



Town Clerk Date/Time Stamp

Merrimac Commission on Disability Meeting Minutes

TOWN OF MERRIMAC

Meeting Date: January 6, 2021

Time: 6:30 p.m.

Meeting Location: Remote Meeting via global.gotomeeting.com

Members Present:

Christopher Gaudet, Chairman
Robert Hart, Vice Chairman
John Joseph Murphy, Treasurer
Ann Marie Murphy, Member
Margaret Sullivan, Member

Members not Present:

Anne Brown, Member
Bob Sinibaldi, Member/ADA Compliance Officer
Jeffrey MacLeod, Alternate
Charlotte Eileen Stepanian, Member
Kathleen Sullivan, Secretary

Agenda Item No: 1

Call to Order

Meeting called to order at 6:42 p.m.

Robert Hart made a motion to accept the agenda for the January 6, 2021 meeting. John Murphy seconded the motion. Members unanimously accepted the motion. The agenda was accepted.

Agenda Item No: 2

Approve Minutes November 24 , 2020 Meeting

Commission on Disabilities members considered the minutes. John Murphy made a motion to accept the minutes. Ann Murphy seconded the motion. Members unanimously accepted the motion. The minutes from the November 24, 2020 meeting are accepted.

Agenda Item No: 3 **Institute for Human Centered Design Contract Update**

ADA Self Evaluation/Transition Plan Contract sent to Matthew Feher at KP Law for final review.

Agenda Item No: 4 **MOD Grant Update**

Still waiting to hear status of grant award or denial.

Agenda Item No: 5 **COD Laptop and Backup Software**

The Commission on Disabilities received a laptop through the Cares Act. There is an annual fee of \$54.00 if we sign up for two years. The normal fee is \$75.00 per year for the IDrive cloud backup set up through the PRS Group. John Murphy made a motion to approve up to \$125.00 to pay the PRS Group invoice for the IDrive Backup for the two-year subscription from the gift account. Robert Hart seconded the motion. Members unanimously accepted.

Agenda Item No: 6 **Capital Planning Request Form**

The Commission on Disabilities to send this request form to Capital Planning and the Finance Committee for \$45,000.00 each year over the next five years for sidewalk improvements. Sidewalks fall under the jurisdiction of the DPW and the request would include asking for a separate line item to be included in the DPW budget for Sidewalk Improvements keeping these funds separate from road repairs. The DPW would be responsible for the spending of these funds. John Murphy made a motion to send the form to Capital Planning and the Finance Committee. Margaret Sullivan seconded the motion. Members unanimously accepted.

Agenda Item No: 7

20K Earmark

20K Earmark was secured by Representative Mirra and Senator DiZoglio. The funds are not in the bank as of today. When the funds are received the Commission on Disabilities would like to use the 20K towards sidewalks and curb ramps. John Murphy made a motion to use these funds for sidewalk and curb ramps. Margaret Sullivan seconded the motion. Members unanimously accepted.

Agenda Item No: 8 **Shared Street Grant Update**

Still waiting on 84K grant decision.

Old Business:

None

Agenda Item No: 9 **Adjourn**

Next Meeting: February 3, 2021 at 6:30 REMOTELY on GoTo Meeting.

John Murphy made a motion to adjourn the meeting. Margaret Sullivan seconded the motion. Members unanimously accepted the motion to adjourn the meeting.

Meeting adjourned at 7:30 p.m.

List of Documents and Other Exhibits Used at Meeting:

Minutes respectfully submitted by Christopher Gaudet, Chairman

Minutes Approved by Committee on :

Chairman Signature:

Vice Chairman Signature:

Secretary Signature: