission including without limitation the Marijuana Establishment's operating and safety procedures, or copies of such policies and procedures that the applicant intends to submit to the Commission, as applicable.
 - 5. The quantity and source or sources of all marijuana and marijuana products that will be sold at the proposed Marijuana Establishment, as applicable.
 - 6. Written statement confirming that no marijuana or marijuana products will be smoked, burned, or consumed on the premises as part of the cultivation,



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2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

- manufacturing, testing or researching operations, as applicable, or a statement explaining how any such uses have been authorized by the Commission.
7. Names and addresses of each owner of the Marijuana Establishment, and where the owner is a business entity, the names and address of each owner of that establishment.
 8. If applicable, a copy of the Applicant's Articles of Organization, a current Certificate of Legal Existence from the Commonwealth, and the most recent annual report.
 9. Copies of all licenses and permits issued to the Applicant by the Commonwealth of Massachusetts and any of its agencies.
 10. Evidence that the applicant has site control and the right to use the proposed site as a Marijuana Establishment. Such evidence shall be in the form of a deed, purchase and sale agreement, lease, or other legally binding document.
 11. In addition to what is otherwise required to be shown on a site plan, the applicant shall provide details showing all exterior proposed security measures for the premises, including but not limited to lighting, fencing, gates and alarms to ensure the safety of employees and patrons and to protect the premises from theft or other criminal activity. The site plan shall further delineate various areas of the Marijuana Establishment (indoors and outdoors) such as public access areas, employee only access areas, storage, cultivation, preparation, waste disposal, administrative, transportation, loading and parking areas. Site plans and/or application narrative shall contain sufficient information so that the SPGA can evaluate the design and operational standards contained in this Article.
 12. Certification to the SPGA that the applicant has filed copies of the special permit application as required.

Special Permit Requirements.

- A. No Marijuana Establishment shall be located within 500 feet of any lot containing a school. For purposes of this section, distances shall be measured in a straight line from the nearest point of the property line in question to the nearest point of the property line where the Marijuana Establishment is or will be located.
- B. No smoking, burning, or consumption of any marijuana product shall be permitted at any Marijuana Establishment, except as may be authorized by s935 CMR 500 et seq for purposes of cultivation, testing, research, or manufacturing.
- C. All shipping and receiving areas shall serve the Marijuana Establishment exclusively. In the case of a multi-use or multi-tenant site, the Marijuana Establishment shall be laid out and designed to ensure separation from other uses or tenants at the site.
- D. The Marijuana Establishment shall have adequate water supply, storm water systems, sewage disposal, and surface and subsurface drainage.



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MERRIMAC MA 01860

COPY OF THE VOTE

- E. A Marijuana Retailer shall post at a conspicuous location at the public entrance a sign that states "Only individuals 21 years of age or older, unless in possession of a registration card issued by the MA Department of Public Health." The required text shall be a minimum of two inches in height. Signage shall otherwise be limited to that which is permitted under 935 CMR 500 et. seq. and the Town's sign bylaw.
- F. The Marijuana Establishment shall provide and keep up to date contact information as required by the Chief of Police such as name, telephone number and electronic mail address of a contact person who must be available 24 hours a day, seven days a week.
- G. No special permit shall be issued unless the applicant has executed a Host Community Agreement with the Town in accordance with M.G.L. c.94G, §3.
- H. No special permit shall be issued until the Applicant has held a community outreach hearing consistent with the Commission's Guidance for License Applicants on Community Outreach and 935 CMR 500.101(1)(a)(9) or (2)(b)(7).

Special Permit Approval Criteria.

The SPGA may grant a SPECIAL PERMIT for an Adult Use Retail Marijuana Establishment with any conditions, safeguards, and limitations, upon determining that the applicant meets all SPECIAL PERMIT granting criteria for the zoning district in which the proposed facility will be located and the following additional criteria:

- A. The Marijuana Establishment is fully permitted by all applicable agencies within the Commonwealth of Massachusetts and is in compliance with all State laws and regulations; provided, however, that issuance of a valid license pursuant to M.G.L. c.94G may be a condition of the special permit.
- B. The proposed use is designed to minimize any adverse impacts on the on the residents of the Town;

Special Permit Conditions.

- A. In addition to compliance with M.G.L. c.94G, and 935 CMR 500 et seq., the SPGA may impose reasonable conditions to Improve site design, traffic flow, public safety, water quality, air quality, protection of significant environmental resources and the preservation of community character of the surrounding area including, without limitation, the following:
 - 1. Minimization of the impacts of increased noise and traffic.
 - 2. Imposition of security precautions related to the high value of products and case transactions.
 - 3. Deterring the presence of unauthorized or ineligible persons at, or near, the Marijuana Establishment.
 - 4. Imposition of measures to prevent diversion of marijuana and marijuana products.
 - 5. Conditions related to the design and construction of the facility to improve safety, security and conformance with community character.



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2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

6. Conditions, consistent with the State Building Code, relating to energy efficiency and conservation.
- B. The SPGA shall include conditions concerning the following in any special permit granted pursuant to this Article:
1. Hours of operation
 2. Compliance with the Host Community Agreement.
 3. The submission of a copy of the license from the Cannabis Control Commission with the SPGA and the Building Commissioner prior to the issuance of a building permit, certificate of occupancy, or commencement of use, whichever occurs first.
 4. The reporting of any incidents to the Building Commissioner as required pursuant to 935 CMR 500.110(7) within 24 hours of their occurrence. Such reports may be redacted as necessary to comply with any applicable state or federal laws or regulations.
 5. The reporting of any cease and desist order, quarantine order, suspension order, limiting sales order, notice of hearing or final action by the Cannabis Control Commission or the Division of Administrative Law Appeals, as applicable, regarding the Marijuana Establishment to the Building Commissioner within 48 hours of the applicant's receipt.
 6. Copies of all reports submitted to any state agency, including, but not limited to, the reports required by 935 CMR 500.105(10) (d) describing the establishment's liability insurance coverage and the annual security system audits required by 935 CMR 500.110(8) shall be submitted to the SPGA within 5 business days of submission to the State. Such reports may be redacted as necessary to comply with any applicable state or federal laws or regulations.
 7. Documentation to the SPGA that each Marijuana Establishment Agent has completed training regarding the proper handling of marijuana prior to performing job functions. Such documentation must be provided to the Board within 5 business days of the completion of such training. Annually, the establishment shall provide documentation to the SPGA and the Board of Selectmen that all Marijuana Establishment Agents have received at least eight hours of on- going training.

The issuance of a special permit pursuant to this Article shall also be subject to the following:

1. The special permit shall expire within five (5) years of the date of issue. If the applicant wishes to renew the special permit, an application to renew must be submitted at least 120 days prior to the expiration of the special permit.
2. Special permits shall be limited to the original applicant(s) and shall expire on the date the special permit holder ceases operation of the Marijuana Establishment.



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2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

3. The holder of a special permit shall annually file an affidavit with the Building Commissioner demonstrating that it is in good standing with respect to its license from the Cannabis Control Commission and any other applicable State licenses.
4. The holder of a special permit shall notify the Building Commissioner and the SPGA in writing within 48 hours of the cessation of operation of the Marijuana Establishment or the expiration or termination of the permit holder's license from the Cannabis Control Commission.
5. Special permits shall lapse upon the expiration or termination of an applicant's license from the Cannabis Control Commission.

COPY OF THE VOTE

The Town voted not to amend the Zoning Bylaw as follows:

Remove Article 3.1.1: The operation of all types of non-medical marijuana establishments as defined in GL c 94G sec.1, including marijuana cultivators, independent testing laboratory, marijuana product manufacturers, marijuana retailers or any other type of licensed marijuana related businesses within the Town of Merrimac.

Add Article 11.4.5 **Adult Use Retail Marijuana Establishments**

Add New Article **Adult Use Retail Marijuana Establishments**

As written above.

2/3's VOTE REQUIRED

HAND VOTE

YES 228

NO 213

MOTION FAILED SO DECLARED THE MODERATOR

A TRUE COPY ATTEST

Gwendolyn Lay

GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts



**OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860**

COPY OF THE VOTE

Article 20: To see if the Town will vote to accept the provisions of M.G.L. c.64N, §3, to impose an excise tax on the retail sales of marijuana for adult use at the rate of three percent (3%); or take any other action relative hereto.

COPY OF THE VOTE

The Town voted to table Article 20.

2/3's VOTE REQUIRED

Motion to Table

HAND VOTE

YES 171

NO 4

MOTION TO TABLE PASSED, SO DECLARED THE MODERATOR

A TRUE COPY ATTEST

Gwendolyn Lay

**GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts**



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860

COPY OF THE VOTE

Article 21: To see if the Town will vote to accept the provisions of M.G.L. c.40, §8J authorizing the Town to create a Commission on Disabilities, and in accordance therewith, to establish a Commission of 5-13 Members to be appointed by the Board of Selectmen for alternating three year terms (other than initial appointments, which must be for one, two and three year terms); a majority of said Commission members shall consist of people with disabilities, one member shall be a member of the immediate family of a person with a disability and one member of said Commission shall be either an elected or appointed official of the Town; such Commission shall be charged to undertake all of the matters authorized by law, including but not limited to: researching local problems of people with disabilities, serving as a resource to the Town in ensuring compliance with applicable state and federal laws affecting people with disabilities; and reviewing and making recommendations about Town policies, procedures, services, activities and facilities of departments, boards and agencies as they affect people with disabilities; or take any other action relative hereto.

COPY OF THE VOTE

The Town voted to accept the provisions of M.G.L. c.40, §8J authorizing the Town to create a Commission on Disabilities, and in accordance therewith, to establish a Commission of 5-13 Members to be appointed by the Board of Selectmen for alternating three year terms (other than initial appointments, which must be for one, two and three year terms); a majority of said Commission members shall consist of people with disabilities, one member shall be a member of the immediate family of a person with a disability and one member of said Commission shall be either an elected or appointed official of the Town; such Commission shall be charged to undertake all of the matters authorized by law, including but not limited to: researching local problems of people with disabilities, serving as a resource to the Town in ensuring compliance with applicable state and federal laws affecting people with disabilities; and reviewing and making recommendations about Town policies, procedures, services, activities and facilities of departments, boards and agencies as they affect people with disabilities.

HAND VOTE
ARTICLE PASSED SO DECLARED THE MODERATOR

A TRUE COPY ATTEST

Gwendolyn Lay

GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts

TOWN OF MERRIMAC

SPECIAL TOWN MEETING,

APRIL 29, 2019 Article 6

Moderator Bender

MAY 13, 2019 Article 1-5 & 7-8

Moderator Santagate

COPY OF THE VOTE

Joel Breen – Read motions for Article	1 – 2 & 6
Ralph Spencer – Read motions for Article	3 - 5
Carol Traynor – Read motions for Article	
Holly Moran – Read motions for Article	7 & 8



**OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860
APRIL 29, 2019 SPECIAL TOWN MEETING
COPY OF THE VOTE**

Article 1: To see if the Town will vote to appropriate from Free Cash, a sum of money in the amount of **\$706,297** for the following specific purposes outlined below; or take any other action relative thereto.

a. Purchase Animal Control Vehicle	\$ 31,000
b. Town Wide Road Repairs	\$270,000
c. Purchase 4x4 Pickup w/plow - Highway	\$ 65,000
d. Purchase Vac Truck Loader - Cemetery	\$ 20,000
e. Fund Repairs to Library Exterior	\$ 10,000
f. Purchase iPads for Selectmen	\$ 2,000
g. Fund Bi-Annual Actuarial Study for OPEB	\$ 5,000
h. Fund Repairs to Engines 31 & 34	\$ 20,000
i. Purchase Laptop for Planning Board Admin	\$ 1,500
j. Fund Ambulance Stabilization	\$ 25,000
k. Fund Capital Stabilization	\$ 95,000
l. Fund OPEB Trust Fund	\$ 5,000
m. Fund Projected FY2019 Police Salary Deficit	\$ 40,000
n. Fund Handicap Assessable Work on Playground	\$ 25,000
o. Fund Projected Snow and Ice Deficit	\$ 40,000
p. Fund Remaining Balance to Stabilization	\$ 51,797

COPY OF THE VOTE

The Town voted to appropriate from Free Cash, a sum of money in the amount of **\$706,297** for the following specific purposes outlined below:

a. Purchase Animal Control Vehicle	\$ 31,000
b. Town Wide Road Repairs	\$270,000
c. Purchase 4x4 Pickup w/plow - Highway	\$ 65,000
d. Purchase Vac Truck Loader - Cemetery	\$ 20,000
e. Fund Repairs to Library Exterior	\$ 10,000
f. Purchase iPads for Selectmen	\$ 2,000
g. Fund Bi-Annual Actuarial Study for OPEB	\$ 5,000
h. Fund Repairs to Engines 31 & 34	\$ 20,000
i. Purchase Laptop for Planning Board Admin	\$ 1,500
j. Fund Ambulance Stabilization	\$ 25,000
k. Fund Capital Stabilization	\$ 95,000
l. Fund OPEB Trust Fund	\$ 5,000
m. Fund Projected FY2019 Police Salary Deficit	\$ 40,000
n. Fund Handicap Assessable Work on Playground	\$ 25,000
o. Fund Projected Snow and Ice Deficit	\$ 40,000
p. Fund Remaining Balance to Stabilization	\$ 51,797

HAND VOTE

Yes 197

No 4

Article passed so declared the Moderator

ATTEST:



**OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860
APRIL 29, 2019 SPECIAL TOWN MEETING
COPY OF THE VOTE**

Article 2: To see if the Town will vote to appropriate from Water Retained Earnings a sum of money in the amount of **\$ 80,000** for the following specific purposes outlined below; or take any other action relative thereto.

- | | |
|---------------------------------------|------------------|
| a. Water Meter Replacement | \$ 30,000 |
| b. Upgrade Wells at Bear Hill/Sargent | \$ 50,000 |

COPY OF THE VOTE

The Town voted to appropriate from Water Retained Earnings a sum of money in the amount of **\$ 80,000** for the following specific purposes outlined below:

- | | |
|---------------------------------------|------------------|
| a. Water Meter Replacement | \$ 30,000 |
| b. Upgrade Wells at Bear Hill/Sargent | \$ 50,000 |

HAND VOTE

YES 233

NO 0

Article Passed, so declared the Moderator

ATTEST:



OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860
APRIL 29, 2019 SPECIAL TOWN MEETING
COPY OF THE VOTE

Article 3: To see if the Town will vote to transfer from the Wastewater Development Fund a sum of money in the amount of **\$ 180,000** for the following specific capital purposes outlined below; or take any other action relative hereto.

- | | |
|---|------------------|
| a. Water Meter Replacement | \$ 30,000 |
| b. Comprehensive Wastewater Management Plan | \$150,000 |

COPY OF THE VOTE

The Town voted to appropriate from the Wastewater Development Fund a sum of money in the amount of **\$ 180,000** for the following specific purposes outlined below:

- | | |
|---|------------------|
| a. Water Meter Replacement | \$ 30,000 |
| b. Comprehensive Wastewater Management Plan | \$150,000 |

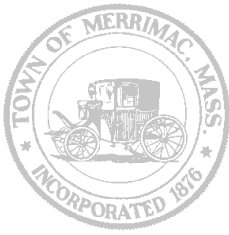
HAND VOTE

YES 233

NO 0

Article Passed, so declared the Moderator

ATTEST:



**OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860
APRIL 29, 2019 SPECIAL TOWN MEETING
COPY OF THE VOTE**

Article 4: To see if the Town will vote to authorize the Board of Selectmen to acquire for sewer purposes, by gift, purchase or eminent domain, all or any portion of or interest in that land on North Street known as Assessor's Parcel 37-2-2.D and described in that deed recorded with the Southern Essex District Registry of Deeds in Book 6594, Page 402, and as funding therefor and costs related thereto, to raise and appropriate, transfer from available funds, and/or borrow a sum of money, and to authorize the Board of Selectmen to enter into all agreements, and take all action necessary, convenient or appropriate to carry out such acquisition, on such terms and conditions as the Board of Selectmen deems appropriate; or take any other action relative hereto.

COPY OF THE VOTE

The Town voted to authorize the Board of Selectmen to acquire for sewer purposes by eminent domain, all or any portion of or interest in that land on North Street known as Assessor's Parcel 37-2-2.D and described in that deed recorded with the Southern Essex District Registry of Deeds in Book 6594, Page 402, and as funding therefor and costs related thereto, to transfer from available funds, Wastewater Betterment Fund, and to authorize the Board of Selectmen to enter into all agreements, and take all action necessary, convenient or appropriate to carry out such acquisition, on such terms and conditions as the Board of Selectmen deems appropriate.

2/3's VOTE REQUIRED

HAND VOTE

YES 197

NO 4

Article Passed, so declared the Moderator

ATTEST:



**OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860
APRIL 29, 2019 SPECIAL TOWN MEETING
COPY OF THE VOTE**

Article 5: To see if the Town will vote to appropriate from Wastewater Retained Earnings a sum of money in the amount of **\$500,000** for I & I repairs throughout town; or take any other action relative thereto.

COPY OF THE VOTE

The Town voted to appropriate from Wastewater Retained Earnings a sum of money in the amount of **\$500,000** for I & I repairs throughout town.

HAND VOTE

YES 233

NO 0

Article Passed, so declared the Moderator

ATTEST:



**OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860
APRIL 29, 2019 SPECIAL TOWN MEETING
COPY OF THE VOTE**

Article 6: To see if the Town will approve the appropriation and borrowing authorized by the Pentucket Regional School District for the purpose of the construction of a new Middle/High School to be located at 24 Main Street, West Newbury, Massachusetts, including the payment of all costs incidental or related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) the approved percentage of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; to determine whether the approval of such borrowing will be contingent upon a vote of the Town to exempt its allocable share of the debt service on the borrowing for the Project from the tax limitations of Proposition 2 1/2, so-called; or take any other action relative thereto.

COPY OF THE VOTE

The Town voted to approve the appropriation and borrowing authorized by the Pentucket Regional School District of One Hundred Forty-Six Million, Three Hundred Thirty-Two Thousand, Three Hundred Twenty-Eight Dollars (\$146,332,328.00) for the purpose of the construction of a new Middle/High School to be located at 24 Main Street, West Newbury, including the payment of all costs incidental or related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Committee; that the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that the District may receive from the MSBA shall not exceed the lesser of (1) 57 and 63 hundredths percent (57.63%) of eligible, approved Project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that the approval of the District's borrowing by this vote shall be subject to and contingent upon an affirmative vote of the Town to exempt its allocable share of the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2 1/2) and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA. Any premium received upon the sale of any bonds or notes approved by the vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by the vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

2/3's VOTE REQUIRED

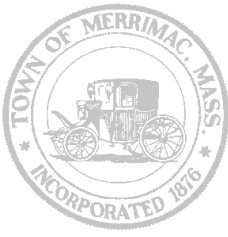
HAND VOTE

YES 780

NO 10

Article Passed, so declared the Moderator

ATTEST:



**OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860
APRIL 29, 2019 SPECIAL TOWN MEETING
COPY OF THE VOTE**

Article 7: To see if the Town will vote to transfer \$20,000 from Article 1 (i) of the 4/24/17 STM, Library HVAC Repairs, to fund the repairs to the library exterior; or take any other action relative hereto.

COPY OF THE VOTE

The Town voted to transfer \$20,000 from Article 1 (i) of the 4/24/17 STM, Library HVAC Repairs, to fund the repairs to the library exterior.

HAND VOTE

YES 233

NO 0

Article Passed, so declared the Moderator

ATTEST:



**OFFICE OF THE TOWN CLERK
2 SCHOOL STREET
MERRIMAC MA 01860
APRIL 29, 2019 SPECIAL TOWN MEETING
COPY OF THE VOTE**

Article 8: To see if the Town will vote to appropriate **\$1,145,000**, or any other amount, to pay costs of exterior repairs to Merrimac Town Hall, including the repair, reconstruction and/or replacement of the roof, windows, doors and storefronts, and the repointing and repair of masonry and brickwork, and including the payment of all other costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, and to see if the town will vote to rescind the votes taken under Articles 15, 16, and 17 at the April 30, 2018 town meeting which appropriated and authorized bonds for the town exterior repair projects, or take any other action relative hereto.

COPY OF THE VOTE

The Town voted to appropriate **\$1,145,000**, to pay costs of exterior repairs to Merrimac Town Hall, including the repair, reconstruction and/or replacement of the roof, windows, doors and storefronts, and the repointing and repair of masonry and brickwork, and including the payment of all other costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to M.G.L. c. 44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and further, that the votes under Articles 15, 16 and 17 of the April 30, 2018 town meeting which appropriated funds and authorized bonds for the town hall exterior repair projects, are hereby rescinded.

2/3's VOTE REQUIRED

HAND VOTE

YES 208

NO 7

Article Passed, so declared the Moderator

ATTEST:

TOWN OF MERRIMAC

**SPECIAL TOWN MEETING,
October 21, 2019**

Copy of the Vote

Joel Breen – Read motions for Articles	1 - 4
Ralph Spencer – Read motions for Articles	5 - 8
Holly Moran – Read motions for Articles	9 - 12

Article 1: To see if the Town will vote to increase the amount raised and appropriated in Article 1 of the April 29, 2019 Annual Town Meeting by the sum of **\$154,835** and amend the following lines by the amounts listed below:

Line # 1 - Selectmen's Salaries	\$ 535
Line # 8 - Finance Dept. Salaries	\$ 1,780
Line #9 - Finance Dept. Expenses	\$ 2,000
Line # 12 - IT Salaries	\$ 60
Line #32 - Electricity Town Buildings	\$ 4,000
Line #33 - Heat Town Buildings	\$ 4,000
Line # 37 - Municipal Building Expense	\$ 10,000
Line # 39 - Police Salaries	\$ 265
Line # 45 - Inspectional Services Salaries	\$ 590
Line #59 - Essex Tech Tuition	\$ 41,000
Line # 60 - Highway Salaries	\$ 145
Line # 66 - Board of Health Salaries	\$ 240
Line # 70 - COA Salaries	\$ 20
Line # 83 - Short Term Debt	\$100,000
Line # 93 - Group Health	(\$ 10,000)
New - Moderator Expense	\$ 200

; or take any other action relative thereto.

COPY OF THE VOTE

The Town voted to increase the amount raised and appropriated in Article 1 of the April 29, 2019 Annual Town Meeting by the sum of **\$154,835** and amend the lines by the amounts listed above.

HAND VOTE

Article Passed unanimously so declared the Moderator

Attest

A TRUE COPY ATTEST
Gwendolyn Lay
GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts

STM Copy of the Vote

October 21, 2019

2

Article 2: To see if the Town will vote to raise and appropriate a sum of money in the amount of **\$4,770** to purchase three (3) Poll Pads; or take any other action relative thereto.


COPY OF THE VOTE

The Town voted to raise and appropriate a sum of money in the amount of **\$4,770** to purchase three (3) Poll Pads.

HAND VOTE

Article Passed unanimously so declared the Moderator

Attest

ATRUE COPY ATTEST

GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts

Article 3: To see if the Town will vote to transfer the remaining balance of **\$12,050** in Article 1(n) of the April 29, 2019 Special Town Meeting, handicap accessible work on the playground, for additional enhancements to the playground; or take any other action relative thereto.

COPY OF THE VOTE

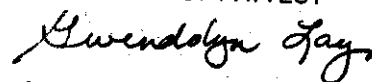
The Town voted to transfer the remaining balance of **\$12,050** in Article 1(n) of the April 29, 2019 Special Town Meeting, handicap accessible work on the playground, for additional enhancements to the playground.

