



Town Clerk Date/Time Stamp

Merrimac Commission on Disability Meeting Minutes

TOWN OF MERRIMAC

Meeting Date: April 5, 2023

Time: 6:30 p.m.

Meeting Location: Hybrid: Merrimac Senior Center, 86 West Main Street, Merrimac, MA and Zoom

Members Present:

Christopher Gaudet, Chairman
Robert Hart, Vice Chairman
Kathleen Sullivan, Secretary
Bob Sinibaldi, Member/ADA Compliance Officer
Margaret Sullivan, Member
Brienne Walsh, Member

Members not Present:

Ann Marie Murphy, Member

Agenda Item No: I

Call to Order

Meeting called to order at 6:33 p.m.

Agenda Item No: II

Approve Agenda

Brienne Walsh made a motion to accept the agenda for the April 5, 2023 meeting. Robert Hart seconded the motion. Members unanimously accepted the motion. The agenda was accepted.

Agenda Item No: III

Approve Minutes from February 15, 2023 Meeting

Commission on Disabilities members considered the minutes.

Brienne Walsh made a motion to accept the minutes from the February 15, 2023 meeting. Robert Hart seconded the motion. Members unanimously accepted the motion. The minutes from the February 15, 2023 meeting are accepted.

Agenda Item No: IV

Old Business

1. Americans with Disabilities Act (ADA) Policies, Procedures, and Practices

ADA Policies, Procedures, and Practices have been posted on the COD web page on the town website.

Agenda Items: No. V

1. Eileen Stepanian

Moment of silence and thanks for the life of Eileen Stepanian.

2. \$45,000 Earmark for ADA improvements at Sweetsir and Donaghue Schools Update

Christopher Gaudet met with BOS about sensor faucets for Sweetsir School. BOS does not want to touch anything at Sweetsir related to plumbing because the system is fragile and could break and require extensive repairs. After the purchase of power door openers and curb cuts and tables, there is still \$10,616 available. BOS suggested reaching out to banks for donations. Christopher Gaudet reached out to banks. BOS would like to see COD focus on purchasing Category 1 items. New signage at the schools, new Handicapped Parking signs, and additional curb cuts will be explored.

3. MOD Grant Contract

There is still \$9000 left to spend. Robert Sinibaldi got a quote for sidewalks on Church Street and will use the money for the project.

4. COD Annual Report

COD annual report is completed. Brienne Walsh made a motion to accept the COD Annual Report. Robert Hart seconded the motion. Members unanimously accepted the motion.

5. \$45,000.00 special article request for sidewalks update

Christopher Gaudet met with FINCOM and the Capital Planning Board. The \$45,00 will be a part of the budget to be voted upon at town meeting.

6. Town Clerk concerns about ADA accommodations on posted meeting agenda

The Town Clerk thought her name should be on the COD Agendas. State determined that Robert Sinibaldi is the ADA Coordinator and should be on all agendas.

7. Massachusetts Office on Disability response to Town Clerk concerns on ADA accommodations posted on agenda

8. Number of COD members for FY24

COD is seeking members. We are down to seven members and a quorum of five is needed to conduct a meeting. Members will think about ways to recruit more members. Brienne Walsh made a motion to reduce the number of members on the COD from nine to seven. Margaret Sullivan seconded the motion. Members unanimously accepted the motion.

9. Resident Complaint about vehicles parking on sidewalks

This issue was referred to Chief Eric Shears. Christopher Gaudet will follow up with the resident who made the complaint to be sure the issue is resolved. Per state and federal mandate, no one should be parking on any town sidewalks.

Agenda Item No: VI

Open Discussion

Cafeteria tables were discussed.

Agenda Item No: VII

Adjourn

Next Meeting: May 3, 2023 at 6:30 p.m. Hybrid: Merrimac Senior Center, 86 West Main Street, Merrimac, MA and Zoom Brienne Walsh made a motion to adjourn the meeting. Margaret Sullivan seconded the motion. Members unanimously accepted the motion to adjourn the meeting.

Meeting adjourned at 7:23 p.m.

List of Documents and Other Exhibits Used at Meeting:

COD February 2023 Meeting Minutes
COD meeting agenda April, 2023
Hertz Furniture Quote
Steve Merrott sidewalk/ramp proposal

\$45,000 Earmark for ADA Improvements at Schools update
Merrimac Commission on Disabilities 2022 Annual Report
Resident Complaint Letter about vehicles parking on sidewalk
Letter from MOD regarding Town Clerk concerns

Minutes respectfully submitted by Kathleen Sullivan, Secretary

Minutes Approved by Committee on:

Chairman Signature:

Vice Chairman Signature:

Secretary Signature: