

**Town of
MERRIMAC, MASS.**

**Report of the
CAPITAL PLANNING COMMITTEE**

FY2023

**A Summary of the recommendations
To be presented at the
Annual Town Meeting
To be held on:**

Monday April 25, 2022

7:30 P.M.

At the Sweetsir School

102 Church St. Merrimac, MA 01860

**Report of the
Capital Planning Committee
Town of Merrimac
Fiscal Year 2023**

The Capital Planning Committee met with numerous department heads and committees during February 22nd and 23rd 2022 to review Capital requests for Fiscal Year 2023 and projected Capital requests through Fiscal Year 2027. Departments are asked to project their anticipated Capital requests for the next five fiscal years so the Town can plan accordingly. We have numerous challenges facing us as a community. The Committee reviews all Capital requests with an anticipated life duration of at least five years and an initial cost of \$10,000 or more. Generally, the criteria applied in developing recommendations in order of priority are: 1) necessary to respond to State or Federal mandates; 2) public safety and/or health considerations; and 3) operational necessity.

Attached is a Summary of our Recommendations together with the Requests by Department reflecting the votes of the Capital Planning Committee for Fiscal Year 2023.

Respectfully Submitted,

Mike Marden, Chairperson & representing Finance Committee

Sandra Venner

David Cressman

Chris Manni, representing Board of Selectmen

Holly Moran

Marcia Zosack, alternate Finance Committee Representative

Carol McLeod, Finance Director (Ex-Officio)

FY2023 - Capital Planning Recommendations

Summary

Free Cash

Total Available	\$	809,363
Capital Requests	\$	(519,300)
Balance for Other Requests	\$	290,063

Water Retained Earnings

Total Available	\$	246,637
Capital Requests	\$	(245,000)
Balance for Other Requests	\$	1,637

Wastewater Retained Earnings

Total Available	\$	310,756
Capital Requests	\$	(210,000)
Balance for Other Requests	\$	100,756

Other Funding Requests	\$	(47,279)
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Total Recommended Requests	\$	(1,021,579)
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Stabilization Balance	\$	1,019,698
Fire and Ambulance Apparatus Stabilization	\$	635
Capital Stabilization	\$	311,448
Total Stabilization as of 12/31/2021	\$	1,331,781

FY2023 - Capital Planning Requests

Description	Replacement or New	Amount						Funding Source	Recommendation
		FY23	FY24	FY25	FY26	FY27			
Police									
Police Cruiser	Replacement	\$ 57,000	\$ 57,000	\$ 57,000	\$ 57,000	\$ 57,000	Free Cash	Yes 5 - 0	
Administrative Police Cruiser (50) (2012)	Replacement		\$ 45,000						
Fire Arms	Replacement	\$ 15,000					Free Cash	Yes 5 - 0	
Sub-total Police		\$ 72,000	\$ 102,000	\$ 57,000	\$ 57,000	\$ 57,000			
Fire									
Engine 34	Replacement				\$ 800,000				
Rooftop Heating Unit	Replacement	\$ 65,000					Free Cash	Yes 5 - 0	
Building Electrical	Repair/Replace	\$ 50,000							
Building Roofing	Replacement		\$ 200,000						
Ambulance 38 (2014)	Replacement				\$ 325,000				
Pickup	New			\$ 80,000					
Garage Doors & Openers	Replacement		\$ 85,000						
Forestry 35	Replacement				\$ 85,000				
Fire Alarm System	Replacement		\$ 25,000						
Building Masonary	Repair/Replace			\$ 500,000		\$ 500,000			
Building Mechanical- Boiler/WH	Replacement		\$ 50,000						
Building - Garage Bay floors	Repair/Replace					\$ 150,000			
#12 - Command Vehicle - C1	Replacement	\$ 80,000							
Sub-total Fire		\$ 195,000	\$ 360,000	\$ 580,000	\$ 1,210,000	\$ 650,000			
COA									
COA Driveway/Lot Paving Line Painting	Replacement	\$ 15,000					Free Cash	Yes 5 - 0	
COA Building -Outdoor Facade and Window Repairs	Replacement	\$ 25,000					Free Cash	Yes 5 - 0	
Sub-total COA		\$ 40,000	\$ -	\$ -	\$ -	\$ -			
Town Hall IT									
Virtual Server	Replacement	\$ 25,245					Grant Funded	Yes 5 - 0	
Sub-Total Town Hall IT		\$ 25,245							
Town Clerk									
Voting Machines (4)	Replacement/New	\$ 22,300							
Sub-Total Town Clerk		\$ 22,300					Free Cash	Yes 5 - 0	
Highway									
Town wide road improvements	Replacement	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000			
Mill Street Culvert*	Replacement	\$ 100,000					Free Cash	Yes 5 - 0	
John Deere 444 Loader	Replacement	\$ 200,000							
International Dump Sander / W Plow (H6)	Replacement		\$ 197,000						
Ford F450 Dump Truck / W Plow (H11)	Replacement		\$ 80,000						
Ford F450 Dump Truck / W Plow (H10)	Replacement		\$ 80,000						
Ford 3930 Tractor/ Mid Mount Mower	Replacement		\$ 140,000						
Morebark Brush Chipper	Replacement			\$ 55,000					
Johnston MX450 Sweeper	Replacement		\$ 250,000						
Lee Boy Roller	Replacement					\$ 45,000			
Case Backhoe	Replacement					\$ 195,000			
Sub-total Highway		\$ 800,000	\$ 777,000	\$ 720,000	\$ 805,000	\$ 740,000			
Cemetery									
Wright Stander X52 " mower	Replacement	\$ 15,000							

FY2023 - Capital Planning Requests

Description	Replacement or New	Amount					Funding Source	Recommendation
		FY23	FY24	FY25	FY26	FY27		
Wright Velke 48" Mower	Replacement	\$ 10,000						
John Deere X743 Mower	Replacement	\$ 15,000						
Sub-total Cemetery		\$ 40,000	\$ -	\$ -	\$ -	\$ -		
Parks & Recreation								
Chevy 3500 Dump Truck/ W Plow/ W Sander (PK1)*	Replacement	\$ 22,034					PRSD Revolving	Yes 5 - 0
TI1520 NewHolland Tractor	Replacement	\$ 25,000						
Belmont Landscape Trailer	Replacement	\$ 5,000	\$ -	\$ -	\$ -	\$ -		
Sub-total Parks & Rec		\$ 52,034	\$ -	\$ -	\$ -	\$ -		
Water								
Meter Replacement	Replacement	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	Retained Earnings	Yes 5 - 0
Well Replacements (10 wells)	Replacement	\$ 40,000	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	Retained Earnings	Yes 5 - 0
Building Maintenance Road Replacement	Replacement	\$ 25,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 25,000	Retained Earnings	Yes 5 - 0
Water Infrastructure Improvements	Replacement	\$ 170,000	\$ 150,000	\$ 150,000	\$ 200,000	\$ 150,000	Retained Earnings	Yes 5 - 0
Roadway Compressor	Replacement							
Truck Replacement 1	Replacement		\$ 60,000					
Truck Replacement 2	Replacement		\$ 60,000					
Solar Development	New		\$ 50,000	\$ 50,000	\$ 100,000	\$ 50,000		
Sub-total Water		\$ 245,000	\$ 420,000	\$ 370,000	\$ 410,000	\$ 285,000		
Wastewater								
Sewer System Improvement	Replacement	\$ 150,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	Retained Earnings	Yes 5 - 0
Plant Engineering	Replacement		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000		
Water Meters	Replacement							
Truck Replacement	Replacement				\$ 65,000			
Wastewater Pumps	Repairs and Replacement	\$ 60,000	\$ 60,000	\$ 80,000	\$ 80,000	\$ 80,000	Retained Earnings	Yes 5 - 0
Sub-total Wastewater		\$ 210,000	\$ 360,000	\$ 380,000	\$ 445,000	\$ 380,000		
Sweetsir								
Building - Awning Roof	Replacement	\$ 25,000					Free Cash	Yes 5 - 0
Remove Asbestos Tiles	Replacement		\$ 175,000					
Replace Fire Alarm System	Replacement	\$ 60,000						
Replace PA System	Replacement			\$ 100,000.00				
Camera/Surveillance	Replacement	\$ 25,000	\$ -					
Renovate Kitchen	Replacement			\$ 150,000.00				
Renovate Restrooms	Replacement		\$ 200,000					
Replace Potable Water Plumbing	Replacement	\$ 250,000						
Repair/Seal Coat	Replacement			\$ 50,000.00				
Sub-total Sweetsir		\$ 360,000	\$ 375,000	\$ 300,000	\$ -	\$ -		
Donaghue								
HVAC -Unit Ventilators	Replacement		\$ 150,000					
Boilers/Heating Plant	Replacement	\$ 150,000	\$ 25,000				Free Cash	Yes 5 - 0
Replace Fire Alarm System	Replacement		\$ 75,000					
Replace Stairwell Treads	Replacement	\$ 50,000						
Camera Surveillance	Replacement	\$ 20,000						
Replace Window Door systems	Replacement	\$ 250,000						
Classroom Electrical Upgrade	Replacement		\$ 30,000					

FY2023 - Capital Planning Requests

Description	Replacement or New	Amount					Funding Source	Recommendation
		FY23	FY24	FY25	FY26	FY27		
Replace PA System	Replacement			\$ 100,000				
Replace Potable Water Plumbing	Replacement	\$ 250,000						
Renovate Restrooms	Replacement			\$ 100,000				
Repair/Seal Coat	Replacement			\$ 75,000				
Sub-total Donaghue		\$ 720,000	\$ 280,000	\$ 275,000	\$ -	\$ -		
Commission of Disabilities								
Town wide Sidewalk improvements	Replacement	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	Free cash	Yes 5 - 0
Sub-total Commissions on Disabilities		\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000		
Total Requests		\$ 2,826,579	\$ 2,719,000	\$ 2,727,000	\$ 2,972,000	\$ 2,157,000		

Tax Impact on Home Valued at \$457,946

Resulting from Debt Exclusions and General Overrides

Debt Exclusions - Impact on property tax rate is for the duration of debt service - usually 20 years for major capital expenditures.

	Amount	FY2019	FY2020	FY2021	FY2022	FY2023
Town Hall Renovation and Addition	\$ 2,850,000	\$ 84	\$ 78	\$ 67	\$ 63	\$ 65
Construction of New Library	\$ 2,351,263	\$ 71	\$ 68	\$ 56	\$ 54	\$ 52
Police Station Project	\$ 6,500,000	-	\$ 55	\$ 163	\$ 165	\$ 161
PRSD Middle/High School Project				\$ 398	\$ 719	\$ 711
Total Debt Exclusions		\$ 156	\$ 200	\$ 286	\$ 1,000	\$ 989

General Overrides - Impact on property tax rate is permanent and can increase each year by 2 1/2%, but decreases when reevaluated property values go up.

	Amount	FY2019	FY2020	FY2021	FY2022	FY2023
School Operating Budget - FY2002	\$ 167,768	\$ 132	\$ 134	\$ 120	\$ 123	\$ 125
School Operating Budget - FY2003	\$ 243,818	\$ 178	\$ 173	\$ 175	\$ 179	\$ 182
Library Operating Budget - FY2005	\$ 35,034	\$ 24	\$ 24	\$ 24	\$ 25	\$ 25
School Operating Budget - FY2006	\$ 484,500	\$ 329	\$ 320	\$ 323	\$ 331	\$ 336
EMT-Firefighter - FY2008	\$ 47,000	\$ 30	\$ 30	\$ 30	\$ 31	\$ 31
COA Nutrition Program - FY2008	\$ 31,700	\$ 20	\$ 19	\$ 19	\$ 20	\$ 20
On Call Firefighter/EMT - FY2009	\$ 50,000	\$ 32	\$ 31	\$ 31	\$ 32	\$ 32
Schools Operating Budget - FY2010	\$ 315,000	\$ 194	\$ 188	\$ 190	\$ 195	\$ 198
Schools Operating Budget - FY2017	\$ 100,000	\$ 52	\$ 50	\$ 51	\$ 52	\$ 53
Schools Operating Budget - FY2023	\$ 470,000					\$ 214
Total General Overrides		\$ 990	\$ 968	\$ 964	\$ 988	\$ 1,216

Combined Total Impact of Debt Exclusions and Overrides	\$ 1,146	\$ 1,168	\$ 1,250	\$ 1,988	\$ 2,205
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