HAND VOTE

Article Passed unanimously so declared the Moderator

Attest

A TRUE COPY ATTEST



GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts

STM Copy of the Vote

October 21, 2019

4

Article 4: To see if the Town will vote to rescind **\$45,000** from the amount approved to be borrowed under Article 14 of the April 30, 2018 Annual Town Meeting, to pay costs of replacing the roof on the Merrimac Public Library; or take any other action relative thereto.

COPY OF THE VOTE

The Town voted to rescind **\$45,000** from the amount approved to be borrowed under Article 14 of the April 30, 2018 Annual Town Meeting, to pay costs of replacing the roof on the Merrimac Public Library.

ATRUE COPY ATTEST



GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts

HAND VOTE

Article Passed unanimously so declared the Moderator

Attest

STM Copy of the Vote

October 21, 2019

Article 5: To see if the Town will vote to appropriate a sum of money in the amount of **\$60,000** from Water Privilege for Water Infrastructure improvements; or take any other action relative thereto.

COPY OF THE VOTE

The Town voted to appropriate **\$60,000** from Water Privilege for Water Infrastructure Improvements.

HAND VOTE

Article Passed unanimously so declared the Moderator

Attest

A TRUE COPY ATTEST



GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts

STM Copy of the Vote

October 21, 2019

6

Article 6: To see if the Town will vote to transfer a sum of money in the amount of **\$50,000** from Article 2 of the April 27, 2015 Special Town Meeting, Aerator/Mixers at the Wastewater Facility for additional funds to replace the generator at the Wastewater Facility; or take any other action relative thereto.

COPY OF THE VOTE

The Town voted to transfer **\$50,000** from Article 2 of the April 27, 2015 Special Town Meeting, Aerator/Mixers at the Wastewater Facility for additional funds to replace the generator at the Wastewater Facility.

HAND VOTE

Article Passed unanimously so declared the Moderator

Attest
A TRUE COPY ATTEST



GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts

STM Copy of the Vote

October 21, 2019

7

Article 7: To see if the Town will vote to adopt the following bylaw, pursuant to the provisions of G.L. c 40, s. 8B, relative to the Merrimac Council on Aging established by vote under Article 26 of the May 6, 1974 Annual Town Meeting, said bylaw to be inserted at Article II of the General By-laws, "Town Officers", at Section 2.3, with the subsequent sections of Article II to be renumbered accordingly, or take any other action relative thereto:

2.3 Council on Aging

2.3.1. There shall be a 7-11 member council on aging with 2 Alternates, known as the "Merrimac Council on Aging" (hereinafter referred to as the "Council"). The purpose of the Council, as stated in G.L. c. 40, s. 8B, is to coordinate or carry out programs designed to meet the problems of the aging in coordination with programs of the state Department of Elder Affairs. As required under G.L. c. 40, s. 8B, the Council shall submit an annual report to the town and shall send a copy thereof to the Department of Elder Affairs.

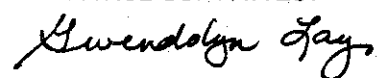
2.3.2. The members of the Council shall be appointed by the Board of Selectmen on a fiscal year basis, for alternating three year terms, in sufficient numbers so that at least two seat seats are up for appointment each fiscal year. Alternates must be approved each fiscal year by the Board of Selectmen. A chairperson, vice chairperson, secretary and clerk shall be elected annually by a majority of the Council.

2.3.3. The Council may adopt procedures and policies governing the conduct of its business, consistent with any applicable state or local laws.

2.3.4. The Council may nominate to the Board of Selectmen, for appointment a Director, and other such clerks and other employees as it may require, subject to the sufficiency of an appropriation for this purpose. All appointments shall be subject to the approval of the Board of Selectmen.

2.3.5. The Council on Aging Director is authorized to approve all bills, drafts, orders and payrolls chargeable to any monies budgeted and appropriated for the Council's purposes; provided, however, that the Director shall make available to the Council, at the first meeting following such action, a record of such actions.

A TRUE COPY ATTEST



GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts

COPY OF THE VOTE

The Town voted to adopt the bylaw as written above, pursuant to the provisions of G.L. c 40, s. 8B, relative to the Merrimac Council on Aging established by vote under Article 26 of the May 6, 1974 Annual Town Meeting, said bylaw to be inserted at Article II of the General By-laws, "Town Officers", at Section 2.3, with the subsequent sections of Article II to be renumbered accordingly.

HAND VOTE

Article Passed unanimously so declared the Moderator

Attest

A TRUE COPY ATTEST



GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts

STM Copy of the Vote

October 21, 2019

9

Article 8: To see if the Town will vote to adopt the following bylaw, effectuating a vote under Article 21 of the April 20, 2019 Annual Town Meeting, accepting the provisions of G.L c 40, s. 8J and establishing a Commission on Disability, said bylaw to be inserted at Article II of the General By-laws, "Town Officers", at Section 2.2, with the subsequent sections of Article II to be renumbered accordingly, or take any other action relative thereto:

2.2 Commission on Disability

2.2.1. There shall be a 5-13 member commission on disability, known as the "Merrimac Commission on Disabilities" (hereinafter referred to as the "Commission"). The purpose of the Commission is as stated in G.L. c. 40, s. 8J, to: (1) research local problems of people with disabilities; (2) advise and assist municipal officials and employees in ensuring compliance with state and federal laws and regulations that affect people with disabilities; (3) coordinate or carry out programs designed to meet the problems of people with disabilities in coordination with programs of the Massachusetts office on disability; (4) review and make recommendations about policies, procedures, services, activities and facilities of departments, boards and agencies of the Town of Merrimac as they affect people with disabilities; (5) provide information, referrals, guidance and technical assistance to individuals, public agencies, businesses and organizations in all matters pertaining to disability; (6) coordinate activities of other local groups organized for similar purposes.

2.2.2. As required by G.L. c. 40, s. 8J, a majority of members of the Commission shall consist of people with disabilities, one member shall be a member of the immediate family of a person with a disability, and one member of said commission shall be either an elected or appointed official of the Town. The members of the Commission shall be appointed by the Board of Selectmen on a fiscal year basis, for alternating three year terms, in sufficient numbers so that at least two seat seats are up for appointment each fiscal year. A chairperson, vice chairperson, secretary and treasurer shall be elected annually by a majority of the Commission.

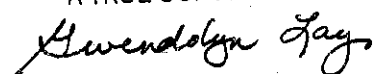
2.2.3. Members may be removed by the Board of Selectmen, and vacancies filled, in accordance with the provisions of G.L. c. 40, s. 8J. The Commission may recommend to the Board of Selectmen that members absent from three regularly-scheduled meetings in a fiscal year be removed, unless any or all absences have been excused for good cause by the Chair. "Good cause" for absences shall include, but not be limited to: illness, a death in the family, weather, or professional responsibility(ies).

2.2.4. The Commission may adopt procedures and policies governing the conduct of its business, consistent with any applicable state or local laws.

2.2.5. Subject to the approval of the Board of Selectmen, the Commission may receive gifts of property, both real and personal, in the Town's name, to be managed and controlled by the Commission for the purposes set forth in G.L. c. 40, s. 8J.

2.2.6. The Chair of the Commission, or in his/her absence the Vice-Chair, is authorized to approve all bills, drafts, orders and payrolls chargeable to any monies budgeted and appropriated for the Commission's purposes; provided, however, that the member shall make available to the Commission, at the first meeting following such action, a record of such actions.

A TRUE COPY ATTEST



GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts

COPY OF THE VOTE

The Town voted to adopt the bylaw as written above, effectuating a vote under Article 21 of the April 20, 2019 Annual Town Meeting, accepting the provisions of G.L. c 40, s. 8J and establishing a Commission on Disability, said bylaw to be inserted at Article II of the General By-laws, "Town Officers", at Section 2.2, with the subsequent sections of Article II to be renumbered accordingly.

ATRUE COPY ATTEST



GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts

HAND VOTE

Article Passed unanimously so declared the Moderator

Attest

STM Copy of the Vote

October 21, 2019

11

Article 9: To see if the Town will vote to amend Article I of the General By-laws, "Town Meeting," by replacing Section 1.5, as noted below, adding two new sections (1.6 and 1.7) thereafter, and renumbering the remainder of Article I accordingly; or take any other action relative thereto:

Replace existing Section 1.5 with the following –

Section 1.5 Without otherwise limiting the discretion of the Moderator pursuant to the provisions of Massachusetts General Laws and of these By-laws, the Moderator shall follow the guidance of *Town Meeting Time*, and not other procedural handbooks. In the event of a conflict between *Town Meeting Time* and these By-laws, the provisions of the By-laws shall prevail.

Add new Section 1.6

Section 1.6 A vote on any question shall in the first instance be taken in the manner in which the Moderator directs. If a two-thirds vote of a town meeting is required by statute, a count need not be taken, except as providing in the following sentence. If a vote declared by the Moderator but not counted by the tellers is immediately questioned by seven or more voters, the Moderator shall call for another vote by show of hands or in a standing vote, in either case counted by the tellers, or by ballot.

Add new Section 1.7

Section 1.7 No vote of the meeting shall be reconsidered except by a two-thirds vote, and only if the person moving the same shall have made a declaration of his intent to do so within an hour after the vote to be reconsidered. Furthermore, no vote of the meeting shall be reconsidered at a future session of the same meeting unless notice is given of the intent to move for reconsideration prior to the adjournment of the session. When a motion for reconsideration is decided, that decision shall not be reconsidered and no question shall be reconsidered more than once. No vote shall ever be reconsidered on a motion to adjourn, to lay on the table, or for the previous question.

COPY OF THE VOTE

The Town voted to amend Article I of the General By-laws, "Town Meeting," by replacing Section 1.5, as noted above, adding two new sections (1.6 and 1.7) thereafter, and renumbering the remainder of Article I accordingly.

HAND VOTE

Article Passed by majority so declared the Moderator

A TRUE COPY ATTEST

 Attest

GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts

STM Copy of the Vote

October 21, 2019

12

Article 10: To see if the Town will vote to transfer the care, custody, maintenance and control of the land described below, from the Board or officer currently having such care, custody, maintenance and control for the purposes for which it is currently held, to such Board or officer and to the Board of Selectmen for the joint purposes of leasing to telecommunications companies for the location of telecommunications facilities and for the purposes for which it is currently held, and further to authorize the Board of Selectmen to enter into such a lease or leases for said purposes, for all or a portion of the land, and water tank thereon, located on 90 R West Main St. and shown on Assessors Map 48-1-6, upon such terms and conditions, and for a period in excess of three years, and to grant such easements upon said land as are necessary for utility services in support of such use, as the Board of Selectmen shall determine to be in the best interest of the Town; or take any action thereon or relative thereto.

(2/3 vote required)

COPY OF THE VOTE

The Town voted to transfer the care, custody, maintenance and control of the land described below, from the Board or officer currently having such care, custody, maintenance and control for the purposes for which it is currently held, to such Board or officer and to the Board of Selectmen for the joint purposes of leasing to telecommunications companies for the location of telecommunications facilities and for the purposes for which it is currently held, and further to authorize the Board of Selectmen to enter into such a lease or leases for said purposes, for all or a portion of the land, and water tank thereon, located on 90 R West Main St. and shown on Assessors Map 48-1-6, upon such terms and conditions, and for a period in excess of three years, and to grant such easements upon said land as are necessary for utility services in support of such use, as the Board of Selectmen shall determine to be in the best interest of the Town.

(2/3 vote required)

A TRUE COPY ATTEST



GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts

HAND VOTE

Article Passed unanimously so declared the Moderator

Attest

Article 11. To see if the Town will vote to transfer the care, custody, management and control of the real property described in this article from the Board of Selectmen for the purpose for which the property is now held to the Board of Selectmen for general municipal purposes and the purpose of conveyance, and to authorize the Selectmen to maintain or convey, pursuant to the requirements of General Laws Chapter 30B, Section 16, all or a portion of surplus land with any buildings thereon located on Pinehurst Road, approximately shown on a plan entitled "Pinehurst Road Land Sale Plan" on file with the Town Clerk, on such terms and conditions and for such consideration as the Selectmen determine to be in the best interests of the Town; or take any other action relative hereto.

