

**MINUTES OF THE  
MUNICIPAL LIGHT BOARD MEETING  
February 17, 2021**

**PURSUANT TO** notice given, the Merrimac Municipal Light Board (“Board”) met in the Municipal Light Department’s (“MLD” or “Department”) Administration Building, 10 W Main Street, at 4:00 PM.

**PRESENT**

Those present included Chair Paula Hamel, Vice Chair Larry Fisher, Secretary Norman Denault, MLD’s General Manager Kenneth Lamb, and Office Manager Tara Aniello.

**MEETING START**

A motion was made and accepted to bring the meeting to order at 4:04 PM.

**APPROVAL OF MINUTES**

Commissioners voted 3-0 to wait until the next meeting to approve minutes for January 13, 2021.

**GENERAL MANAGER’S ITEMS**

**December Financial Information:**

The General Manager (“Manager”) asked the Board if there were any questions regarding the financial information for the month of December 2020 or the financial forecast. The Department saw a net gain of \$13,234 compared to a forecasted net loss of \$146,742.

**Flynn managed Trust Reconciliation account update:**

The 2020 year ended well with the account being up almost 3% for the month. The new approaches that were entered into for 2020 came out well since they were up 8-12% for December. As indicated by Mark Libersher from Flynn Financial, the market should begin to focus more on policy because of recent situations. The value of the dollar will drop, and they will continue to respond appropriately and keep an eye on it.

**Administration Building Renovation:**

The continued plan for renovation is basically the same plan as before. It includes leveling the floor, lighting enhancements, ceiling tile replacement, most likely suspended ceiling. Commissioner Fisher asked if we could eliminate the French doors in the plan and change to pocket doors to save money. Adding ceiling and lighting in the clerk area was mention by commissioner Hamel. Involving the office in the color schemes and updates is important to the commissioners. Decreasing the amount of lighting and putting epoxy on the floor rather than vinyl would also save money. The Manager will contact Luna design with the changes and update the board with new information.

**Battery Storage Comparison Sheet:**

The board looked at a comparison sheet between Convergent, Nexamp, Kruger and Tangent. The Board made a motion 3-0 to have the Manager contact Kruger to further define EPC guidelines and agreement on the cost associated with that. The Manager will update the Board after he gets information.

**30 Bear Hill Road Service Connection:**

Commissioner Denault received a complaint that 30 Bear Hill Road took too long to make permanent connections. The Manager informed him that Billy, Cody, and Matt transferred the primary. The customer said to disconnect and that he would call to reconnect. The service had been out since 11/7/20 from an accident. On 1/26/21 the inspection was completed, and the customer called on 1/28 looking to be connected. They were informed that we cannot connect without an ok from the building inspector. At that point it was put off until Monday.

**Open Meeting Law Training/Proper Posting Procedures:**

Commissioner Hamel mentioned that there should be some training on open meeting law and posting requirements so that everyone is more knowledgeable. The Manager will email KP Law to organize training on it.

**Manager Duties:**

Commissioner Hamel asked the Manager how he thought he was doing on the GL and accounting. He said that the GL has gone a lot smoother than when he first got here. Commissioner Denault mentioned that he was concerned about customers not getting help when the office employee is at lunch. Taking customers payments and helping them during lunch would be helpful. Commissioner Fisher mentioned that a customer came into his office to confront him about the new fence being installed after the Manager sent him over.

The meeting adjourned at 6:41 PM.

  
Chairman

  
Vice Chair

  
Secretary