(2/3 vote required)

COPY OF THE VOTE

The Town voted to transfer the care, custody, management and control of the real property described in this article from the Board of Selectmen for the purpose for which the property is now held to the Board of Selectmen for general municipal purposes and the purpose of conveyance, and to authorize the Selectmen to maintain or convey, pursuant to the requirements of General Laws Chapter 30B, Section 16, all or a portion of surplus land with any buildings thereon located on Pinehurst Road, approximately shown on a plan entitled "Pinehurst Road Land Sale Plan" on file with the Town Clerk, on such terms and conditions and for such consideration as the Selectmen determine to be in the best interests of the Town.

A TRUE COPY ATTEST



GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts

HAND VOTE

Article Passed unanimously so declared the Moderator

Attest

STM Copy of the Vote

October 21, 2019

14

Article 12: To see if the Town will vote to amend the Zoning Bylaw as follows:

Remove Article 3.1.1: The operation of all types of non-medical marijuana establishments as defined in GL c 94G sec.1, including marijuana cultivators, independent testing laboratory, marijuana product manufacturers, marijuana retailers or any other type of licensed marijuana related businesses within the Town of Merrimac.

Add Article 11.4.5 Adult Use Retail Marijuana Establishments

Add New Article Adult Use Retail Marijuana Establishments Purpose

- A. To provide for Marijuana Establishments in suitable locations and under strict conditions.
- B. To regulate the siting, design, placement, operation, safety, monitoring, modification and removal of any Marijuana Establishment that may be located within the Town.
- C. To minimize the adverse impacts of any Marijuana Establishment on the Town, nearby properties, residential neighborhoods, schools and other places where minors congregate, local historic districts, and other land uses incompatible with said establishments.
- D. To limit the overall number of Marijuana Retailers that may be located within the Town to an appropriate amount, which shall not exceed twenty per cent (20%) of the number of licenses issued within the Town for the retail sale of alcoholic beverages not to be drunk on the premises where sold under Chapter 138 of the General Laws.
- E. To establish that on-premises consumption shall not be permitted unless the Town votes to authorize on-premises consumption pursuant to M.G.L. c.94G, §3.

Applicability.

- A. The commercial cultivation, production, processing, manufacturing, packaging, testing, retail or wholesale trade, distribution, transporting, dispensing, researching and studying of Marijuana for Adult Use is prohibited unless permitted as a Marijuana Establishment under this Article.
- B. No Marijuana Establishment shall be established except in compliance with the provisions of this Article.
- C. Nothing in this Article shall be construed to supersede federal and state laws governing the sale and distribution of narcotic drugs; nor shall any special permit issued pursuant to this Article supersede federal, state or local laws.
- D. Where not expressly defined, all terms used herein shall be as defined in MGL E.C. 94G and 935 CMR 500 et seq.

Siting.

- A. The following classes of Marijuana Establishments may be sited within the Office-Light Industrial District (01) only, subject to all of the provisions of this Article:
 - 1. Marijuana Retailer.

Limitations on Marijuana Retailers.

- A. The number of Marijuana Retailers within the Town shall not exceed twenty per cent (20%) of the number of licenses issued within the Town for the retail sale of alcoholic beverages not to be drunk

on the premises where sold under Chapter 138 of the General Laws.

- B. All Marijuana Establishments are prohibited from delivering cannabis or marijuana products to consumers, and offering cannabis or marijuana products for consumption on the premises of a Marijuana Establishment.

Administration and Procedure.

- A. Retail Marijuana Establishment may be allowed in locations set forth above by special permit from the Planning Board/Special Permit Granting Authority (the "SPGA") in accordance with M.G.L. c.40A, §9, only subject to the procedures, regulations, requirements, conditions and limitations set forth herein. Only an applicant holding a valid existing medical marijuana license from the Cannabis Control Commission issued pursuant to M.G.L. c.94G and 935 CMR 500 et. seq., is eligible to receive a special permit pursuant to this Article.
- B. Applicants for a special permit pursuant to this Article are strongly encouraged to meet with the SPGA at a public meeting to discuss the proposed application for an Adult Use Retail Marijuana Establishment license, in conjunction with the applicant's existing medical marijuana establishment license, and to discuss in general terms, the proposed Adult Use Retail Marijuana Establishment prior to the formal submission of an application.
- C. In addition to the standard Special Permit Application form, an applicant for a special permit under this Article shall also submit the following:
 - 1. A copy of the final, executed Host Community Agreement ("HCA") between the applicant and the Town of Merrimac.
 - 2. A written description of the status of its application to the Cannabis Control Commission relative to the establishment at issue, or a copy of such license, as applicable.
 - 3. A list of any waivers of regulations that the applicant seeks to obtain from the Cannabis Control Commission, or a copy of any such waivers that the Commission has issued to the applicant, as applicable.
 - 4. Copies of all policies and procedures that have been submitted to the Cannabis Control Commission including without limitation the Marijuana Establishment's operating and safety procedures, or copies of such policies and procedures that the applicant intends to submit to the Commission, as applicable.
 - 5. The quantity and source or sources of all marijuana and marijuana products that will be sold at the proposed Marijuana Establishment, as applicable.
 - 6. Written statement confirming that no marijuana or marijuana products will be smoked, burned, or consumed on the premises as part of the cultivation, manufacturing, testing or researching operations as applicable, or a statement explaining how any such uses have been authorized by the Commission.
 - 7. Names and addresses of each owner of the Marijuana Establishment, and where the owner is a business entity, the names and address of each owner of that establishment.
 - 8. If applicable, a copy of the Applicant's Articles of Organization/Certificate of Organization, a current Certificate of Legal Existence from the Commonwealth, and the most recent annual report.
 - 9. Copies of all licenses and permits issued to the Applicant by the Commonwealth of Massachusetts and any of its agencies.
 - 10. Evidence that the applicant has site control and the right to use the proposed site as a Marijuana Establishment. Such evidence shall be in the form of a deed, purchase and sale

agreement, lease, or other legally binding document.

11. In addition to what is otherwise required to be shown on a site plan, the applicant shall provide details showing all exterior proposed security measures for the premises, including but not limited to lighting, fencing, gates and alarms to ensure the safety of employees and patrons and to protect the premises from theft or other criminal activity. The site plan shall further delineate various areas of the Marijuana Establishment (indoors and outdoors) such as public access areas, employee only access areas, storage, cultivation, preparation, waste disposal, administrative, transportation, loading and parking areas. Site plans and/or application narrative shall contain sufficient information so that the SPGA can evaluate the design and operational standards contained in this Article.
12. Certification to the SPGA that the applicant has filed copies of the special permit application as required.

Special Permit Requirements.

- A. No Marijuana Establishment shall be located within 500 feet of any lot containing a school. For purposes of this section, distances shall be measured in a straight line from the nearest point of the property line in question to the nearest point of the property line where the Marijuana Establishment is or will be located.
- B. No smoking, burning, or consumption of any marijuana product shall be permitted at any Marijuana Establishment, except as may be authorized by s935 CMR 500 et seq for purposes of cultivation, testing, research, or manufacturing.
- C. All shipping and receiving areas shall serve the Marijuana Establishment exclusively. In the case of a multi-use or multi-tenant site, the Marijuana Establishment shall be laid out and designed to ensure separation from other uses or tenants at the site.
- D. The Marijuana Establishment shall have adequate water supply, storm water systems, sewage disposal, and surface and subsurface drainage.
- E. A Marijuana Retailer shall post at a conspicuous location at the public entrance a sign that states "Only individuals 21 years of age or older, unless in possession of a registration card issued by the MA Department of Public Health." The required text shall be a minimum of two inches in height. Signage shall otherwise be limited to that which is permitted under 935 CMR 500 et. seq. and the Town's sign bylaw.
- F. The Marijuana Establishment shall provide and keep up to date contact information as required by the Chief of Police such as name, telephone number and electronic mail address of a contact person who must be available 24 hours a day, seven days a week.
- G. No special permit shall be issued unless the applicant has executed a Host Community Agreement with the Town in accordance with M.G.L. c.94G, §3.
- H. No special permit shall be issued until the Applicant has held a community outreach hearing consistent with the Commission's Guidance for License Applicants on Community Outreach and 935 CMR 500.101(1)(a)(9) or (2)(b)(7).

Special Permit Approval Criteria.

The SPGA may grant a SPECIAL PERMIT for an Adult Use Retail Marijuana Establishment with any conditions, safeguards, and limitations, upon determining that the applicant meets all SPECIAL PERMIT granting criteria for the zoning district in which the proposed facility will be located and the following additional criteria:

- A. The Marijuana Establishment is fully permitted by all applicable agencies within the Commonwealth of Massachusetts and is in compliance with all State laws and regulations; provided, however, that issuance of a valid license pursuant to M.G.L. c.94G may be a condition of the special permit.
- B. The proposed use is designed to minimize any adverse impacts on the on the residents of the Town;

Special Permit Conditions.

- A. In addition to compliance with M.G.L. c.94G, and 935 CMR 500 et seq., the SPGA may impose reasonable conditions to improve site design, traffic flow, public safety, water quality, air quality, protection of significant environmental resources and the preservation of community character of the surrounding area including, without limitation, the following:

- 1. Minimization of the impacts of increased noise and traffic.
- 2. Imposition of security precautions related to the high value of products and case transactions.
- 3. Detering the presence of unauthorized or ineligible persons at, or near, the Marijuana Establishment.
- 4. Imposition of measures to prevent diversion of marijuana and marijuana products.
- 5. Conditions related to the design and construction of the facility to improve safety, security and conformance with community character.
- 6. Conditions, consistent with the State Building Code, relating to energy efficiency and conservation.

- B. The SPGA shall include conditions concerning the following in any special permit granted pursuant to this Article:

- 1. Hours of operation
- 2. Compliance with the Host Community Agreement.
- 3. The submission of a copy of the license from the Cannabis Control Commission with the SPGA and the Building Commissioner prior to the issuance of a building permit, certificate of occupancy, or commencement of use, whichever occurs first.
- 4. The reporting of any incidents to the Building Commissioner as required pursuant to 935 CMR 500.110(7) within 24 hours of their occurrence. Such reports may be redacted as necessary to comply with any applicable state or federal laws or regulations.
- 5. The reporting of any cease and desist order, quarantine order, suspension order, limiting sales order, notice of hearing or final action by the Cannabis Control Commission or the Division of Administrative Law Appeals, as applicable, regarding the Marijuana Establishment to the

The issuance of a special permit pursuant to this Article shall also be subject to the following:

- 1. The special permit shall expire within five (5) years of the date of issue. If the applicant wishes to renew the special permit, an application to renew must be submitted at least 120 days prior to the expiration of the special permit.
- 2. Special permits shall be limited to the original applicant(s) and shall expire on the special permit holder ceases operation of the Marijuana Establishment.
- 3. The holder of a special permit shall annually file an affidavit with the Building Commissioner demonstrating that it is in good standing with respect to its license from the Cannabis Control Commission and any other applicable State licenses.
- 4. The holder of a special permit shall notify the Building Commissioner and the SPGA in writing within 48 hours of the cessation of operation of the Marijuana Establishment or the expiration

- or termination of the permit holder's license from the Cannabis Control Commission.
5. Special permits shall lapse upon the expiration or termination of an applicant's license from the Cannabis Control Commission.

; or take any other action relative hereto.

COPY OF THE VOTE

The Town voted not to amend the Zoning Bylaw as written above.

(2/3 vote required)

Secret Paper Ballot

Yes 142

No 158

Motion did not pass so declared the Moderator

A TRUE COPY ATTEST
Gwendolyn Lay
GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts

Article 13: To see if the Town will vote to accept the provisions of M.G.L. c.64N, §3, to impose an excise tax on the retail sales of marijuana for adult use at the rate of three percent (3%); or take any other action relative hereto.


COPY OF THE VOTE

The Town voted table article 13.

HAND VOTE

Motion to table passed unanimously so declared the Moderator

Attest

A TRUE COPY ATTEST

GWENDOLYN LAY, Town Clerk
Merrimac, Massachusetts

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